



CITY OF BURTON
FINANCE COMMITTEE MEETING
APRIL 27, 2016
AGENDA

| | | |
|-------------------------|------------------------|----------------|
| Council Chambers | Regular Meeting | 3:00 PM |
|-------------------------|------------------------|----------------|

4303 S. CENTER ROAD
BURTON, MI 48519

A. ROLL CALL

B. STAFF PRESENT

C. MINUTES APPROVAL

D. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Finance Committee. I would ask each individual to give their name and address for the record and to limit their comments to five (5) minutes and to speak on the topics germane to City business.

E. COMMITTEE DISCUSSION ON THE FOLLOWING ITEMS:

- A. Budget Amendment (Budget #238-245) Approve and authorize the following 2015-2016 budget amendment: Increase 1001-1091-943.0000 General Fund - Election-Equipment Rental by \$60; Decrease 1001-2065-943.0000 General Fund- City Hall-Equipment Rental by \$60; Increase 2007-2007-943.0000 Police Equipment Rental by \$3,000; Decrease 2003-4078-943.0000 Local Streets - Winter Maintenance-Equipment Rental by \$3,000; Increase 2069-2069-943.0000 Senior Center Equipment Rental \$8,000; Decrease 2002-4078-943.0000 Major Streets-Winter Maintenance-Equipment Rental by \$8,000; Increase 2003-4074-943.0000 Local Streets-Traffic Signs- Equipment Rental by \$1,600 and Decrease 2003-4068-943.0000 Local Streets-Trees & Shrubs- Equipment Rental by \$1,600.
- B. Budget Amendment (Budget #246-247) Approve and authorize the following 2015-2016 budget amendment: Decrease 2002-4069-818.0000 Major Street Drainage Contractual Service by \$5,000; Increase 2002-4074-848.0000 Major Street Traffic Signs Contractual Service by \$5,000.
- C. Budget Amendment (Budget #248-249) Approve and authorize the following 2015-2016 budget amendment: Increase 5090-5090-818.0000 Contractual Service by \$100,000 and Increase 5090-5090-699.0000 Contingency by \$100,000.
- D. Budget Amendment (Budget #250-253) Approve and authorize the following 2015-2016 budget amendment: Increase 6061-0000-650.0607 Material Sales - Traffic Signs by \$10,000; Increase 6061-6061-749.7007 Traffic Signs by \$10,000; Increase 6061-0000-650.0608 Material Sales - Salt by \$40,000; Increase 6061-6061-748.7008 Salt by \$40,000.
- E. Budget Amendment (Budget #254-255) Approve and authorize the following 2015-2016 budget amendment: Decrease 2002-4082-818.0000 Major Street Administration Contractual Service by \$7,000; Increase 2002-4082-757.0000 Major Street Administration Operating Expenditures by \$7,000.

- F. Creation of new GL numbers Approve and Authorize the creation of general ledger number 1001-0000-674.0001 Parks and Recreation Pathway Donations Revenue and 1001-6090-974.7051 Pathway at Kelly Lake Expenditure.
- G. Budget Amendment (Budget #256-258) Approve and authorize the following 2015-2016 budget amendment: Increase 1001-0000-674.0001 Parks & Recreation pathway donations revenue by \$10,000; increase 1001-6090-974.7051 Pathway at Kelly Lake Expenditure by \$21,500; Decrease 1001-6090-974.7049 Park Projects Expenditure by \$11,500.
- H. Budget Amendment (Budget #259-262) Approve and authorize the following 2015-2016 budget amendment: Increase 2002-4078-757.0000 Operating Expenditures - Salt by \$17,000; Decrease 2002-4090-957.0000 Contingency by \$17,000; Increase 2003-4078-757.0000 Operating Expenditures - Salt by \$8,000; Increase 2003-0000-699.0000 Contingency by \$8,000.
- I. Budget Amendment (Budget #263-265) Approve and authorize the following 2015-2016 budget amendment: Decrease 2007-2007-818.0000 Contractual Service by \$18,500; Increase 2007-2007-991.0001 Principal by \$14,900; Increase 2007-2007-995.0001 Interest by \$3,600.
- J. Budget Amendment (Budget #267-268) Approve and authorize the following 2015-2016 budget amendment: Decrease 5091-5091-957.0000 Contingency by \$15,000 and Increase 5091-5091-818.0000 Contractual Services by \$15,000.
- K. Budget Amendment (Budget #269-270) Approve and authorize the following 2015-2016 budget amendment: Increase 5090-0000-699.0000 Contingency by \$15,000 and increase 5090-5090-934.0000 Repair and Maintenance by \$15,000.
- L. Gabriel, Roeder, Smith Travel Invoice Approve and authorize the payment of Gabriel, Roeder, Smith & Company invoice number 421419 from General Ledger line item # _____.



SCHEDULED

AGENDA ITEM (ID # 2342)

DOC ID: 2342

Budget Amendment (Budget #238-245) Approve and authorize the following 2015-2016 budget amendment: Increase 1001-1091-943.0000 General Fund - Election-Equipment Rental by \$60; Decrease 1001-2065-943.0000 General Fund- City Hall- Equipment Rental by \$60; Increase 2007-2007-943.0000 Police Equipment Rental by \$3,000; Decrease 2003-4078-943.0000 Local Streets - Winter Maintenance- Equipment Rental by \$3,000; Increase 2069-2069-943.0000 Senior Center Equipment Rental \$8,000; Decrease 2002-4078-943.0000 Major Streets-Winter Maintenance-Equipment Rental by \$8,000; Increase 2003-4074-943.0000 Local Streets-Traffic Signs- Equipment Rental by \$1,600 and Decrease 2003-4068-943.0000 Local Streets-Trees & Shrubs- Equipment Rental by \$1,600.

ATTACHMENTS:

- Equipment Rental 03312016 pdf (PDF)
- equipment rental 03312016 (DOCX)

04/22/2016 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 03/31/2016
 % Fiscal Year Completed: 75.14

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 03/31/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 03/31/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|------------------------------------|------------------|------------------------------|--|---|---|----------------|
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| Dept 1091-ELECTION | | | | | | |
| 1001-1091-943.0000 | EQUIPMENT RENTAL | 675.00 | 731.71 | 272.00 | (56.71) | 108.40 |
| Total Dept 1091-ELECTION | | 675.00 | 731.71 | 272.00 | (56.71) | 108.40 |
| Dept 2065-CITY HALL | | | | | | |
| 1001-2065-943.0000 | EQUIPMENT RENTAL | 12,000.00 | 7,367.64 | 648.05 | 4,632.36 | 61.40 |
| Total Dept 2065-CITY HALL | | 12,000.00 | 7,367.64 | 648.05 | 4,632.36 | 61.40 |
| Dept 6090-PARKS & RECREATION | | | | | | |
| 1001-6090-943.0000 | EQUIPMENT RENTAL | 9,000.00 | 7,350.81 | 156.01 | 1,649.19 | 81.68 |
| Total Dept 6090-PARKS & RECREATION | | 9,000.00 | 7,350.81 | 156.01 | 1,649.19 | 81.68 |
| TOTAL Expenditures | | 21,675.00 | 15,450.16 | 1,076.06 | 6,224.84 | 71.28 |
| Fund 1001 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 21,675.00 | 15,450.16 | 1,076.06 | 6,224.84 | 71.28 |
| NET OF REVENUES & EXPENDITURES | | (21,675.00) | (15,450.16) | (1,076.06) | (6,224.84) | 71.28 |

T60

↓60

Attachment: Equipment Rental 03312016 pdf (2342 : Budget Amendment (Budget #238-245))

Fund 2002 - MAJOR STREETS

Expenditures

Dept 4063-SURFACE MAINTENANCE

| | | | | | |
|-------------------------------------|------------|-----------|-----------|------------|-------|
| 2002-4063-943.0000 EQUIPMENT RENTAL | 180,000.00 | 66,994.08 | 12,241.13 | 113,005.92 | 37.22 |
| Total Dept 4063-SURFACE MAINTENANCE | 180,000.00 | 66,994.08 | 12,241.13 | 113,005.92 | 37.22 |

Dept 4068-TREES & SHRUBS

| | | | | | |
|-------------------------------------|----------|----------|--------|----------|-------|
| 2002-4068-943.0000 EQUIPMENT RENTAL | 3,200.00 | 2,147.40 | 936.61 | 1,052.60 | 67.11 |
| Total Dept 4068-TREES & SHRUBS | 3,200.00 | 2,147.40 | 936.61 | 1,052.60 | 67.11 |

Dept 4069-DRAINAGE

| | | | | | |
|-------------------------------------|-----------|-----------|--------|----------|-------|
| 2002-4069-943.0000 EQUIPMENT RENTAL | 41,000.00 | 31,149.30 | 509.69 | 9,850.70 | 75.97 |
| Total Dept 4069-DRAINAGE | 41,000.00 | 31,149.30 | 509.69 | 9,850.70 | 75.97 |

Dept 4074-TRAFFIC SIGNS

| | | | | | |
|-------------------------------------|----------|----------|--------|--------|-------|
| 2002-4074-943.0000 EQUIPMENT RENTAL | 3,800.00 | 3,699.52 | 867.95 | 100.48 | 97.36 |
| Total Dept 4074-TRAFFIC SIGNS | 3,800.00 | 3,699.52 | 867.95 | 100.48 | 97.36 |

Dept 4078-WINTER MAINTENANCE

| | | | | | |
|-------------------------------------|------------|-----------|-----------|-----------|-------|
| 2002-4078-943.0000 EQUIPMENT RENTAL | 120,000.00 | 73,289.20 | 23,132.58 | 46,710.80 | 61.07 |
| Total Dept 4078-WINTER MAINTENANCE | 120,000.00 | 73,289.20 | 23,132.58 | 46,710.80 | 61.07 |

↓ 8,000

Dept 4081-ROADSIDE CLEANUP

| | | | | | |
|-------------------------------------|-----------|----------|------|----------|-------|
| 2002-4081-943.0000 EQUIPMENT RENTAL | 10,000.00 | 3,971.81 | 0.00 | 6,028.19 | 39.72 |
| Total Dept 4081-ROADSIDE CLEANUP | 10,000.00 | 3,971.81 | 0.00 | 6,028.19 | 39.72 |

Dept 4082-ADMINISTRATION

| | | | | | |
|-------------------------------------|-------|------|---------|-------|------|
| 2002-4082-943.0000 EQUIPMENT RENTAL | 13.08 | 0.00 | (13.08) | 13.08 | 0.00 |
| Total Dept 4082-ADMINISTRATION | 13.08 | 0.00 | (13.08) | 13.08 | 0.00 |

TOTAL Expenditures

| | | | | | |
|--|------------|------------|-----------|------------|-------|
| | 358,013.08 | 181,251.31 | 37,674.88 | 176,761.77 | 50.63 |
|--|------------|------------|-----------|------------|-------|

Fund 2002 - MAJOR STREETS:

| | | | | | |
|--------------------------------|--------------|--------------|-------------|--------------|-------|
| TOTAL REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | 358,013.08 | 181,251.31 | 37,674.88 | 176,761.77 | 50.63 |
| NET OF REVENUES & EXPENDITURES | (358,013.08) | (181,251.31) | (37,674.88) | (176,761.77) | 50.63 |

Attachment: Equipment Rental 03312016 pdf (2342 : Budget Amendment (Budget #238-245))

Fund 2003 - LOCAL STREETS

Expenditures

Dept 4063-SURFACE MAINTENANCE

| | | | | | |
|-------------------------------------|-----------|-----------|----------|-----------|-------|
| 2003-4063-943.0000 EQUIPMENT RENTAL | 60,000.00 | 28,815.38 | 3,489.17 | 31,184.62 | 48.03 |
| Total Dept 4063-SURFACE MAINTENANCE | 60,000.00 | 28,815.38 | 3,489.17 | 31,184.62 | 48.03 |

Dept 4068-TREES & SHRUBS

| | | | | | |
|-------------------------------------|-----------|----------|--------|-----------|-------|
| 2003-4068-943.0000 EQUIPMENT RENTAL | 13,000.00 | 1,823.01 | 222.10 | 11,176.99 | 14.02 |
| Total Dept 4068-TREES & SHRUBS | 13,000.00 | 1,823.01 | 222.10 | 11,176.99 | 14.02 |

Dept 4069-DRAINAGE

| | | | | | |
|-------------------------------------|-----------|-----------|--------|-----------|-------|
| 2003-4069-943.0000 EQUIPMENT RENTAL | 55,000.00 | 19,837.30 | 613.86 | 35,162.70 | 36.07 |
| Total Dept 4069-DRAINAGE | 55,000.00 | 19,837.30 | 613.86 | 35,162.70 | 36.07 |

Dept 4074-TRAFFIC SIGNS

| | | | | | |
|-------------------------------------|----------|----------|--------|----------|--------|
| 2003-4074-943.0000 EQUIPMENT RENTAL | 3,000.00 | 3,155.25 | 481.42 | (155.25) | 105.18 |
| Total Dept 4074-TRAFFIC SIGNS | 3,000.00 | 3,155.25 | 481.42 | (155.25) | 105.18 |

Dept 4078-WINTER MAINTENANCE

| | | | | | |
|-------------------------------------|-----------|-----------|-----------|----------|-------|
| 2003-4078-943.0000 EQUIPMENT RENTAL | 57,000.00 | 47,045.64 | 15,471.67 | 9,954.36 | 82.54 |
| Total Dept 4078-WINTER MAINTENANCE | 57,000.00 | 47,045.64 | 15,471.67 | 9,954.36 | 82.54 |

Dept 4081-ROADSIDE CLEANUP

| | | | | | |
|-------------------------------------|----------|----------|--------|----------|-------|
| 2003-4081-943.0000 EQUIPMENT RENTAL | 2,800.00 | 1,443.87 | 178.60 | 1,356.13 | 51.57 |
| Total Dept 4081-ROADSIDE CLEANUP | 2,800.00 | 1,443.87 | 178.60 | 1,356.13 | 51.57 |

Dept 4082-ADMINISTRATION

| | | | | | |
|-------------------------------------|--------|------|---------|--------|------|
| 2003-4082-943.0000 EQUIPMENT RENTAL | 513.79 | 0.00 | (19.13) | 513.79 | 0.00 |
| Total Dept 4082-ADMINISTRATION | 513.79 | 0.00 | (19.13) | 513.79 | 0.00 |

TOTAL Expenditures

| | | | | | |
|--|------------|------------|-----------|-----------|-------|
| | 191,313.79 | 102,120.45 | 20,437.69 | 89,193.34 | 53.38 |
|--|------------|------------|-----------|-----------|-------|

Fund 2003 - LOCAL STREETS:

| | | | | | |
|--------------------------------|--------------|--------------|-------------|-------------|-------|
| TOTAL REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | 191,313.79 | 102,120.45 | 20,437.69 | 89,193.34 | 53.38 |
| NET OF REVENUES & EXPENDITURES | (191,313.79) | (102,120.45) | (20,437.69) | (89,193.34) | 53.38 |

↓ 1,600

↑ 1,600

↓ *3,000

Attachment: Equipment Rental 03312016 pdf (2342 : Budget Amendment (Budget #238-245))

Fund 2006 - FIRE DEPARTMENT

Expenditures

Dept 2006-FIRE DEPARTMENT EXPENDITURES

2006-2006-943.0000 EQUIPMENT RENTAL

Total Dept 2006-FIRE DEPARTMENT EXPENDITURES

TOTAL Expenditures

Fund 2006 - FIRE DEPARTMENT:

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

| | | | | |
|-------------|------------|------------|------------|-------|
| 14,500.00 | 8,823.81 | 1,368.70 | 5,676.19 | 60.85 |
| 14,500.00 | 8,823.81 | 1,368.70 | 5,676.19 | 60.85 |
| 14,500.00 | 8,823.81 | 1,368.70 | 5,676.19 | 60.85 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 14,500.00 | 8,823.81 | 1,368.70 | 5,676.19 | 60.85 |
| (14,500.00) | (8,823.81) | (1,368.70) | (5,676.19) | 60.85 |

Fund 2007 - POLICE FUND

Expenditures

Dept 2007-POLICE FUND EXPENSES

2007-2007-943.0000 EQUIPMENT RENTAL

Total Dept 2007-POLICE FUND EXPENSES

TOTAL Expenditures

Fund 2007 - POLICE FUND:

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

| | | | | | | |
|--|------------|------------|----------|-------------------------|----------|--------|
| | 6,000.00 | 6,570.06 | 734.08 | [#] ↑ 3,000 | (570.06) | 109.50 |
| | 6,000.00 | 6,570.06 | 734.08 | | (570.06) | 109.50 |
| | 6,000.00 | 6,570.06 | 734.08 | | (570.06) | 109.50 |
| | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| | 6,000.00 | 6,570.06 | 734.08 | | (570.06) | 109.50 |
| | (6,000.00) | (6,570.06) | (734.08) | | 570.06 | 109.50 |

Fund 2049 - BUILDING DEPARTMENT FUND

Expenditures

Dept 2061-BUILDING

2049-2061-943.0000 EQUIPMENT RENTAL

Total Dept 2061-BUILDING

TOTAL Expenditures

Fund 2049 - BUILDING DEPARTMENT FUND:

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

| | | | | | |
|--|-------------|------------|----------|------------|-------|
| | 10,000.00 | 8,329.14 | 624.94 | 1,670.86 | 83.29 |
| | 10,000.00 | 8,329.14 | 624.94 | 1,670.86 | 83.29 |
| | 10,000.00 | 8,329.14 | 624.94 | 1,670.86 | 83.29 |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | 10,000.00 | 8,329.14 | 624.94 | 1,670.86 | 83.29 |
| | (10,000.00) | (8,329.14) | (624.94) | (1,670.86) | 83.29 |

Fund 2069 - SENIOR CITIZENS CENTER FUND

Expenditures

Dept 2069-SENIOR CITIZENS CENTER
 2069-2069-943.0000 EQUIPMENT RENTAL
 Total Dept 2069-SENIOR CITIZENS CENTER

| | | | | | | |
|--------------------|-----------|-----------|----------|-------------------------|------------|--------|
| | 13,000.00 | 14,507.60 | 1,590.94 | ^B ↑ 8,000 | (1,507.60) | 111.60 |
| | 13,000.00 | 14,507.60 | 1,590.94 | | (1,507.60) | 111.60 |
| TOTAL Expenditures | 13,000.00 | 14,507.60 | 1,590.94 | | (1,507.60) | 111.60 |

Fund 2069 - SENIOR CITIZENS CENTER FUND:

TOTAL REVENUES
 TOTAL EXPENDITURES
 NET OF REVENUES & EXPENDITURES

| | | | | | | |
|--|-------------|-------------|------------|--|------------|--------|
| | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 |
| | 13,000.00 | 14,507.60 | 1,590.94 | | (1,507.60) | 111.60 |
| | (13,000.00) | (14,507.60) | (1,590.94) | | 1,507.60 | 111.60 |

Fund 5090 - SEWER FUND

Expenditures

Dept 5090-SEWER EXPENSES

5090-5090-943.0000 EQUIPMENT RENTAL

Total Dept 5090-SEWER EXPENSES

70,000.00 34,952.20 4,136.33 35,047.80 49.93

70,000.00 34,952.20 4,136.33 35,047.80 49.93

TOTAL Expenditures

70,000.00 34,952.20 4,136.33 35,047.80 49.93

Fund 5090 - SEWER FUND:

TOTAL REVENUES

0.00 0.00 0.00 0.00 0.00

TOTAL EXPENDITURES

70,000.00 34,952.20 4,136.33 35,047.80 49.93

NET OF REVENUES & EXPENDITURES

(70,000.00) (34,952.20) (4,136.33) (35,047.80) 49.93

Fund 5091 - WATER DEPARTMENT

Expenditures

Dept 5091-WATER EXPENSES

5091-5091-943.0000 EQUIPMENT RENTAL

| | | | | | |
|--------------------------------|------------|-----------|----------|-----------|-------|
| | 125,000.00 | 68,248.16 | 4,470.50 | 56,751.84 | 54.60 |
| Total Dept 5091-WATER EXPENSES | 125,000.00 | 68,248.16 | 4,470.50 | 56,751.84 | 54.60 |

TOTAL Expenditures

| | | | | |
|------------|-----------|----------|-----------|-------|
| 125,000.00 | 68,248.16 | 4,470.50 | 56,751.84 | 54.60 |
|------------|-----------|----------|-----------|-------|

Fund 5091 - WATER DEPARTMENT:

TOTAL REVENUES

| | | | | |
|------|------|------|------|------|
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|------|------|------|------|------|

TOTAL EXPENDITURES

| | | | | |
|------------|-----------|----------|-----------|-------|
| 125,000.00 | 68,248.16 | 4,470.50 | 56,751.84 | 54.60 |
|------------|-----------|----------|-----------|-------|

NET OF REVENUES & EXPENDITURES

| | | | | |
|--------------|-------------|------------|-------------|-------|
| (125,000.00) | (68,248.16) | (4,470.50) | (56,751.84) | 54.60 |
|--------------|-------------|------------|-------------|-------|

TOTAL REVENUES - ALL FUNDS

| | | | | |
|------|------|------|------|--------|
| 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
|------|------|------|------|--------|

TOTAL EXPENDITURES - ALL FUNDS

| | | | | |
|------------|------------|-----------|------------|-------|
| 809,501.87 | 440,252.89 | 72,114.12 | 369,248.98 | 54.39 |
|------------|------------|-----------|------------|-------|

NET OF REVENUES & EXPENDITURES

| | | | | |
|--------------|--------------|-------------|--------------|-------|
| (809,501.87) | (440,252.89) | (72,114.12) | (369,248.98) | 54.39 |
|--------------|--------------|-------------|--------------|-------|

809,501.87

Attachment: Equipment Rental 03312016 pdf (2342 : Budget Amendment (Budget #238-245))

INTEROFFICE MEMORANDUM

TO: MAYOR PAULA ZELENKO
FROM: CONTROLLER GINGER BURKE-MILLER
SUBJECT: EQUIPMENT RENTAL – BUDGET AMENDMENT 238-245
DATE: APRIL 24, 2015
CC: CLERK KARSNEY

As we approach the last quarter of the fiscal year, we are trending toward exceeding our estimates on equipment rental. As you recall, equipment rental is charged anytime our DPW workers leave the DPW building with a vehicle, piece of equipment, etc. As they use that equipment for various projects whether mowing the grass, salting the parking lots, running to the park to empty the trash, grading a gravel road, etc. that time is billed out accordingly to the various departments in the city to which each service pertains. Therefore, some departments need more money re-allocated in their direction from those who are not utilizing the services as heavily. Also, I was just reminded by Mr. Chris Howser that this year we hired more laborers and as such they are also using trucks and equipment every day as well. That would account for a portion of this trend.

Attached to the budget amendment, you will see that I ran a revenue and expenditure report just on the line item called “equipment rental.” The last page of that document shows that at the end of March (75% of the way through the fiscal year) we are at 54.39% of the budget used. So as you can see, we are well within our overall budget. We expect with warmer weather arriving, we will be using up those budgets and will likely catch up to near 100% by June 30, 2016. Since we are on a line item approval basis for the 2015-2016 calendar year, I would suggest that we look at this line item from this broader, city-wide perspective and request that City Council allocate funds from those areas that are using less of the services. As a reminder, the sheets attached show through March 31, 2016. You will recall that there were still snow events in early to mid-April 2016. As such those events are not reflected as of yet because we don’t get the work orders from DPW until approximately the 15th of the next month. In this case, April numbers will be received by the Controller’s Office around May 15.

As always, I look forward to discussing this with you in further detail and answering any questions you may have.

Attachment: equipment rental 03312016 (2342 : Budget Amendment (Budget #238-245))



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2343)

Meeting: 04/27/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.B

DOC ID: 2343

**Budget Amendment (Budget #246-247) Approve and authorize the following 2015-2016 budget amendment:
Decrease 2002-4069-818.0000 Major Street Drainage Contractual Service by \$5,000; Increase 2002-4074-848.0000 Major Street Traffic Signs Contractual Service by \$5,000.**

ATTACHMENTS:

- MoE - Budget Amendment 246-247 (DOC)
- 246-247 (PDF)

INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: April 25, 2016

Re: Memo of Explanation for
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment 246-247 within the Department of Public Works Major Streets Budget

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Major Streets Budget as follows: Transfer \$5,000 from 2002-4069-818.0000 to 2002-4074-818.0000.

This item Traffic Signs Contractual Services is slightly over because of the unanticipated expenditure on traffic control for the collapsed county drainage structure on Center Road just north of Bristol. The cost of renting the barrels and signage was higher than estimated. To avoid this happening in the future, we are proposing in the 2016-2017 budget that we purchase our own traffic control barrels and signs.

At the same time, expenditures on Drainage Contractual Services was slightly less than anticipated because we have done more ditching in house than anticipated, to save money. We will undoubtedly have drainage work to do between now and July 1st.

Attachment: MoE - Budget Amendment 246-247 (2343 : Budget Amendment (Budget 246-247))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--|------------------------------------|---------------------|---------------------------------|---|------------------------------|--------------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 2002 - MAJOR STREETS | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2002-0000-450.0000 | RIGHT OF WAY PERMIT FEES | 5,000.00 | 4,732.95 | 575.00 | 267.05 | 94.66 |
| 2002-0000-574.0000 | 51 GAS & WEIGHT TAX | 2,074,513.64 | 1,381,033.85 | 205,095.18 | 693,479.79 | 66.57 |
| 2002-0000-574.0001 | OTHER STATE REVENUE SOURCES | 400,000.00 | 199,835.39 | 0.00 | 200,164.61 | 49.96 |
| 2002-0000-574.0659 | ST OF MI ROW MAINTENANCE FEE | 78,500.00 | 0.00 | 0.00 | 78,500.00 | 0.00 |
| 2002-0000-574.0665 | FEDERAL/STATE CONST. MATCH | 79,000.00 | 13.70 | 0.00 | 78,986.30 | 0.02 |
| 2002-0000-649.0000 | MATERIAL SALES | 6,300.00 | 5,385.80 | 0.00 | 914.20 | 85.49 |
| 2002-0000-666.0000 | INTEREST INCOME | 0.00 | 2,023.99 | 0.00 | (2,023.99) | 100.00 |
| 2002-0000-675.0000 | REFUNDS & REBATES | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 2002-0000-678.0000 | REIMBURSEMENT INCOME | 1,000.00 | 1,943.03 | 0.00 | (943.03) | 194.30 |
| 2002-0000-691.0000 | TRANSFERS FROM OTHER FUNDS | 2,030,000.00 | 2,030,000.00 | 0.00 | 0.00 | 100.00 |
| 2002-0000-694.0000 | MISCELLANEOUS | 13,000.00 | 10,562.63 | 0.00 | 2,437.37 | 81.25 |
| Total Dept 0000 | | 4,687,413.64 | 3,635,531.34 | 205,670.18 | 1,051,882.30 | 77.56 |
| TOTAL Revenues | | 4,687,413.64 | 3,635,531.34 | 205,670.18 | 1,051,882.30 | 77.56 |
| Expenditures | | | | | | |
| Dept 4051-CONSTRUCTION | | | | | | |
| 2002-4051-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 587.64 | 587.64 | (587.64) | 100.00 |
| 2002-4051-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 1,331.73 | 1,331.73 | (1,331.73) | 100.00 |
| 2002-4051-719.0000 | FRINGE BENEFITS | 0.00 | 280.50 | 280.50 | (280.50) | 100.00 |
| 2002-4051-802.7562 | I-69 RECONSTRUCTION/REPAIRS | 8,000.00 | 7,469.37 | 0.00 | 530.63 | 93.37 |
| 2002-4051-802.7586 | CENTER RD (COURT-DAVISON) | 4,357.86 | 3,286.87 | 0.00 | 1,070.99 | 75.42 |
| 2002-4051-802.7587 | LAPEER (BELSAY TO VASSAR) | 376,050.00 | 40,867.87 | 661.54 | 335,182.13 | 10.87 |
| 2002-4051-802.7588 | ATHERTON (DORT_CENTER 2013_2014) | 17,474.68 | 17,006.48 | 0.00 | 468.20 | 97.32 |
| 2002-4051-802.7589 | BRISTOL RD BRIDGE | 50,464.66 | 20,690.65 | 554.84 | 29,774.01 | 41.00 |
| 2002-4051-802.7590 | CENTER RD (ATHERTON TO LIPPINCOTT) | 59,302.80 | 58,350.77 | 810.92 | 952.03 | 98.39 |
| 2002-4051-802.7591 | BELSAY RD. (COURT TO DAVISON) | 1,000,000.00 | 848,592.73 | 63.44 | 151,407.27 | 84.86 |
| 2002-4051-802.7592 | POTTER/CASTO ROADS (2015-2016) | 725,000.00 | 715,949.88 | 0.00 | 9,050.12 | 98.75 |
| 2002-4051-802.7593 | CENTER LIGHT SIGNAL CMAQ | 229,850.00 | 25,469.42 | 853.60 | 204,380.58 | 11.08 |
| 2002-4051-802.7596 | HOWE BRANCH THREAD CREEK/CENTER RD | 0.00 | 8,520.86 | 25.86 | (8,520.86) | 100.00 |
| Total Dept 4051-CONSTRUCTION | | 2,470,500.00 | 1,748,404.77 | 5,170.07 | 722,095.23 | 70.77 |
| Dept 4063-SURFACE MAINTENANCE | | | | | | |
| 2002-4063-705.0000 | SUPERVISION SALARIES | 37,000.00 | 15,138.35 | 1,882.88 | 21,861.65 | 40.91 |
| 2002-4063-706.0000 | SALARIES PERMANENT | 146,200.00 | 94,303.74 | 11,553.31 | 51,896.26 | 64.50 |
| 2002-4063-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 654.34 | 654.34 | (654.34) | 100.00 |
| 2002-4063-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 4,608.77 | 4,608.77 | (4,608.77) | 100.00 |
| 2002-4063-719.0000 | FRINGE BENEFITS | 177,000.00 | 148,434.54 | 1,020.69 | 28,565.46 | 83.86 |
| 2002-4063-757.0000 | OPERATING EXP & MATERIALS | 50,000.00 | 20,263.32 | 0.00 | 29,736.68 | 40.53 |
| 2002-4063-818.0000 | CONTRACTUAL SERVICE | 71,500.00 | 51,198.25 | 0.00 | 20,301.75 | 71.61 |
| 2002-4063-943.0000 | EQUIPMENT RENTAL | 180,000.00 | 66,994.08 | 0.00 | 113,005.92 | 37.22 |
| Total Dept 4063-SURFACE MAINTENANCE | | 661,700.00 | 401,595.39 | 19,719.99 | 260,104.61 | 60.69 |
| Dept 4068-TREES & SHRUBS | | | | | | |
| 2002-4068-705.0000 | SUPERVISION SALARIES | 1,600.00 | 372.22 | 0.00 | 1,227.78 | 23.26 |
| 2002-4068-706.0000 | SALARIES PERMANENT | 3,000.00 | 1,008.84 | 0.00 | 1,991.16 | 33.63 |
| 2002-4068-719.0000 | FRINGE BENEFITS | 5,200.00 | 1,797.88 | 0.00 | 3,402.12 | 34.57 |
| 2002-4068-818.0000 | CONTRACTUAL SERVICE | 20,000.00 | 6,250.00 | 0.00 | 13,750.00 | 68.75 |

OK
recovered from drainage (408) contractual service which was over.

Attachment: 246-247 (2343 : Budget Amendment (Budget 246-247))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 04/30/2016
 % Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 04/30/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|------------------------------------|---|------------------------------|--|---|---|----------------|
| Fund 2002 - MAJOR STREETS | | | | | | |
| Expenditures | | | | | | |
| 2002-4068-943.0000 | EQUIPMENT RENTAL | 3,200.00 | 2,147.40 | 0.00 | 1,052.60 | 67.11 |
| Total Dept 4068-TREES & SHRUBS | | 33,000.00 | 11,576.34 | 0.00 | 21,423.66 | 35.08 |
| Dept 4069-DRAINAGE | | | | | | |
| 2002-4069-705.0000 | SUPERVISION SALARIES | 4,000.00 | 3,037.61 | 815.68 | 962.39 | 75.94 |
| 2002-4069-706.0000 | SALARIES PERMANENT | 25,600.00 | 21,692.56 | 1,360.69 | 3,907.44 | 84.74 |
| 2002-4069-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 137.30 | 137.30 | (137.30) | 100.00 |
| 2002-4069-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 1,416.91 | 1,416.91 | (1,416.91) | 100.00 |
| 2002-4069-719.0000 | FRINGE BENEFITS | 30,100.00 | 28,159.25 | 162.69 | 1,940.75 | 93.55 |
| 2002-4069-757.0000 | OPERATING EXP & MATERIALS | 9,550.00 | 9,030.18 | 0.00 | 519.82 | 94.56 |
| 2002-4069-818.0000 | CONTRACTUAL SERVICE | 18,450.00 | 11,421.61 | 1,200.00 | 7,028.39 | 61.91 |
| 2002-4069-943.0000 | EQUIPMENT RENTAL | 41,000.00 | 31,149.30 | 0.00 | 9,850.70 | 75.97 |
| Total Dept 4069-DRAINAGE | | 128,700.00 | 106,044.72 | 5,093.27 | 22,655.28 | 82.40 |
| Dept 4074-TRAFFIC SIGNS | | | | | | |
| 2002-4074-705.0000 | SUPERVISION SALARIES | 2,000.00 | 1,004.49 | 0.00 | 995.51 | 50.22 |
| 2002-4074-706.0000 | SALARIES PERMANENT | 7,500.00 | 7,262.49 | 1,519.23 | 237.51 | 96.83 |
| 2002-4074-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 81.38 | 81.38 | (81.38) | 100.00 |
| 2002-4074-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 767.22 | 767.22 | (767.22) | 100.00 |
| 2002-4074-719.0000 | FRINGE BENEFITS | 7,800.00 | 7,289.72 | 113.67 | 510.28 | 93.46 |
| 2002-4074-757.0000 | OPERATING EXPENDITURES | 1,500.00 | 8.32 | 0.00 | 1,491.68 | 0.55 |
| 2002-4074-757.7100 | MATERIAL SIGNS | 3,000.00 | 2,333.46 | 0.00 | 666.54 | 77.78 |
| 2002-4074-818.0000 | CONTRACTUAL SERVICE | 75,000.00 | 78,192.79 | 4,777.69 | (3,192.79) | 104.26 |
| 2002-4074-943.0000 | EQUIPMENT RENTAL | 3,800.00 | 3,699.52 | 0.00 | 100.48 | 97.36 |
| 2002-4074-949.0000 | R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAIN | 20,000.00 | 18,247.84 | 0.00 | 1,752.16 | 91.24 |
| Total Dept 4074-TRAFFIC SIGNS | | 120,600.00 | 118,887.23 | 7,259.19 | 1,712.77 | 98.58 |
| Dept 4077-PAVEMENT MARK | | | | | | |
| 2002-4077-818.0000 | CONTRACTUAL SERVICES | 150,000.00 | 61,530.41 | 0.00 | 88,469.59 | 41.02 |
| Total Dept 4077-PAVEMENT MARK | | 150,000.00 | 61,530.41 | 0.00 | 88,469.59 | 41.02 |
| Dept 4078-WINTER MAINTENANCE | | | | | | |
| 2002-4078-705.0000 | SUPERVISION SALARIES | 5,200.00 | 3,117.05 | 260.00 | 2,082.95 | 59.94 |
| 2002-4078-706.0000 | SALARIES PERMANENT | 63,900.00 | 27,916.79 | 1,662.51 | 35,983.21 | 43.69 |
| 2002-4078-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 101.33 | 101.33 | (101.33) | 100.00 |
| 2002-4078-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 945.65 | 945.65 | (945.65) | 100.00 |
| 2002-4078-719.0000 | FRINGE BENEFITS | 42,800.00 | 42,362.79 | 143.86 | 437.21 | 98.98 |
| 2002-4078-757.0000 | OPERATING EXPENDITURES - SALT | 110,000.00 | 118,064.20 | 0.00 | (8,064.20) | 107.33 |
| 2002-4078-943.0000 | EQUIPMENT RENTAL | 120,000.00 | 73,289.20 | 0.00 | 46,710.80 | 61.07 |
| Total Dept 4078-WINTER MAINTENANCE | | 341,900.00 | 265,797.01 | 3,113.35 | 76,102.99 | 77.74 |
| Dept 4081-ROADSIDE CLEANUP | | | | | | |
| 2002-4081-705.0000 | SUPERVISION SALARIES | 2,500.00 | 838.13 | 0.00 | 1,661.87 | 33.53 |
| 2002-4081-706.0000 | SALARIES PERMANENT | 8,200.00 | 3,591.36 | 0.00 | 4,608.64 | 43.80 |
| 2002-4081-719.0000 | FRINGE BENEFITS | 8,500.00 | 7,371.42 | 0.00 | 1,128.58 | 86.72 |
| 2002-4081-943.0000 | EQUIPMENT RENTAL | 10,000.00 | 3,971.81 | 0.00 | 6,028.19 | 60.28 |

Attachment: 246-247 (2343 : Budget Amendment (Budget 246-247))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 04/30/2016
 % Fiscal Year Completed: 83.33

E.B.b

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 04/30/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BGD USED |
|--|---|------------------------------|--|---|---|---------------|
| Fund 2002 - MAJOR STREETS | | | | | | |
| Expenditures | | | | | | |
| Total Dept 4081-ROADSIDE CLEANUP | | 29,200.00 | 15,772.72 | 0.00 | 13,427.28 | 54.02 |
| Dept 4082-ADMINISTRATION | | | | | | |
| 2002-4082-703.0000 | ADMINISTRATION SALARIES | 5,000.00 | 4,885.72 | 2,201.15 | 114.28 | 97.71 |
| 2002-4082-705.0000 | SUPERVISION SALARIES | 0.00 | 975.94 | 975.94 | (975.94) | 100.00 |
| 2002-4082-706.0000 | SALARIES PERMANENT | 42,000.00 | 28,983.78 | 2,031.10 | 13,016.22 | 69.01 |
| 2002-4082-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 625.34 | 625.34 | (625.34) | 100.00 |
| 2002-4082-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 2,728.99 | 2,728.99 | (2,728.99) | 100.00 |
| 2002-4082-719.0000 | FRINGE BENEFITS | 22,500.00 | 1,703.85 | 1,703.85 | 20,796.15 | 7.57 |
| 2002-4082-728.0000 | INFORMATION TECH ALLOCATION | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 100.00 |
| 2002-4082-757.0000 | OPERATING EXPENDITURES <i>5/8 Utilities</i> | <i>↑ 7,000 -</i> 4,000.00 | 6,265.68 | 72.39 | <i>↓</i> (2,265.68) | 156.64 |
| 2002-4082-808.0000 | AUDIT | 3,700.00 | 3,700.00 | 0.00 | 0.00 | 100.00 |
| 2002-4082-818.0000 | CONTRACTUAL SERVICE | <i>↓ 7,000 -</i> 13,686.92 | 2,158.53 | 0.00 | 11,528.39 | 15.77 |
| 2002-4082-826.0000 | LEGAL | 2,000.00 | 343.75 | 125.00 | 1,656.25 | 17.19 |
| 2002-4082-828.0000 | MEMBERSHIP & DUES | 1,000.00 | 369.50 | 0.00 | 630.50 | 36.95 |
| 2002-4082-864.0000 | TRAINING | 1,000.00 | 982.29 | 47.33 | 17.71 | 98.23 |
| 2002-4082-943.0000 | EQUIPMENT RENTAL | 13.08 | 0.00 | 0.00 | 13.08 | 0.00 |
| 2002-4082-956.7802 | INTEREST EXP CENTER RD LOAN | 47,400.00 | 23,633.66 | 0.00 | 23,766.34 | 49.86 |
| Total Dept 4082-ADMINISTRATION | | 144,800.00 | 79,857.03 | 10,511.09 | 64,942.97 | 55.15 |
| Dept 4085-TRANSFER TO LOCAL STREET | | | | | | |
| 2002-4085-969.0000 | MTF/LRP TRANSFER TO LOCAL STREETS | 418,902.73 | 338,929.32 | 41,019.04 | 79,973.41 | 80.91 |
| Total Dept 4085-TRANSFER TO LOCAL STREET | | 418,902.73 | 338,929.32 | 41,019.04 | 79,973.41 | 80.91 |
| Dept 4090-CONTINGENCY | | | | | | |
| 2002-4090-957.0000 | CONTINGENCY/SURPLUS | 188,110.91 | 0.00 | 0.00 | 188,110.91 | 0.00 |
| Total Dept 4090-CONTINGENCY | | 188,110.91 | 0.00 | 0.00 | 188,110.91 | 0.00 |
| TOTAL Expenditures | | 4,687,413.64 | 3,148,394.94 | 91,886.00 | 1,539,018.70 | 67.17 |
| Fund 2002 - MAJOR STREETS: | | | | | | |
| TOTAL REVENUES | | 4,687,413.64 | 3,635,531.34 | 205,670.18 | 1,051,882.30 | 77.56 |
| TOTAL EXPENDITURES | | 4,687,413.64 | 3,148,394.94 | 91,886.00 | 1,539,018.70 | 67.17 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 487,136.40 | 113,784.18 | (487,136.40) | 100.00 |

Attachment: 246-247 (2343 : Budget Amendment (Budget 246-247))



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2344)

Meeting: 04/27/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.C

DOC ID: 2344

Budget Amendment (Budget #248-249) Approve and authorize the following 2015-2016 budget amendment: Increase 5090-5090-818.0000 Contractual Service by \$100,000 and Increase 5090-5090-699.0000 Contingency by \$100,000.

ATTACHMENTS:

- MoE - Budget Amendment Zito Deep Dig2344 (DOC)
- 248-249 (PDF)

INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: April 25, 2016

Re: Memo of Explanation for
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment 248-249 within the Department of Public Works Sewer Budget

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Sewer Budget as follows: Transfer \$100,000 from 5090-0000-699.0000 to 5090-5090-818.0000.

This item Sewer is over primarily because of unanticipated costs associated with major sewer line break on Farmcrest Avenue and the need to clear sewer easements in preparation for SAW grant sewer televising. The cost to repair the major sewer break on Farmcrest Avenue could exceed \$50,000.

This will necessitate moving \$100,000 from Sewer Fund Contingency Revenue.

Attachment: MoE - Budget Amendment Zito Deep Dig2344 (2344 : Budget Amendment (Budget #248-249))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 04/30/2016
 % Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--------------------------------|---|----------------|---------------------------------|---|------------------------------|-------------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 5090 - SEWER FUND | | | | | | |
| Expenditures | | | | | | |
| 5090-5090-934.0000 | REPAIR & MAINTENANCE | 68,000.00 | 57,036.74 | 9,863.17 | 10,963.26 | 83.88 |
| 5090-5090-943.0000 | EQUIPMENT RENTAL | 70,000.00 | 34,952.20 | 0.00 | 35,047.80 | 49.93 |
| 5090-5090-956.0000 | MISCELLANEOUS EXPENSE | 5,000.00 | 444.00 | 0.00 | 4,556.00 | 8.88 |
| 5090-5090-956.2014 | SAW GRANT EXPENSES (TO BE REIMB BY STAT | 2,168,300.00 | 1,075,578.45 | 0.00 | 1,092,721.55 | 49.60 |
| 5090-5090-957.0000 | CONTINGENCY/CAPITAL | 69,295.47 | 0.00 | 0.00 | 69,295.47 | 0.00 |
| 5090-5090-957.0020 | SPECIAL ASSESSMENTS CITY OWNED TRANSFER | 50,000.00 | 45,891.25 | 0.00 | 4,108.75 | 91.78 |
| 5090-5090-968.0000 | DEPRECIATION EXPENSE | 550,000.00 | 0.00 | 0.00 | 550,000.00 | 0.00 |
| 5090-5090-995.2015 | INTEREST ON SRF FINANCING | 10,000.00 | 3,569.45 | 0.00 | 6,430.55 | 35.69 |
| Total Dept 5090-SEWER EXPENSES | | 7,577,800.00 | 4,208,289.57 | 69,391.58 | 3,369,510.43 | 55.53 |
| TOTAL Expenditures | | 7,597,800.00 | 4,209,050.16 | 70,152.17 | 3,388,749.84 | 55.40 |
| Fund 5090 - SEWER FUND: | | | | | | |
| TOTAL REVENUES | | 7,597,800.00 | 5,732,000.45 | 8,654.00 | 1,865,799.55 | 75.44 |
| TOTAL EXPENDITURES | | 7,597,800.00 | 4,209,050.16 | 70,152.17 | 3,388,749.84 | 55.40 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 1,522,950.29 | (61,498.17) | (1,522,950.29) | 100.00 |

Attachment: 248-249 (2344 : Budget Amendment (Budget #248-249))



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2345)

Meeting: 04/27/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.D

DOC ID: 2345

Budget Amendment (Budget #250-253) Approve and authorize the following 2015-2016 budget amendment: Increase 6061-0000-650.0607 Material Sales - Traffic Signs by \$10,000; Increase 6061-6061-749.7007 Traffic Signs by \$10,000; Increase 6061-0000-650.0608 Material Sales - Salt by \$40,000; Increase 6061-6061-748.7008 Salt by \$40,000.

ATTACHMENTS:

- 250-253 (PDF)
- MoE - Budget Amendment 250-253 (DOC)

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | % BGD USED |
|-------------------------------------|---------------------------------|-------------------|---------------------------------|---|------------|------------------------------|---------------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 6061 - MOTOR POOL | | | | | | | |
| Revenues | | | | | | | |
| Dept 0000 | | | | | | | |
| 6061-0000-645.0000 | SALE OF VEHICLES | 500.00 | 0.00 | 0.00 | | 500.00 | 0.00 |
| 6061-0000-650.0606 | MATERIAL SALES - CULVERTS | 5,000.00 | 4,034.43 | 0.00 | | 965.57 | 80.69 |
| 6061-0000-650.0607 | MATERIAL SALES - TRAFFIC SIGNS | 3,400.00 | 3,467.46 | 0.00 | | (67.46) | 101.98 |
| 6061-0000-650.0608 | MATERIAL SALES - SALT | 140,000.00 | 161,103.49 | 0.00 | | (21,103.49) | 115.07 |
| 6061-0000-650.0609 | MATERIAL SALES - GRAVEL | 40,000.00 | 20,253.01 | 0.00 | | 19,746.99 | 50.63 |
| 6061-0000-650.0610 | SALE OF GAS | 45,000.00 | 14,107.26 | 4,463.37 | | 30,892.74 | 31.35 |
| 6061-0000-650.0670 | SALE OF SCRAP | 500.00 | 0.00 | 0.00 | | 500.00 | 0.00 |
| 6061-0000-666.0000 | INTEREST INCOME | 1,200.00 | 2,036.13 | 0.00 | | (836.13) | 169.68 |
| 6061-0000-669.0680 | LOCAL ST EQUIPMENT RENTAL | 238,000.00 | 102,076.45 | 0.00 | | 135,923.55 | 42.89 |
| 6061-0000-669.0681 | MAJOR ST EQUIPMENT RENTAL | 332,000.00 | 223,353.17 | 0.00 | | 108,646.83 | 67.28 |
| 6061-0000-669.0682 | SEWER EQUIPMENT RENTAL | 78,000.00 | 94,516.85 | 0.00 | | (16,516.85) | 121.18 |
| 6061-0000-669.0683 | WATER EQUIPMENT RENTAL | 125,000.00 | 90,347.97 | 0.00 | | 34,652.03 | 72.28 |
| 6061-0000-669.0684 | GEN FUND EQUIPMENT RENTAL | 39,200.00 | 39,926.55 | 0.00 | | (726.55) | 101.85 |
| 6061-0000-669.0685 | GEN FUND EQUIPMENT REPAIR | 20,000.00 | 15,072.29 | 0.00 | | 4,927.71 | 75.36 |
| 6061-0000-669.0686 | POLICE EQUIPMENT RENTAL | 6,000.00 | 6,705.50 | 0.00 | | (705.50) | 111.76 |
| 6061-0000-669.0689 | BUILDING EQUIPMENT RENTAL | 10,000.00 | 10,813.51 | 0.00 | | (813.51) | 108.14 |
| 6061-0000-669.0690 | SENIOR CITIZEN EQUIPMENT RENTAL | 10,000.00 | 14,507.60 | 0.00 | | (4,507.60) | 145.08 |
| 6061-0000-669.0691 | TECH CHARGES FIRE EQUIPMENT | 12,000.00 | 8,823.81 | 0.00 | | 3,176.19 | 73.53 |
| 6061-0000-669.0693 | DDA EQUIPMENT RENTAL | 600.00 | 1,105.07 | 0.00 | | (505.07) | 184.18 |
| 6061-0000-673.0000 | SALE OF ASSETS | 18,000.00 | 18,555.00 | 0.00 | | (555.00) | 103.08 |
| 6061-0000-675.0000 | REFUNDS & REBATES | 9,000.00 | 0.00 | 0.00 | | 9,000.00 | 0.00 |
| 6061-0000-678.0000 | REIMBURSEMENT INCOME | 3,700.00 | 2,407.70 | 0.00 | | 1,292.30 | 65.07 |
| 6061-0000-699.0000 | CONTINGENCY | 10,100.00 | 0.00 | 0.00 | | 10,100.00 | 0.00 |
| Total Dept 0000 | | 1,147,200.00 | 833,213.25 | 4,463.37 | | 313,986.75 | 72.63 |
| Dept 6061-MOTOR POOL EXPENSES | | | | | | | |
| 6061-6061-699.0000 | CONTINGENCY | 15,300.00 | 0.00 | 0.00 | | 15,300.00 | 0.00 |
| Total Dept 6061-MOTOR POOL EXPENSES | | 15,300.00 | 0.00 | 0.00 | | 15,300.00 | 0.00 |
| TOTAL Revenues | | 1,162,500.00 | 833,213.25 | 4,463.37 | | 329,286.75 | 71.67 |
| Expenditures | | | | | | | |
| Dept 6061-MOTOR POOL EXPENSES | | | | | | | |
| 6061-6061-706.0000 | SALARIES PERMANENT | 95,000.00 | 84,673.08 | 8,954.08 | | 10,326.92 | 89.13 |
| 6061-6061-706.7007 | EQUIPMENT MAINTENANCE | 3,640.20 | 2,360.18 | 0.00 | | 1,280.02 | 64.84 |
| 6061-6061-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 290.02 | 290.02 | | (290.02) | 100.00 |
| 6061-6061-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 1,095.80 | 1,095.80 | | (1,095.80) | 100.00 |
| 6061-6061-719.0000 | FRINGE BENEFITS | 95,300.00 | 57,061.66 | 1,237.48 | | 38,238.34 | 59.88 |
| 6061-6061-728.0000 | INFORMATION TECH ALLOCATION | 14,700.00 | 14,700.00 | 0.00 | | 0.00 | 100.00 |
| 6061-6061-746.7006 | CULVERTS | 5,000.00 | 4,034.43 | 0.00 | | 965.57 | 80.69 |
| 6061-6061-747.7009 | GRAVEL | 40,000.00 | 20,253.01 | 0.00 | | 19,746.99 | 50.63 |
| 6061-6061-748.7008 | SALT | 140,000.00 | 161,263.49 | 0.00 | | (21,263.49) | 115.19 |
| 6061-6061-749.7007 | TRAFFIC SIGNS | 3,400.00 | 3,467.46 | 0.00 | | (67.46) | 101.98 |
| 6061-6061-757.0000 | OPERATING EXPENDITURES | 50,000.00 | 43,622.13 | 7,410.88 | | 6,377.87 | 87.24 |
| 6061-6061-776.0000 | BLDG MAINT/SUPPL/JANITORIAL | 35,000.00 | 13,953.79 | 1,183.34 | | 21,046.21 | 39.87 |
| 6061-6061-808.0000 | AUDIT | 3,800.00 | 3,800.00 | 0.00 | | 0.00 | 100.00 |
| 6061-6061-818.0000 | CONTRACTUAL SERVICE | 5,659.80 | 691.59 | 176.50 | | 4,968.21 | 12.22 |
| 6061-6061-864.0000 | TRAINING | 1,200.00 | 835.58 | 0.00 | | 364.42 | 69.63 |
| 6061-6061-867.0000 | GAS & OIL | 157,000.00 | 61,801.68 | 0.00 | | 95,198.32 | 39.36 |
| 6061-6061-910.0000 | VEHICLE INSURANCE | 70,000.00 | 41,884.89 | 0.00 | | 28,115.11 | 50.00 |
| 6061-6061-910.7020 | BUILDING INSURANCE | 3,000.00 | 1,039.54 | 0.00 | | 1,960.46 | 65.68 |

\$1,000 ↑
↑40,000

OK (21,103.49)

↑ 40,000
↑ 1,000

OK (21,263.49)

Attachment: 250-253 (2345 : Budget Amendment (Budget #250-253))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 04/30/2016
 % Fiscal Year Completed: 83.33

E.D.a

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BGD USED |
|-------------------------------------|-------------------------|-------------------|---------------------------------|---|------------------------------|---------------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 6061 - MOTOR POOL | | | | | | |
| Expenditures | | | | | | |
| 6061-6061-920.0000 | UTILITIES | 30,000.00 | 11,563.68 | 3,254.77 | 18,436.32 | 38.55 |
| 6061-6061-934.0000 | EQUIPMENT REPAIRS | 165,000.00 | 144,522.31 | 15,602.77 | 20,477.69 | 87.59 |
| 6061-6061-958.0000 | FREIGHT | 2,000.00 | 682.04 | 29.48 | 1,317.96 | 34.10 |
| 6061-6061-968.0000 | DEPRECIATION EXPENSE | 140,000.00 | 0.00 | 0.00 | 140,000.00 | 0.00 |
| 6061-6061-978.0000 | TOOLS & EQUIPMENT | 10,000.00 | 8,105.86 | 440.05 | 1,894.14 | 81.06 |
| 6061-6061-979.0000 | SMALL PARTS & TOOLS | 1,000.00 | 8.29 | 0.00 | 991.71 | 0.83 |
| 6061-6061-983.0000 | LEASE EXPENSE-BUILDING | 20,300.00 | 19,829.70 | 0.00 | 470.30 | 97.68 |
| 6061-6061-983.1000 | LEASE EXPENSE-EQUIPMENT | 71,500.00 | 60,914.83 | 0.00 | 10,585.17 | 85.20 |
| Total Dept 6061-MOTOR POOL EXPENSES | | 1,162,500.00 | 762,455.04 | 39,675.17 | 400,044.96 | 65.59 |
| TOTAL Expenditures | | 1,162,500.00 | 762,455.04 | 39,675.17 | 400,044.96 | 65.59 |
| Fund 6061 - MOTOR POOL: | | | | | | |
| TOTAL REVENUES | | 1,162,500.00 | 833,213.25 | 4,463.37 | 329,286.75 | 71.67 |
| TOTAL EXPENDITURES | | 1,162,500.00 | 762,455.04 | 39,675.17 | 400,044.96 | 65.59 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 70,758.21 | (35,211.80) | (70,758.21) | 100.00 |

Attachment: 250-253 (2345 : Budget Amendment (Budget #250-253))

INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: April 25, 2016

Re: Memo of Explanation for
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment 250-253 within the Department of Public Works Motor Pool Budget

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Motor Pool Budget as follows: Increase Revenue and Expenditure in 6061-0000-650.0607 (Material Sales Traffic Signs) and 6061.0000.650.0608 (Material Sales Salt) by \$10,000 and \$40,000 respectively.

This has to do with the use of sign materials and salt. When these items are used from Motor Pool's inventory, Motor Pool recognizes the Expenditure and bills out to street funds, so Revenue increases.

Attachment: MoE - Budget Amendment 250-253 (2345 : Budget Amendment (Budget #250-253))



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2346)

Meeting: 04/27/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.E

DOC ID: 2346

Budget Amendment (Budget #254-255) Approve and authorize the following 2015-2016 budget amendment: Decrease 2002-4082-818.0000 Major Street Administration Contractual Service by \$7,000; Increase 2002-4082-757.0000 Major Street Administration Operating Expenditures by \$7,000.

ATTACHMENTS:

- MoE - Budget Amendment 254-255 (DOC)
- 254-255 (PDF)

INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: April 25, 2016

Re: Memo of Explanation for
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment 254-255 within the Department of Public Works Major Streets Budget

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Major Streets Budget as follows: Transfer \$7,000 from 2002-4082-818.0000 to 2002-4082-757.0000.

This item (Administration, Operating Expenditures is slightly over because it also includes Utilities.

At the same time, expenditures on Administration Contractual Services was slightly less than anticipated because we have made a concerted effort to do more work in house to save money.

Attachment: MoE - Budget Amendment 254-255 (2346 : Budget Amendment (Budget #254-255))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BGD USED |
|--|------------------------------------|---------------------|---------------------------------|---|------------------------------|---------------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 2002 - MAJOR STREETS | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2002-0000-450.0000 | RIGHT OF WAY PERMIT FEES | 5,000.00 | 4,732.95 | 575.00 | 267.05 | 94.66 |
| 2002-0000-574.0000 | 51 GAS & WEIGHT TAX | 2,074,513.64 | 1,381,033.85 | 205,095.18 | 693,479.79 | 66.57 |
| 2002-0000-574.0001 | OTHER STATE REVENUE SOURCES | 400,000.00 | 199,835.39 | 0.00 | 200,164.61 | 49.96 |
| 2002-0000-574.0659 | ST OF MI ROW MAINTENANCE FEE | 78,500.00 | 0.00 | 0.00 | 78,500.00 | 0.00 |
| 2002-0000-574.0665 | FEDERAL/STATE CONST. MATCH | 79,000.00 | 13.70 | 0.00 | 78,986.30 | 0.02 |
| 2002-0000-649.0000 | MATERIAL SALES | 6,300.00 | 5,385.80 | 0.00 | 914.20 | 85.49 |
| 2002-0000-666.0000 | INTEREST INCOME | 0.00 | 2,023.99 | 0.00 | (2,023.99) | 100.00 |
| 2002-0000-675.0000 | REFUNDS & REBATES | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 2002-0000-678.0000 | REIMBURSEMENT INCOME | 1,000.00 | 1,943.03 | 0.00 | (943.03) | 194.30 |
| 2002-0000-691.0000 | TRANSFERS FROM OTHER FUNDS | 2,030,000.00 | 2,030,000.00 | 0.00 | 0.00 | 100.00 |
| 2002-0000-694.0000 | MISCELLANEOUS | 13,000.00 | 10,562.63 | 0.00 | 2,437.37 | 81.25 |
| Total Dept 0000 | | 4,687,413.64 | 3,635,531.34 | 205,670.18 | 1,051,882.30 | 77.56 |
| TOTAL Revenues | | 4,687,413.64 | 3,635,531.34 | 205,670.18 | 1,051,882.30 | 77.56 |
| Expenditures | | | | | | |
| Dept 4051-CONSTRUCTION | | | | | | |
| 2002-4051-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 587.64 | 587.64 | (587.64) | 100.00 |
| 2002-4051-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 1,331.73 | 1,331.73 | (1,331.73) | 100.00 |
| 2002-4051-719.0000 | FRINGE BENEFITS | 0.00 | 280.50 | 280.50 | (280.50) | 100.00 |
| 2002-4051-802.7562 | I-69 RECONSTRUCTION/REPAIRS | 8,000.00 | 7,469.37 | 0.00 | 530.63 | 93.37 |
| 2002-4051-802.7586 | CENTER RD (COURT-DAVISON) | 4,357.86 | 3,286.87 | 0.00 | 1,070.99 | 75.42 |
| 2002-4051-802.7587 | LAPEER (BELSAY TO VASSAR) | 376,050.00 | 40,867.87 | 661.54 | 335,182.13 | 10.87 |
| 2002-4051-802.7588 | ATHERTON (DORT_CENTER 2013_2014) | 17,474.68 | 17,006.48 | 0.00 | 468.20 | 97.32 |
| 2002-4051-802.7589 | BRISTOL RD BRIDGE | 50,464.66 | 20,690.65 | 554.84 | 29,774.01 | 41.00 |
| 2002-4051-802.7590 | CENTER RD (ATHERTON TO LIPPINCOTT) | 59,302.80 | 58,350.77 | 810.92 | 952.03 | 98.39 |
| 2002-4051-802.7591 | BELSAY RD. (COURT TO DAVISON) | 1,000,000.00 | 848,592.73 | 63.44 | 151,407.27 | 84.86 |
| 2002-4051-802.7592 | POTTER/CASTO ROADS (2015-2016) | 725,000.00 | 715,949.88 | 0.00 | 9,050.12 | 98.75 |
| 2002-4051-802.7593 | CENTER LIGHT SIGNAL CMAQ | 229,850.00 | 25,469.42 | 853.60 | 204,380.58 | 11.08 |
| 2002-4051-802.7596 | HOWE BRANCH THREAD CREEK/CENTER RD | 0.00 | 8,520.86 | 25.86 | (8,520.86) | 100.00 |
| Total Dept 4051-CONSTRUCTION | | 2,470,500.00 | 1,748,404.77 | 5,170.07 | 722,095.23 | 70.77 |
| Dept 4063-SURFACE MAINTENANCE | | | | | | |
| 2002-4063-705.0000 | SUPERVISION SALARIES | 37,000.00 | 15,138.35 | 1,882.88 | 21,861.65 | 40.91 |
| 2002-4063-706.0000 | SALARIES PERMANENT | 146,200.00 | 94,303.74 | 11,553.31 | 51,896.26 | 64.50 |
| 2002-4063-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 654.34 | 654.34 | (654.34) | 100.00 |
| 2002-4063-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 4,608.77 | 4,608.77 | (4,608.77) | 100.00 |
| 2002-4063-719.0000 | FRINGE BENEFITS | 177,000.00 | 148,434.54 | 1,020.69 | 28,565.46 | 83.86 |
| 2002-4063-757.0000 | OPERATING EXP & MATERIALS | 50,000.00 | 20,263.32 | 0.00 | 29,736.68 | 40.53 |
| 2002-4063-818.0000 | CONTRACTUAL SERVICE | 71,500.00 | 51,198.25 | 0.00 | 20,301.75 | 71.61 |
| 2002-4063-943.0000 | EQUIPMENT RENTAL | 180,000.00 | 66,994.08 | 0.00 | 113,005.92 | 37.22 |
| Total Dept 4063-SURFACE MAINTENANCE | | 661,700.00 | 401,595.39 | 19,719.99 | 260,104.61 | 60.69 |
| Dept 4068-TREES & SHRUBS | | | | | | |
| 2002-4068-705.0000 | SUPERVISION SALARIES | 1,600.00 | 372.22 | 0.00 | 1,227.78 | 23.26 |
| 2002-4068-706.0000 | SALARIES PERMANENT | 3,000.00 | 1,008.84 | 0.00 | 1,991.16 | 33.63 |
| 2002-4068-719.0000 | FRINGE BENEFITS | 5,200.00 | 1,797.88 | 0.00 | 3,402.12 | 34.57 |
| 2002-4068-818.0000 | CONTRACTUAL SERVICE | 20,000.00 | 6,250.00 | 0.00 | 13,750.00 | 68.75 |

OK
reduced from drainage (4000) contractual service which was over.

Attachment: 254-255 (2346 : Budget Amendment (Budget #254-255))

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 04/30/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BGDGT USED |
|------------------------------------|---|------------------------------|--|---|---|-----------------|
| Fund 2002 - MAJOR STREETS | | | | | | |
| Expenditures | | | | | | |
| 2002-4068-943.0000 | EQUIPMENT RENTAL | 3,200.00 | 2,147.40 | 0.00 | 1,052.60 | 67.11 |
| Total Dept 4068-TREES & SHRUBS | | 33,000.00 | 11,576.34 | 0.00 | 21,423.66 | 35.08 |
| Dept 4069-DRAINAGE | | | | | | |
| 2002-4069-705.0000 | SUPERVISION SALARIES | 4,000.00 | 3,037.61 | 815.68 | 962.39 | 75.94 |
| 2002-4069-706.0000 | SALARIES PERMANENT | 25,600.00 | 21,692.56 | 1,360.69 | 3,907.44 | 84.74 |
| 2002-4069-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 137.30 | 137.30 | (137.30) | 100.00 |
| 2002-4069-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 1,416.91 | 1,416.91 | (1,416.91) | 100.00 |
| 2002-4069-719.0000 | FRINGE BENEFITS | 30,100.00 | 28,159.25 | 162.69 | 1,940.75 | 93.55 |
| 2002-4069-757.0000 | OPERATING EXP & MATERIALS | 9,550.00 | 9,030.18 | 0.00 | 519.82 | 94.56 |
| 2002-4069-818.0000 | CONTRACTUAL SERVICE | 18,450.00 | 11,421.61 | 1,200.00 | 7,028.39 | 61.91 |
| 2002-4069-943.0000 | EQUIPMENT RENTAL | 41,000.00 | 31,149.30 | 0.00 | 9,850.70 | 75.97 |
| Total Dept 4069-DRAINAGE | | 128,700.00 | 106,044.72 | 5,093.27 | 22,655.28 | 82.40 |
| Dept 4074-TRAFFIC SIGNS | | | | | | |
| 2002-4074-705.0000 | SUPERVISION SALARIES | 2,000.00 | 1,004.49 | 0.00 | 995.51 | 50.22 |
| 2002-4074-706.0000 | SALARIES PERMANENT | 7,500.00 | 7,262.49 | 1,519.23 | 237.51 | 96.83 |
| 2002-4074-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 81.38 | 81.38 | (81.38) | 100.00 |
| 2002-4074-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 767.22 | 767.22 | (767.22) | 100.00 |
| 2002-4074-719.0000 | FRINGE BENEFITS | 7,800.00 | 7,289.72 | 113.67 | 510.28 | 93.46 |
| 2002-4074-757.0000 | OPERATING EXPENDITURES | 1,500.00 | 8.32 | 0.00 | 1,491.68 | 0.55 |
| 2002-4074-757.7100 | MATERIAL SIGNS | 3,000.00 | 2,333.46 | 0.00 | 666.54 | 77.78 |
| 2002-4074-818.0000 | CONTRACTUAL SERVICE | 75,000.00 | 78,192.79 | 4,777.69 | (3,192.79) | 104.26 |
| 2002-4074-943.0000 | EQUIPMENT RENTAL | 3,800.00 | 3,699.52 | 0.00 | 100.48 | 97.36 |
| 2002-4074-949.0000 | R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAIN | 20,000.00 | 18,247.84 | 0.00 | 1,752.16 | 91.24 |
| Total Dept 4074-TRAFFIC SIGNS | | 120,600.00 | 118,897.23 | 7,259.19 | 1,712.77 | 98.58 |
| Dept 4077-PAVEMENT MARK | | | | | | |
| 2002-4077-818.0000 | CONTRACTUAL SERVICES | 150,000.00 | 61,530.41 | 0.00 | 88,469.59 | 41.02 |
| Total Dept 4077-PAVEMENT MARK | | 150,000.00 | 61,530.41 | 0.00 | 88,469.59 | 41.02 |
| Dept 4078-WINTER MAINTENANCE | | | | | | |
| 2002-4078-705.0000 | SUPERVISION SALARIES | 5,200.00 | 3,117.05 | 260.00 | 2,082.95 | 59.94 |
| 2002-4078-706.0000 | SALARIES PERMANENT | 63,900.00 | 27,916.79 | 1,662.51 | 35,983.21 | 43.69 |
| 2002-4078-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 101.33 | 101.33 | (101.33) | 100.00 |
| 2002-4078-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 945.65 | 945.65 | (945.65) | 100.00 |
| 2002-4078-719.0000 | FRINGE BENEFITS | 42,800.00 | 42,362.79 | 143.86 | 437.21 | 98.98 |
| 2002-4078-757.0000 | OPERATING EXPENDITURES - SALT | 110,000.00 | 118,064.20 | 0.00 | (8,064.20) | 107.33 |
| 2002-4078-943.0000 | EQUIPMENT RENTAL | 120,000.00 | 73,289.20 | 0.00 | 46,710.80 | 61.07 |
| Total Dept 4078-WINTER MAINTENANCE | | 341,900.00 | 265,797.01 | 3,113.35 | 76,102.99 | 77.74 |
| Dept 4081-ROADSIDE CLEANUP | | | | | | |
| 2002-4081-705.0000 | SUPERVISION SALARIES | 2,500.00 | 838.13 | 0.00 | 1,661.87 | 33.53 |
| 2002-4081-706.0000 | SALARIES PERMANENT | 8,200.00 | 3,591.36 | 0.00 | 4,608.64 | 43.80 |
| 2002-4081-719.0000 | FRINGE BENEFITS | 8,500.00 | 7,371.42 | 0.00 | 1,128.58 | 86.72 |
| 2002-4081-943.0000 | EQUIPMENT RENTAL | 10,000.00 | 3,971.81 | 0.00 | 6,028.19 | 60.28 |

\$5,000 ↓

\$5,000

sk
 ↓ \$8,000

Attachment: 254-255 (2346 : Budget Amendment (Budget #254-255))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 04/30/2016
 % Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 04/30/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BGD USED |
|--|---|------------------------------|--|---|---|---------------|
| Fund 2002 - MAJOR STREETS Expenditures | | | | | | |
| Total Dept 4081-ROADSIDE CLEANUP | | 29,200.00 | 15,772.72 | 0.00 | 13,427.28 | 54.02 |
| Dept 4082-ADMINISTRATION | | | | | | |
| 2002-4082-703.0000 | ADMINISTRATION SALARIES | 5,000.00 | 4,885.72 | 2,201.15 | 114.28 | 97.71 |
| 2002-4082-705.0000 | SUPERVISION SALARIES | 0.00 | 975.94 | 975.94 | (975.94) | 100.00 |
| 2002-4082-706.0000 | SALARIES PERMANENT | 42,000.00 | 28,983.78 | 2,031.10 | 13,016.22 | 69.01 |
| 2002-4082-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 625.34 | 625.34 | (625.34) | 100.00 |
| 2002-4082-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 2,728.99 | 2,728.99 | (2,728.99) | 100.00 |
| 2002-4082-719.0000 | FRINGE BENEFITS | 22,500.00 | 1,703.85 | 1,703.85 | 20,796.15 | 7.57 |
| 2002-4082-728.0000 | INFORMATION TECH ALLOCATION | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 100.00 |
| 2002-4082-757.0000 | OPERATING EXPENDITURES <i>318 Utilities</i> | <i>↑ 7,000 -</i> 4,000.00 | <i>6,265.68</i> | 72.39 | <i>(2,265.68)</i> | 156.64 |
| 2002-4082-808.0000 | AUDIT | 3,700.00 | 3,700.00 | 0.00 | 0.00 | 100.00 |
| 2002-4082-818.0000 | CONTRACTUAL SERVICE | <i>↓ 7,000 -</i> 13,686.92 | 2,158.53 | 0.00 | 11,528.39 | 15.77 |
| 2002-4082-826.0000 | LEGAL | 2,000.00 | 343.75 | 125.00 | 1,656.25 | 17.19 |
| 2002-4082-828.0000 | MEMBERSHIP & DUES | 1,000.00 | 369.50 | 0.00 | 630.50 | 36.95 |
| 2002-4082-864.0000 | TRAINING | 1,000.00 | 982.29 | 47.33 | 17.71 | 98.23 |
| 2002-4082-943.0000 | EQUIPMENT RENTAL | 13.08 | 0.00 | 0.00 | 13.08 | 0.00 |
| 2002-4082-956.7802 | INTEREST EXP CENTER RD LOAN | 47,400.00 | 23,633.66 | 0.00 | 23,766.34 | 49.86 |
| Total Dept 4082-ADMINISTRATION | | 144,800.00 | 79,857.03 | 10,511.09 | 64,942.97 | 55.15 |
| Dept 4085-TRANSFER TO LOCAL STREET | | | | | | |
| 2002-4085-969.0000 | MTF/LRP TRANSFER TO LOCAL STREETS | 418,902.73 | 338,929.32 | 41,019.04 | 79,973.41 | 80.91 |
| Total Dept 4085-TRANSFER TO LOCAL STREET | | 418,902.73 | 338,929.32 | 41,019.04 | 79,973.41 | 80.91 |
| Dept 4090-CONTINGENCY | | | | | | |
| 2002-4090-957.0000 | CONTINGENCY/SURPLUS | 188,110.91 | 0.00 | 0.00 | 188,110.91 | 0.00 |
| Total Dept 4090-CONTINGENCY | | 188,110.91 | 0.00 | 0.00 | 188,110.91 | 0.00 |
| TOTAL Expenditures | | 4,687,413.64 | 3,148,394.94 | 91,886.00 | 1,539,018.70 | 67.17 |
| Fund 2002 - MAJOR STREETS: | | | | | | |
| TOTAL REVENUES | | 4,687,413.64 | 3,635,531.34 | 205,670.18 | 1,051,882.30 | 77.56 |
| TOTAL EXPENDITURES | | 4,687,413.64 | 3,148,394.94 | 91,886.00 | 1,539,018.70 | 67.17 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 487,136.40 | 113,784.18 | (487,136.40) | 100.00 |

Attachment: 254-255 (2346 : Budget Amendment (Budget #254-255))



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2347)

Meeting: 04/27/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.F

DOC ID: 2347

Creation of new GL numbers Approve and Authorize the creation of general ledger number 1001-0000-674.0001 Parks and Recreation Pathway Donations Revenue and 1001-6090-974.7051 Pathway at Kelly Lake Expenditure.



Finance Committee
4303 S. Center Road
Burton, MI 48519

Meeting: 04/27/16 03:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

E.G

SCHEDULED

AGENDA ITEM (ID # 2348)

DOC ID: 2348

Budget Amendment (Budget #256-258) Approve and authorize the following 2015-2016 budget amendment: Increase 1001-0000-674.0001 Parks & Recreation pathway donations revenue by \$10,000; increase 1001-6090-974.7051 Pathway at Kelly Lake Expenditure by \$21,500; Decrease 1001-6090-974.7049 Park Projects Expenditure by \$11,500.

ATTACHMENTS:

- Kelly Lake Park 04252016 (DOCX)
- 256-258 (PDF)

Mayor Zelenko,

I recently received a check from Burton Kiwanis in the amount of \$10,000.00. This was a donation for reimbursement/share costs of the Kelly Lake Pathway leading from the Boardwalk to the parking lot for easier accessibility for handicapped persons. I have enclosed the costs associated with the pathway. Therefore monies will need to be transferred.

Therefore I am requesting the following transfers:

Creation of 1001-0000-674.001 P & R Pathway Donation for receipt of the \$10,000.00

Transfer of the \$10,000.00 from 1001-0000-674.001 P & R Pathway Donation to 1001-6090-974.7051 Pathway at Kelly Lake.

Transfer of \$11,500.00 from 1001-6090-974.7049 Park Projects to 1001-6090-974.7051 Pathway at Kelly Lake.

| Date | Vendor | Description | Amount |
|-----------|---|--------------------------------------|------------------|
| 9/16/2015 | Allied Equipment Rental | Rental of Skidsteer Auger Attachment | \$300.00 |
| 9/16/2015 | County-Wide Asphalt Paving | Pave Walkway | 2,878.00 |
| 9/16/2015 | Lowe's | Magnetic Post Level and Square | 12.31 |
| 9/16/2015 | Tri-City Aggregates | 21AA Limestone-49.56 tons | 1,090.32 |
| 9/17/2015 | Comenity-Carter | | |
| 9/17/2015 | Lumber | 20 Treated Posts | 733.80 |
| 9/30/2015 | Rock Bottom Stone | Top Soil - Screened - 10 yds | 169.50 |
| | Labor and Equipment Rental-City of Burton Employees | | <u>15,861.42</u> |
| | Total Cost | | \$21,045.35 |

Attachment: Kelly Lake Park 04252016 (2348 : Budget Amendment (Budget #256-258))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | % BGD USED |
|--------------------------|---------------------------------------|-------------------|---------------------------------|---|------------------------------|--------------|---------------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | | |
| Fund 1001 - GENERAL FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept 0000 | | | | | | | |
| 1001-0000-403.0000 | CURRENT REAL/PERSONAL TAXES | 2,525,400.00 | 2,317,178.27 | 0.00 | | 208,221.73 | 91.75 |
| 1001-0000-404.0000 | TAX CHARGEBACKS | (130,000.00) | 0.00 | 0.00 | | (130,000.00) | 0.00 |
| 1001-0000-407.0000 | DELINQUENT REAL TAXES | 202,032.00 | 0.00 | 0.00 | | 202,032.00 | 0.00 |
| 1001-0000-417.0000 | DELINQUENT PERSONAL TAXES | 71,000.00 | 0.00 | 0.00 | | 71,000.00 | 0.00 |
| 1001-0000-446.0000 | INTEREST & PENALTIES ON TAXES | 101,400.00 | 62,935.72 | 0.00 | | 38,464.28 | 62.07 |
| 1001-0000-450.0000 | ALL PERMITS & LICENSE FEES | 22,700.00 | 3,965.50 | 200.00 | | 18,734.50 | 17.47 |
| 1001-0000-453.0000 | FRANCHISE FEES | 500,000.00 | 231,016.34 | 0.00 | | 268,983.66 | 46.20 |
| 1001-0000-454.0000 | LEASE FEES | 37,000.00 | 29,310.45 | 0.00 | | 7,689.55 | 79.22 |
| 1001-0000-539.0002 | GRANT REVENUE (STATE) - DNR GRANT | 99,372.75 | 32,152.75 | 0.00 | | 67,220.00 | 32.36 |
| 1001-0000-539.0005 | HAVA GRANT REVENUE | 14,300.00 | 14,280.00 | 0.00 | | 20.00 | 99.86 |
| 1001-0000-573.0000 | LOC COMM STABILIZ SHR APPROPR (STATE) | 43,000.00 | 42,039.54 | 0.00 | | 960.46 | 97.77 |
| 1001-0000-574.0000 | STATE SHARED REVENUES | 2,597,800.00 | 1,276,323.00 | 0.00 | | 1,321,477.00 | 49.13 |
| 1001-0000-576.0000 | LIQUOR FEES | 26,800.00 | 18,159.35 | 0.00 | | 8,640.65 | 67.76 |
| 1001-0000-608.0000 | BOARD OF APPEALS | 8,500.00 | 10,900.00 | 2,000.00 | | (2,400.00) | 128.24 |
| 1001-0000-618.0000 | ADMINISTRATION FEES-TAXES | 320,000.00 | 250,010.11 | 13.32 | | 69,989.89 | 78.13 |
| 1001-0000-622.0000 | ZONING FEES | 12,500.00 | 10,125.00 | 485.00 | | 2,375.00 | 81.00 |
| 1001-0000-627.0000 | COPY FEES | 1,200.00 | 1,329.06 | 206.92 | | (129.06) | 110.76 |
| 1001-0000-640.0000 | PROPERTY TRANSFER AFFIDAVIT REVENUE | 35,000.00 | (3,000.00) | 0.00 | | 38,000.00 | (8.57) |
| 1001-0000-666.0000 | INTEREST INCOME | 22,500.00 | 24,449.63 | 0.00 | | (1,949.63) | 108.67 |
| 1001-0000-673.0000 | SALE OF ASSETS | 236,900.00 | 240,591.00 | 3,791.00 | | (3,691.00) | 101.56 |
| 1001-0000-674.0000 | PARKS AND REC DONATIONS | 5,500.00 | 1,832.31 | 101.00 | | 3,667.69 | 33.31 |
| 1001-0000-674.0001 | P&R PATHWAY DONATION | 0.00 | 10,000.00 | 10,000.00 | | (10,000.00) | 100.00 |
| 1001-0000-675.0000 | REFUNDS & REBATES | 35,000.00 | 0.00 | 0.00 | | 35,000.00 | 0.00 |
| 1001-0000-678.0000 | REIMBURSEMENT INCOME | 95,000.00 | 18,144.66 | 0.00 | | 76,855.34 | 19.10 |
| 1001-0000-690.2000 | VETERAN'S HONOR RACE REVENUE | 15,950.00 | 16,176.00 | 0.00 | | (226.00) | 101.42 |
| 1001-0000-690.2001 | BURTON MEMORIAL DAY RACE | 13,000.00 | 3,970.55 | 2,870.00 | | 9,029.45 | 30.54 |
| 1001-0000-690.2004 | MOVIES REVENUE (P&R) | 1,400.00 | 1,250.00 | 0.00 | | 150.00 | 89.29 |
| 1001-0000-691.0653 | MEMORIAL DAY PARADE DONATIONS | 7,000.00 | 5,350.00 | 0.00 | | 1,650.00 | 76.43 |
| 1001-0000-694.0000 | OTHER REVENUES | 18,000.00 | 4,742.58 | 67.37 | | 13,257.42 | 26.35 |
| 1001-0000-699.0000 | CONTINGENCY | 1,405,031.53 | 0.00 | 0.00 | | 1,405,031.53 | 0.00 |
| Total Dept 0000 | | 8,343,286.28 | 4,623,231.82 | 19,734.61 | | 3,720,054.46 | 55.41 |
| TOTAL Revenues | | 8,343,286.28 | 4,623,231.82 | 19,734.61 | | 3,720,054.46 | 55.41 |
| Expenditures | | | | | | | |
| Dept 1001-COUNCIL | | | | | | | |
| 1001-1001-703.0000 | SALARY | 67,000.00 | 55,833.50 | 5,583.35 | | 11,166.50 | 83.33 |
| 1001-1001-710.0000 | BOARD OF REVIEW | 2,500.00 | 2,500.00 | 0.00 | | 0.00 | 100.00 |
| 1001-1001-719.0000 | FRINGE BENEFITS | 53,300.00 | 37,052.44 | 395.67 | | 16,247.56 | 69.52 |
| 1001-1001-727.0000 | OFFICE SUPPLIES | 900.00 | 466.56 | 0.00 | | 433.44 | 51.84 |
| 1001-1001-728.0000 | INFORMATION TECH ALLOCATION | 27,000.00 | 27,000.00 | 0.00 | | 0.00 | 100.00 |
| 1001-1001-808.0000 | AUDIT | 18,020.00 | 18,020.00 | 0.00 | | 0.00 | 100.00 |
| 1001-1001-818.0000 | CONTRACTUAL SERVICES | 50,000.00 | 49,103.75 | 0.00 | | 896.25 | 98.21 |
| 1001-1001-818.0001 | MASTER PLAN | 45,000.00 | 0.00 | 0.00 | | 45,000.00 | 0.00 |
| 1001-1001-826.0000 | LEGAL | 20,000.00 | 16,279.45 | 2,125.00 | | 3,720.55 | 81.40 |
| 1001-1001-828.0000 | MEMBERSHIP & DUES | 12,000.00 | 9,653.00 | 0.00 | | 2,347.00 | 80.44 |
| 1001-1001-864.0000 | TRAINING | 12,000.00 | 2,050.09 | 0.00 | | 9,949.91 | 17.08 |
| 1001-1001-900.0000 | NOTICES | 5,000.00 | 2,690.48 | 612.36 | | 2,309.52 | 53.81 |
| 1001-1001-910.0000 | INSURANCE | 94,700.00 | 87,223.37 | 0.00 | | 7,476.63 | 92.10 |
| 1001-1001-956.0000 | MISCELLANEOUS | 500.00 | 410.27 | 0.00 | | 89.73 | 82.05 |
| Total Dept 1001-COUNCIL | | 407,920.00 | 308,282.91 | 8,716.38 | | 99,63 | |

Attachment: 256-258 (2348 : Budget Amendment (Budget #256-258))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | % BDGT USED |
|--------------------------|---|----------------|------------------------------|--------------------------------------|---------------------------|------------|-------------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | | |
| Fund 1001 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept 1071-MAYOR | | | | | | | |
| 1001-1071-703.0000 | SALARY | 74,300.00 | 60,625.12 | 5,692.50 | | 13,674.88 | 81.60 |
| 1001-1071-706.0000 | SALARIES PERMANENT | 70,816.40 | 60,070.45 | 5,861.44 | | 10,745.95 | 84.83 |
| 1001-1071-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 893.86 | 893.86 | | (893.86) | 100.00 |
| 1001-1071-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 2,034.77 | 2,034.77 | | (2,034.77) | 100.00 |
| 1001-1071-719.0000 | FRINGE BENEFITS | 91,488.13 | 71,141.54 | 1,340.39 | | 20,346.59 | 77.76 |
| 1001-1071-727.0000 | OFFICE SUPPLIES | 1,200.00 | 507.66 | 0.00 | | 692.34 | 42.31 |
| 1001-1071-728.0000 | INFORMATION TECH ALLOCATION | 9,800.00 | 9,800.00 | 0.00 | | 0.00 | 100.00 |
| 1001-1071-731.0000 | POSTAGE | 500.00 | 198.46 | 0.00 | | 301.54 | 39.69 |
| 1001-1071-757.0000 | OPERATING EXPENDITURES | 800.00 | 0.00 | 0.00 | | 800.00 | 0.00 |
| 1001-1071-818.0000 | CONTRACTUAL SERVICE | 1,600.00 | 0.00 | 0.00 | | 1,600.00 | 0.00 |
| 1001-1071-828.0000 | MEMBERSHIP & DUES | 900.00 | 415.00 | 0.00 | | 485.00 | 46.11 |
| 1001-1071-863.0000 | AUTO REPAIR | 300.00 | 98.48 | 0.00 | | 201.52 | 32.83 |
| 1001-1071-864.0000 | TRAINING | 8,000.00 | 3,562.61 | 0.00 | | 4,437.39 | 44.53 |
| 1001-1071-867.0000 | GAS & OIL | 600.00 | 153.65 | 0.00 | | 446.35 | 25.61 |
| 1001-1071-868.0000 | AUTO WASH | 300.00 | 0.00 | 0.00 | | 300.00 | 0.00 |
| 1001-1071-956.0000 | MISCELLANEOUS | 1,800.00 | 890.79 | 0.00 | | 909.21 | 49.49 |
| 1001-1071-984.0000 | OFFICE EQUIPMENT | 400.00 | 0.00 | 0.00 | | 400.00 | 0.00 |
| Total Dept 1071-MAYOR | | 262,804.53 | 210,392.39 | 15,822.96 | | 52,412.14 | 80.06 |
| Dept 1091-ELECTION | | | | | | | |
| 1001-1091-706.0000 | SALARIES PERMANENT | 62,400.00 | 46,244.93 | 4,857.70 | | 16,155.07 | 74.11 |
| 1001-1091-710.0000 | FEES PER DIEM | 49,525.00 | 46,921.82 | 0.00 | | 2,603.18 | 94.74 |
| 1001-1091-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 131.15 | 131.15 | | (131.15) | 100.00 |
| 1001-1091-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 476.05 | 476.05 | | (476.05) | 100.00 |
| 1001-1091-719.0000 | FRINGE BENEFITS | 51,000.00 | 20,107.99 | 661.15 | | 30,892.01 | 39.43 |
| 1001-1091-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 0.00 | (5,561.86) | 0.00 | | 5,561.86 | 100.00 |
| 1001-1091-727.0000 | SUPPLIES | 10,000.00 | 5,284.39 | 792.80 | | 4,715.61 | 52.84 |
| 1001-1091-728.0000 | INFORMATION TECH ALLOCATION | 1,200.00 | 1,200.00 | 0.00 | | 0.00 | 100.00 |
| 1001-1091-731.0000 | POSTAGE | 5,500.00 | 3,865.90 | 0.00 | | 1,634.10 | 70.29 |
| 1001-1091-818.0000 | CONTRACTUAL SERVICE | 5,500.00 | 4,701.85 | 0.00 | | 798.15 | 85.49 |
| 1001-1091-861.0000 | AUTO ALLOWANCE | 500.00 | 244.26 | 0.00 | | 255.74 | 48.85 |
| 1001-1091-864.0000 | TRAINING | 2,500.00 | 1,412.92 | 0.00 | | 1,087.08 | 56.52 |
| 1001-1091-900.0000 | NOTICES | 300.00 | 0.00 | 0.00 | | 300.00 | 0.00 |
| 1001-1091-943.0000 | EQUIPMENT RENTAL | 675.00 | 731.71 | 0.00 | | (56.71) | 108.40 |
| 1001-1091-956.1091 | HAVA GRANT EXPENDITURES | 16,600.00 | 16,572.69 | 0.00 | | 27.31 | 99.84 |
| 1001-1091-977.7089 | NEW EQUIPMENT | 1,000.00 | 230.96 | 0.00 | | 769.04 | 23.10 |
| 1001-1091-999.4001 | TRANSFER TO CAPITAL IMPROV. | 4,000.00 | 4,000.00 | 0.00 | | 0.00 | 100.00 |
| Total Dept 1091-ELECTION | | 210,700.00 | 146,564.76 | 6,918.85 | | 64,135.24 | 69.56 |
| Dept 2009-ASSESSOR | | | | | | | |
| 1001-2009-703.0000 | SALARY | 75,000.00 | 47,125.00 | 5,062.50 | | 27,875.00 | 62.83 |
| 1001-2009-706.0000 | SALARIES PERMANENT | 139,600.00 | 89,883.13 | 10,271.25 | | 49,716.87 | 64.39 |
| 1001-2009-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 277.32 | 277.32 | | (277.32) | 100.00 |
| 1001-2009-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 1,006.59 | 1,006.59 | | (1,006.59) | 100.00 |
| 1001-2009-719.0000 | FRINGE BENEFITS | 162,950.00 | 46,910.98 | 1,748.07 | | 116,039.02 | 28.79 |
| 1001-2009-727.0000 | OFFICE SUPPLIES | 2,000.00 | 1,509.90 | 57.25 | | 490.10 | 75.50 |
| 1001-2009-728.0000 | INFORMATION TECH ALLOCATION | 7,400.00 | 7,400.00 | 0.00 | | 0.00 | 100.00 |
| 1001-2009-731.0000 | POSTAGE | 6,500.00 | 5,293.68 | 0.00 | | 1,206.32 | 81.44 |
| 1001-2009-757.0000 | OPERATING EXPENDITURES | 150.00 | 105.00 | 0.00 | | 45.00 | 70.00 |
| 1001-2009-818.0000 | CONTRACTUAL SERVICE | 6,000.00 | 2,582.31 | 0.00 | | 3,417.69 | 43.04 |
| 1001-2009-818.7100 | PICTOMETRY & ORTHOIMAGERY PROJECT | 3,000.00 | 0.00 | 0.00 | | 3,000.00 | 0.00 |

Attachment: 256-258 (2348 : Budget Amendment (Budget #256-258))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | % BGDG USED |
|-----------------------------------|---|-------------------|---------------------------------|---|------------|------------------------------|--------------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 1001 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| 1001-2009-826.0000 | LEGAL | 10,000.00 | 406.25 | 0.00 | | 9,593.75 | 4.06 |
| 1001-2009-828.0000 | MEMBERSHIP & DUES | 1,000.00 | 154.00 | 0.00 | | 846.00 | 15.40 |
| 1001-2009-863.0000 | AUTO REPAIR | 1,000.00 | 213.23 | 0.00 | | 786.77 | 21.32 |
| 1001-2009-864.0000 | TRAINING | 8,100.00 | 235.00 | 0.00 | | 7,865.00 | 2.90 |
| 1001-2009-867.0000 | GAS & OIL | 1,000.00 | 173.50 | 0.00 | | 826.50 | 17.35 |
| 1001-2009-868.0000 | AUTO WASH | 100.00 | 0.00 | 0.00 | | 100.00 | 0.00 |
| 1001-2009-880.0000 | ECONOMIC DEVELOPMENT | 4,000.00 | 3,000.00 | 3,000.00 | | 1,000.00 | 75.00 |
| Total Dept 2009-ASSESSOR | | 427,800.00 | 206,275.89 | 21,422.98 | | 221,524.11 | 48.22 |
| Dept 2015-CLERK | | | | | | | |
| 1001-2015-703.0000 | CLERK SALARY | 60,600.00 | 50,032.08 | 4,659.20 | | 10,567.92 | 82.56 |
| 1001-2015-706.0000 | SALARIES PERMANENT | 28,216.40 | 19,140.56 | 2,348.96 | | 9,075.84 | 67.83 |
| 1001-2015-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 849.90 | 849.90 | | (849.90) | 100.00 |
| 1001-2015-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 1,998.36 | 1,998.36 | | (1,998.36) | 100.00 |
| 1001-2015-719.0000 | FRINGE BENEFITS | 81,488.13 | 53,124.61 | 712.76 | | 28,363.52 | 65.19 |
| 1001-2015-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 0.00 | (1,853.95) | 0.00 | | 1,853.95 | 100.00 |
| 1001-2015-727.0000 | OFFICE SUPPLIES | 700.00 | 625.20 | 0.00 | | 74.80 | 89.31 |
| 1001-2015-728.0000 | INFORMATION TECH ALLOCATION | 3,700.00 | 3,700.00 | 0.00 | | 0.00 | 100.00 |
| 1001-2015-731.0000 | POSTAGE | 200.00 | 107.35 | 0.00 | | 92.65 | 53.68 |
| 1001-2015-818.0000 | CONTRACTUAL SERVICE | 500.00 | 0.00 | 0.00 | | 500.00 | 0.00 |
| 1001-2015-828.0000 | MEMBERSHIP & DUES | 800.00 | 625.00 | 0.00 | | 175.00 | 78.13 |
| 1001-2015-861.0000 | AUTO ALLOWANCE | 200.00 | 33.98 | 0.00 | | 166.02 | 16.99 |
| 1001-2015-864.0000 | TRAINING | 3,000.00 | 872.04 | 422.04 | | 2,127.96 | 29.07 |
| 1001-2015-956.0000 | MISCELLANEOUS | 200.00 | 115.00 | 0.00 | | 85.00 | 57.50 |
| 1001-2015-984.0000 | OFFICE EQUIPMENT | 100.00 | 0.00 | 0.00 | | 100.00 | 0.00 |
| Total Dept 2015-CLERK | | 179,704.53 | 129,370.13 | 10,991.22 | | 50,334.40 | 71.99 |
| Dept 2023-CONTROLLER | | | | | | | |
| 1001-2023-703.0000 | CONTROLLER SALARY | 12,200.00 | 10,029.52 | 949.26 | | 2,170.48 | 82.21 |
| 1001-2023-706.0000 | SALARIES PERMANENT | 34,500.00 | 28,164.52 | 2,795.26 | | 6,335.48 | 81.64 |
| 1001-2023-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 484.56 | 484.56 | | (484.56) | 100.00 |
| 1001-2023-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 2,548.26 | 2,548.26 | | (2,548.26) | 100.00 |
| 1001-2023-719.0000 | FRINGE BENEFITS | 70,500.00 | 43,039.14 | 511.34 | | 27,460.86 | 61.05 |
| 1001-2023-727.0000 | OFFICE SUPPLIES | 1,600.00 | 739.44 | 0.00 | | 860.56 | 46.22 |
| 1001-2023-728.0000 | INFORMATION TECH ALLOCATION | 7,300.00 | 7,300.00 | 0.00 | | 0.00 | 100.00 |
| 1001-2023-731.0000 | POSTAGE | 200.00 | 90.24 | 0.00 | | 109.76 | 45.12 |
| 1001-2023-818.0000 | CONTRACTUAL SERVICE | 5,000.00 | 1,416.99 | 0.00 | | 3,583.01 | 28.34 |
| 1001-2023-828.0000 | MEMBERSHIP & DUES | 1,800.00 | 505.00 | 0.00 | | 1,295.00 | 28.06 |
| 1001-2023-864.0000 | TRAINING | 3,400.00 | 2,548.48 | 0.00 | | 851.52 | 74.96 |
| 1001-2023-956.0000 | MISCELLANEOUS | 400.00 | 396.35 | 0.00 | | 3.65 | 99.09 |
| 1001-2023-984.0000 | OFFICE EQUIPMENT | 1,000.00 | 0.00 | 0.00 | | 1,000.00 | 0.00 |
| Total Dept 2023-CONTROLLER | | 137,900.00 | 97,262.50 | 7,288.68 | | 40,637.50 | 70.53 |
| Dept 2053-TREASURER | | | | | | | |
| 1001-2053-703.0000 | TREASURER SALARY | 13,900.00 | 11,342.24 | 1,064.99 | | 2,557.76 | 81.60 |
| 1001-2053-706.0000 | SALARIES PERMANENT | 9,500.00 | 7,414.69 | 739.35 | | 2,085.31 | 78.05 |
| 1001-2053-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 19.96 | 19.96 | | (19.96) | 100.00 |
| 1001-2053-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 72.47 | 72.47 | | (72.47) | 100.00 |
| 1001-2053-719.0000 | FRINGE BENEFITS | 20,000.00 | 12,135.86 | 179.62 | | 7,864.14 | 60.68 |
| 1001-2053-727.0000 | OFFICE SUPPLIES | 650.00 | 516.02 | 0.00 | | 133.98 | 20.61 |

Attachment: 256-258 (2348 : Budget Amendment (Budget #256-258))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | | ACTIVITY FOR MONTH 04/30/2016 | AVAILABLE BALANCE | % BGD USED |
|---|---|---------------------|--|----------------------------------|----------------------|---------------|
| | | AMENDED BUDGET | YTD BALANCE 04/30/2016 NORMAL (ABNORMAL) | | | |
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-2053-728.0000 | INFORMATION TECH ALLOCATION | 1,800.00 | 1,800.00 | 0.00 | 0.00 | 100.00 |
| 1001-2053-731.0000 | POSTAGE | 15,700.00 | 6,488.27 | 0.00 | 9,211.73 | 41.33 |
| 1001-2053-818.0000 | CONTRACTUAL SERVICE | 3,000.00 | 1,794.89 | 0.00 | 1,205.11 | 59.83 |
| 1001-2053-827.0000 | TAX ROLL EXPENSE | 9,000.00 | 5,254.76 | 0.00 | 3,745.24 | 58.39 |
| 1001-2053-828.0000 | MEMBERSHIP & DUES | 100.00 | 50.00 | 0.00 | 50.00 | 50.00 |
| 1001-2053-864.0000 | TRAINING | 800.00 | 0.00 | 0.00 | 800.00 | 0.00 |
| 1001-2053-956.3000 | BANKING SUPPLIES | 500.00 | 240.75 | 0.00 | 259.25 | 48.15 |
| 1001-2053-984.0000 | OFFICE EQUIPMENT | 850.00 | 516.55 | 0.00 | 333.45 | 60.77 |
| Total Dept 2053-TREASURER | | 75,800.00 | 47,646.46 | 2,076.39 | 28,153.54 | 62.86 |
| Dept 2065-CITY HALL | | | | | | |
| 1001-2065-706.0000 | SALARIES PERMANENT | 53,100.00 | 30,853.23 | 2,026.68 | 22,246.77 | 58.10 |
| 1001-2065-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 56.42 | 56.42 | (56.42) | 100.00 |
| 1001-2065-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 204.78 | 204.78 | (204.78) | 100.00 |
| 1001-2065-719.0000 | FRINGE BENEFITS | 44,950.00 | 14,341.94 | 287.23 | 30,608.06 | 31.91 |
| 1001-2065-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 426.00 | 316.17 | 0.00 | 109.83 | 74.22 |
| 1001-2065-727.0000 | OFFICE SUPPLIES | 6,000.00 | 5,019.84 | 0.00 | 980.16 | 83.66 |
| 1001-2065-728.0000 | INFORMATION TECH ALLOCATION | 82,900.00 | 82,900.00 | 0.00 | 0.00 | 100.00 |
| 1001-2065-757.0000 | OPERATING EXPENDITURES | 150.00 | 115.40 | 0.00 | 34.60 | 76.93 |
| 1001-2065-818.0000 | CONTRACTUAL SERVICE | 6,074.00 | 3,127.74 | 71.00 | 2,946.26 | 51.49 |
| 1001-2065-825.0000 | JANITORIAL | 13,000.00 | 7,200.00 | 0.00 | 5,800.00 | 55.38 |
| 1001-2065-826.0000 | LEGAL | 20,000.00 | 14,652.84 | 1,887.50 | 5,347.16 | 73.26 |
| 1001-2065-910.0000 | BUILDING INSURANCE | 4,000.00 | 3,889.79 | 0.00 | 110.21 | 97.24 |
| 1001-2065-920.0000 | UTILITIES | 48,000.00 | 31,528.89 | 3,196.33 | 16,471.11 | 65.69 |
| 1001-2065-937.0000 | BUILDING MAINT & SUPPLIES | 35,000.00 | 14,013.27 | 67.34 | 20,986.73 | 40.04 |
| 1001-2065-937.8000 | ADA BLDG/MAINT & SUPPLIES | 6,500.00 | 1,130.29 | 0.00 | 5,369.71 | 17.39 |
| 1001-2065-938.0000 | MAINT OF GROUNDS | 5,700.00 | 2,942.89 | 63.00 | 2,757.11 | 51.63 |
| 1001-2065-943.0000 | EQUIPMENT RENTAL | 12,000.00 | 7,367.64 | 0.00 | 4,632.36 | 61.40 |
| 1001-2065-956.0401 | PAYMENT ON PENSION UAL | 1,000,000.00 | 1,000,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-2065-977.7089 | NEW EQUIPMENT | 15,000.00 | 1,775.00 | 0.00 | 13,225.00 | 11.83 |
| 1001-2065-977.7090 | CITY HALL EXPANSION/LEASE | 160,900.00 | 160,440.30 | 0.00 | 459.70 | 99.71 |
| Total Dept 2065-CITY HALL | | 1,513,700.00 | 1,381,876.43 | 7,860.28 | 131,823.57 | 91.29 |
| Dept 2071-PUBLIC SERVICE | | | | | | |
| 1001-2071-922.0000 | DRAINS AT LARGE | 69,300.00 | 68,721.89 | 0.00 | 578.11 | 99.17 |
| 1001-2071-922.0001 | GILKEY CREEK PRINCIPAL | 39,000.00 | 38,923.00 | 0.00 | 77.00 | 99.80 |
| 1001-2071-922.0002 | GILKEY CREEK INTEREST | 7,700.00 | 7,673.96 | 0.00 | 26.04 | 99.66 |
| 1001-2071-926.0000 | STREET LIGHTING | 345,000.00 | 209,381.41 | 29,936.93 | 135,618.59 | 60.69 |
| 1001-2071-959.7654 | DISASTER AID | 3,000.00 | 2,355.40 | 0.00 | 644.60 | 78.51 |
| 1001-2071-959.7660 | HOLIDAY DECORATIONS/LABOR COST | 7,500.00 | 4,210.96 | 0.00 | 3,289.04 | 56.15 |
| 1001-2071-961.0000 | WEED CUTTING - TAX REVERTED PROP. | 35,000.00 | 13,942.74 | 0.00 | 21,057.26 | 39.84 |
| Total Dept 2071-PUBLIC SERVICE | | 506,500.00 | 345,209.36 | 29,936.93 | 161,290.64 | 68.16 |
| Dept 6090-PARKS & RECREATION | | | | | | |
| 1001-6090-705.0000 | RECREATION DIRECTOR SALARY | 10,000.00 | 8,277.02 | 769.24 | 1,722.98 | 82.77 |
| 1001-6090-706.0000 | SALARIES PERMANENT | 1,500.00 | 329.35 | 15.99 | 1,170.65 | 21.96 |
| 1001-6090-710.0000 | COMMISSION SALARIES | 3,600.00 | 1,880.00 | 160.00 | 1,720.00 | 52.22 |
| 1001-6090-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 137.28 | 137.28 | (137.28) | 100.00 |
| 1001-6090-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 318.94 | 318.94 | (318.94) | 100.00 |
| 1001-6090-719.0000 | FRINGE BENEFITS | 2,000.00 | 1,086.45 | 91.56 | 913.45 | 45.67 |

Attachment: 256-258 (2348 : Budget Amendment (Budget #256-258))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 04/30/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BGDGT USED |
|---|----------------------------------|------------------------------|--|---|---|-----------------|
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-6090-728.0000 | INFORMATION TECH ALLOCATION | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 100.00 |
| 1001-6090-731.0000 | POSTAGE | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| 1001-6090-757.0000 | OPERATING EXPENDITURES | 3,100.00 | 2,518.59 | 165.22 | 581.41 | 81.24 |
| 1001-6090-938.0000 | MAINT OF GROUNDS | 13,000.00 | 6,669.37 | 259.76 | 6,330.63 | 51.30 |
| 1001-6090-943.0000 | EQUIPMENT RENTAL | 9,000.00 | 7,350.81 | 0.00 | 1,649.19 | 81.68 |
| 1001-6090-956.0000 | MISCELLANEOUS | 800.00 | 0.00 | 0.00 | 800.00 | 0.00 |
| 1001-6090-956.6090 | DNR GRANT EXPENDITURES | 94,805.44 | 32,191.75 | 0.00 | 62,613.69 | 33.96 |
| 1001-6090-959.7674 | MEMORIAL DAY PARADE | 20,000.00 | 375.00 | 0.00 | 19,625.00 | 1.88 |
| 1001-6090-973.0000 | P & R COMMUNITY EVENTS | 10,194.18 | 8,462.82 | 220.68 | 1,731.36 | 83.02 |
| 1001-6090-973.1000 | EASTER EGG HUNT | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 1001-6090-973.1200 | TRICK OR TREAT TRAIL | 4,500.00 | 3,507.20 | 0.00 | 992.80 | 77.94 |
| 1001-6090-973.1400 | PIZZA WITH SANTA | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 1001-6090-973.2000 | VETERAN'S HONOR RACE | 16,500.00 | 16,417.45 | 0.00 | 82.55 | 99.50 |
| 1001-6090-973.2001 | BURTON MEMORIAL DAY RACE | 9,000.00 | 2,208.60 | 865.60 | 6,791.40 | 24.54 |
| 1001-6090-973.2004 | MOVIES EXPENDITURES | 2,005.82 | 3,049.34 | 0.00 | (1,043.52) | 152.02 |
| 1001-6090-974.7049 | PARK PROJECTS | 35,000.00 | 26,791.78 | 0.00 | 8,208.22 | 76.55 |
| Total Dept 6090-PARKS & RECREATION | | 237,105.44 | 122,771.75 | 3,004.27 | 114,333.69 | 51.78 |
| Dept 8001-PLANNING | | | | | | |
| 1001-8001-706.0000 | SALARIES PERMANENT | 24,400.00 | 20,164.20 | 1,934.55 | 4,235.80 | 82.64 |
| 1001-8001-710.0000 | COMMISSION SALARIES | 3,600.00 | 2,240.00 | 240.00 | 1,360.00 | 62.22 |
| 1001-8001-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 52.23 | 52.23 | (52.23) | 100.00 |
| 1001-8001-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 189.59 | 189.59 | (189.59) | 100.00 |
| 1001-8001-719.0000 | FRINGE BENEFITS | 18,500.00 | 12,555.53 | 264.19 | 5,944.47 | 67.87 |
| 1001-8001-727.0000 | SUPPLIES & POSTAGE | 500.00 | 374.19 | 0.00 | 125.81 | 74.84 |
| 1001-8001-828.0000 | MEMBERSHIP & DUES | 100.00 | 27.00 | 27.00 | 73.00 | 27.00 |
| 1001-8001-864.0000 | TRAINING | 200.00 | 58.69 | 0.00 | 141.31 | 29.35 |
| 1001-8001-900.0000 | NOTICES | 500.00 | 296.10 | 42.30 | 203.90 | 59.22 |
| Total Dept 8001-PLANNING | | 47,800.00 | 35,957.53 | 2,749.86 | 11,842.47 | 75.22 |
| Dept 8005-ZONING | | | | | | |
| 1001-8005-706.0000 | SALARIES PERMANENT | 24,400.00 | 19,691.95 | 1,848.82 | 4,708.05 | 80.70 |
| 1001-8005-710.0000 | BOARD SALARIES | 3,600.00 | 1,640.00 | 240.00 | 1,960.00 | 45.56 |
| 1001-8005-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 49.92 | 49.92 | (49.92) | 100.00 |
| 1001-8005-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 181.18 | 181.18 | (181.18) | 100.00 |
| 1001-8005-719.0000 | FRINGE BENEFITS | 18,600.00 | 12,470.21 | 257.84 | 6,129.79 | 67.04 |
| 1001-8005-727.0000 | SUPPLIES & POSTAGE | 1,500.00 | 558.43 | 0.00 | 941.57 | 37.23 |
| 1001-8005-828.0000 | MEMBERSHIP & DUES | 100.00 | 27.00 | 27.00 | 73.00 | 27.00 |
| 1001-8005-864.0000 | TRAINING | 200.00 | 22.25 | 0.00 | 177.75 | 11.13 |
| 1001-8005-900.0000 | NOTICES | 1,000.00 | 719.10 | 126.90 | 280.90 | 71.91 |
| Total Dept 8005-ZONING | | 49,400.00 | 35,360.04 | 2,731.66 | 14,039.96 | 71.58 |
| Dept 9099-TRANSFERS OUT | | | | | | |
| 1001-9099-999.2002 | TRANSFER TO MAJOR STREETS | 2,030,000.00 | 2,030,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-9099-999.2003 | TRANSFER TO LOCAL STREETS | 125,000.00 | 125,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-9099-999.2006 | TRANSFER TO FIRE DEPARTMENT FUND | 900,000.00 | 900,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-9099-999.2007 | TRANSFER TO POLICE FUND | 699,084.47 | 699,084.47 | 0.00 | 0.00 | 100.00 |
| 1001-9099-999.2049 | TRANSFER TO BUILDING FUND | 250,000.00 | 250,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-9099-999.2069 | TRANSFER TO SENIOR CITIZENS FUND | 155,000.00 | 155,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-9099-999.4001 | TRANSFER TO CAPITAL IMPROV. | 2,067.31 | 2,067.31 | 0.00 | 0.00 | 100.00 |

*reclass
21,045.35
from
here to
Parkway
GL #*

29,253.57

Attachment: 256-258 (2348 : Budget Amendment (Budget #256-258))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 04/30/2016
 % Fiscal Year Completed: 83.33

E.G.b

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 04/30/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDGT USED |
|--------------------------------|-------------------------|------------------------------|--|---|---|----------------|
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-9099-999.7094 | TRANSFER TO OTHER FUNDS | 125,000.00 | 0.00 | 0.00 | 125,000.00 | 0.00 |
| Total Dept 9099-TRANSFERS OUT | | 4,286,151.78 | 4,161,151.78 | 0.00 | 125,000.00 | 97.08 |
| TOTAL Expenditures | | 8,343,286.28 | 7,228,121.93 | 119,520.46 | 1,115,164.35 | 86.63 |
| Fund 1001 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 8,343,286.28 | 4,623,231.82 | 19,734.61 | 3,720,054.46 | 55.41 |
| TOTAL EXPENDITURES | | 8,343,286.28 | 7,228,121.93 | 119,520.46 | 1,115,164.35 | 86.63 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | (2,604,890.11) | (99,785.85) | 2,604,890.11 | 100.00 |

Attachment: 256-258 (2348 : Budget Amendment (Budget #256-258))



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2356)

Meeting: 04/27/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.H

DOC ID: 2356

Budget Amendment (Budget #259-262) Approve and authorize the following 2015-2016 budget amendment: Increase 2002-4078-757.0000 Operating Expenditures - Salt by \$17,000; Decrease 2002-4090-957.0000 Contingency by \$17,000; Increase 2003-4078-757.0000 Operating Expenditures - Salt by \$8,000; Increase 2003-0000-699.0000 Contingency by \$8,000.

ATTACHMENTS:

- 259-262R&E (PDF)
- 259-262R&E2 (PDF)
- MoE - Budget Amendment 259-262 Salt - Major Streets (DOC)
- MoE - Budget Amendment 259-262 Salt - Local Streets (DOC)

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BD |
|-------------------------------------|------------------------------------|----------------|-----------------------------------|---|--------------------------------|-------|
| | | AMENDED BUDGET | 04/30/2016 (NORMAL (ABNORMAL)) | MONTH 04/30/2016 (INCREASE (DECREASE)) | BALANCE (NORMAL (ABNORMAL)) | |
| Fund 2002 - MAJOR STREETS | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2002-0000-450.0000 | RIGHT OF WAY PERMIT FEES | 5,000.00 | 4,732.95 | 575.00 | 267.05 | 94.6 |
| 2002-0000-574.0000 | 51 GAS & WEIGHT TAX | 2,074,513.64 | 1,381,033.85 | 205,095.18 | 693,479.79 | 66.5 |
| 2002-0000-574.0001 | OTHER STATE REVENUE SOURCES | 400,000.00 | 199,835.39 | 0.00 | 200,164.61 | 49.9 |
| 2002-0000-574.0659 | ST OF MI ROW MAINTENANCE FEE | 78,500.00 | 0.00 | 0.00 | 78,500.00 | 0.0 |
| 2002-0000-574.0665 | FEDERAL/STATE CONST. MATCH | 79,000.00 | 13.70 | 0.00 | 78,986.30 | 0.0 |
| 2002-0000-649.0000 | MATERIAL SALES | 6,300.00 | 5,385.80 | 0.00 | 914.20 | 85.4 |
| 2002-0000-666.0000 | INTEREST INCOME | 0.00 | 2,023.99 | 0.00 | (2,023.99) | 100.0 |
| 2002-0000-675.0000 | REFUNDS & REBATES | 100.00 | 0.00 | 0.00 | 100.00 | 0.0 |
| 2002-0000-678.0000 | REIMBURSEMENT INCOME | 1,000.00 | 1,943.03 | 0.00 | (943.03) | 194.3 |
| 2002-0000-691.0000 | TRANSFERS FROM OTHER FUNDS | 2,151,375.00 | 2,030,000.00 | 0.00 | 121,375.00 | 94.3 |
| 2002-0000-694.0000 | MISCELLANEOUS | 13,000.00 | 10,562.63 | 0.00 | 2,437.37 | 81.2 |
| Total Dept 0000 | | 4,808,788.64 | 3,635,531.34 | 205,670.18 | 1,173,257.30 | 75.6 |
| TOTAL Revenues | | 4,808,788.64 | 3,635,531.34 | 205,670.18 | 1,173,257.30 | 75.6 |
| Expenditures | | | | | | |
| Dept 4051-CONSTRUCTION | | | | | | |
| 2002-4051-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 587.64 | 587.64 | (587.64) | 100.0 |
| 2002-4051-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 1,331.73 | 1,331.73 | (1,331.73) | 100.0 |
| 2002-4051-719.0000 | FRINGE BENEFITS | 0.00 | 280.50 | 280.50 | (280.50) | 100.0 |
| 2002-4051-802.7562 | I-69 RECONSTRUCTION/REPAIRS | 8,000.00 | 7,469.37 | 0.00 | 530.63 | 93.3 |
| 2002-4051-802.7586 | CENTER RD (COURT-DAVISON) | 4,357.86 | 3,286.87 | 0.00 | 1,070.99 | 75.4 |
| 2002-4051-802.7587 | LAPEER (BELSAY TO VASSAR) | 382,202.97 | 40,867.87 | 661.54 | 341,335.10 | 10.6 |
| 2002-4051-802.7588 | ATHERTON (DORT_CENTER 2013_2014) | 17,474.68 | 17,006.48 | 0.00 | 468.20 | 97.3 |
| 2002-4051-802.7589 | BRISTOL RD BRIDGE | 50,464.66 | 20,690.65 | 554.84 | 29,774.01 | 41.0 |
| 2002-4051-802.7590 | CENTER RD (ATHERTON TO LIPPINCOTT) | 59,302.80 | 58,350.77 | 810.92 | 952.03 | 98.3 |
| 2002-4051-802.7591 | BELSAY RD. (COURT TO DAVISON) | 1,000,000.00 | 848,592.73 | 63.44 | 151,407.27 | 84.8 |
| 2002-4051-802.7592 | POTTER/CASTO ROADS (2015-2016) | 725,000.00 | 715,949.88 | 0.00 | 9,050.12 | 98.7 |
| 2002-4051-802.7593 | CENTER LIGHT SIGNAL CMAQ | 229,850.00 | 25,469.42 | 853.60 | 204,380.58 | 11.0 |
| 2002-4051-802.7596 | HOWE BRANCH THREAD CREEK/CENTER RD | 121,375.00 | 8,807.64 | 312.64 | 112,567.36 | 7.2 |
| Total Dept 4051-CONSTRUCTION | | 2,598,027.97 | 1,748,691.55 | 5,456.85 | 849,336.42 | 67.3 |
| Dept 4063-SURFACE MAINTENANCE | | | | | | |
| 2002-4063-705.0000 | SUPERVISION SALARIES | 37,000.00 | 15,138.35 | 1,882.88 | 21,861.65 | 40.9 |
| 2002-4063-706.0000 | SALARIES PERMANENT | 146,200.00 | 94,303.74 | 11,553.31 | 51,896.26 | 64.5 |
| 2002-4063-719.0000 | FRINGE BENEFITS | 177,000.00 | 153,697.65 | 6,283.80 | 23,302.35 | 86.8 |
| 2002-4063-757.0000 | OPERATING EXP & MATERIALS | 50,000.00 | 20,263.32 | 0.00 | 29,736.68 | 40.5 |
| 2002-4063-818.0000 | CONTRACTUAL SERVICE | 71,500.00 | 51,198.25 | 0.00 | 20,301.75 | 71.6 |
| 2002-4063-943.0000 | EQUIPMENT RENTAL | 180,000.00 | 66,994.08 | 0.00 | 113,005.92 | 37.2 |
| Total Dept 4063-SURFACE MAINTENANCE | | 661,700.00 | 401,595.39 | 19,719.99 | 260,104.61 | 60.6 |
| Dept 4068-TREES & SHRUBS | | | | | | |
| 2002-4068-705.0000 | SUPERVISION SALARIES | 1,600.00 | 372.22 | 0.00 | 1,227.78 | 23.2 |
| 2002-4068-706.0000 | SALARIES PERMANENT | 3,000.00 | 1,008.84 | 0.00 | 1,991.16 | 33.6 |
| 2002-4068-719.0000 | FRINGE BENEFITS | 5,200.00 | 1,797.88 | 0.00 | 3,402.12 | 34.5 |
| 2002-4068-818.0000 | CONTRACTUAL SERVICE | 20,000.00 | 6,250.00 | 0.00 | 13,750.00 | 31.25 |
| 2002-4068-943.0000 | EQUIPMENT RENTAL | 3,200.00 | 2,147.40 | 0.00 | 1,052.60 | 67.11 |

Attachment: 259-262R&E (2356 : Budget Amendment (Budget #259-262))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | % BD |
|------------------------------------|--|----------------|--------------------------|------------------------------|------------|-----------------------|--------|
| | | AMENDED BUDGET | 04/30/2016 (ABNORMAL) | MONTH 04/30/2016 INCREASE | (DECREASE) | BALANCE (ABNORMAL) | |
| Fund 2002 - MAJOR STREETS | | | | | | | |
| Expenditures | | | | | | | |
| Total Dept 4068-TREES & SHRUBS | | 33,000.00 | 11,576.34 | 0.00 | | 21,423.66 | 35.0 |
| Dept 4069-DRAINAGE | | | | | | | |
| 2002-4069-705.0000 | SUPERVISION SALARIES | 4,000.00 | 3,037.61 | 815.68 | | 962.39 | 75.9 |
| 2002-4069-706.0000 | SALARIES PERMANENT | 25,600.00 | 21,692.56 | 1,360.69 | | 3,907.44 | 84.7 |
| 2002-4069-719.0000 | FRINGE BENEFITS | 30,100.00 | 29,713.46 | 1,716.90 | | 386.54 | 98.7 |
| 2002-4069-757.0000 | OPERATING EXP & MATERIALS | 9,550.00 | 9,030.18 | 0.00 | | 519.82 | 94.5 |
| 2002-4069-818.0000 | CONTRACTUAL SERVICE | 18,450.00 | 11,421.61 | 1,200.00 | | 7,028.39 | 61.9 |
| 2002-4069-943.0000 | EQUIPMENT RENTAL | 41,000.00 | 31,149.30 | 0.00 | | 9,850.70 | 75.9 |
| Total Dept 4069-DRAINAGE | | 128,700.00 | 106,044.72 | 5,093.27 | | 22,655.28 | 82.4 |
| Dept 4074-TRAFFIC SIGNS | | | | | | | |
| 2002-4074-705.0000 | SUPERVISION SALARIES | 2,000.00 | 1,004.49 | 0.00 | | 995.51 | 50.2 |
| 2002-4074-706.0000 | SALARIES PERMANENT | 7,500.00 | 7,262.49 | 1,519.23 | | 237.51 | 96.8 |
| 2002-4074-719.0000 | FRINGE BENEFITS | 7,800.00 | 8,138.32 | 962.27 | | (338.32) | 104.3 |
| 2002-4074-757.0000 | OPERATING EXPENDITURES | 1,500.00 | 8.32 | 0.00 | | 1,491.68 | 0.5 |
| 2002-4074-757.7100 | MATERIAL SIGNS | 3,000.00 | 2,333.46 | 0.00 | | 666.54 | 77.7 |
| 2002-4074-818.0000 | CONTRACTUAL SERVICE | 75,000.00 | 78,192.79 | 4,777.69 | | (3,192.79) | 104.2 |
| 2002-4074-943.0000 | EQUIPMENT RENTAL | 3,800.00 | 3,699.52 | 0.00 | | 100.48 | 97.3 |
| 2002-4074-949.0000 | R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAINT | 20,000.00 | 18,247.84 | 0.00 | | 1,752.16 | 91.2 |
| Total Dept 4074-TRAFFIC SIGNS | | 120,600.00 | 118,887.23 | 7,259.19 | | 1,712.77 | 98.5 |
| Dept 4077-PAVEMENT MARK | | | | | | | |
| 2002-4077-818.0000 | CONTRACTUAL SERVICES | 150,000.00 | 61,530.41 | 0.00 | | 88,469.59 | 41.0 |
| Total Dept 4077-PAVEMENT MARK | | 150,000.00 | 61,530.41 | 0.00 | | 88,469.59 | 41.0 |
| Dept 4078-WINTER MAINTENANCE | | | | | | | |
| 2002-4078-705.0000 | SUPERVISION SALARIES | 5,200.00 | 3,117.05 | 260.00 | | 2,082.95 | 59.9 |
| 2002-4078-706.0000 | SALARIES PERMANENT | 63,900.00 | 27,916.79 | 1,662.51 | | 35,983.21 | 43.6 |
| 2002-4078-719.0000 | FRINGE BENEFITS | 42,800.00 | 43,409.77 | 1,190.84 | | (609.77) | 101.4 |
| 2002-4078-757.0000 | OPERATING EXPENDITURES - SALT | 110,000.00 | 125,542.95 | 7,478.75 | | (15,542.95) | 114.1 |
| 2002-4078-943.0000 | EQUIPMENT RENTAL | 120,000.00 | 73,289.20 | 0.00 | | 46,710.80 | 61.0 |
| Total Dept 4078-WINTER MAINTENANCE | | 341,900.00 | 273,275.76 | 10,592.10 | | 68,624.24 | 79.9 |
| Dept 4081-ROADSIDE CLEANUP | | | | | | | |
| 2002-4081-705.0000 | SUPERVISION SALARIES | 2,500.00 | 838.13 | 0.00 | | 1,661.87 | 33.5 |
| 2002-4081-706.0000 | SALARIES PERMANENT | 8,200.00 | 3,591.36 | 0.00 | | 4,608.64 | 43.8 |
| 2002-4081-719.0000 | FRINGE BENEFITS | 8,500.00 | 7,371.42 | 0.00 | | 1,128.58 | 86.7 |
| 2002-4081-943.0000 | EQUIPMENT RENTAL | 10,000.00 | 3,971.81 | 0.00 | | 6,028.19 | 39.7 |
| Total Dept 4081-ROADSIDE CLEANUP | | 29,200.00 | 15,772.72 | 0.00 | | 13,427.28 | 54.0 |
| Dept 4082-ADMINISTRATION | | | | | | | |
| 2002-4082-703.0000 | ADMINISTRATION SALARIES | 5,000.00 | 4,851.58 | 2,167.01 | | 148.42 | 97.03 |
| 2002-4082-705.0000 | SUPERVISION SALARIES | 0.00 | 975.94 | 975.94 | | (975.94) | 100.00 |
| 2002-4082-706.0000 | SALARIES PERMANENT | 42,000.00 | 28,983.78 | 2,031.10 | | | |

Attachment: 259-262R&E (2356 : Budget Amendment (Budget #259-262))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BD |
|--|-----------------------------------|----------------|---------------------------------|---|------------------------------|-------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 2002 - MAJOR STREETS | | | | | | |
| Expenditures | | | | | | |
| 2002-4082-719.0000 | FRINGE BENEFITS | 22,500.00 | 5,034.97 | 5,034.97 | 17,465.03 | 22.3 |
| 2002-4082-728.0000 | INFORMATION TECH ALLOCATION | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 100.0 |
| 2002-4082-757.0000 | OPERATING EXPENDITURES | 4,000.00 | 6,305.08 | 90.48 | (2,305.08) | 157.6 |
| 2002-4082-808.0000 | AUDIT | 3,700.00 | 3,700.00 | 0.00 | 0.00 | 100.0 |
| 2002-4082-818.0000 | CONTRACTUAL SERVICE | 13,686.92 | 2,158.53 | 0.00 | 11,528.39 | 15.7 |
| 2002-4082-826.0000 | LEGAL | 2,000.00 | 343.75 | 125.00 | 1,656.25 | 17.1 |
| 2002-4082-828.0000 | MEMBERSHIP & DUES | 1,000.00 | 369.50 | 0.00 | 630.50 | 36.9 |
| 2002-4082-864.0000 | TRAINING | 1,000.00 | 2,039.77 | 1,016.73 | (1,039.77) | 203.9 |
| 2002-4082-943.0000 | EQUIPMENT RENTAL | 13.08 | 0.00 | 0.00 | 13.08 | 0.0 |
| 2002-4082-956.7802 | INTEREST EXP CENTER RD LOAN | 47,400.00 | 23,633.66 | 0.00 | 23,766.34 | 49.8 |
| Total Dept 4082-ADMINISTRATION | | 144,800.00 | 80,896.56 | 11,441.23 | 63,903.44 | 55.8 |
| Dept 4085-TRANSFER TO LOCAL STREET | | | | | | |
| 2002-4085-969.0000 | MTF/LRP TRANSFER TO LOCAL STREETS | 418,902.73 | 338,929.32 | 41,019.04 | 79,973.41 | 80.9 |
| Total Dept 4085-TRANSFER TO LOCAL STREET | | 418,902.73 | 338,929.32 | 41,019.04 | 79,973.41 | 80.9 |
| Dept 4090-CONTINGENCY | | | | | | |
| 2002-4090-957.0000 | CONTINGENCY/SURPLUS | 181,957.94 | 0.00 | 0.00 | 181,957.94 | 0.0 |
| Total Dept 4090-CONTINGENCY | | 181,957.94 | 0.00 | 0.00 | 181,957.94 | 0.0 |
| TOTAL Expenditures | | 4,808,788.64 | 3,157,200.00 | 100,581.67 | 1,651,588.64 | 65.6 |
| Fund 2002 - MAJOR STREETS: | | | | | | |
| TOTAL REVENUES | | 4,808,788.64 | 3,635,531.34 | 205,670.18 | 1,173,257.30 | 75.6 |
| TOTAL EXPENDITURES | | 4,808,788.64 | 3,157,200.00 | 100,581.67 | 1,651,588.64 | 65.6 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 478,331.34 | 105,088.51 | (478,331.34) | 100.0 |

Attachment: 259-262R&E (2356 : Budget Amendment (Budget #259-262))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BD |
|-------------------------------------|---------------------------------|----------------|-----------------------|--------------------------------------|--------------------|-------|
| | | AMENDED BUDGET | 04/30/2016 (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE (ABNORMAL) | |
| Fund 2003 - LOCAL STREETS | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2003-0000-450.0000 | RIGHT OF WAY PERMIT FEES | 400.00 | 220.00 | 0.00 | 180.00 | 55.0 |
| 2003-0000-574.0000 | GAS & WEIGHT TAX | 570,489.33 | 405,481.88 | 60,217.26 | 165,007.45 | 71.0 |
| 2003-0000-574.0659 | ST OF MI ROW MAINTENANCE FEE | 35,000.00 | 0.00 | 0.00 | 35,000.00 | 0.0 |
| 2003-0000-666.0000 | INTEREST INCOME | 800.00 | 1,482.00 | 0.00 | (682.00) | 185.2 |
| 2003-0000-675.0000 | REFUNDS & REBATES | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 2003-0000-676.0000 | MTF/LRP TRANS FROM MAJOR STREET | 418,902.73 | 338,929.32 | 41,019.04 | 79,973.41 | 80.9 |
| 2003-0000-678.0000 | REIMBURSEMENT INCOME | 800.00 | 393.20 | 0.00 | 406.80 | 49.1 |
| 2003-0000-691.1001 | CONTRIBUTION FROM OTHER FUNDS | 125,000.00 | 125,000.00 | 0.00 | 0.00 | 100.0 |
| 2003-0000-694.0000 | MISCELLANEOUS REVENUE | 0.00 | 115.00 | 0.00 | (115.00) | 100.0 |
| 2003-0000-699.0000 | CONTINGENCY | 100,807.94 | 0.00 | 0.00 | 100,807.94 | 0.0 |
| Total Dept 0000 | | 1,252,700.00 | 871,621.40 | 101,236.30 | 381,078.60 | 69.5 |
| TOTAL Revenues | | 1,252,700.00 | 871,621.40 | 101,236.30 | 381,078.60 | 69.5 |
| Expenditures | | | | | | |
| Dept 4063-SURFACE MAINTENANCE | | | | | | |
| 2003-4063-705.0000 | SUPERVISION SALARIES | 45,000.00 | 10,227.99 | 858.32 | 34,772.01 | 22.7 |
| 2003-4063-706.0000 | SALARIES PERMANENT | 113,900.00 | 60,404.81 | 5,590.06 | 53,495.19 | 53.0 |
| 2003-4063-719.0000 | FRINGE BENEFITS | 159,000.00 | 103,759.46 | 3,555.55 | 55,240.54 | 65.2 |
| 2003-4063-750.0000 | CHLORIDE | 30,000.00 | 14,988.87 | 0.00 | 15,011.13 | 49.9 |
| 2003-4063-751.0000 | PATCH | 15,000.00 | 14,571.62 | 0.00 | 428.38 | 97.1 |
| 2003-4063-752.0000 | GRAVEL | 15,000.00 | 3,596.26 | 0.00 | 11,403.74 | 23.9 |
| 2003-4063-818.0000 | CONTRACTUAL SERVICE | 38,400.00 | 26,612.98 | 0.00 | 11,787.02 | 69.3 |
| 2003-4063-943.0000 | EQUIPMENT RENTAL | 60,000.00 | 28,815.38 | 0.00 | 31,184.62 | 48.0 |
| Total Dept 4063-SURFACE MAINTENANCE | | 476,300.00 | 262,977.37 | 10,003.93 | 213,322.63 | 55.2 |
| Dept 4068-TREES & SHRUBS | | | | | | |
| 2003-4068-705.0000 | SUPERVISION SALARIES | 5,100.00 | 889.29 | 0.00 | 4,210.71 | 17.4 |
| 2003-4068-706.0000 | SALARIES PERMANENT | 13,900.00 | 2,242.97 | 0.00 | 11,657.03 | 16.1 |
| 2003-4068-719.0000 | FRINGE BENEFITS | 14,100.00 | 6,549.94 | 0.00 | 7,550.06 | 46.4 |
| 2003-4068-757.0000 | OPERATING EXP & MATERIALS | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 2003-4068-818.0000 | CONTRACTUAL SERVICE | 8,000.00 | 1,750.00 | 0.00 | 6,250.00 | 21.8 |
| 2003-4068-943.0000 | EQUIPMENT RENTAL | 13,000.00 | 1,823.01 | 0.00 | 11,176.99 | 14.0 |
| Total Dept 4068-TREES & SHRUBS | | 54,600.00 | 13,255.21 | 0.00 | 41,344.79 | 24.2 |
| Dept 4069-DRAINAGE | | | | | | |
| 2003-4069-705.0000 | SUPERVISION SALARIES | 15,100.00 | 5,144.50 | 2,142.88 | 9,955.50 | 34.0 |
| 2003-4069-706.0000 | SALARIES PERMANENT | 50,100.00 | 21,946.99 | 3,335.49 | 28,153.01 | 43.8 |
| 2003-4069-719.0000 | FRINGE BENEFITS | 88,600.00 | 43,245.80 | 4,463.38 | 45,354.20 | 48.8 |
| 2003-4069-757.0000 | OPERATING EXP & MATERIALS | 7,000.00 | 2,489.10 | 0.00 | 4,510.90 | 35.5 |
| 2003-4069-818.0000 | CONTRACTUAL SERVICE | 45,000.00 | 19,556.65 | 1,800.00 | 25,443.35 | 43.4 |
| 2003-4069-943.0000 | EQUIPMENT RENTAL | 55,000.00 | 19,837.30 | 0.00 | 35,162.70 | 36.0 |
| Total Dept 4069-DRAINAGE | | 260,800.00 | 112,220.34 | 11,741.75 | 148,579.66 | 43.0 |
| Dept 4074-TRAFFIC SIGNS | | | | | | |
| 2003-4074-705.0000 | SUPERVISION SALARIES | 3,400.00 | 2,083.67 | 416.22 | | |

Attachment: 259-262R&E2 (2356 : Budget Amendment (Budget #259-262))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 04/30/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BD US |
|---|--|------------------------------|--|---|---|--------------|
| Fund 2003 - LOCAL STREETS | | | | | | |
| Expenditures | | | | | | |
| 2003-4074-706.0000 | SALARIES PERMANENT | 6,000.00 | 6,430.45 | 630.45 | (430.45) | 107.1 |
| 2003-4074-719.0000 | FRINGE BENEFITS | 14,000.00 | 12,402.57 | 863.57 | 1,597.43 | 88.5 |
| 2003-4074-757.0000 | OPERATING EXP & MATERIALS | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.0 |
| 2003-4074-757.7100 | MATERIAL-SIGNS | 5,000.00 | 3,273.17 | 0.00 | 1,726.83 | 65.4 |
| 2003-4074-943.0000 | EQUIPMENT RENTAL | 3,000.00 | 3,155.25 | 0.00 | (155.25) | 105.1 |
| Total Dept 4074-TRAFFIC SIGNS | | 33,400.00 | 27,345.11 | 1,910.24 | 6,054.89 | 81.8 |
| Dept 4078-WINTER MAINTENANCE | | | | | | |
| 2003-4078-705.0000 | SUPERVISION SALARIES | 5,400.00 | 2,993.89 | 0.00 | 2,406.11 | 55.4 |
| 2003-4078-706.0000 | SALARIES PERMANENT | 32,000.00 | 23,724.59 | 128.04 | 8,275.41 | 74.1 |
| 2003-4078-719.0000 | FRINGE BENEFITS | 45,000.00 | 37,931.89 | 226.86 | 7,068.11 | 84.2 |
| 2003-4078-757.0000 | OPERATING EXPENDITURES - SALT | 38,000.00 | 44,711.00 | 0.00 | (6,711.00) | 117.6 |
| 2003-4078-818.0000 | CONTRACTUAL SERVICES | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 2003-4078-943.0000 | EQUIPMENT RENTAL | 57,000.00 | 47,045.64 | 0.00 | 9,954.36 | 82.5 |
| Total Dept 4078-WINTER MAINTENANCE | | 177,900.00 | 156,407.01 | 354.90 | 21,492.99 | 87.9 |
| Dept 4081-ROADSIDE CLEANUP | | | | | | |
| 2003-4081-705.0000 | SUPERVISION SALARIES | 2,600.00 | 437.58 | 0.00 | 2,162.42 | 16.8 |
| 2003-4081-706.0000 | SALARIES PERMANENT | 4,100.00 | 1,624.67 | 0.00 | 2,475.33 | 39.6 |
| 2003-4081-719.0000 | FRINGE BENEFITS | 3,200.00 | 3,056.25 | 0.00 | 143.75 | 95.5 |
| 2003-4081-943.0000 | EQUIPMENT RENTAL | 2,800.00 | 1,443.87 | 0.00 | 1,356.13 | 51.5 |
| Total Dept 4081-ROADSIDE CLEANUP | | 12,700.00 | 6,562.37 | 0.00 | 6,137.63 | 51.6 |
| Dept 4082-ADMINISTRATION | | | | | | |
| 2003-4082-703.0000 | ADMINISTRATION SALARIES | 11,100.00 | 4,627.55 | 2,166.95 | 6,472.45 | 41.6 |
| 2003-4082-705.0000 | SUPERVISION SALARIES | 0.00 | 1,463.94 | 1,463.94 | (1,463.94) | 100.0 |
| 2003-4082-706.0000 | SALARIES PERMANENT | 18,700.00 | 19,939.84 | 2,542.43 | (1,239.84) | 106.6 |
| 2003-4082-719.0000 | FRINGE BENEFITS | 20,000.00 | 13,360.50 | 6,493.46 | 6,639.50 | 66.8 |
| 2003-4082-728.0000 | INFORMATION TECH ALLOCATION | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 100.0 |
| 2003-4082-757.0000 | OPERATING EXP & MATERIALS | 10,000.00 | 8,803.70 | 135.72 | 1,196.30 | 88.0 |
| 2003-4082-808.0000 | AUDIT | 1,300.00 | 1,300.00 | 0.00 | 0.00 | 100.0 |
| 2003-4082-818.0000 | CONTRACTUAL SERVICE | 11,186.21 | 1,479.98 | 0.00 | 9,706.23 | 13.2 |
| 2003-4082-826.0000 | LEGAL | 200.00 | 0.00 | 0.00 | 200.00 | 0.0 |
| 2003-4082-828.0000 | MEMBERSHIP & DUES | 500.00 | 480.00 | 0.00 | 20.00 | 96.0 |
| 2003-4082-864.0000 | TRAINING | 1,000.00 | 2,094.15 | 984.03 | (1,094.15) | 209.4 |
| 2003-4082-943.0000 | EQUIPMENT RENTAL | 513.79 | 0.00 | 0.00 | 513.79 | 0.0 |
| Total Dept 4082-ADMINISTRATION | | 77,000.00 | 56,049.66 | 13,786.53 | 20,950.34 | 72.7 |
| Dept 4090-CONTINGENCY | | | | | | |
| 2003-4090-957.0020 | SPECIAL ASSESSMENTS CITY OWNED TRANSFERS | 160,000.00 | 151,018.46 | 0.00 | 8,981.54 | 94.3 |
| Total Dept 4090-CONTINGENCY | | 160,000.00 | 151,018.46 | 0.00 | 8,981.54 | 94.3 |
| TOTAL Expenditures | | 1,252,700.00 | 785,835.53 | 37,797.35 | 466,864.47 | 62.73 |

Attachment: 259-262R&E2 (2356 : Budget Amendment (Budget #259-262))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 04/30/2016
 % Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BD |
|--------------------------------|-------------|--------------|-------------------|---------------------|-------------------|-------|
| | | AMENDED | 04/30/2016 | MONTH 04/30/2016 | BALANCE | |
| | | BUDGET | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | US |
| Fund 2003 - LOCAL STREETS | | | | | | |
| Fund 2003 - LOCAL STREETS: | | | | | | |
| TOTAL REVENUES | | 1,252,700.00 | 871,621.40 | 101,236.30 | 381,078.60 | 69.5 |
| TOTAL EXPENDITURES | | 1,252,700.00 | 785,835.53 | 37,797.35 | 466,864.47 | 62.7 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 85,785.87 | 63,438.95 | (85,785.87) | 100.0 |

Attachment: 259-262R&E2 (2356 : Budget Amendment (Budget #259-262))

INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: April 25, 2016

Re: Memo of Explanation for
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment 259-262 within the Department of Public Works Local Streets Budget

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Major Streets Budget as follows: Transfer \$17,000 to 2002-4078-757.0000 (Winter Maintenance Operating Expenditures – Salt) from Department 4090 Unappropriated Surplus.

This item is trending toward overage because the unanticipated need for salt due to the type of precipitation we experienced this past winter resulted in an increased need for salt to keep intersections safe.

Attachment: MoE - Budget Amendment 259-262 Salt - Major Streets (2356 : Budget Amendment (Budget #259-262))

INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: April 25, 2016

Re: Memo of Explanation for
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment 259-262 within the Department of Public Works Major Streets Budget

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Major Streets Budget as follows: Transfer \$8,000 to 2003-4078-757.0000 (Winter Maintenance Operating Expenditures – Salt) from Department 4090 Unappropriated Surplus.

This item is trending toward overage because the unanticipated need for salt due to the type of precipitation we experienced this past winter resulted in an increased need for salt to keep intersections safe.

Attachment: MoE - Budget Amendment 259-262 Salt - Local Streets (2356 : Budget Amendment (Budget #259-262))



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2353)

Meeting: 04/27/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.I

DOC ID: 2353

**Budget Amendment (Budget #263-265) Approve and authorize the following 2015-2016 budget amendment:
Decrease 2007-2007-818.0000 Contractual Service by \$18,500; Increase 2007-2007-991.0001 Principal by \$14,900; Increase 2007-2007-995.0001 Interest by \$3,600.**

ATTACHMENTS:

- Memo for PD In Car System (DOCX)
- 2353 (PDF)

April 26, 2016

To: Mayor Zelenko

From: Controller Ginger Burke-Miller

RE: 2007-2007-991.0001 Principal
2007-2007-995.0001 Interest

We are requesting a budget transfer from Contractual Service 2007-2007-818.0000 in the amount of \$18,500 to 2007-2007-991.0001 Principal \$14,900 and 2007-2007-995.0001 Interest. The reason for the transfer is because Chief Osterholzer budgeted for this in the 2015-2016 fiscal year under Contractual Services and since we received the in car system, and gone through our audit process, the auditors need to see the principal and interest broken out. As such we are asking for a budget amendment. For the upcoming budget year, we have broken out the lease payment in these two categories so Chief and I do not anticipate any transfers for the upcoming 2016-2017 fiscal year regarding this lease.

Attachment: Memo for PD In Car System (2353 : Budget Amendment (Budget #263-265))

4/19/16



RECEIVED

Untitled

FLEETWOOD LEASING, LLC
382 SPRINGFIELD AVENUE
SUITE 409
SUMMIT, NJ 07901

CITY OF BURTON
4090 MANOR DRIVE
BURTON, MI 48519
ATTN: ACCOUNTS PAYABLE

DATE OF INVOICE: 03/30/2016
INVOICE NUMBER: 331030

CITY OF BURTON
4090 MANOR DRIVE
BURTON, MI 48519
ATTN: ACCOUNTS PAYABLE

YOUR PAYMENT IS PAST DUE. PLEASE REMIT
PAYMENT IMMEDIATELY.

INVOICE NUMBER: 331030

0007430-000 FLASHBACK HD VIDEO
P.O. NUM 7475
PYMT DUE 03/25/2016 18,450.86
LATE CHRGS 03/30/16

0.00 276.76

020-0007430-000
P.O. NUM 7475
03/25/2016 18,450.86
LATE CHARGES 276.76

18,727.62

18,727.62

*BRENDA,
THIS IS ALL IN
CAN VIDEO CAMERA LEASE.
PLEASE PAY.
THANKS,
B. W ALLEN*

*2007-2007-991.0001 Principal \$ 14,889.34
2007-2007-995.0001 Interest \$ 3,561.52*

2007-2007-985 = BSM

Attachment: 2353 (2353 : Budget Amendment (Budget #263-265))

User: millerg
DB: Burton

PERIOD ENDING 04/30/2016
% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------------|---------------------------------------|---------------------|-----------------------|--------------------------------------|--------------------|--------------|
| | | AMENDED BUDGET | 04/30/2016 (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE (ABNORMAL) | |
| Fund 2007 - POLICE FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2007-0000-403.0000 | CURRENT TAXES | 4,359,300.00 | 4,178,303.82 | 0.00 | 180,996.18 | 95.85 |
| 2007-0000-404.0000 | TAX CHARGEBACKS | (54,500.00) | 0.00 | 0.00 | (54,500.00) | 0.00 |
| 2007-0000-407.0000 | DELINQUENT PERSONAL TAXES | 95,000.00 | 0.00 | 0.00 | 95,000.00 | 0.00 |
| 2007-0000-573.0000 | LOC COMM STABILIZ SHR APPROPR (STATE) | 78,000.00 | 75,805.15 | 0.00 | 2,194.85 | 97.19 |
| 2007-0000-629.7773 | F.A.N.G. CHARGES | 175,000.00 | 101,654.21 | 11,250.00 | 73,345.79 | 58.09 |
| 2007-0000-629.7792 | HIDTA GRANT REVENUE (FANG) | 15,000.00 | 15,594.54 | 429.71 | (594.54) | 103.96 |
| 2007-0000-629.7797 | D.H.E. GRANT REVENUE (FANG) | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 2007-0000-629.7798 | HEMP GRANT REVENUE (FANG) | 2,379.29 | 1,041.11 | 0.00 | 1,338.18 | 43.76 |
| 2007-0000-629.7807 | OCDETF GRANT (FANG) DOJ GLMIE0472 | 7,500.00 | 937.32 | 0.00 | 6,562.68 | 12.50 |
| 2007-0000-629.7808 | PT-10-20 OHSP SAFE COMMUNITIES GRANT | 16,000.00 | 9,517.34 | 0.00 | 6,482.66 | 59.48 |
| 2007-0000-629.7814 | BYRNE GRANT - METH (FANG) FED \$ | 5,000.00 | 236.04 | 0.00 | 4,763.96 | 4.72 |
| 2007-0000-629.7815 | OCDETF POINT BLANK GRANT | 5,264.45 | 5,428.96 | 0.00 | (164.51) | 103.12 |
| 2007-0000-660.0000 | DISTRICT COURT FEES | 75,000.00 | 44,486.70 | 8,352.71 | 30,513.30 | 59.32 |
| 2007-0000-661.0000 | POLICE FEES | 20,000.00 | 15,700.00 | 1,500.00 | 4,300.00 | 78.50 |
| 2007-0000-663.0000 | S.O. REGISTRY ANNUAL FEE REVENUE | 2,200.00 | 2,000.00 | 150.00 | 200.00 | 90.91 |
| 2007-0000-666.0000 | INTEREST INCOME | 200.00 | 4,117.42 | 0.00 | (3,917.42) | 2,058.71 |
| 2007-0000-671.0000 | DONATIONS | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 2007-0000-673.0000 | SALE OF ASSETS | 0.00 | 1,836.00 | 0.00 | (1,836.00) | 100.00 |
| 2007-0000-675.0000 | REFUNDS & REBATES | 18,500.00 | 0.00 | 0.00 | 18,500.00 | 0.00 |
| 2007-0000-678.0000 | REIMBURSEMENT INCOME | 30,000.00 | 35,541.53 | 2,210.30 | (5,541.53) | 118.47 |
| 2007-0000-691.1001 | CONTRIBUTION FROM GENERAL FUND | 699,084.47 | 699,084.47 | 0.00 | 0.00 | 100.00 |
| 2007-0000-691.5013 | TRANSFER FROM DDA | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 100.00 |
| 2007-0000-694.0000 | OTHER REVENUES | 10,000.00 | 6,219.06 | 90.00 | 3,780.94 | 62.19 |
| 2007-0000-699.0000 | CONTINGENCY | 444,315.99 | 0.00 | 0.00 | 444,315.99 | 0.00 |
| Total Dept 0000 | | 6,011,244.20 | 5,202,503.67 | 23,982.72 | 808,740.53 | 86.55 |
| TOTAL Revenues | | 6,011,244.20 | 5,202,503.67 | 23,982.72 | 808,740.53 | 86.55 |
| Expenditures | | | | | | |
| Dept 2007-POLICE FUND EXPENSES | | | | | | |
| 2007-2007-703.0000 | ADMINISTRATIVE SALARIES | 70,200.00 | 57,485.06 | 5,397.65 | 12,714.94 | 81.89 |
| 2007-2007-704.0000 | LIEUTENANTS SALARIES | 154,000.00 | 123,471.41 | 12,504.57 | 30,528.59 | 80.18 |
| 2007-2007-705.0000 | SERGEANTS SALARIES | 312,440.86 | 257,671.90 | 30,074.55 | 54,768.96 | 82.47 |
| 2007-2007-706.0000 | SALARIES PERMANENT | 1,885,903.44 | 1,382,449.89 | 132,510.71 | 503,453.55 | 73.30 |
| 2007-2007-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 10,130.45 | 10,130.45 | (10,130.45) | 100.00 |
| 2007-2007-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 87,869.18 | 87,869.18 | (87,869.18) | 100.00 |
| 2007-2007-719.0000 | FRINGE BENEFITS | 2,429,840.17 | 1,801,780.38 | 27,027.01 | 628,059.79 | 74.15 |
| 2007-2007-719.2007 | FRINGE BENEFITS - OT B2B | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 100.00 |
| 2007-2007-727.0000 | OFFICE SUPPLIES | 6,000.00 | 5,428.17 | 586.17 | 571.83 | 90.47 |
| 2007-2007-728.0000 | INFORMATION TECH ALLOCATION | 58,900.00 | 58,900.00 | 0.00 | 0.00 | 100.00 |
| 2007-2007-731.0000 | POSTAGE | 1,000.00 | 669.53 | 18.78 | 330.47 | 66.95 |
| 2007-2007-741.0000 | AMMUNITION & WEAPONS | 20,000.00 | 357.26 | 0.00 | 19,642.74 | 1.79 |
| 2007-2007-744.0000 | UNIFORMS | 15,000.00 | 13,439.58 | 793.40 | 1,560.42 | 89.60 |
| 2007-2007-757.0000 | OPERATING EXPENDITURES | 12,000.00 | 7,724.95 | 641.75 | 4,275.05 | 64.37 |
| 2007-2007-808.0000 | AUDIT | 3,200.00 | 3,200.00 | 0.00 | 0.00 | 100.00 |
| 2007-2007-811.7773 | F.A.N.G. PROJECT OFFICERS | 284,000.00 | 257,825.52 | 14,334.87 | 26,174.48 | 90.78 |
| 2007-2007-811.7776 | SCHOOL RESOURCE PROGRAM CHARGES | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 2007-2007-811.7792 | HIDTA GRANT EXPENSE (FANG) | 15,000.00 | 14,871.30 | 2,199.69 | 128.70 | 99.14 |
| 2007-2007-811.7797 | D.H.E. GRANT EXPENSE (FANG) | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 2007-2007-811.7798 | HEMP GRANT EXPENSE (FANG) | 3,179.29 | 2,892.29 | 0.00 | 287.00 | 90.97 |
| 2007-2007-811.7800 | F.A.C.T. GRANT EXPENSE | 600.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| 2007-2007-811.7808 | PT-10-20 OHSP SAFE COMMUNITIES GRANT | 16,000.00 | 7,351.51 | 3,392.73 | 8,64 | |

Attachment: 2353 : Budget Amendment (Budget #263-265))

PERIOD ENDING 04/30/2016
 % Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--------------------------------------|---------------------------|----------------|-----------------------------------|---|------------------------------|-------------|
| | | AMENDED BUDGET | 04/30/2016 (NORMAL (ABNORMAL)) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 2007 - POLICE FUND | | | | | | |
| Expenditures | | | | | | |
| 2007-2007-811.7813 | OCDETF EXPENDITURES | 4,000.00 | (6.88) | 0.00 | 4,006.88 | (0.17) |
| 2007-2007-811.7814 | METH GRANT EXPENDITURES | 5,000.00 | 4,053.80 | 0.00 | 946.20 | 81.08 |
| 2007-2007-811.7815 | OCDETF POINT BLANK GRANT | 8,764.45 | 7,092.62 | 1,086.51 | 1,671.83 | 80.92 |
| 2007-2007-818.0000 | CONTRACTUAL SERVICE | 75,000.00 | 32,917.57 | 548.45 | 42,082.43 | 43.89 |
| 2007-2007-818.7170 | NARCOTICS INVESTIGATION | 26,520.00 | 26,516.26 | 0.00 | 3.74 | 99.99 |
| 2007-2007-826.0000 | LEGAL | 100,000.00 | 57,593.44 | 2,221.75 | 42,406.56 | 57.59 |
| 2007-2007-828.0000 | MEMBERSHIP & DUES | 1,500.00 | 633.00 | 0.00 | 867.00 | 42.20 |
| 2007-2007-863.0000 | AUTO REPAIR | 60,000.00 | 52,583.41 | 2,314.51 | 7,416.59 | 87.64 |
| 2007-2007-864.0000 | TRAINING & CERTIFICATIONS | 3,000.00 | 1,547.75 | 900.00 | 1,452.25 | 51.59 |
| 2007-2007-867.0000 | GAS & OIL | 100,000.00 | 52,605.46 | 0.00 | 47,394.54 | 52.61 |
| 2007-2007-868.0000 | AUTO WASH | 3,500.00 | 2,873.00 | 424.00 | 627.00 | 82.09 |
| 2007-2007-910.0000 | INSURANCE | 75,000.00 | 63,789.45 | 0.00 | 11,210.55 | 85.05 |
| 2007-2007-920.0000 | UTILITIES | 90,000.00 | 35,879.53 | 2,583.05 | 54,120.47 | 39.87 |
| 2007-2007-921.0000 | SEWER PAYMENTS | 2,500.00 | 2,441.88 | 318.19 | 58.12 | 97.68 |
| 2007-2007-934.0000 | EQUIPMENT REPAIRS | 1,600.00 | 386.46 | 180.00 | 1,213.54 | 24.15 |
| 2007-2007-943.0000 | EQUIPMENT RENTAL | 6,000.00 | 6,570.06 | 0.00 | (570.06) | 109.50 |
| 2007-2007-956.0000 | MISCELLANEOUS | 2,480.00 | 45.87 | 0.00 | 2,434.13 | 1.85 |
| 2007-2007-962.0000 | TRAINING (OFFICER) | 15,000.00 | 7,477.28 | 0.00 | 7,522.72 | 49.85 |
| 2007-2007-984.0000 | OFFICE EQUIPMENT | 1,815.99 | 1,815.99 | 0.00 | 0.00 | 100.00 |
| 2007-2007-985.0000 | POLICE VEHICLES | 120,000.00 | 108,992.00 | 8,764.00 | 11,008.00 | 90.83 |
| Total Dept 2007-POLICE FUND EXPENSES | | 6,011,244.20 | 4,579,326.33 | 346,821.97 | 1,431,917.87 | 76.18 |
| TOTAL Expenditures | | 6,011,244.20 | 4,579,326.33 | 346,821.97 | 1,431,917.87 | 76.18 |
| Fund 2007 - POLICE FUND: | | | | | | |
| TOTAL REVENUES | | 6,011,244.20 | 5,202,503.67 | 23,982.72 | 808,740.53 | 86.55 |
| TOTAL EXPENDITURES | | 6,011,244.20 | 4,579,326.33 | 346,821.97 | 1,431,917.87 | 76.18 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 623,177.34 | (322,839.25) | (623,177.34) | 100.00 |

Attachment: 2353 : Budget Amendment (Budget #263-265)



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2354)

Meeting: 04/27/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.J

DOC ID: 2354

**Budget Amendment (Budget #267-268) Approve and authorize the following 2015-2016 budget amendment:
Decrease 5091-5091-957.0000 Contingency by \$15,000 and
Increase 5091-5091-818.0000 Contractual Services by
\$15,000.**

ATTACHMENTS:

- MoE - Budget Amendment Water Contractual Services2354 (DOC)
- 267-268 (PDF)

INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: April 25, 2016

Re: Memo of Explanation for
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Water Budget

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Water Budget as follows: Transfer \$15,000 from 5091-5091-957.0000 to 5091-5091-818.0000.

This item currently has a balance of about \$9,000. However, there were several water main breaks during the winter months that will require road restoration now that that spring and summer have arrived.

Attachment: MoE - Budget Amendment Water Contractual Services2354 (2354 : Budget Amendment (Budget #267-268))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BGDY USED |
|------------------------------|---|-------------------|--------------------------|---|-----------------------|----------------|
| | | AMENDED BUDGET | 04/30/2016 (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE (ABNORMAL) | |
| Fund 5091 - WATER DEPARTMENT | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 5091-0000-539.2016 | DWRF #2 GRANT REVENUE | 807,873.00 | 807,873.00 | 0.00 | 0.00 | 100.00 |
| 5091-0000-610.0000 | CITY TAP-IN FEES | 120,500.00 | 137,582.81 | 5,000.00 | (17,082.81) | 114.18 |
| 5091-0000-610.0625 | FRONT FOOT FEE REVENUE | 12,000.00 | 11,774.17 | 0.00 | 225.83 | 98.12 |
| 5091-0000-611.0000 | USAGE FEES | 4,646,380.00 | 3,903,729.11 | (62,112.02) | 742,650.89 | 84.02 |
| 5091-0000-625.0000 | INSPECTION & APPROVAL FEES | 26,000.00 | 36,951.49 | 3,786.49 | (10,951.49) | 142.12 |
| 5091-0000-631.0000 | SERVICE CHARGES | 52,500.00 | 56,276.12 | 1,039.97 | (3,776.12) | 107.19 |
| 5091-0000-632.0000 | WATER TURN ON/SHUT OFF REVENUE | 35,000.00 | 37,405.44 | 1,280.00 | (2,405.44) | 106.87 |
| 5091-0000-649.0000 | MATERIAL, REPAIRS & MAINTENANCE | 22,000.00 | 25,727.20 | 2,808.84 | (3,727.20) | 116.94 |
| 5091-0000-661.0000 | LATE CHARGES | 95,000.00 | 75,867.09 | (1,670.01) | 19,132.91 | 79.86 |
| 5091-0000-666.0000 | INTEREST INCOME | 12,500.00 | 6,665.92 | 0.00 | 5,834.08 | 53.33 |
| 5091-0000-667.0000 | TAP IN INTEREST | 25,000.00 | 9,515.20 | 0.00 | 15,484.80 | 38.06 |
| 5091-0000-675.0000 | REFUNDS & REBATES | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 5091-0000-678.0000 | REIMBURSEMENT INCOME | 0.00 | 6,054.51 | 2,752.05 | (6,054.51) | 100.00 |
| 5091-0000-694.0000 | MISCELLANEOUS | 0.00 | 1,495.00 | 644.00 | (1,495.00) | 100.00 |
| 5091-0000-694.0002 | FIRE HYDRANT METER DEPOSIT REVENUE | 3,000.00 | 3,000.00 | 1,000.00 | 0.00 | 100.00 |
| Total Dept 0000 | | 5,860,753.00 | 5,119,917.06 | (45,470.68) | 740,835.94 | 87.36 |
| TOTAL Revenues | | 5,860,753.00 | 5,119,917.06 | (45,470.68) | 740,835.94 | 87.36 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 5091-0000-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | (53.13) | 126.80 | 53.13 | 100.00 |
| 5091-0000-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 781.06 | 601.13 | (781.06) | 100.00 |
| 5091-0000-719.0000 | Payroll Fringes | 0.00 | 317.60 | 317.60 | (317.60) | 100.00 |
| Total Dept 0000 | | 0.00 | 1,045.53 | 1,045.53 | (1,045.53) | 100.00 |
| Dept 5091-WATER EXPENSES | | | | | | |
| 5091-5091-703.0000 | ADMINISTRATION SALARIES | 41,100.00 | 23,556.73 | 2,201.15 | 17,543.27 | 57.32 |
| 5091-5091-705.0000 | SUPERVISION SALARIES | 0.00 | 4,271.86 | 4,271.86 | (4,271.86) | 100.00 |
| 5091-5091-706.0000 | SALARIES PERMANENT | 349,216.40 | 308,181.95 | 24,510.83 | 41,034.45 | 88.25 |
| 5091-5091-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 1,822.23 | 1,822.23 | (1,822.23) | 100.00 |
| 5091-5091-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 10,946.11 | 10,946.11 | (10,946.11) | 100.00 |
| 5091-5091-719.0000 | FRINGE BENEFITS | 423,988.13 | 369,005.86 | 4,998.45 | 54,982.27 | 87.03 |
| 5091-5091-719.1000 | OPEB EXPENSE | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 5091-5091-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 37.00 | 36.64 | 0.00 | 0.36 | 99.03 |
| 5091-5091-727.0000 | OFFICE SUPPLIES | 2,000.00 | 1,239.46 | 50.73 | 760.54 | 61.97 |
| 5091-5091-728.0000 | INFORMATION TECH ALLOCATION | 39,200.00 | 39,200.00 | 0.00 | 0.00 | 100.00 |
| 5091-5091-731.0000 | POSTAGE | 11,000.00 | 9,908.56 | 1,039.61 | 1,091.44 | 90.08 |
| 5091-5091-757.0000 | OPERATING EXPENDITURES | 20,000.00 | 18,628.92 | 293.87 | 1,371.08 | 93.14 |
| 5091-5091-776.0000 | REPAIR & MAINTENANCE SUPPLIES | 58,500.00 | 13,152.13 | 0.00 | 45,347.87 | 22.48 |
| 5091-5091-782.0000 | SAND & GRAVEL | 1,800.00 | 647.63 | 0.00 | 1,152.37 | 35.98 |
| 5091-5091-789.0000 | PIPE & FITTING | 50,000.00 | 37,348.87 | 0.00 | 12,651.13 | 74.70 |
| 5091-5091-808.0000 | AUDIT | 7,163.00 | 7,163.00 | 0.00 | 0.00 | 100.00 |
| 5091-5091-814.0000 | BILLING CHARGES | 5,000.00 | 3,493.06 | 261.93 | 1,506.94 | 69.86 |
| 5091-5091-816.0000 | CHARGES | 2,958,000.00 | 2,105,910.05 | 252,362.46 | 852,089.95 | 71.19 |
| 5091-5091-818.0000 | CONTRACTUAL SERVICE | 80,000.00 | 70,603.66 | 0.00 | 9,396.34 | 88.25 |
| 5091-5091-818.1000 | CONTRACTUAL - WATER TESTING | 10,000.00 | 5,074.00 | 0.00 | 4,926.00 | 50.74 |
| 5091-5091-826.0000 | LEGAL | 500.00 | 31.25 | 0.00 | 468.75 | 6.25 |
| 5091-5091-828.0000 | DUES & MEMBERSHIPS | 1,500.00 | 999.00 | 0.00 | 501.00 | 66.60 |
| 5091-5091-864.0000 | TRAINING | 5,000.00 | 4,783.93 | 0.00 | 216.07 | 95.68 |
| 5091-5091-910.0000 | INSURANCE | 20,000.00 | 14,128.91 | 0.00 | 5,871.09 | 29.15 |

Attachment: 267-268 (2354 : Budget Amendment (Budget #267-268))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--------------------------------|---|----------------|------------------------------|--------------------------------------|---------------------------|-------------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 5091 - WATER DEPARTMENT | | | | | | |
| Expenditures | | | | | | |
| 5091-5091-920.0000 | UTILITIES | 18,000.00 | 6,685.81 | 365.52 | 11,314.19 | 37.14 |
| 5091-5091-943.0000 | EQUIPMENT RENTAL | 125,000.00 | 68,248.16 | 0.00 | 56,751.84 | 54.60 |
| 5091-5091-956.0000 | MISCELLANEOUS | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 5091-5091-956.0001 | BAD DEBT EXPENDITURE | 1,500.00 | 1,472.03 | 0.00 | 27.97 | 98.14 |
| 5091-5091-956.0002 | FIRE HYDRANT METER REFUNDS | 3,000.00 | 2,674.51 | 0.00 | 325.49 | 89.15 |
| 5091-5091-957.0000 | CONTINGENCY | 794,448.47 | 0.00 | 0.00 | 794,448.47 | 0.00 |
| 5091-5091-957.0020 | SPECIAL ASSESSMENTS CITY OWNED TRANSFER | 33,000.00 | 31,664.05 | 0.00 | 1,335.95 | 95.95 |
| 5091-5091-968.0000 | DEPRECIATION EXPENSE | 470,000.00 | 0.00 | 0.00 | 470,000.00 | 0.00 |
| 5091-5091-970.0500 | STORZ HYDRANT COUPLINGS | 10,000.00 | 9,975.00 | 0.00 | 25.00 | 99.75 |
| 5091-5091-995.2011 | INTEREST 2011 FENTON RD PROJ | 9,900.00 | 8,105.80 | 0.00 | 1,794.20 | 81.88 |
| 5091-5091-995.2012 | INTEREST ON DWRF #1 FINANCING | 150,000.00 | 85,144.90 | 0.00 | 64,855.10 | 56.76 |
| 5091-5091-995.2016 | INTEREST ON DWRF #2 FINANCING | 42,000.00 | 17,250.57 | 0.00 | 24,749.43 | 41.07 |
| 5091-5091-995.7860 | 2011 REVENUE REFUNDING BOND INTEREST | 15,500.00 | 8,010.00 | 0.00 | 7,490.00 | 51.68 |
| 5091-5091-999.2011 | ADMIN FEE 2011 FENTON RD PROJ | 700.00 | 100.00 | 0.00 | 600.00 | 14.29 |
| 5091-5091-999.7095 | 2011 WATER REFUNDING BOND EXPENDITURES | 700.00 | 125.00 | 0.00 | 575.00 | 17.86 |
| Total Dept 5091-WATER EXPENSES | | 5,860,753.00 | 3,289,589.64 | 303,124.75 | 2,571,163.36 | 56.13 |
| TOTAL Expenditures | | 5,860,753.00 | 3,290,635.17 | 304,170.28 | 2,570,117.83 | 56.15 |
| Fund 5091 - WATER DEPARTMENT: | | | | | | |
| TOTAL REVENUES | | 5,860,753.00 | 5,119,917.06 | (45,470.68) | 740,835.94 | 87.36 |
| TOTAL EXPENDITURES | | 5,860,753.00 | 3,290,635.17 | 304,170.28 | 2,570,117.83 | 56.15 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 1,829,281.89 | (349,640.96) | (1,829,281.89) | 100.00 |

Attachment: 267-268 (2354 : Budget Amendment (Budget #267-268))



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2355)

Meeting: 04/27/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.K

DOC ID: 2355

Budget Amendment (Budget #269-270) Approve and authorize the following 2015-2016 budget amendment: Increase 5090-0000-699.0000 Contingency by \$15,000 and increase 5090-5090-934.0000 Repair and Maintenance by \$15,000.

ATTACHMENTS:

- MoE - Budget Amendment Sewer Repair and Maintenance2355 (DOC)
- 269-270 (PDF)

INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor
From: Robert Slattery, DPW Director
Date: April 25, 2016

Re: Memo of Explanation for
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Sewer Budget

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Sewer Budget as follows: Transfer \$15,000 from 5090-0000-699.0000 to 5090-5090-934.0000.

This item currently has a balance approaching \$11,000. However, with 2 months of spring/early summer wet weather remaining in the fiscal year, it is not unreasonable to expect weather-related sewer issues.

Attachment: MoE - Budget Amendment Sewer Repair and Maintenance2355 (2355 : Budget Amendment (Budget #269-270))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BGD USED |
|------------------------------------|--|---------------------|---------------------------------|---|------------------------------|---------------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 5090 - SEWER FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 5090-0000-539.0003 | SAW GRANT REVENUE (STATE) | 1,738,300.00 | 830,921.64 | 0.00 | 907,378.36 | 47.80 |
| 5090-0000-610.0000 | TAP IN FEES | 30,500.00 | 48,743.21 | 7,000.00 | (18,243.21) | 159.81 |
| 5090-0000-611.0000 | USAGE FEES | 5,200,000.00 | 4,650,205.95 | 762.03 | 549,794.05 | 89.43 |
| 5090-0000-625.0000 | INSPECTION FEES | 2,000.00 | 3,100.00 | 650.00 | (1,100.00) | 155.00 |
| 5090-0000-649.0000 | MATERIAL SALES | 2,700.00 | 2,208.58 | 558.61 | 491.42 | 81.80 |
| 5090-0000-662.0000 | PENALTIES | 126,100.00 | 118,964.44 | (416.64) | 7,135.56 | 94.34 |
| 5090-0000-666.0000 | INTEREST INCOME | 55,500.00 | 76,269.99 | 0.00 | (20,769.99) | 137.42 |
| 5090-0000-667.0000 | TAP IN INTEREST CONTRACTS | 500.00 | 416.24 | 0.00 | 83.76 | 83.25 |
| 5090-0000-673.0000 | SALE OF ASSETS | 0.00 | 75.00 | 75.00 | (75.00) | 100.00 |
| 5090-0000-675.0000 | REFUNDS & REBATES | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 5090-0000-678.0000 | REIMBURSEMENT INCOME | 5,000.00 | 60.40 | 0.00 | 4,939.60 | 1.21 |
| 5090-0000-694.0000 | MISCELLANEOUS | 100.00 | 1,035.00 | 25.00 | (935.00) | 1,035.00 |
| 5090-0000-699.0000 | CONTINGENCY REVENUE | 434,100.00 | 0.00 | 0.00 | 434,100.00 | 0.00 |
| Total Dept 0000 | | 7,597,800.00 | 5,732,000.45 | 8,654.00 | 1,865,799.55 | 75.44 |
| TOTAL Revenues | | 7,597,800.00 | 5,732,000.45 | 8,654.00 | 1,865,799.55 | 75.44 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 5090-0000-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 87.89 | 87.89 | (87.89) | 100.00 |
| 5090-0000-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 457.62 | 457.62 | (457.62) | 100.00 |
| 5090-0000-719.0000 | Payroll Fringes | 0.00 | 215.08 | 215.08 | (215.08) | 100.00 |
| Total Dept 0000 | | 0.00 | 760.59 | 760.59 | (760.59) | 100.00 |
| Dept 4090-CONTINGENCY | | | | | | |
| 5090-4090-957.0030 | SPECIAL ASSESSMENTS CITY OWNED TX BILL | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| Total Dept 4090-CONTINGENCY | | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| Dept 5090-SEWER EXPENSES | | | | | | |
| 5090-5090-703.0000 | ADMINISTRATION SALARIES | 56,900.00 | 33,512.98 | 3,229.76 | 23,387.02 | 58.90 |
| 5090-5090-705.0000 | SUPERVISION SALARIES | 0.00 | 4,892.11 | 4,892.11 | (4,892.11) | 100.00 |
| 5090-5090-706.0000 | SALARIES PERMANENT | 326,216.40 | 192,696.36 | 23,923.59 | 133,520.04 | 59.07 |
| 5090-5090-717.0000 | RETIREMENT - MERS ACTIVE | 0.00 | 2,073.46 | 2,073.46 | (2,073.46) | 100.00 |
| 5090-5090-718.0000 | RETIREMENT - MERS RETIREES | 0.00 | 12,598.81 | 12,598.81 | (12,598.81) | 100.00 |
| 5090-5090-719.0000 | FRINGE BENEFITS | 392,788.13 | 310,095.61 | 4,338.86 | 82,692.52 | 78.95 |
| 5090-5090-719.1000 | OPEB EXPENSE | 95,000.00 | 0.00 | 0.00 | 95,000.00 | 0.00 |
| 5090-5090-727.0000 | OFFICE SUPPLIES | 2,000.00 | 1,282.89 | 50.73 | 717.11 | 64.14 |
| 5090-5090-728.0000 | INFORMATION TECH ALLOCATION | 54,000.00 | 54,000.00 | 0.00 | 0.00 | 100.00 |
| 5090-5090-731.0000 | POSTAGE | 17,500.00 | 12,862.78 | 1,039.60 | 4,637.22 | 73.50 |
| 5090-5090-757.0000 | OPERATING EXP & MATERIALS | 30,000.00 | 17,137.35 | 334.81 | 12,862.65 | 57.12 |
| 5090-5090-789.0000 | PIPE & FITTINGS | 1,500.00 | 128.28 | 0.00 | 1,371.72 | 8.55 |
| 5090-5090-808.0000 | AUDIT | 11,000.00 | 11,000.00 | 0.00 | 0.00 | 100.00 |
| 5090-5090-818.0000 | CONTRACTUAL SERVICE | 37,700.00 | 39,080.71 | 5,900.00 | (1,380.71) | 103.66 |
| 5090-5090-819.0000 | BILL PRINTING/RETURN ENVELOPES | 5,500.00 | 3,493.00 | 261.92 | 2,007.00 | 63.51 |
| 5090-5090-826.0000 | LEGAL | 2,600.00 | 93.75 | 0.00 | 2,506.25 | 3.61 |
| 5090-5090-864.0000 | TRAINING | 4,500.00 | 1,653.68 | 0.00 | 2,846.32 | 36.75 |
| 5090-5090-928.0000 | TREATMENT EXPENSE | 3,500,000.00 | 2,256,970.93 | 0.00 | 1,243,029.07 | 64.48 |
| 5090-5090-929.0000 | PUMP STATION EXPENSE | 50,000.00 | 37,244.78 | 884.76 | 12,755.22 | |

Attachment: 269-270 (2355 : Budget Amendment (Budget #269-270))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 04/30/2016
 % Fiscal Year Completed: 83.33

E.K.b

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BGD USED |
|--------------------------------|---|-------------------|---------------------------------|---|------------------------------|---------------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 5090 - SEWER FUND | | | | | | |
| Expenditures | | | | | | |
| 5090-5090-934.0000 | REPAIR & MAINTENANCE | 68,000.00 | 57,036.74 | 9,863.17 | 10,963.26 | 83.88 |
| 5090-5090-943.0000 | EQUIPMENT RENTAL | 70,000.00 | 34,952.20 | 0.00 | 35,047.80 | 49.93 |
| 5090-5090-956.0000 | MISCELLANEOUS EXPENSE | 5,000.00 | 444.00 | 0.00 | 4,556.00 | 8.88 |
| 5090-5090-956.2014 | SAW GRANT EXPENSES (TO BE REIMB BY STAT | 2,168,300.00 | 1,075,578.45 | 0.00 | 1,092,721.55 | 49.60 |
| 5090-5090-957.0000 | CONTINGENCY/CAPITAL | 69,295.47 | 0.00 | 0.00 | 69,295.47 | 0.00 |
| 5090-5090-957.0020 | SPECIAL ASSESSMENTS CITY OWNED TRANSFER | 50,000.00 | 45,891.25 | 0.00 | 4,108.75 | 91.78 |
| 5090-5090-968.0000 | DEPRECIATION EXPENSE | 550,000.00 | 0.00 | 0.00 | 550,000.00 | 0.00 |
| 5090-5090-995.2015 | INTEREST ON SRF FINANCING | 10,000.00 | 3,569.45 | 0.00 | 6,430.55 | 35.69 |
| Total Dept 5090-SEWER EXPENSES | | 7,577,800.00 | 4,208,289.57 | 69,391.58 | 3,369,510.43 | 55.53 |
| TOTAL Expenditures | | 7,597,800.00 | 4,209,050.16 | 70,152.17 | 3,388,749.84 | 55.40 |
| Fund 5090 - SEWER FUND: | | | | | | |
| TOTAL REVENUES | | 7,597,800.00 | 5,732,000.45 | 8,654.00 | 1,865,799.55 | 75.44 |
| TOTAL EXPENDITURES | | 7,597,800.00 | 4,209,050.16 | 70,152.17 | 3,388,749.84 | 55.40 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 1,522,950.29 | (61,498.17) | (1,522,950.29) | 100.00 |

↑ 15,000

Attachment: 269-270 (2355 : Budget Amendment (Budget #269-270))



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2351)

Meeting: 04/27/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.L

DOC ID: 2351

Gabriel, Roeder, Smith Travel Invoice Approve and authorize the payment of Gabriel, Roeder, Smith & Company invoice number 421419 from General Ledger line item #

ATTACHMENTS:

- 2351 (PDF)
- City Council Rev and Exp (PDF)

GRS **Gabriel, Roeder, Smith & Company**
 Consultants & Actuaries
 One Towne Square
 Suite 800
 Southfield, Michigan 48076-3723
 (248) 799-9000

Invoice

| Date | Invoice |
|-----------|---------|
| 4/21/2016 | 421419 |

Bill To:

Please Remit To:

Attention: Ms. Ginger Burke-Miller
 Controller
 Retiree Health Care Plan
 City of Burton
 4303 South Center Road
 Burton, Michigan 48519

Dept. # 78009
 Gabriel, Roeder, Smith & Company
 PO Box 78000
 Detroit, Michigan 48278-0009

| Federal Tax ID |
|----------------|
| 38-1691268 |

Client 2854, Burton City Pension Work, Project 2854-180

Amount

Meeting with City Council to discuss the results of the actuarial review of the City of Burton December 31, 2014 MERS pension valuation. The meeting was held on April 20, 2016 at 7pm.

1,625.00

Amount Due

\$1,625

Attachment: 2351 : Gabriel, Roeder, Smith Travel Invoice

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BD |
|--------------------------------|-----------------------------|----------------|---------------------------------|---|------------------------------|-------|
| | | AMENDED BUDGET | 04/30/2016 NORMAL (ABNORMAL) | MONTH 04/30/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| Dept 1001-COUNCIL | | | | | | |
| 1001-1001-703.0000 | SALARY | 67,000.00 | 55,833.50 | 5,583.35 | 11,166.50 | 83.3 |
| 1001-1001-710.0000 | BOARD OF REVIEW | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 100.0 |
| 1001-1001-719.0000 | FRINGE BENEFITS | 53,300.00 | 37,889.94 | 1,233.17 | 15,410.06 | 71.0 |
| 1001-1001-727.0000 | OFFICE SUPPLIES | 900.00 | 720.40 | 120.70 | 179.60 | 80.0 |
| 1001-1001-728.0000 | INFORMATION TECH ALLOCATION | 27,000.00 | 27,000.00 | 0.00 | 0.00 | 100.0 |
| 1001-1001-808.0000 | AUDIT | 18,020.00 | 18,020.00 | 0.00 | 0.00 | 100.0 |
| 1001-1001-818.0000 | CONTRACTUAL SERVICES | 50,000.00 | 49,103.75 | 0.00 | 896.25 | 98.2 |
| 1001-1001-818.0001 | MASTER PLAN | 45,000.00 | 0.00 | 0.00 | 45,000.00 | 0.0 |
| 1001-1001-826.0000 | LEGAL | 20,000.00 | 16,279.45 | 2,125.00 | 3,720.55 | 81.4 |
| 1001-1001-828.0000 | MEMBERSHIP & DUES | 12,000.00 | 9,653.00 | 0.00 | 2,347.00 | 80.4 |
| 1001-1001-864.0000 | TRAINING | 12,000.00 | 8,520.83 | 5,770.27 | 3,479.17 | 71.0 |
| 1001-1001-900.0000 | NOTICES | 5,000.00 | 2,690.48 | 612.36 | 2,309.52 | 53.8 |
| 1001-1001-910.0000 | INSURANCE | 94,700.00 | 87,223.37 | 0.00 | 7,476.63 | 92.1 |
| 1001-1001-956.0000 | MISCELLANEOUS | 500.00 | 410.27 | 0.00 | 89.73 | 82.0 |
| Total Dept 1001-COUNCIL | | 407,920.00 | 315,844.99 | 15,444.85 | 92,075.01 | 77.4 |
| TOTAL Expenditures | | 407,920.00 | 315,844.99 | 15,444.85 | 92,075.01 | 77.4 |
| Fund 1001 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| TOTAL EXPENDITURES | | 407,920.00 | 315,844.99 | 15,444.85 | 92,075.01 | 77.4 |
| NET OF REVENUES & EXPENDITURES | | (407,920.00) | (315,844.99) | (15,444.85) | (92,075.01) | 77.4 |

Attachment: City Council Rev and Exp (2351 : Gabriel, Roeder, Smith Travel Invoice)