



CITY OF BURTON

BURTON ELECTION COMMISSION MEETING

OCTOBER 11, 2021

AGENDA

Community Room

Regular

10:00 AM

4303 S. CENTER ROAD
BURTON, MI 48519

A. ROLL CALL

B. AUDIENCE PARTICIPATION

C. APPROVAL OF MINUTES

1. Election Commission - Regular - Apr 9, 2021 11:00 AM

D. AGENDA ITEMS

1. Approve and Authorize the Printing and Use of the Election Day Ballots for the November 2, 2021 General Election.
2. Approve and Authorize the Appointment of Election Workers and Alternate Election Workers for the November 2, 2021 General Election as Presented by the City Clerk.
3. Approve and Authorize the Performance of the Public Logic and Accuracy Testing on Tuesday, October 26, 2021 at 10:00 AM for Voting Equipment to be used in the November 2, 2021 General Election.



BURTON, MICHIGAN

BURTON ELECTION COMMISSION MEETING

APRIL 9, 2021

MINUTES

Community Room

Regular

11:00 AM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Clerk Racheal Boggs at 11:00 AM.

A. MEETING INFORMATION

Election Commission Meeting
Hosted by Racheal Boggs

<https://cityofburton.my.webex.com/cityofburton.my/j.php?MTID=m1a307eab2b0e94969a6b57cdd45a5ddc>

Friday, Apr 9, 2021 11:00 am | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 182 678 2260

Password: EC2021 (322021 from phones and video systems)

Join by video system

Dial 1826782260@webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0001 US Toll

Access code: 182 678 2260

B. ROLL CALL

Commission Members attending through the virtual forum must state their name and physical location for the record.

All members in attendance were in-person in the community room at City Hall.

Attendee Name	Title	Status	Arrived
Racheal Boggs	Clerk	Present	
Carl Gusie	Commissioner	Present	
Bonnie Hoffmeyer	Commissioner	Absent	
James Craig	Commissioner	Present	

C. APPROVAL OF MINUTES

1. Clerk's Office - Public Accuracy Test Meeting - Apr 28, 2020 10:00 AM

Minutes Acceptance: Minutes of Apr 9, 2021 11:00 AM (Approval of Minutes)

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: Carl Gusie, Commissioner
SECONDER: James Craig, Commissioner
AYES: Boggs, Gusie, Craig
ABSENT: Hoffmeyer

2. Election Commission - Regular - Oct 12, 2020 11:00 AM

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: Carl Gusie, Commissioner
SECONDER: James Craig, Commissioner
AYES: Boggs, Gusie, Craig
ABSENT: Hoffmeyer

3. Clerk's Office - Public Accuracy Test Meeting - Oct 27, 2020 10:00 AM

RESULT: **ACCEPTED [UNANIMOUS]**
MOVER: Carl Gusie, Commissioner
SECONDER: James Craig, Commissioner
AYES: Boggs, Gusie, Craig
ABSENT: Hoffmeyer

D. AUDIENCE PARTICIPATION

Public comment may be sent to publiccomment@burtonmi.gov. Comments received prior to the meeting will be read into the record.

No audience participation was received for this meeting. There were no audience members present in-person or through the virtual forum.

E. NEW BUSINESS

1. Approve and Authorize the Printing and Use of the Election Day Ballots for the May 4, 2021 Special Election.

Ms. Boggs stated we have combined precincts for this election because we anticipate low voter turnout and this will save the city money.

Mr. Craig asked which precincts will be combined.

Ms. Boggs stated the precincts will be combined as follows: Precinct 1, Precinct 2-4, Precinct 3-5, Precinct 6, Precinct 7-12, Precinct 8-9 and Precinct 10-11. We will also have the normal two absentee counting boards.

Mr. Craig expressed concerns regarding the Burton DDA not being included in the ballot language for the Community Mental Health millage.

Ms. Boggs stated the Burton DDA does not capture taxes, rather they assess a levy.

Minutes Acceptance: Minutes of Apr 9, 2021 11:00 AM (Approval of Minutes)

RESULT: CARRIED [UNANIMOUS]
MOVER: James Craig, Commissioner
SECONDER: Carl Gusie, Commissioner
AYES: Boggs, Gusie, Craig
ABSENT: Hoffmeyer

- 2. Approve and Authorize the Appointment of Election Workers and Alternate Election Workers for the May 4, 2021 Special Election as Presented by the City Clerk.

Mr. Craig asked if we have less workers for this election due to the consolidation of precincts.

Ms. Boggs said, yes. As you will notice on the election worker list, we have about half of the election workers we normally have.

Mr. Craig mentioned precinct 6 has several individuals with the same last name. Is that a problem?

Ms. Boggs stated this group of people have been working together in this precinct for many years prior to my appointment as Clerk. I can see your concern. They are not the Chair or Co-chair which is who is responsible for using the computer, sealing/certifying everything and attending the Receiving Board at the end of the night. Additionally, the Coordinator at this location does a great job of making sure everything is balanced and accounted for. I do not see an issue here.

RESULT: CARRIED [UNANIMOUS]
MOVER: James Craig, Commissioner
SECONDER: Carl Gusie, Commissioner
AYES: Boggs, Gusie, Craig
ABSENT: Hoffmeyer

- 3. Approve and Authorize the Performance of the Public Logic and Accuracy Testing on Tuesday, April 27, 2021 at 10:00 AM for Voting Equipment to be used in the May 4, 2021 Special Election.

Ms. Boggs stated due to COVID, we will continue to use Webex for Public Accuracy testing for any Commission Member or member of the public who would like to participate in the testing process. I will set up the agenda and send out invites to this at a later date. We are also open to the public for anyone who chooses to attend in person on April 27, 2021 at 10:00 AM.

RESULT: CARRIED [UNANIMOUS]
MOVER: Carl Gusie, Commissioner
SECONDER: James Craig, Commissioner
AYES: Boggs, Gusie, Craig
ABSENT: Hoffmeyer

F. COMMISSION DISCUSSION

Ms. Boggs asked if there is any further discussion.

The Election Commission did not have further items to present.

Minutes Acceptance: Minutes of Apr 9, 2021 11:00 AM (Approval of Minutes)

Ms. Boggs stated as you are aware from our last meeting, I received grant funding from CTCL in the amount of \$18,000. The Clerk's Office will be using some of this funding to purchase supplies and new equipment for elections including four tablets, one for each polling location to use in the event there are large lines like we had at the November Election. This will help to expedite voters and decrease wait times at the polls.

Meeting was adjourned at 11:39 AM.

Minutes Acceptance: Minutes of Apr 9, 2021 11:00 AM (Approval of Minutes)



Burton Election Commission
4303 S. Center Road
Burton, MI 48519

Meeting: 10/11/21 10:00 AM
Department: Clerk's Office
Category: Elections
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

D.1

SCHEDULED

AGENDA ITEM (ID # 5221)

DOC ID: 5221

Approve and Authorize the Printing and Use of the Election Day Ballots for the November 2, 2021 General Election.



Burton Election Commission
4303 S. Center Road
Burton, MI 48519

Meeting: 10/11/21 10:00 AM
Department: Clerk's Office
Category: Appointment
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

D.2

SCHEDULED

AGENDA ITEM (ID # 5222)

DOC ID: 5222

**Approve and Authorize the Appointment of Election Workers
and Alternate Election Workers for the November 2, 2021
General Election as Presented by the City Clerk.**



Burton Election Commission
4303 S. Center Road
Burton, MI 48519

Meeting: 10/11/21 10:00 AM
Department: Clerk's Office
Category: Elections
Prepared By: Racheal Boggs
Department Head: Racheal Boggs

D.3

SCHEDULED

AGENDA ITEM (ID # 5223)

DOC ID: 5223

Approve and Authorize the Performance of the Public Logic and Accuracy Testing on Tuesday, October 26, 2021 at 10:00 AM for Voting Equipment to be used in the November 2, 2021 General Election.

ATTACHMENTS:

- Notice of Public Accuracy Test for Nov 2, 2021 (PDF)



City of Burton

4303 SOUTH CENTER ROAD • BURTON, MI 48519-1449

Phone (810) 743-1500 • Fax (810) 742-7311 • www.burtonmi.gov



Notice of Public Accuracy Test for Voting Equipment to be used at the November 2, 2021 General Election

Important Message from the City of Burton Clerk's Office:

To the qualified electors of the City of Burton, Genesee County, State of Michigan
The Public Accuracy Test for the electronic equipment that will be used to tabulate the votes in Precincts 1-12 will take place on Tuesday, October 26, 2021 at 10:00 AM at the Burton City Clerk's Office.

The Public Accuracy Test is conducted to demonstrate the computer programming used to tabulate the votes cast at the election meets the requirements of Michigan Election Law. All members of the public are invited to participate.

For special accommodations, please call the City Clerk at 810-743-1500 or email: r.boggs@burtonmi.gov to make arrangements.

Racheal Boggs, Burton City Clerk

RECEIVED
CITY OF BURTON
2021 OCT -8 AM 11:33
CLERK'S OFFICE

Attachment: Notice of Public Accuracy Test for Nov 2, 2021 (5223 : Public Accuracy Testing)