



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

SEPTEMBER 19, 2022

AGENDA

Council Chambers

Regular Meeting

8:30 AM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. ROLL CALL

B. STAFF PRESENT

C. ADMINISTRATIVE REPORT

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Aug 15, 2022 8:30 AM

E. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Downtown Development Authority. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Discussion about replacing trees in the DDA district.

G. BOARD DISCUSSION

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON OCTOBER 17, 2022 @ 8:30 AM.



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

AUGUST 15, 2022

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:26 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Excused	
Neil Martz	Commissioner	Present	
Nate Henry	Commissioner	Present	
Mark Purzycki Sova	Commissioner	Present	
Lyle Demo	Commissioner	Present	

B. STAFF PRESENT

Racheal Boggs, City Clerk
Joy Roe, Clerk's Office

C. ADMINISTRATIVE REPORT

None.

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Jul 18, 2022 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Nate Henry, Commissioner
AYES:	Richvalsky, Coates, Stapleton, Martz, Henry, Sova, Demo

E. AUDIENCE PARTICIPATION

None.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Approve and Authorize payment for Tree Trimming in the DDA District.

Mr. Coates approved the payment of \$2,600 to Uncle Monkey's Tree Service for tree trimming in the DDA district and seconded by Mr. Purzycki-Sova to come out of the account landscape maintenance.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Steve Coates, Vice Chairman
SECONDER:	Mark Purzycki Sova, Commissioner
AYES:	Richvalsky, Coates, Martz, Henry, Sova, Demo
EXCUSED:	Stapleton

2. Discussion and Possible Action on banner pole repairs in the DDA District.

Banner pole discussion ensued. Poles have been repaired or updated to be stronger, so they are capable of withstanding better wind pressures and other problems that they hadn't been initially designed for.

3. Discussion and Possible Action on trees in the DDA District.

No discussion or action taken.

G. BOARD DISCUSSION

Mr. Richvalsky stated that Katie Malin moved from the Clerk's office to the DPW office and he would like her to become a member of the DDA board.

Mr. Coates stated he thought according to the bylaws, we could only have one individual from the general public that lives in the district and Mr. Martz was the resident member already. He wants to check the bylaws to make sure we can have two.

Mr. Richvalsky concurred with checking the bylaws.

Mr. Henry states he believes we must go by state law and the majority of the members must have a business interest. Then if you have so many that live in the DDA, it is a minimum of one. As long as you have at least fifty percent of the seats filled by business interest, then the other ones can be the other side of that.

Mr. Richvalsky wants to invite her and to send a letter to the Mayor's office to get his approval to be on the board and that she would be a resident member of the board with nothing reflecting her administration or administrative connection.

More discussion about the poles ensued from Mr. Martz.

Mr. Abbey was provided a copy of the restrictions for the poles, so DPW is able to provide a copy when the permits are given out.

Discussion ensued regarding: Back To The Bricks, banners, agreements with the City, pre-event clean-up, and whether disposable trash cans would help with the trash.

Mr. Martz brought up the design for the Welcome Area at Maple and Saginaw, Clock Corner, and city arches. The company Rock Bottom Specifically was mentioned.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, SEPTEMBER 19, 2022 @ 8:30 AM.

Meeting was adjourned at 9:06 AM.

Minutes Acceptance: Minutes of Aug 15, 2022 8:30 AM (Approval of Minutes)



SCHEDULED

AGENDA ITEM (ID # 5500)

DOC ID: 5500

Discussion about replacing trees in the DDA district.