



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

OCTOBER 19, 2020

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:30 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Absent	
Neil Martz	Commissioner	Present	
Stephanie Fenner	Commissioner	Excused	

B. STAFF PRESENT

Amy Clous, Parks and Recreation Director
Jeremy Scharrer, Parks and Recreation Commission
Katie Malin, Election Clerk

C. ADMINISTRATIVE REPORT

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Aug 17, 2020 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joey Richvalsky, Chair
SECONDER:	Steve Coates, Vice Chairman
AYES:	Richvalsky, Coates, Martz
ABSENT:	Stapleton
EXCUSED:	Fenner

E. AUDIENCE PARTICIPATION

None.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Discussion and possible action on repairs to the fence at Water Tower Park.

Mr. Richvalsky stated we asked Parks and Recreation here today because we want to know about repairing the fence and if the park gets used.

Mr. Scharrer stated the fence is in need of repair. I have talked to DPW and the issue they have is there is nowhere to push the snow in the winter. The snow gets pushed into the

fence. If we do decide to repair the fence we need to leave extra room for the snow. The park is used on a daily basis.

Discussion continued in regards to the Water Tower Park.

2. Discussion and possible action on tree trimming in the DDA District.

Mr. Richvalsky stated they received bids for the tree trimming service.

Mr. Martz stated he had talked with a few of the companies and will be meeting with the last company this afternoon.

3. Discussion and possible action on Christmas Decorations.

Mr. Richvalsky asked Mr. Scharrer if the Tree Lighting Ceremony is still taking place this year.

Mr. Scharrer stated no, but they still plan on decorating the tree and hanging lights.

G. BOARD DISCUSSION

Mr. Richvalsky read Mrs. Fenner's resignation letter into the record.

Discussion ensued regarding collecting bids for entrance signs in the DDA District.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, NOVEMBER 16, 2020 @ 8:30 AM.

Meeting was adjourned at 9:03 AM.
