



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

APRIL 25, 2016

AGENDA

Council Chambers

Special Meeting

8:30 AM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. CALL TO ORDER

B. STAFF PRESENT

C. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Feb 15, 2016 8:30 AM

D. ADMINISTRATIVE REPORT

E. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Downtown Development Authority. I would ask each individual to give their name and address for the record and to limit their comments to five (5) minutes and to speak on the topics germane to City business.

F. BOARD RECOMMENDATION AND/OR ACTION

1. Update and board discussion on tree trimming on Saginaw Street.
2. Discussion on appointment of DDA Board Member.
3. DDA Revenue and Expenditure Reports through 03312016



CITY OF BURTON

BURTON DOWNTOWN DEVELOPMENT AUTHORITY MEETING

FEBRUARY 15, 2016

MINUTES

Council Chambers

Regular Meeting

8:30 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman Joey Richvalsky at 8:30 AM.

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Joey Richvalsky	Chairman	Present	
Steve Coates	Commissioner	Present	
Gregory Fenner	Commissioner	Present	
Larry Stapleton	Commissioner	Present	
Neil Martz	Commissioner	Excused	

B. STAFF PRESENT

Rik Hayman, Chief of Staff
Bob Slattery, DPW Director

Ginger Burke-Miller, Controller
Racheal Boggs, Clerk's Office

C. APPROVAL OF MINUTES

1. Downtown Development Authority - Regular Meeting - Nov 16, 2015 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Gregory Fenner, Commissioner
SECONDER:	Steve Coates, Commissioner
AYES:	Richvalsky, Coates, Fenner, Stapleton
EXCUSED:	Martz

D. AUDIENCE PARTICIPATION

None.

E. ADMINISTRATIVE REPORT

1. DDA October 2015 Revenue and Expenditure Report.
2. DDA November 2015 Revenue and Expenditure Report.
3. December 2015 Revenue and Expenditure Report

Mr. Richvalsky stated we will discuss the 2015 Revenue and Expenditure Report at the March 21, 2016 DDA Meeting.

4. DDA GL activity report 07012015_12312015

5. DDA Budget Template

F. BOARD RECOMMENDATION AND/OR ACTION

Board discussed tree trimming on Saginaw Street.

Board discussed Appointments for DDA Board.

Mr. Richvalsky would like to submit Jamie Thorn's name as a potential candidate.

Mr. Hayman said to get the administration a list of names of the people interested in the two open positions so we can get them approved.

Board discussion on the Back to the Bricks Poles.

Ms. Boggs advised the board that there is an LED Committee Meeting on February 16, 2016 at 5:00 PM. She will make sure Mr. Stapleton receives an agenda. As an LED Committee Member, he should be on the distribution list.

1. Discussion and Possible Action Regarding Sidewalk Shoveling within the DDA District.

Mr. Richvalsky stated the businesses on Saginaw Street are not shoveling the sidewalks. He asked the board what type of action they would like to take.

Mr. Coates suggested we have the Mayor send a letter to remind the business owners that it is their responsibility to maintain the sidewalks in the winter.

Bob Slattery stated this is a code enforcement issue. He has drafted a letter to the business owners on Saginaw Street. Once it is approved, the DDA will receive a copy. It may also be a good idea to have the Code Enforcer do a face to face follow-up with area business owners as a reminder that we have a City Ordinance and what the penalties are for noncompliance. He also suggested contacting the lawn care company that maintains the area in the spring and summer to find out if they can also maintain it in the winter.

Meeting was adjourned at 9:00 AM.

Minutes Acceptance: Minutes of Feb 15, 2016 8:30 AM (Approval of Minutes)



SCHEDULED

AGENDA ITEM (ID # 2327)

DOC ID: 2327

Update and board discussion on tree trimming on Saginaw Street.



SCHEDULED

AGENDA ITEM (ID # 2328)

DOC ID: 2328

Discussion on appointment of DDA Board Member.



SCHEDULED

INFORMATION ITEM (ID # 2329)

DOC ID: 2329

DDA Revenue and Expenditure Reports through 03312016

ATTACHMENTS:

- DDA 12312015 (PDF)
- DDA 01312016 (PDF)
- DDA 02292016 (PDF)
- DDA 03312016 (PDF)
- DDA GL activity through 03312016 (PDF)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 12/31/2015

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BD
		AMENDED	12/31/2015	MONTH	12/31/2015	BALANCE	
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	US
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 0000							
5013-0000-403.0000	CURRENT TAX REVENUE	31,700.00	27,711.93		1.27	3,988.07	87.4
5013-0000-404.0000	TAX CHARGEBACKS	(100.00)	0.00		0.00	(100.00)	0.0
5013-0000-407.0000	DELINQUENT PERSONAL TAXES	1,000.00	0.00		0.00	1,000.00	0.0
5013-0000-666.0000	INVESTMENT INTEREST	300.00	0.00		0.00	300.00	0.0
5013-0000-678.0000	REIMBURSEMENT INCOME	100.00	0.00		0.00	100.00	0.0
5013-0000-699.0000	USE OF FUND BALANCE	3,800.00	0.00		0.00	3,800.00	0.0
Total Dept 0000		36,800.00	27,711.93		1.27	9,088.07	75.3
TOTAL Revenues		36,800.00	27,711.93		1.27	9,088.07	75.3
Expenditures							
Dept 0000							
5013-0000-757.0000	OPERATING EXPENDITURES	800.00	(56.15)		0.00	856.15	(7.0
5013-0000-808.0000	AUDIT	400.00	400.00		155.00	0.00	100.0
5013-0000-880.0000	COMMUNITY DECORATIONS	2,880.00	2,876.03		2,876.03	3.97	99.8
5013-0000-938.0000	LANDSCAPE/MAINTENANCE	17,000.00	6,855.00		500.00	10,145.00	40.3
5013-0000-956.0000	MISCELLANEOUS	4,720.00	87.64		0.00	4,632.36	1.8
5013-0000-999.2007	TRANSFER TO POLICE FUND	5,000.00	0.00		0.00	5,000.00	0.0
5013-0000-999.4001	TRANSFER TO CAPITAL IMPROV.	3,000.00	0.00		0.00	3,000.00	0.0
5013-0000-999.7891	CLOCK CORNER IMPROV/MAINT.	3,000.00	0.00		0.00	3,000.00	0.0
Total Dept 0000		36,800.00	10,162.52		3,531.03	26,637.48	27.6
TOTAL Expenditures		36,800.00	10,162.52		3,531.03	26,637.48	27.6
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		36,800.00	27,711.93		1.27	9,088.07	75.3
TOTAL EXPENDITURES		36,800.00	10,162.52		3,531.03	26,637.48	27.6
NET OF REVENUES & EXPENDITURES		0.00	17,549.41		(3,529.76)	(17,549.41)	100.0
BEG. FUND BALANCE		213,275.35	213,275.35				
END FUND BALANCE		213,275.35	230,824.76				

Attachment: DDA 12312015 (2329 : DDA Rev and Exp Reports through 03312016)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 01/31/2016

% Fiscal Year Completed: 58.74

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BD
		AMENDED	01/31/2016	MONTH	01/31/2016	BALANCE	
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	US
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 0000							
5013-0000-403.0000	CURRENT TAX REVENUE	31,700.00	27,777.46	65.53		3,922.54	87.6
5013-0000-404.0000	TAX CHARGEBACKS	(100.00)	0.00	0.00		(100.00)	0.0
5013-0000-407.0000	DELINQUENT PERSONAL TAXES	1,000.00	0.00	0.00		1,000.00	0.0
5013-0000-666.0000	INVESTMENT INTEREST	300.00	0.00	0.00		300.00	0.0
5013-0000-678.0000	REIMBURSEMENT INCOME	100.00	0.00	0.00		100.00	0.0
5013-0000-699.0000	USE OF FUND BALANCE	3,800.00	0.00	0.00		3,800.00	0.0
Total Dept 0000		36,800.00	27,777.46	65.53		9,022.54	75.4
TOTAL Revenues		36,800.00	27,777.46	65.53		9,022.54	75.4
Expenditures							
Dept 0000							
5013-0000-757.0000	OPERATING EXPENDITURES	800.00	(56.15)	0.00		856.15	(7.0
5013-0000-808.0000	AUDIT	400.00	400.00	0.00		0.00	100.0
5013-0000-880.0000	COMMUNITY DECORATIONS	2,880.00	4,754.91	1,878.88		(1,874.91)	165.1
5013-0000-938.0000	LANDSCAPE/MAINTENANCE	17,000.00	6,855.00	0.00		10,145.00	40.3
5013-0000-956.0000	MISCELLANEOUS	4,720.00	87.64	0.00		4,632.36	1.8
5013-0000-999.2007	TRANSFER TO POLICE FUND	5,000.00	5,000.00	5,000.00		0.00	100.0
5013-0000-999.4001	TRANSFER TO CAPITAL IMPROV.	3,000.00	0.00	0.00		3,000.00	0.0
5013-0000-999.7891	CLOCK CORNER IMPROV/MAINT.	3,000.00	0.00	0.00		3,000.00	0.0
Total Dept 0000		36,800.00	17,041.40	6,878.88		19,758.60	46.3
TOTAL Expenditures		36,800.00	17,041.40	6,878.88		19,758.60	46.3
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		36,800.00	27,777.46	65.53		9,022.54	75.4
TOTAL EXPENDITURES		36,800.00	17,041.40	6,878.88		19,758.60	46.3
NET OF REVENUES & EXPENDITURES		0.00	10,736.06	(6,813.35)		(10,736.06)	100.0
BEG. FUND BALANCE		213,275.35	213,275.35				
END FUND BALANCE		213,275.35	224,011.41				

Attachment: DDA 01312016 (2329 : DDA Rev and Exp Reports through 03312016)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BD
		AMENDED	02/29/2016	MONTH	02/29/2016	BALANCE	% BD	
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	US	
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 0000								
5013-0000-403.0000	CURRENT TAX REVENUE	31,700.00	27,804.91		27.45	3,895.09	87.7	
5013-0000-404.0000	TAX CHARGEBACKS	(100.00)	0.00		0.00	(100.00)	0.0	
5013-0000-407.0000	DELINQUENT PERSONAL TAXES	1,000.00	0.00		0.00	1,000.00	0.0	
5013-0000-666.0000	INVESTMENT INTEREST	300.00	547.28		547.28	(247.28)	182.4	
5013-0000-678.0000	REIMBURSEMENT INCOME	100.00	0.00		0.00	100.00	0.0	
5013-0000-699.0000	USE OF FUND BALANCE	3,800.00	0.00		0.00	3,800.00	0.0	
Total Dept 0000		36,800.00	28,352.19		574.73	8,447.81	77.0	
TOTAL Revenues		36,800.00	28,352.19		574.73	8,447.81	77.0	
Expenditures								
Dept 0000								
5013-0000-757.0000	OPERATING EXPENDITURES	800.00	(56.15)		0.00	856.15	(7.0	
5013-0000-808.0000	AUDIT	400.00	400.00		0.00	0.00	100.0	
5013-0000-880.0000	COMMUNITY DECORATIONS	2,880.00	4,754.91		0.00	(1,874.91)	165.1	
5013-0000-938.0000	LANDSCAPE/MAINTENANCE	17,000.00	14,355.00		7,500.00	2,645.00	84.4	
5013-0000-956.0000	MISCELLANEOUS	4,720.00	87.64		0.00	4,632.36	1.8	
5013-0000-999.2007	TRANSFER TO POLICE FUND	5,000.00	5,000.00		0.00	0.00	100.0	
5013-0000-999.4001	TRANSFER TO CAPITAL IMPROV.	3,000.00	0.00		0.00	3,000.00	0.0	
5013-0000-999.7891	CLOCK CORNER IMPROV/MAINT.	3,000.00	0.00		0.00	3,000.00	0.0	
Total Dept 0000		36,800.00	24,541.40		7,500.00	12,258.60	66.6	
TOTAL Expenditures		36,800.00	24,541.40		7,500.00	12,258.60	66.6	
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		36,800.00	28,352.19		574.73	8,447.81	77.0	
TOTAL EXPENDITURES		36,800.00	24,541.40		7,500.00	12,258.60	66.6	
NET OF REVENUES & EXPENDITURES		0.00	3,810.79		(6,925.27)	(3,810.79)	100.0	
BEG. FUND BALANCE		213,275.35	213,275.35					
END FUND BALANCE		213,275.35	217,086.14					

Attachment: DDA 02292016 (2329 : DDA Rev and Exp Reports through 03312016)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BD
		AMENDED	03/31/2016	MONTH	03/31/2016	BALANCE	
		BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	US
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 0000							
5013-0000-403.0000	CURRENT TAX REVENUE	31,700.00	28,604.40	799.49		3,095.60	90.2
5013-0000-404.0000	TAX CHARGEBACKS	(100.00)	0.00	0.00		(100.00)	0.0
5013-0000-407.0000	DELINQUENT PERSONAL TAXES	1,000.00	0.00	0.00		1,000.00	0.0
5013-0000-666.0000	INVESTMENT INTEREST	300.00	547.28	0.00		(247.28)	182.4
5013-0000-678.0000	REIMBURSEMENT INCOME	100.00	0.00	0.00		100.00	0.0
5013-0000-699.0000	USE OF FUND BALANCE	3,800.00	0.00	0.00		3,800.00	0.0
Total Dept 0000		36,800.00	29,151.68	799.49		7,648.32	79.2
TOTAL Revenues		36,800.00	29,151.68	799.49		7,648.32	79.2
Expenditures							
Dept 0000							
5013-0000-757.0000	OPERATING EXPENDITURES	800.00	(56.15)	0.00		856.15	(7.0
5013-0000-808.0000	AUDIT	400.00	400.00	0.00		0.00	100.0
5013-0000-880.0000	COMMUNITY DECORATIONS	2,880.00	4,754.91	0.00		(1,874.91)	165.1
5013-0000-938.0000	LANDSCAPE/MAINTENANCE	17,000.00	14,355.00	0.00		2,645.00	84.4
5013-0000-956.0000	MISCELLANEOUS	4,720.00	87.64	0.00		4,632.36	1.8
5013-0000-999.2007	TRANSFER TO POLICE FUND	5,000.00	5,000.00	0.00		0.00	100.0
5013-0000-999.4001	TRANSFER TO CAPITAL IMPROV.	3,000.00	0.00	0.00		3,000.00	0.0
5013-0000-999.7891	CLOCK CORNER IMPROV/MAINT.	3,000.00	0.00	0.00		3,000.00	0.0
Total Dept 0000		36,800.00	24,541.40	0.00		12,258.60	66.6
TOTAL Expenditures		36,800.00	24,541.40	0.00		12,258.60	66.6
Fund 5013 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		36,800.00	29,151.68	799.49		7,648.32	79.2
TOTAL EXPENDITURES		36,800.00	24,541.40	0.00		12,258.60	66.6
NET OF REVENUES & EXPENDITURES		0.00	4,610.28	799.49		(4,610.28)	100.0
BEG. FUND BALANCE		213,275.35	213,275.35				
END FUND BALANCE		213,275.35	217,885.63				

Attachment: DDA 03312016 (2329 : DDA Rev and Exp Reports through 03312016)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 5013 DOWNTOWN DEVELOPMENT AUTHORITY							
Assets							
Department 0000							
Unclassified							
07/01/2015			5013-0000-001.0000 CASH		BEG. BALANCE		213,974.24
07/22/2015	CD	CHK	Check: 1001 159398	159398		950.00	213,024.24
07/22/2015	JE	JE	STAX 2015 SPREAD #1	5009	464.96		213,489.20
07/28/2015	JE	JE	CASH TRANSF DELINQ PERSONAL PROPERTY	5030	251.11		213,740.31
08/06/2015	CD	CHK	Check: 1001 159543	159543		1,250.00	212,490.31
08/06/2015	JE	JE	STAX 2015 SPREAD #2	5054	1,640.75		214,131.06
08/27/2015	JE	JE	STAX DISTRIBUTION SPREAD #3	5189	4,482.43		218,613.49
09/02/2015	CD	CHK	Check: 1001 159931	159931		245.00	218,368.49
09/08/2015	JE	JE	STAX SPREAD #4	5249	3,034.20		221,402.69
09/10/2015	CD	CHK	Check: 1001 159991	159991		2,130.00	219,272.69
09/24/2015	JE	JE	STAX DISTRIBUTION SPREAD #5	5322	2,672.27		221,944.96
09/30/2015	JE	JE	DUE TO FROM CASH CLEAR SEPT 2015	5412		87.64	221,857.32
10/01/2015	CD	CHK	Check: 1001 160171	160171		900.00	220,957.32
10/09/2015	JE	JE	STAX DISTRIBUTION SPREAD #6	5375	14,546.19		235,503.51
10/14/2015	CD	CHK	Check: 1001 160322	160322		1,040.00	234,463.51
10/23/2015	JE	JE	STAX DISTRIBUTION SPREAD #7	5430	3.36		234,466.87
11/05/2015	JE	JE	DELQ STAX DISTRIBUTION SPREAD #2	5461	615.13		235,082.00
11/11/2015	CD	CHK	Check: 1001 160716	160716		1,035.00	234,047.00
11/20/2015	JE	JE	STAX DELQ 2015 SPREAD #3	5538	251.37		234,298.37
11/27/2015	CD	CHK	Check: 1001 131	131(E)	56.15		234,354.52
12/03/2015	JE	JE	STAX DELQ SPREAD #4	5572	1.27		234,355.79
12/08/2015	CD	CHK	Check: 1001 160976	160976		105.00	234,250.79
12/08/2015	CD	CHK	Check: 1001 160989	160989		598.30	233,652.49
12/10/2015	CD	CHK	Check: 1001 161012	161012		319.60	233,332.89
12/14/2015	CD	CHK	Check: 1001 161067	161067		500.00	232,832.89
12/31/2015	JE	JE	DUE TO/FROM CLEARS FROM PAYROLL DEC 1	5643		1,378.21	231,454.68
12/31/2015	JE	JE	EQUIPMENT RENTAL DEC 2015	5666		474.92	230,979.76
12/31/2015	GJ	JE	TO DISTRIBUTE AUDIT FEES	5719		155.00	230,824.76
01/12/2016	JE	JE	STAX DELQ SPREAD #6	5672	65.53		230,890.29
01/15/2016	CD	CHK	Check: 1001 161284	161284		332.05	230,558.24
01/18/2016	JE	JE	STAX DELINQ 2015 SPREAD #6	5702	65.53		230,623.77
01/31/2016	JE	JE	DUE TO FROM CASH CLEARS JAN 2016	5756		916.68	229,707.09
01/31/2016	JE	JE	TO REVERSE MANUAL JOURNAL ENTRY: 5701	5779		65.53	229,641.56
01/31/2016	JE	JE	EQUIPMENT RENTAL JAN 2016	5795		630.15	229,011.41
01/31/2016	GJ	JE	PER BUDGET APPROVED BY BCC IN JUNE 2015	5914		5,000.00	224,011.41
02/03/2016	JE	JE	STAX DELQ 2015 SPREAD #8	5773	7.66		224,019.07
02/04/2016	CD	CHK	Check: 1001 161432	161432		3,750.00	220,269.07
02/18/2016	JE	JE	STAX DELQ 2015 SPREAD #9	5835	19.79		220,288.86
02/26/2016	CD	CHK	Check: 1001 161652	161652		3,750.00	216,538.86
02/28/2016	JE	JE	INTEREST ALLOCATION JUL-JAN 2016	5959	547.28		217,086.14
03/01/2016	JE	JE	STAX 2015 SPREAD #10	5890	799.49		217,885.63
03/01/2016	GJ	JE	TO RECLASS PPT LOSS TO INCLUDE DDA	6007	1,358.00		219,243.63
03/31/2016			5013-0000-001.0000	END BALANCE	30,882.47	25,613.08	219,243.63
07/01/2015			5013-0000-067.1001 DUE TO GENERAL FUND		BEG. BALANCE		0.00
09/30/2015	JE	JE	DUE TO FROM CASH CLEAR SEPT 2015	5412	87.64		87.64
10/08/2015	PR	CHK	SUMMARY PR 10/08/2015			87.64	0.00
12/03/2015	PR	CHK	SUMMARY PR 12/03/2015			466.16	(466.16)
12/17/2015	PR	CHK	SUMMARY PR 12/17/2015			912.05	(1,378.21)
12/31/2015	JE	JE	DUE TO/FROM CLEARS FROM PAYROLL DEC 1	5643	1,378.21		0.00
01/14/2016	PR	CHK	SUMMARY PR 01/14/2016			916.68	(916.68)
01/31/2016	JE	JE	DUE TO FROM CASH CLEARS JAN 2016	5756	916.68		0.00
03/31/2016			5013-0000-067.1001	END BALANCE	2,382.53	2,382.53	0.00
07/01/2015			5013-0000-067.7001 DUE TRUST & AGENCY		BEG. BALANCE		251.11
07/28/2015	JE	JE	CASH TRANSF DELINQ PERSONAL PROPERTY	5030		251.11	0.00
03/31/2016			5013-0000-067.7001	END BALANCE	0.00	251.11	0.00
0: Unclassified					33,265.00	28,246.72	219,243.63
TOTAL FOR DEPARTMENT 0000					33,265.00	28,246.72	
TOTAL Assets					33,265.00	28,246.72	219,243.63
Liabilities							
Department 0000							

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Unclassified							
07/01/2015			5013-0000-202.0000 ACCOUNTS PAYABLE		BEG. BALANCE		(950.00)
07/22/2015	CD	CHK	Check: 1001 159398	159398	950.00		0.00
08/05/2015	AP	INV	L&M LAWN CARE	2337		1,250.00	(1,250.00)
			DDA MOWING				
08/06/2015	CD	CHK	Check: 1001 159543	159543	1,250.00		0.00
08/31/2015	AP	INV	REHMANN ROBSON	RR285687		120.00	(120.00)
			AUDIT BILLING #1 YR END JUNE 30, 2015				
08/31/2015	AP	INV	REHMANN ROBSON	RR285688		65.00	(185.00)
			AUDIT BILLING #2 - YR END JUNE 30, 2015				
08/31/2015	AP	INV	REHMANN ROBSON	RR285689		60.00	(245.00)
			AUDIT BILLING #3 - YR END JUNE 30, 2015				
09/02/2015	CD	CHK	Check: 1001 159931	159931	245.00		0.00
09/10/2015	AP	INV	L&M LAWN CARE	2371		2,130.00	(2,130.00)
			DDA MOWING				
09/10/2015	CD	CHK	Check: 1001 159991	159991	2,130.00		0.00
09/30/2015	AP	INV	4 SEASONS MAINTENANCE INC	2015-095		900.00	(900.00)
			2 SWEEPS 8/9/15 AND 8/11/15				
10/01/2015	CD	CHK	Check: 1001 160171	160171	900.00		0.00
10/13/2015	AP	INV	L&M LAWN CARE	2408		1,040.00	(1,040.00)
			DDA MOWING				
10/14/2015	CD	CHK	Check: 1001 160322	160322	1,040.00		0.00
11/10/2015	AP	INV	L&M LAWN CARE	2441		1,035.00	(1,035.00)
			DDA MOWING				
11/11/2015	CD	CHK	Check: 1001 160716	160716	1,035.00		0.00
11/27/2015	CD	CHK	Check: 1001 131	131(E)		56.15	(56.15)
11/28/2015	AP	INV	FIRSTMERIT BANKCARD CENTER	OCT 2015	56.15		0.00
			CREDIT CARD CHARGES				
12/07/2015	AP	INV	MICHIGAN ELECTRIC SUPPLY CO.	S100337091.001		105.00	(105.00)
			GLOVE KIT				
12/08/2015	AP	INV	WIN'S ELECTRICAL SUPPLY CO.	94669		500.49	(605.49)
			SUPPLIES				
12/08/2015	AP	INV	WIN'S ELECTRICAL SUPPLY CO.	94826		59.20	(664.69)
			SUPPLIES				
12/08/2015	AP	INV	WIN'S ELECTRICAL SUPPLY CO.	94864		38.61	(703.30)
			SUPPLIES				
12/08/2015	CD	CHK	Check: 1001 160976	160976	105.00		(598.30)
12/08/2015	CD	CHK	Check: 1001 160989	160989	598.30		0.00
12/09/2015	AP	INV	BRONNER'S COMMERCIAL DISPLAY	52476		319.60	(319.60)
			25 PK REPLACEMENT BULBS				
12/10/2015	CD	CHK	Check: 1001 161012	161012	319.60		0.00
12/14/2015	AP	INV	L&M LAWN CARE	5150		500.00	(500.00)
			REPLACED PAVER BLOCKS AT CLOCK TOWER				
12/14/2015	CD	CHK	Check: 1001 161067	161067	500.00		0.00
01/14/2016	AP	INV	WIN'S ELECTRICAL SUPPLY CO.	95111		290.83	(290.83)
			XMAS LIGHTS SUPPLIES				
01/14/2016	AP	INV	WIN'S ELECTRICAL SUPPLY CO.	95132		30.54	(321.37)
			XMAS LIGHT SUPPLIES				
01/14/2016	AP	INV	WIN'S ELECTRICAL SUPPLY CO.	95151		4.76	(326.13)
			XMAS LIGHT SUPPLIES				
01/14/2016	AP	INV	WIN'S ELECTRICAL SUPPLY CO.	399715		5.92	(332.05)
			XMAS LIGHTING SUPPLIES				
01/15/2016	CD	CHK	Check: 1001 161284	161284	332.05		0.00
02/04/2016	AP	INV	ASPEN TREE SERVICE	2/3/16		3,750.00	(3,750.00)
			TREE TRIMMING - SAGINAW ST				
02/04/2016	CD	CHK	Check: 1001 161432	161432	3,750.00		0.00
02/26/2016	AP	INV	ASPEN TREE SERVICE	PAY #2		3,750.00	(3,750.00)
			TREE TRIMMING - SAGINAW ST				
02/26/2016	CD	CHK	Check: 1001 161652	161652	3,750.00		0.00
03/31/2016			5013-0000-202.0000	END BALANCE	16,961.10	16,011.10	0.00
0: Unclassified					16,961.10	16,011.10	0.00
TOTAL FOR DEPARTMENT 0000					16,961.10	16,011.10	
TOTAL Liabilities					16,961.10	16,011.10	0.00
Revenues							
Department 0000							
Unclassified							
07/01/2015			5013-0000-403.0000 CURRENT TAX REVENUE		BEG. BALANCE		0.00
07/22/2015	JE	JE	STAX 2015 SPREAD #1	5009		464.96	(464.96)

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
08/06/2015	JE	JE	5013-0000-403.0000 CURRENT TAX REVENUE				
			STAX 2015 SPREAD #2	5054		1,640.75	(2,105.71)
08/27/2015	JE	JE	STAX DISTRIBUTION SPREAD #3	5189		4,482.43	(6,588.14)
09/08/2015	JE	JE	STAX SPREAD #4	5249		3,034.20	(9,622.34)
09/24/2015	JE	JE	STAX DISTRIBUTION SPREAD #5	5322		2,672.27	(12,294.61)
10/09/2015	JE	JE	STAX DISTRIBUTION SPREAD #6	5375		14,546.19	(26,840.80)
10/23/2015	JE	JE	STAX DISTRIBUTION SPREAD #7	5430		3.36	(26,844.16)
11/05/2015	JE	JE	DELQ STAX DISTRIBUTION SPREAD #2	5461		615.13	(27,459.29)
11/20/2015	JE	JE	STAX DELQ 2015 SPREAD #3	5538		251.37	(27,710.66)
12/03/2015	JE	JE	STAX DELQ SPREAD #4	5572		1.27	(27,711.93)
01/12/2016	JE	JE	STAX DELQ SPREAD #6	5672		65.53	(27,777.46)
01/18/2016	JE	JE	STAX DELINQ 2015 SPREAD #6	5702		65.53	(27,842.99)
01/31/2016	JE		TO REVERSE MANUAL JOURNAL ENTRY: 570:	5779	65.53		(27,777.46)
02/03/2016	JE	JE	STAX DELQ 2015 SPREAD #8	5773		7.66	(27,785.12)
02/18/2016	JE	JE	STAX DELQ 2015 SPREAD #9	5835		19.79	(27,804.91)
03/01/2016	JE	JE	STAX 2015 SPREAD #10	5890		799.49	(28,604.40)
03/31/2016			5013-0000-403.0000	END BALANCE	65.53	28,669.93	(28,604.40)
07/01/2015			5013-0000-573.0000 LOC COMM STABILIZ SHR APPROPR (STA		BEG. BALANCE		0.00
03/01/2016	GJ	JE	TO RECLASS PPT LOSS TO INCLUDE DDA	6007		1,358.00	(1,358.00)
03/31/2016			5013-0000-573.0000	END BALANCE	0.00	1,358.00	(1,358.00)
07/01/2015			5013-0000-666.0000 INVESTMENT INTEREST		BEG. BALANCE		0.00
02/28/2016	JE	JE	INTEREST ALLOCATION JUL-JAN 2016	5959		547.28	(547.28)
03/31/2016			5013-0000-666.0000	END BALANCE	0.00	547.28	(547.28)
0:	Unclassified				65.53	30,575.21	(30,509.68)
TOTAL FOR DEPARTMENT 0000					65.53	30,575.21	
TOTAL Revenues					65.53	30,575.21	(30,509.68)
Expenditures							
Department 0000							
Unclassified							
07/01/2015			5013-0000-719.0000 Payroll Fringes		BEG. BALANCE		0.00
10/08/2015	PR	CHK	SUMMARY PR 10/08/2015		6.16		6.16
10/30/2015	JE	JE	FICA AND RETIRE DISTRIBUTION	5450		6.16	0.00
12/03/2015	PR	CHK	SUMMARY PR 12/03/2015		32.72		32.72
12/17/2015	PR	CHK	SUMMARY PR 12/17/2015		63.73		96.45
12/31/2015	JE	JE	FICA AND RETIRE DISTRIBUTION DEC 201:	5670		96.45	0.00
01/14/2016	PR	CHK	SUMMARY PR 01/14/2016		64.44		64.44
01/31/2016	JE	JE	FICA AND RETIRE DISTRIBUTION JAN 201:	5770		64.44	0.00
03/31/2016			5013-0000-719.0000	END BALANCE	167.05	167.05	0.00
07/01/2015			5013-0000-757.0000 OPERATING EXPENDITURES		BEG. BALANCE		0.00
11/28/2015	AP	INV	FIRSTMERIT BANKCARD CENTER	OCT 2015		56.15	(56.15)
03/31/2016			CREDIT CARD CHARGES				
			5013-0000-757.0000	END BALANCE	0.00	56.15	(56.15)
07/01/2015			5013-0000-808.0000 AUDIT		BEG. BALANCE		0.00
08/31/2015	AP	INV	REHMANN ROBSON	RR285687	120.00		120.00
08/31/2015	AP	INV	AUDIT BILLING #1 YR END JUNE 30, 201:	RR285688	65.00		185.00
08/31/2015	AP	INV	AUDIT BILLING #2 - YR END JUNE 30, 201:	RR285689	60.00		245.00
12/31/2015	GJ	JE	REHMANN ROBSON				
03/31/2016			AUDIT BILLING #3 - YR END JUNE 30, 201:	5719	155.00		400.00
			TO DISTRIBUTE AUDIT FEES				
			5013-0000-808.0000	END BALANCE	400.00	0.00	400.00
07/01/2015			5013-0000-880.0000 COMMUNITY DECORATIONS		BEG. BALANCE		0.00
12/03/2015	PR	CHK	SUMMARY PR 12/03/2015		433.44		433.44
12/07/2015	AP	INV	MICHIGAN ELECTRIC SUPPLY CO.	S100337091.001	105.00		538.44
12/08/2015	AP	INV	GLOVE KIT				
12/08/2015	AP	INV	WIN'S ELECTRICAL SUPPLY CO.	94669	500.49		1,038.93
12/08/2015	AP	INV	SUPPLIES				
12/08/2015	AP	INV	WIN'S ELECTRICAL SUPPLY CO.	94826	59.20		1,098.13
12/08/2015	AP	INV	SUPPLIES				
12/08/2015	AP	INV	WIN'S ELECTRICAL SUPPLY CO.	94864	38.61		1,136.74
12/08/2015	AP	INV	SUPPLIES				

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
12/09/2015	AP	INV	5013-0000-880.0000 COMMUNITY DECORATIONS BRONNER'S COMMERCIAL DISPLAY 25 PK REPLACEMENT BULBS	52476	319.60		1,456.34
12/17/2015	PR	CHK	SUMMARY PR 12/17/2015		848.32		2,304.66
12/31/2015	JE	JE	EQUIPMENT RENTAL DEC 2015	5666	474.92		2,779.58
12/31/2015	JE	JE	FICA AND RETIRE DISTRIBUTION DEC 2015	5670	96.45		2,876.03
01/14/2016	PR	CHK	SUMMARY PR 01/14/2016		852.24		3,728.27
01/14/2016	AP	INV	WIN'S ELECTRICAL SUPPLY CO. XMAS LIGHTS SUPPLIES	95111	290.83		4,019.10
01/14/2016	AP	INV	WIN'S ELECTRICAL SUPPLY CO. XMAS LIGHT SUPPLIES	95132	30.54		4,049.64
01/14/2016	AP	INV	WIN'S ELECTRICAL SUPPLY CO. XMAS LIGHT SUPPLIES	95151	4.76		4,054.40
01/14/2016	AP	INV	WIN'S ELECTRICAL SUPPLY CO. XMAS LIGHTING SUPPLIES	399715	5.92		4,060.32
01/31/2016	JE	JE	FICA AND RETIRE DISTRIBUTION JAN 2016	5770	64.44		4,124.76
01/31/2016	JE	JE	EQUIPMENT RENTAL JAN 2016	5795	630.15		4,754.91
03/31/2016			5013-0000-880.0000 END BALANCE		4,754.91	0.00	4,754.91
07/01/2015			5013-0000-938.0000 LANDSCAPE/MAINTENANCE BEG. BALANCE				0.00
08/05/2015	AP	INV	L&M LAWN CARE DDA MOWING	2337	1,250.00		1,250.00
09/10/2015	AP	INV	L&M LAWN CARE DDA MOWING	2371	2,130.00		3,380.00
09/30/2015	AP	INV	4 SEASONS MAINTENANCE INC 2 SWEEPS 8/9/15 AND 8/11/15	2015-095	900.00		4,280.00
10/13/2015	AP	INV	L&M LAWN CARE DDA MOWING	2408	1,040.00		5,320.00
11/10/2015	AP	INV	L&M LAWN CARE DDA MOWING	2441	1,035.00		6,355.00
12/14/2015	AP	INV	L&M LAWN CARE REPLACED PAVER BLOCKS AT CLOCK TOWER	5150	500.00		6,855.00
02/04/2016	AP	INV	ASPEN TREE SERVICE TREE TRIMMING - SAGINAW ST	2/3/16	3,750.00		10,605.00
02/26/2016	AP	INV	ASPEN TREE SERVICE TREE TRIMMING - SAGINAW ST	PAY #2	3,750.00		14,355.00
03/31/2016			5013-0000-938.0000 END BALANCE		14,355.00	0.00	14,355.00
07/01/2015			5013-0000-956.0000 MISCELLANEOUS BEG. BALANCE				0.00
10/08/2015	PR	CHK	SUMMARY PR 10/08/2015		81.48		81.48
10/30/2015	JE	JE	FICA AND RETIRE DISTRIBUTION	5450	6.16		87.64
03/31/2016			5013-0000-956.0000 END BALANCE		87.64	0.00	87.64
07/01/2015			5013-0000-999.2007 TRANSFER TO POLICE FUND BEG. BALANCE				0.00
01/31/2016	GJ	JE	PER BUDGET APPROVED BY BCC IN JUNE 2015	5914	5,000.00		5,000.00
03/31/2016			5013-0000-999.2007 END BALANCE		5,000.00	0.00	5,000.00
0: Unclassified					24,764.60	223.20	24,541.40
TOTAL FOR DEPARTMENT 0000					24,764.60	223.20	
TOTAL Expenditures					24,764.60	223.20	24,541.40
TOTAL FOR FUND 5013 DOWNTOWN DEVELOPMENT AUTHORITY					75,056.23	75,056.23	213,275.35