



CITY OF BURTON

BURTON ELECTION COMMISSION MEETING

APRIL 30, 2019

AGENDA

Community Room

Regular

10:00 AM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. ROLL CALL

B. APPROVAL OF MINUTES

1. Election Commission - Regular - Oct 30, 2018 11:00 AM

C. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Election Commission. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

D. NEW BUSINESS

1. Approve and Authorize the Election Workers and Alternate Election Workers for the May 7, 2019 Special Election as Presented by the Acting City Clerk.
2. Approve and Authorize the Performance of the Public Logic and Accuracy Testing for Voting Equipment to be used in the May 7, 2019 Special Election.
3. Approve and Authorize the Printing and Use of the Election Day Ballot(s) for the May 7, 2019 Special Election.



CITY OF BURTON

BURTON ELECTION COMMISSION MEETING

OCTOBER 30, 2018

MINUTES

Community Room

Regular

11:00 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Deputy Clerk Racheal Boggs at 11:00 AM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Rachael Boggs	Deputy Clerk	Present	
Bette Bigsby	Acting Clerk	Present	
Terry Parker	Chairman	Excused	
Carl Gusie	Commissioner	Present	
Bonnie Hoffmeyer	Commissioner	Excused	
Holly Johnson	Commissioner	Excused	

B. AUDIENCE PARTICIPATION

None.

C. MINUTES

1. Election Commission - Regular - Jul 25, 2018 3:30 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Carl Gusie, Commissioner
SECONDER: Bette Bigsby, Acting Clerk
AYES: Boggs, Bigsby, Gusie
EXCUSED: Parker, Hoffmeyer, Johnson

D. NEW BUSINESS

1. Approve and authorize the Election Workers for the November 6, 2018 General Election as presented by the Acting City Clerk.

RESULT: CARRIED [UNANIMOUS]
MOVER: Carl Gusie, Commissioner
SECONDER: Bette Bigsby, Acting Clerk
AYES: Boggs, Bigsby, Gusie
EXCUSED: Hoffmeyer

2. Approve and authorize the Acting City Clerk to appoint any alternate Election Inspectors for the November 6, 2018 General Election if necessary.

RESULT: **CARRIED [UNANIMOUS]**
MOVER: Carl Gusie, Commissioner
SECONDER: Bette Bigsby, Acting Clerk
AYES: Boggs, Bigsby, Gusie
EXCUSED: Hoffmeyer

Meeting was adjourned at 11:24 AM.

Minutes Acceptance: Minutes of Oct 30, 2018 11:00 AM (Approval of Minutes)



Burton Election Commission

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 4310)

Meeting: 04/30/19 10:00 AM

Department: Clerk's Office

Category: Appointment

Prepared By: Racheal Boggs

Department Head: Bette Bigsby

D.1

DOC ID: 4310

**Approve and Authorize the Election Workers and Alternate
Election Workers for the May 7, 2019 Special Election as
Presented by the Acting City Clerk.**

ATTACHMENTS:

- Election Worker List May 7, 2019 (DOCX)

City of Burton Election Inspectors
SPECIAL ELECTION
May 7, 2019

Bendle- Precinct # 6				
Coordinator/Chair	Joy Roe	810-422-3092	7/24/18	I
Co-Chair	Shanna May	810-610-2216	7/17/18	I
Inspector	Veronica May	810-610-8057	7/17/18	I
Inspector	David May	810-610-8050	7/17/18	I
Inspector	James McArthur	810-484-4971	8/4/18	I
Inspector	Jason May	810-610-8050	7/17/18	I

New Testament- Precinct # 8				
Coordinator/Chair	Samantha Johnston	810-288-0967	10/1/17	I
Co-Chair	Larry Wright	810-964-3584	10/1/17	I
Inspector	Mary Wright	810-767-9338	10/1/17	I
Inspector	Kim Vandersypen	810-986-1811	10/1/17	I
Inspector	Katrina Johnston	810-308-2770	10/1/17	I
Inspector	Marcy Kimball	810-309-7177	11/3/18	I

ALTERNATES:

Sandy Horner 810-730-6560

Mary Burnaine 810-744-2372

Attachment: Election Worker List May 7, 2019 (4310 : Election Workers for May 7, 2019 Special Election)



Burton Election Commission

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 4311)

Meeting: 04/30/19 10:00 AM

Department: Clerk's Office

Category: Elections

Prepared By: Racheal Boggs

Department Head: Bette Bigsby

D.2

DOC ID: 4311

Approve and Authorize the Performance of the Public Logic and Accuracy Testing for Voting Equipment to be used in the May 7, 2019 Special Election.

ATTACHMENTS:

- Election_Commission_Certification_460632_7 (PDF)

ELECTION COMMISSION CERTIFICATION PUBLIC ACCURACY TEST

(to be completed if same vendor has completed both tabulator programming and testing)

NOTE: This certification form must be completed as an addendum to the TABULATOR PROGRAM TESTING AND SECURITY CERTIFICATION FORM (both forms are required when a vendor is used to complete both tabulator programming and testing)

Name of City or Township

County

☐ Primary ☐ General ☐ Special ☐ Regular

Date of Election: _____

In jurisdictions that have used the same vendor to conduct testing as the county used to program memory devices, election officials must take extraordinary care and exercise the necessary level of oversight during the entire testing process. **The Election Commission bears the ultimate responsibility for certifying that the testing process complies with applicable laws, is rigorous, and yields reliable results; clerks remain solely and completely responsible for the proper conduct of the election.**

We, the Election Commission certify:

- ☐ that we examined the test deck chart created by the vendor and verified that it was prepared in compliance with the "Test Procedure Manual for Tabulators and Voter Assist Terminals" manual issued by the Bureau of Elections; and
- ☐ that we personally compared the predetermined totals from the test deck chart prepared by the vendor with the tabulator totals for each candidate, write-in position, and proposal, and verified that all totals agree; and
- ☐ that an errorless test was successfully completed; and
- ☐ that the Public Accuracy test was performed using tabulator(s) owned by our jurisdiction that will be used on Election Day.

Our vendor's name and contact information is: _____

Signed:

Clerk or authorized assistant*

Member of Election Commission or authorized assistant*

Member of Election Commission or authorized assistant*

Date

*Note: A vendor is not an authorized assistant within the meaning of the Election Law or corresponding administrative rules.

Attachment: Election_Commission_Certification_460632_7 (4311 : Public Accuracy Testing)



Burton Election Commission
4303 S. Center Road
Burton, MI 48519

Meeting: 04/30/19 10:00 AM
Department: Clerk's Office
Category: Elections
Prepared By: Racheal Boggs
Department Head: Bette Bigsby

D.3

SCHEDULED

AGENDA ITEM (ID # 4312)

DOC ID: 4312

Approve and Authorize the Printing and Use of the Election Day Ballot(s) for the May 7, 2019 Special Election.

ATTACHMENTS:

- Sample ballots (PDF)

Tuesday, May 7, 2019 Election
Genesee County, Michigan
City of Burton, Precinct 6

Page 1 of 1

Special Election**Local School District****Carman-Ainsworth Community Schools****Millage Proposal****Headlee Override Operating Millage Tax Levy**

This millage will allow the school district to continue to levy not more than the statutory maximum rate of 18 mills on all property except principal residence and qualified agricultural property required for the school district to continue to receive its full revenue per pupil foundation allowance.

Shall the limitation on the total amount of taxes which may be levied against all property in Carman-Ainsworth Community Schools, County of Genesee, State of Michigan, be increased by and the board of education be authorized to levy not to exceed 2.1314 mills (\$2.1314 on each \$1,000 of taxable valuation) for a period of five (5) years, 2019 to 2023, inclusive, to provide in part the funds to operate and maintain the school system. This is a restoration of any Headlee Reduction through 2023. It is estimated that the revenue the school district will collect if the millage is approved and levied in the 2019 calendar year shall be approximately \$45,000.00; revenues from this millage will be disbursed to Carman-Ainsworth Community Schools.

☐ Yes☐ No**Carman-Ainsworth Community Schools****Millage Proposal****Building and Site Sinking Fund Tax Levy**

Shall the limitation on the total amount of taxes which may be levied against all property in Carman-Ainsworth Community Schools, County of Genesee, State of Michigan, be increased by and the board of education be authorized to levy not to exceed 1.0000 mills (\$1.0000 on each \$1,000 of taxable valuation) for a period of five (5) years, 2019 to 2023, inclusive, to create a sinking fund for the purpose of construction or repair of school buildings and the improvement and development of sites and for any other purpose which may be authorized by law. It is estimated that the revenue the school district will collect if the millage is approved and levied in the 2019 calendar year shall be approximately \$750,000.00; revenues from this millage will be disbursed to Carman-Ainsworth Community Schools.

☐ Yes☐ No

Attachment: Sample ballots (4312 : Approval of Ballots)

Tuesday, May 7, 2019 Election
Genesee County, Michigan
City of Burton, Precinct 8

Page 1 of 1

Special Election

Local School District

Grand Blanc Community Schools

Sinking Fund Millage Renewal Proposal

This proposal will allow the school district to continue to levy the building and site sinking fund millage that expires with the 2019 tax levy.

Shall the currently authorized millage rate of .9915 mill (\$.9915 on each \$1,000 of taxable valuation) which may be assessed against all property in Grand Blanc Community Schools, Genesee and Oakland Counties, Michigan, be renewed for a period of 6 years, 2020 to 2025, inclusive, to continue to provide for a sinking fund for the purchase of real estate for sites for, and the construction or repair of school buildings and all other purposes authorized by law; the estimate of the revenue the school district will collect if the millage is approved and levied in 2020 is approximately \$1,641,900 (this is a renewal of millage that will expire with the 2019 tax levy)?

☐ Yes

☐ No

Attachment: Sample ballots (4312 : Approval of Ballots)