



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

SEPTEMBER 20, 2021

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chair Joey Richvalsky at 8:30 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chair	Present	
Steve Coates	Vice Chairman	Present	
Larry Stapleton	Commissioner	Excused	
Neil Martz	Commissioner	Present	
Nate Henry	Board Member	Present	

B. STAFF PRESENT

Katie Malin, Clerk's Office

C. ADMINISTRATIVE REPORT

None.

D. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Aug 16, 2021 8:30 AM

Mr. Coates made a motion to table the minutes. He stated he did not have a copy to look over.

RESULT:	TABLED [UNANIMOUS]
AYES:	Richvalsky, Coates, Martz, Henry
EXCUSED:	Stapleton

E. AUDIENCE PARTICIPATION

None.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Introduction of new DDA Appointment Nate Henry.

Mr. Richvalsky welcomed Mr. Henry and stated what a great asset he will be to the Downtown Development Authority.

2. Discussion on exploring the possibility of a stipend for the DDA Board Members.

Downtown Development Authority discussed the possibility of a stipend and the MCL Recodified Tax Increment Financing Act (Excerpt) Act 57 of 2018.

3. Discussion and Possible Action on Christmas Decorating Contest in the DDA District.

Downtown Development Authority discussed continuing the decorating contest, dollar amounts for prizes and asking Mayor Haskins, State Representative Sneller and County Commissioner Ellenburg to judge the contest.

1. Motion to promote a holiday decorating spirit challenge for the DDA businesses by having a Christmas storefront decorating contest with the following cash prizes; first place \$300.00, second place \$200.00 and third place: \$100.00.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Neil Martz, Commissioner
SECONDER:	Nate Henry, Board Member
AYES:	Richvalsky, Coates, Martz, Henry
EXCUSED:	Stapleton

G. BOARD DISCUSSION

Downtown Development Authority discussed Fenton Surveying and Engineering Company site plan for entryway project, tree trimming, new donation container ordinance, removed banner pole next to Gill-Roy's Hardware, that they would like to have a representative from the DPW at their meetings, issues in need of repair within the DDA District and sending out a letter to the DDA businesses with reminders of lawn mowing, trees and curbs.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON MONDAY, OCTOBER 18, 2021 @ 8:30 AM.

Meeting was adjourned at 9:27 AM.
