



**CITY OF BURTON**  
**FINANCE COMMITTEE MEETING**  
**APRIL 27, 2016**  
**MINUTES**

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**Council Chambers**

**Regular Meeting**

**3:00 PM**

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**4303 S. CENTER ROAD**  
**BURTON, MI 48519**

**This meeting was opened by Chairman Vaughn Smith at 3:12 PM.**

**A. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Tom Martinbianco	Councilman	Absent	
Dennis O'Keefe	Councilman	Present	
Vaughn Smith	Chairman	Present	

**B. STAFF PRESENT**

Ginger Burke-Miller, Controller

Teresa Karsney, Clerk

**C. MINUTES APPROVAL**

**D. AUDIENCE PARTICIPATION**

None

**E. COMMITTEE DISCUSSION ON THE FOLLOWING ITEMS:**

Mrs. Burke-Miller the Controller explained each budget amendment to the Finance Committee.

- A. Budget Amendment (Budget #238-245) Approve and authorize the following 2015-2016 budget amendment: Increase 1001-1091-943.0000 General Fund - Election-Equipment Rental by \$60; Decrease 1001-2065-943.0000 General Fund- City Hall-Equipment Rental by \$60; Increase 2007-2007-943.0000 Police Equipment Rental by \$3,000; Decrease 2003-4078-943.0000 Local Streets - Winter Maintenance-Equipment Rental by \$3,000; Increase 2069-2069-943.0000 Senior Center Equipment Rental \$8,000; Decrease 2002-4078-943.0000 Major Streets-Winter Maintenance-Equipment Rental by \$8,000; Increase 2003-4074-943.0000 Local Streets-Traffic Signs- Equipment Rental by \$1,600 and Decrease 2003-4068-943.0000 Local Streets-Trees & Shrubs- Equipment Rental by \$1,600.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Vaughn Smith, Chairman  
**AYES:** O'Keefe, Smith  
**ABSENT:** Martinbianco

- B. Budget Amendment (Budget #246-247) Approve and authorize the following 2015-2016 budget amendment: Decrease 2002-4069-818.0000 Major Street Drainage Contractual Service by \$5,000; Increase 2002-4074-848.0000 Major Street Traffic Signs Contractual Service by \$5,000.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Vaughn Smith, Chairman  
**AYES:** O'Keefe, Smith  
**ABSENT:** Martinbianco

- C. Budget Amendment (Budget #248-249) Approve and authorize the following 2015-2016 budget amendment: Increase 5090-5090-818.0000 Contractual Service by \$100,000 and Increase 5090-5090-699.0000 Contingency by \$100,000.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Vaughn Smith, Chairman  
**AYES:** O'Keefe, Smith  
**ABSENT:** Martinbianco

- D. Budget Amendment (Budget #250-253) Approve and authorize the following 2015-2016 budget amendment: Increase 6061-0000-650.0607 Material Sales - Traffic Signs by \$10,000; Increase 6061-6061-749.7007 Traffic Signs by \$10,000; Increase 6061-0000-650.0608 Material Sales - Salt by \$40,000; Increase 6061-6061-748.7008 Salt by \$40,000.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Vaughn Smith, Chairman  
**AYES:** O'Keefe, Smith  
**ABSENT:** Martinbianco

- E. Budget Amendment (Budget #254-255) Approve and authorize the following 2015-2016 budget amendment: Decrease 2002-4082-818.0000 Major Street Administration Contractual Service by \$7,000; Increase 2002-4082-757.0000 Major Street Administration Operating Expenditures by \$7,000.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Vaughn Smith, Chairman  
**AYES:** O'Keefe, Smith  
**ABSENT:** Martinbianco

- F. Budget Amendment (Budget #256-258) Approve and authorize the following 2015-2016 budget amendment: Increase 1001-0000-674.0001 Parks & Recreation pathway donations revenue by \$10,000; increase 1001-6090-974.7051 Pathway at Kelly Lake Expenditure by \$21,500; Decrease 1001-6090-974.7049 Park Projects Expenditure by \$11,500.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Vaughn Smith, Chairman  
**AYES:** O'Keefe, Smith  
**ABSENT:** Martinbianco

- G. Creation of new GL numbers Approve and Authorize the creation of general ledger number 1001-0000-674.0001 Parks and Recreation Pathway Donations Revenue and 1001-6090-974.7051 Pathway at Kelly Lake Expenditure.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Vaughn Smith, Chairman  
**AYES:** O'Keefe, Smith  
**ABSENT:** Martinbianco

- H. Budget Amendment (Budget #259-262) Approve and authorize the following 2015-2016 budget amendment: Increase 2002-4078-757.0000 Operating Expenditures - Salt by \$17,000; Decrease 2002-4090-957.0000 Contingency by \$17,000; Increase 2003-4078-757.0000 Operating Expenditures - Salt by \$8,000; Increase 2003-0000-699.0000 Contingency by \$8,000.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Vaughn Smith, Chairman  
**AYES:** O'Keefe, Smith  
**ABSENT:** Martinbianco

- I. Budget Amendment (Budget #263-265) Approve and authorize the following 2015-2016 budget amendment: Decrease 2007-2007-818.0000 Contractual Service by \$18,500; Increase 2007-2007-991.0001 Principal by \$14,900; Increase 2007-2007-995.0001 Interest by \$3,600.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	O'Keefe, Smith
<b>ABSENT:</b>	Martinbianco

- J. Budget Amendment (Budget #267-268) Approve and authorize the following 2015-2016 budget amendment: Decrease 5091-5091-957.0000 Contingency by \$15,000 and Increase 5091-5091-818.0000 Contractual Services by \$15,000.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	O'Keefe, Smith
<b>ABSENT:</b>	Martinbianco

- K. Budget Amendment (Budget #269-270) Approve and authorize the following 2015-2016 budget amendment: Increase 5090-0000-699.0000 Contingency by \$15,000 and increase 5090-5090-934.0000 Repair and Maintenance by \$15,000.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	O'Keefe, Smith
<b>ABSENT:</b>	Martinbianco

- L. Gabriel, Roeder, Smith Travel Invoice Approve and authorize the payment of Gabriel, Roeder, Smith & Company invoice number 421419 from General Ledger line item # \_\_\_\_\_.

The Finance Committee wanted to talk with the whole council to get their thoughts on what general ledger number this should be charged to.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>SECONDER:</b>	Dennis O'Keefe, Vaughn Smith
<b>AYES:</b>	O'Keefe, Smith
<b>ABSENT:</b>	Martinbianco

Meeting was adjourned at 3:38 PM.



**ADOPTED**

**AGENDA ITEM (ID # 2342)**

DOC ID: 2342

**Budget Amendment (Budget #238-245) Approve and authorize the following 2015-2016 budget amendment: Increase 1001-1091-943.0000 General Fund - Election-Equipment Rental by \$60; Decrease 1001-2065-943.0000 General Fund- City Hall- Equipment Rental by \$60; Increase 2007-2007-943.0000 Police Equipment Rental by \$3,000; Decrease 2003-4078-943.0000 Local Streets - Winter Maintenance- Equipment Rental by \$3,000; Increase 2069-2069-943.0000 Senior Center Equipment Rental \$8,000; Decrease 2002-4078-943.0000 Major Streets-Winter Maintenance-Equipment Rental by \$8,000; Increase 2003-4074-943.0000 Local Streets-Traffic Signs- Equipment Rental by \$1,600 and Decrease 2003-4068-943.0000 Local Streets-Trees & Shrubs- Equipment Rental by \$1,600.**

**ATTACHMENTS:**

- Equipment Rental 03312016 pdf (PDF)
- equipment rental 03312016 (DOCX)

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	Dennis O'Keefe, Vaughn Smith
<b>ABSENT:</b>	Tom Martinbianco

04/22/2016 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 03/31/2016  
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 03/31/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 1091-ELECTION						
1001-1091-943.0000	EQUIPMENT RENTAL	675.00	731.71	272.00	(56.71)	108.40
Total Dept 1091-ELECTION		675.00	731.71	272.00	(56.71)	108.40
Dept 2065-CITY HALL						
1001-2065-943.0000	EQUIPMENT RENTAL	12,000.00	7,367.64	648.05	4,632.36	61.40
Total Dept 2065-CITY HALL		12,000.00	7,367.64	648.05	4,632.36	61.40
Dept 6090-PARKS & RECREATION						
1001-6090-943.0000	EQUIPMENT RENTAL	9,000.00	7,350.81	156.01	1,649.19	81.68
Total Dept 6090-PARKS & RECREATION		9,000.00	7,350.81	156.01	1,649.19	81.68
TOTAL Expenditures		21,675.00	15,450.16	1,076.06	6,224.84	71.28
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		21,675.00	15,450.16	1,076.06	6,224.84	71.28
NET OF REVENUES & EXPENDITURES		(21,675.00)	(15,450.16)	(1,076.06)	(6,224.84)	71.28

# T60

(56.71)

# ↓ 60

Attachment: Equipment Rental 03312016 pdf (2342 : Budget Amendment (Budget #238-245))

Fund 2002 - MAJOR STREETS

Expenditures

Dept 4063-SURFACE MAINTENANCE

2002-4063-943.0000 EQUIPMENT RENTAL	180,000.00	66,994.08	12,241.13	113,005.92	37.22
Total Dept 4063-SURFACE MAINTENANCE	180,000.00	66,994.08	12,241.13	113,005.92	37.22

Dept 4068-TREES & SHRUBS

2002-4068-943.0000 EQUIPMENT RENTAL	3,200.00	2,147.40	936.61	1,052.60	67.11
Total Dept 4068-TREES & SHRUBS	3,200.00	2,147.40	936.61	1,052.60	67.11

Dept 4069-DRAINAGE

2002-4069-943.0000 EQUIPMENT RENTAL	41,000.00	31,149.30	509.69	9,850.70	75.97
Total Dept 4069-DRAINAGE	41,000.00	31,149.30	509.69	9,850.70	75.97

Dept 4074-TRAFFIC SIGNS

2002-4074-943.0000 EQUIPMENT RENTAL	3,800.00	3,699.52	867.95	100.48	97.36
Total Dept 4074-TRAFFIC SIGNS	3,800.00	3,699.52	867.95	100.48	97.36

Dept 4078-WINTER MAINTENANCE

2002-4078-943.0000 EQUIPMENT RENTAL	120,000.00	73,289.20	23,132.58	46,710.80	61.07
Total Dept 4078-WINTER MAINTENANCE	120,000.00	73,289.20	23,132.58	46,710.80	61.07

*↓ 8,000*

Dept 4081-ROADSIDE CLEANUP

2002-4081-943.0000 EQUIPMENT RENTAL	10,000.00	3,971.81	0.00	6,028.19	39.72
Total Dept 4081-ROADSIDE CLEANUP	10,000.00	3,971.81	0.00	6,028.19	39.72

Dept 4082-ADMINISTRATION

2002-4082-943.0000 EQUIPMENT RENTAL	13.08	0.00	(13.08)	13.08	0.00
Total Dept 4082-ADMINISTRATION	13.08	0.00	(13.08)	13.08	0.00

TOTAL Expenditures

	358,013.08	181,251.31	37,674.88	176,761.77	50.63
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Fund 2002 - MAJOR STREETS:

TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	358,013.08	181,251.31	37,674.88	176,761.77	50.63
NET OF REVENUES & EXPENDITURES	(358,013.08)	(181,251.31)	(37,674.88)	(176,761.77)	50.63

Attachment: Equipment Rental 03312016 pdf (2342 : Budget Amendment (Budget #238-245))

Fund 2003 - LOCAL STREETS

Expenditures

Dept 4063-SURFACE MAINTENANCE

2003-4063-943.0000 EQUIPMENT RENTAL	60,000.00	28,815.38	3,489.17	31,184.62	48.03
Total Dept 4063-SURFACE MAINTENANCE	60,000.00	28,815.38	3,489.17	31,184.62	48.03

Dept 4068-TREES & SHRUBS

2003-4068-943.0000 EQUIPMENT RENTAL	13,000.00	1,823.01	222.10	11,176.99	14.02
Total Dept 4068-TREES & SHRUBS	13,000.00	1,823.01	222.10	11,176.99	14.02

Dept 4069-DRAINAGE

2003-4069-943.0000 EQUIPMENT RENTAL	55,000.00	19,837.30	613.86	35,162.70	36.07
Total Dept 4069-DRAINAGE	55,000.00	19,837.30	613.86	35,162.70	36.07

Dept 4074-TRAFFIC SIGNS

2003-4074-943.0000 EQUIPMENT RENTAL	3,000.00	3,155.25	481.42	(155.25)	105.18
Total Dept 4074-TRAFFIC SIGNS	3,000.00	3,155.25	481.42	(155.25)	105.18

Dept 4078-WINTER MAINTENANCE

2003-4078-943.0000 EQUIPMENT RENTAL	57,000.00	47,045.64	15,471.67	9,954.36	82.54
Total Dept 4078-WINTER MAINTENANCE	57,000.00	47,045.64	15,471.67	9,954.36	82.54

Dept 4081-ROADSIDE CLEANUP

2003-4081-943.0000 EQUIPMENT RENTAL	2,800.00	1,443.87	178.60	1,356.13	51.57
Total Dept 4081-ROADSIDE CLEANUP	2,800.00	1,443.87	178.60	1,356.13	51.57

Dept 4082-ADMINISTRATION

2003-4082-943.0000 EQUIPMENT RENTAL	513.79	0.00	(19.13)	513.79	0.00
Total Dept 4082-ADMINISTRATION	513.79	0.00	(19.13)	513.79	0.00

TOTAL Expenditures

TOTAL Expenditures	191,313.79	102,120.45	20,437.69	89,193.34	53.38
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Fund 2003 - LOCAL STREETS:

TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	191,313.79	102,120.45	20,437.69	89,193.34	53.38
NET OF REVENUES & EXPENDITURES	(191,313.79)	(102,120.45)	(20,437.69)	(89,193.34)	53.38

↓ 1,600

↑ 1,600

↓ \*3,000

Attachment: Equipment Rental 03312016 pdf (2342 : Budget Amendment (Budget #238-245))

Fund 2006 - FIRE DEPARTMENT

Expenditures

Dept 2006-FIRE DEPARTMENT EXPENDITURES

2006-2006-943.0000 EQUIPMENT RENTAL

Total Dept 2006-FIRE DEPARTMENT EXPENDITURES

TOTAL Expenditures

Fund 2006 - FIRE DEPARTMENT:

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

14,500.00	8,823.81	1,368.70	5,676.19	60.85
14,500.00	8,823.81	1,368.70	5,676.19	60.85
14,500.00	8,823.81	1,368.70	5,676.19	60.85
0.00	0.00	0.00	0.00	0.00
14,500.00	8,823.81	1,368.70	5,676.19	60.85
(14,500.00)	(8,823.81)	(1,368.70)	(5,676.19)	60.85

Fund 2007 - POLICE FUND

Expenditures

Dept 2007-POLICE FUND EXPENSES

2007-2007-943.0000 EQUIPMENT RENTAL

Total Dept 2007-POLICE FUND EXPENSES

TOTAL Expenditures

Fund 2007 - POLICE FUND:

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

	6,000.00	6,570.06	734.08	<sup>#</sup> ↑ 3,000	(570.06)	109.50
	6,000.00	6,570.06	734.08		(570.06)	109.50
	6,000.00	6,570.06	734.08		(570.06)	109.50
	0.00	0.00	0.00		0.00	0.00
	6,000.00	6,570.06	734.08		(570.06)	109.50
	(6,000.00)	(6,570.06)	(734.08)		570.06	109.50

Fund 2049 - BUILDING DEPARTMENT FUND

Expenditures

Dept 2061-BUILDING

2049-2061-943.0000 EQUIPMENT RENTAL

Total Dept 2061-BUILDING

TOTAL Expenditures

Fund 2049 - BUILDING DEPARTMENT FUND:

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

	10,000.00	8,329.14	624.94	1,670.86	83.29
	10,000.00	8,329.14	624.94	1,670.86	83.29
	10,000.00	8,329.14	624.94	1,670.86	83.29
	0.00	0.00	0.00	0.00	0.00
	10,000.00	8,329.14	624.94	1,670.86	83.29
	(10,000.00)	(8,329.14)	(624.94)	(1,670.86)	83.29

Fund 2069 - SENIOR CITIZENS CENTER FUND

Expenditures

Dept 2069-SENIOR CITIZENS CENTER  
 2069-2069-943.0000 EQUIPMENT RENTAL  
 Total Dept 2069-SENIOR CITIZENS CENTER

13,000.00	14,507.60	1,590.94	<sup>B</sup> ↑ 8,000 (1,507.60)	111.60	
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13,000.00	14,507.60	1,590.94	(1,507.60)	111.60	
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TOTAL Expenditures	13,000.00	14,507.60	1,590.94	(1,507.60)	111.60

Fund 2069 - SENIOR CITIZENS CENTER FUND:

TOTAL REVENUES  
 TOTAL EXPENDITURES  
 NET OF REVENUES & EXPENDITURES

0.00	0.00	0.00	0.00	0.00
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13,000.00	14,507.60	1,590.94	(1,507.60)	111.60
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(13,000.00)	(14,507.60)	(1,590.94)	1,507.60	111.60

Fund 5090 - SEWER FUND

Expenditures

Dept 5090-SEWER EXPENSES

5090-5090-943.0000 EQUIPMENT RENTAL

Total Dept 5090-SEWER EXPENSES

70,000.00	34,952.20	4,136.33	35,047.80	49.93
70,000.00	34,952.20	4,136.33	35,047.80	49.93

TOTAL Expenditures

70,000.00	34,952.20	4,136.33	35,047.80	49.93
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Fund 5090 - SEWER FUND:

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

0.00	0.00	0.00	0.00	0.00
70,000.00	34,952.20	4,136.33	35,047.80	49.93
(70,000.00)	(34,952.20)	(4,136.33)	(35,047.80)	49.93

Fund 5091 - WATER DEPARTMENT

Expenditures

Dept 5091-WATER EXPENSES

5091-5091-943.0000 EQUIPMENT RENTAL

	125,000.00	68,248.16	4,470.50	56,751.84	54.60
Total Dept 5091-WATER EXPENSES	125,000.00	68,248.16	4,470.50	56,751.84	54.60

TOTAL Expenditures

	125,000.00	68,248.16	4,470.50	56,751.84	54.60
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Fund 5091 - WATER DEPARTMENT:

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES

	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	125,000.00	68,248.16	4,470.50	56,751.84	54.60
NET OF REVENUES & EXPENDITURES	(125,000.00)	(68,248.16)	(4,470.50)	(56,751.84)	54.60

TOTAL REVENUES - ALL FUNDS

TOTAL EXPENDITURES - ALL FUNDS

NET OF REVENUES & EXPENDITURES

	0.00	0.00	0.00	0.00	100.00
TOTAL REVENUES - ALL FUNDS	0.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES - ALL FUNDS	809,501.87	440,252.89	72,114.12	369,248.98	54.39
NET OF REVENUES & EXPENDITURES	(809,501.87)	(440,252.89)	(72,114.12)	(369,248.98)	54.39

809,501.87

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**INTEROFFICE MEMORANDUM**

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**TO:** MAYOR PAULA ZELENKO  
**FROM:** CONTROLLER GINGER BURKE-MILLER  
**SUBJECT:** EQUIPMENT RENTAL – BUDGET AMENDMENT 238-245  
**DATE:** APRIL 24, 2015  
**CC:** CLERK KARSNEY

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As we approach the last quarter of the fiscal year, we are trending toward exceeding our estimates on equipment rental. As you recall, equipment rental is charged anytime our DPW workers leave the DPW building with a vehicle, piece of equipment, etc. As they use that equipment for various projects whether mowing the grass, salting the parking lots, running to the park to empty the trash, grading a gravel road, etc. that time is billed out accordingly to the various departments in the city to which each service pertains. Therefore, some departments need more money re-allocated in their direction from those who are not utilizing the services as heavily. Also, I was just reminded by Mr. Chris Howser that this year we hired more laborers and as such they are also using trucks and equipment every day as well. That would account for a portion of this trend.

Attached to the budget amendment, you will see that I ran a revenue and expenditure report just on the line item called “equipment rental.” The last page of that document shows that at the end of March (75% of the way through the fiscal year) we are at 54.39% of the budget used. So as you can see, we are well within our overall budget. We expect with warmer weather arriving, we will be using up those budgets and will likely catch up to near 100% by June 30, 2016. Since we are on a line item approval basis for the 2015-2016 calendar year, I would suggest that we look at this line item from this broader, city-wide perspective and request that City Council allocate funds from those areas that are using less of the services. As a reminder, the sheets attached show through March 31, 2016. You will recall that there were still snow events in early to mid-April 2016. As such those events are not reflected as of yet because we don’t get the work orders from DPW until approximately the 15<sup>th</sup> of the next month. In this case, April numbers will be received by the Controller’s Office around May 15.

As always, I look forward to discussing this with you in further detail and answering any questions you may have.

Attachment: equipment rental 03312016 (2342 : Budget Amendment (Budget #238-245))



**ADOPTED**

**AGENDA ITEM (ID # 2343)**

DOC ID: 2343

**Budget Amendment (Budget #246-247) Approve and authorize the following 2015-2016 budget amendment:  
Decrease 2002-4069-818.0000 Major Street Drainage Contractual Service by \$5,000; Increase 2002-4074-848.0000 Major Street Traffic Signs Contractual Service by \$5,000.**

**ATTACHMENTS:**

- MoE - Budget Amendment 246-247 (DOC)
- 246-247 (PDF)

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	Dennis O'Keefe, Vaughn Smith
<b>ABSENT:</b>	Tom Martinbianco

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: April 25, 2016

Re: Memo of Explanation for  
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment 246-247 within the Department of Public Works Major Streets Budget

Explanation:

**We are requesting that Council approve a budget amendment within the Department of Public Works Major Streets Budget as follows: Transfer \$5,000 from 2002-4069-818.0000 to 2002-4074-818.0000.**

This item Traffic Signs Contractual Services is slightly over because of the unanticipated expenditure on traffic control for the collapsed county drainage structure on Center Road just north of Bristol. The cost of renting the barrels and signage was higher than estimated. To avoid this happening in the future, we are proposing in the 2016-2017 budget that we purchase our own traffic control barrels and signs.

At the same time, expenditures on Drainage Contractual Services was slightly less than anticipated because we have done more ditching in house than anticipated, to save money. We will undoubtedly have drainage work to do between now and July 1<sup>st</sup>.

Attachment: MoE - Budget Amendment 246-247 (2343 : Budget Amendment (Budget 246-247))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
<b>Fund 2002 - MAJOR STREETS</b>						
<b>Revenues</b>						
Dept 0000						
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,000.00	4,732.95	575.00	267.05	94.66
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,074,513.64	1,381,033.85	205,095.18	693,479.79	66.57
2002-0000-574.0001	OTHER STATE REVENUE SOURCES	400,000.00	199,835.39	0.00	200,164.61	49.96
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	0.00	0.00	78,500.00	0.00
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	79,000.00	13.70	0.00	78,986.30	0.02
2002-0000-649.0000	MATERIAL SALES	6,300.00	5,385.80	0.00	914.20	85.49
2002-0000-666.0000	INTEREST INCOME	0.00	2,023.99	0.00	(2,023.99)	100.00
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00	0.00	100.00	0.00
2002-0000-678.0000	REIMBURSEMENT INCOME	1,000.00	1,943.03	0.00	(943.03)	194.30
2002-0000-691.0000	TRANSFERS FROM OTHER FUNDS	2,030,000.00	2,030,000.00	0.00	0.00	100.00
2002-0000-694.0000	MISCELLANEOUS	13,000.00	10,562.63	0.00	2,437.37	81.25
<b>Total Dept 0000</b>		<b>4,687,413.64</b>	<b>3,635,531.34</b>	<b>205,670.18</b>	<b>1,051,882.30</b>	<b>77.56</b>
<b>TOTAL Revenues</b>		<b>4,687,413.64</b>	<b>3,635,531.34</b>	<b>205,670.18</b>	<b>1,051,882.30</b>	<b>77.56</b>
<b>Expenditures</b>						
Dept 4051-CONSTRUCTION						
2002-4051-717.0000	RETIREMENT - MERS ACTIVE	0.00	587.64	587.64	(587.64)	100.00
2002-4051-718.0000	RETIREMENT - MERS RETIREES	0.00	1,331.73	1,331.73	(1,331.73)	100.00
2002-4051-719.0000	FRINGE BENEFITS	0.00	280.50	280.50	(280.50)	100.00
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	8,000.00	7,469.37	0.00	530.63	93.37
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	4,357.86	3,286.87	0.00	1,070.99	75.42
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR)	376,050.00	40,867.87	661.54	335,182.13	10.87
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	17,474.68	17,006.48	0.00	468.20	97.32
2002-4051-802.7589	BRISTOL RD BRIDGE	50,464.66	20,690.65	554.84	29,774.01	41.00
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	59,302.80	58,350.77	810.92	952.03	98.39
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	1,000,000.00	848,592.73	63.44	151,407.27	84.86
2002-4051-802.7592	POTTER/CASTO ROADS (2015-2016)	725,000.00	715,949.88	0.00	9,050.12	98.75
2002-4051-802.7593	CENTER LIGHT SIGNAL CMAQ	229,850.00	25,469.42	853.60	204,380.58	11.08
2002-4051-802.7596	HOWE BRANCH THREAD CREEK/CENTER RD	0.00	8,520.86	25.86	(8,520.86)	100.00
<b>Total Dept 4051-CONSTRUCTION</b>		<b>2,470,500.00</b>	<b>1,748,404.77</b>	<b>5,170.07</b>	<b>722,095.23</b>	<b>70.77</b>
Dept 4063-SURFACE MAINTENANCE						
2002-4063-705.0000	SUPERVISION SALARIES	37,000.00	15,138.35	1,882.88	21,861.65	40.91
2002-4063-706.0000	SALARIES PERMANENT	146,200.00	94,303.74	11,553.31	51,896.26	64.50
2002-4063-717.0000	RETIREMENT - MERS ACTIVE	0.00	654.34	654.34	(654.34)	100.00
2002-4063-718.0000	RETIREMENT - MERS RETIREES	0.00	4,608.77	4,608.77	(4,608.77)	100.00
2002-4063-719.0000	FRINGE BENEFITS	177,000.00	148,434.54	1,020.69	28,565.46	83.86
2002-4063-757.0000	OPERATING EXP & MATERIALS	50,000.00	20,263.32	0.00	29,736.68	40.53
2002-4063-818.0000	CONTRACTUAL SERVICE	71,500.00	51,198.25	0.00	20,301.75	71.61
2002-4063-943.0000	EQUIPMENT RENTAL	180,000.00	66,994.08	0.00	113,005.92	37.22
<b>Total Dept 4063-SURFACE MAINTENANCE</b>		<b>661,700.00</b>	<b>401,595.39</b>	<b>19,719.99</b>	<b>260,104.61</b>	<b>60.69</b>
Dept 4068-TREES & SHRUBS						
2002-4068-705.0000	SUPERVISION SALARIES	1,600.00	372.22	0.00	1,227.78	23.26
2002-4068-706.0000	SALARIES PERMANENT	3,000.00	1,008.84	0.00	1,991.16	33.63
2002-4068-719.0000	FRINGE BENEFITS	5,200.00	1,797.88	0.00	3,402.12	34.57
2002-4068-818.0000	CONTRACTUAL SERVICE	20,000.00	6,250.00	0.00	13,750.00	68.75

*OK*  
*recovered from drainage (408) contractual service which was over.*

Attachment: 246-247 (2343 : Budget Amendment (Budget 246-247))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 04/30/2016  
 % Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4068-943.0000	EQUIPMENT RENTAL	3,200.00	2,147.40	0.00	1,052.60	67.11
Total Dept 4068-TREES & SHRUBS		33,000.00	11,576.34	0.00	21,423.66	35.08
Dept 4069-DRAINAGE						
2002-4069-705.0000	SUPERVISION SALARIES	4,000.00	3,037.61	815.68	962.39	75.94
2002-4069-706.0000	SALARIES PERMANENT	25,600.00	21,692.56	1,360.69	3,907.44	84.74
2002-4069-717.0000	RETIREMENT - MERS ACTIVE	0.00	137.30	137.30	(137.30)	100.00
2002-4069-718.0000	RETIREMENT - MERS RETIREES	0.00	1,416.91	1,416.91	(1,416.91)	100.00
2002-4069-719.0000	FRINGE BENEFITS	30,100.00	28,159.25	162.69	1,940.75	93.55
2002-4069-757.0000	OPERATING EXP & MATERIALS	9,550.00	9,030.18	0.00	519.82	94.56
2002-4069-818.0000	CONTRACTUAL SERVICE	18,450.00	11,421.61	1,200.00	7,028.39	61.91
2002-4069-943.0000	EQUIPMENT RENTAL	41,000.00	31,149.30	0.00	9,850.70	75.97
Total Dept 4069-DRAINAGE		128,700.00	106,044.72	5,093.27	22,655.28	82.40
Dept 4074-TRAFFIC SIGNS						
2002-4074-705.0000	SUPERVISION SALARIES	2,000.00	1,004.49	0.00	995.51	50.22
2002-4074-706.0000	SALARIES PERMANENT	7,500.00	7,262.49	1,519.23	237.51	96.83
2002-4074-717.0000	RETIREMENT - MERS ACTIVE	0.00	81.38	81.38	(81.38)	100.00
2002-4074-718.0000	RETIREMENT - MERS RETIREES	0.00	767.22	767.22	(767.22)	100.00
2002-4074-719.0000	FRINGE BENEFITS	7,800.00	7,289.72	113.67	510.28	93.46
2002-4074-757.0000	OPERATING EXPENDITURES	1,500.00	8.32	0.00	1,491.68	0.55
2002-4074-757.7100	MATERIAL SIGNS	3,000.00	2,333.46	0.00	666.54	77.78
2002-4074-818.0000	CONTRACTUAL SERVICE	75,000.00	78,192.79	4,777.69	(3,192.79)	104.26
2002-4074-943.0000	EQUIPMENT RENTAL	3,800.00	3,699.52	0.00	100.48	97.36
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAIN	20,000.00	18,247.84	0.00	1,752.16	91.24
Total Dept 4074-TRAFFIC SIGNS		120,600.00	118,887.23	7,259.19	1,712.77	98.58
Dept 4077-PAVEMENT MARK						
2002-4077-818.0000	CONTRACTUAL SERVICES	150,000.00	61,530.41	0.00	88,469.59	41.02
Total Dept 4077-PAVEMENT MARK		150,000.00	61,530.41	0.00	88,469.59	41.02
Dept 4078-WINTER MAINTENANCE						
2002-4078-705.0000	SUPERVISION SALARIES	5,200.00	3,117.05	260.00	2,082.95	59.94
2002-4078-706.0000	SALARIES PERMANENT	63,900.00	27,916.79	1,662.51	35,983.21	43.69
2002-4078-717.0000	RETIREMENT - MERS ACTIVE	0.00	101.33	101.33	(101.33)	100.00
2002-4078-718.0000	RETIREMENT - MERS RETIREES	0.00	945.65	945.65	(945.65)	100.00
2002-4078-719.0000	FRINGE BENEFITS	42,800.00	42,362.79	143.86	437.21	98.98
2002-4078-757.0000	OPERATING EXPENDITURES - SALT	110,000.00	118,064.20	0.00	(8,064.20)	107.33
2002-4078-943.0000	EQUIPMENT RENTAL	120,000.00	73,289.20	0.00	46,710.80	61.07
Total Dept 4078-WINTER MAINTENANCE		341,900.00	265,797.01	3,113.35	76,102.99	77.74
Dept 4081-ROADSIDE CLEANUP						
2002-4081-705.0000	SUPERVISION SALARIES	2,500.00	838.13	0.00	1,661.87	33.53
2002-4081-706.0000	SALARIES PERMANENT	8,200.00	3,591.36	0.00	4,608.64	43.80
2002-4081-719.0000	FRINGE BENEFITS	8,500.00	7,371.42	0.00	1,128.58	86.72
2002-4081-943.0000	EQUIPMENT RENTAL	10,000.00	3,971.81	0.00	6,028.19	60.28

\$5,000 ↓

↑ \$5,000

sk  
 ↓ \$8,000

Attachment: 246-247 (2343 : Budget Amendment (Budget 246-247))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	04/30/2016 (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 2002 - MAJOR STREETS Expenditures						
Total Dept 4081-ROADSIDE CLEANUP		29,200.00	15,772.72	0.00	13,427.28	54.02
Dept 4082-ADMINISTRATION						
2002-4082-703.0000	ADMINISTRATION SALARIES	5,000.00	4,885.72	2,201.15	114.28	97.71
2002-4082-705.0000	SUPERVISION SALARIES	0.00	975.94	975.94	(975.94)	100.00
2002-4082-706.0000	SALARIES PERMANENT	42,000.00	28,983.78	2,031.10	13,016.22	69.01
2002-4082-717.0000	RETIREMENT - MERS ACTIVE	0.00	625.34	625.34	(625.34)	100.00
2002-4082-718.0000	RETIREMENT - MERS RETIREES	0.00	2,728.99	2,728.99	(2,728.99)	100.00
2002-4082-719.0000	FRINGE BENEFITS	22,500.00	1,703.85	1,703.85	20,796.15	7.57
2002-4082-728.0000	INFORMATION TECH ALLOCATION	2,500.00	2,500.00	0.00	0.00	100.00
2002-4082-757.0000	OPERATING EXPENDITURES <i>S/B Utilities</i>	<i>↑ 7,000 -</i> 4,000.00	6,265.68	72.39	<i>(2,265.68)</i>	156.64
2002-4082-808.0000	AUDIT	3,700.00	3,700.00	0.00	0.00	100.00
2002-4082-818.0000	CONTRACTUAL SERVICE	<i>↓ 7,000 -</i> 13,686.92	2,158.53	0.00	11,528.39	15.77
2002-4082-826.0000	LEGAL	2,000.00	343.75	125.00	1,656.25	17.19
2002-4082-828.0000	MEMBERSHIP & DUES	1,000.00	369.50	0.00	630.50	36.95
2002-4082-864.0000	TRAINING	1,000.00	982.29	47.33	17.71	98.23
2002-4082-943.0000	EQUIPMENT RENTAL	13.08	0.00	0.00	13.08	0.00
2002-4082-956.7802	INTEREST EXP CENTER RD LOAN	47,400.00	23,633.66	0.00	23,766.34	49.86
Total Dept 4082-ADMINISTRATION		144,800.00	79,857.03	10,511.09	64,942.97	55.15
Dept 4085-TRANSFER TO LOCAL STREET						
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	418,902.73	338,929.32	41,019.04	79,973.41	80.91
Total Dept 4085-TRANSFER TO LOCAL STREET		418,902.73	338,929.32	41,019.04	79,973.41	80.91
Dept 4090-CONTINGENCY						
2002-4090-957.0000	CONTINGENCY/SURPLUS	188,110.91	0.00	0.00	188,110.91	0.00
Total Dept 4090-CONTINGENCY		188,110.91	0.00	0.00	188,110.91	0.00
TOTAL Expenditures		4,687,413.64	3,148,394.94	91,886.00	1,539,018.70	67.17
Fund 2002 - MAJOR STREETS:						
TOTAL REVENUES		4,687,413.64	3,635,531.34	205,670.18	1,051,882.30	77.56
TOTAL EXPENDITURES		4,687,413.64	3,148,394.94	91,886.00	1,539,018.70	67.17
NET OF REVENUES & EXPENDITURES		0.00	487,136.40	113,784.18	(487,136.40)	100.00

Attachment: 246-247 (2343 : Budget Amendment (Budget 246-247))



**ADOPTED**

**AGENDA ITEM (ID # 2344)**

DOC ID: 2344

**Budget Amendment (Budget #248-249) Approve and authorize the following 2015-2016 budget amendment: Increase 5090-5090-818.0000 Contractual Service by \$100,000 and Increase 5090-5090-699.0000 Contingency by \$100,000.**

**ATTACHMENTS:**

- MoE - Budget Amendment Zito Deep Dig2344 (DOC)
- 248-249 (PDF)

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	Dennis O'Keefe, Vaughn Smith
<b>ABSENT:</b>	Tom Martinbianco

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: April 25, 2016

Re: Memo of Explanation for  
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment 248-249 within the Department of Public Works Sewer Budget

Explanation:

**We are requesting that Council approve a budget amendment within the Department of Public Works Sewer Budget as follows: Transfer \$100,000 from 5090-0000-699.0000 to 5090-5090-818.0000.**

This item Sewer is over primarily because of unanticipated costs associated with major sewer line break on Farmcrest Avenue and the need to clear sewer easements in preparation for SAW grant sewer televising. The cost to repair the major sewer break on Farmcrest Avenue could exceed \$50,000.

This will necessitate moving \$100,000 from Sewer Fund Contingency Revenue.

Attachment: MoE - Budget Amendment Zito Deep Dig2344 (2344 : Budget Amendment (Budget #248-249))



REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 04/30/2016  
 % Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 5090 - SEWER FUND						
Expenditures						
5090-5090-934.0000	REPAIR & MAINTENANCE	68,000.00	57,036.74	9,863.17	10,963.26	83.88
5090-5090-943.0000	EQUIPMENT RENTAL	70,000.00	34,952.20	0.00	35,047.80	49.93
5090-5090-956.0000	MISCELLANEOUS EXPENSE	5,000.00	444.00	0.00	4,556.00	8.88
5090-5090-956.2014	SAW GRANT EXPENSES (TO BE REIMB BY STAT	2,168,300.00	1,075,578.45	0.00	1,092,721.55	49.60
5090-5090-957.0000	CONTINGENCY/CAPITAL	69,295.47	0.00	0.00	69,295.47	0.00
5090-5090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFER	50,000.00	45,891.25	0.00	4,108.75	91.78
5090-5090-968.0000	DEPRECIATION EXPENSE	550,000.00	0.00	0.00	550,000.00	0.00
5090-5090-995.2015	INTEREST ON SRF FINANCING	10,000.00	3,569.45	0.00	6,430.55	35.69
Total Dept 5090-SEWER EXPENSES		7,577,800.00	4,208,289.57	69,391.58	3,369,510.43	55.53
TOTAL Expenditures		7,597,800.00	4,209,050.16	70,152.17	3,388,749.84	55.40
Fund 5090 - SEWER FUND:						
TOTAL REVENUES		7,597,800.00	5,732,000.45	8,654.00	1,865,799.55	75.44
TOTAL EXPENDITURES		7,597,800.00	4,209,050.16	70,152.17	3,388,749.84	55.40
NET OF REVENUES & EXPENDITURES		0.00	1,522,950.29	(61,498.17)	(1,522,950.29)	100.00

Attachment: 248-249 (2344 : Budget Amendment (Budget #248-249))



**ADOPTED**

**AGENDA ITEM (ID # 2345)**

DOC ID: 2345

**Budget Amendment (Budget #250-253) Approve and authorize the following 2015-2016 budget amendment: Increase 6061-0000-650.0607 Material Sales - Traffic Signs by \$10,000; Increase 6061-6061-749.7007 Traffic Signs by \$10,000; Increase 6061-0000-650.0608 Material Sales - Salt by \$40,000; Increase 6061-6061-748.7008 Salt by \$40,000.**

**ATTACHMENTS:**

- 250-253 (PDF)
- MoE - Budget Amendment 250-253 (DOC)

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	Dennis O'Keefe, Vaughn Smith
<b>ABSENT:</b>	Tom Martinbianco

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BGD USED
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	(DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 6061 - MOTOR POOL							
Revenues							
Dept 0000							
6061-0000-645.0000	SALE OF VEHICLES	500.00	0.00	0.00		500.00	0.00
6061-0000-650.0606	MATERIAL SALES - CULVERTS	5,000.00	4,034.43	0.00		965.57	80.69
6061-0000-650.0607	MATERIAL SALES - TRAFFIC SIGNS	3,400.00	3,467.46	0.00		(67.46)	101.98
6061-0000-650.0608	MATERIAL SALES - SALT	140,000.00	161,103.49	0.00		(21,103.49)	115.07
6061-0000-650.0609	MATERIAL SALES - GRAVEL	40,000.00	20,253.01	0.00		19,746.99	50.63
6061-0000-650.0610	SALE OF GAS	45,000.00	14,107.26	4,463.37		30,892.74	31.35
6061-0000-650.0670	SALE OF SCRAP	500.00	0.00	0.00		500.00	0.00
6061-0000-666.0000	INTEREST INCOME	1,200.00	2,036.13	0.00		(836.13)	169.68
6061-0000-669.0680	LOCAL ST EQUIPMENT RENTAL	238,000.00	102,076.45	0.00		135,923.55	42.89
6061-0000-669.0681	MAJOR ST EQUIPMENT RENTAL	332,000.00	223,353.17	0.00		108,646.83	67.28
6061-0000-669.0682	SEWER EQUIPMENT RENTAL	78,000.00	94,516.85	0.00		(16,516.85)	121.18
6061-0000-669.0683	WATER EQUIPMENT RENTAL	125,000.00	90,347.97	0.00		34,652.03	72.28
6061-0000-669.0684	GEN FUND EQUIPMENT RENTAL	39,200.00	39,926.55	0.00		(726.55)	101.85
6061-0000-669.0685	GEN FUND EQUIPMENT REPAIR	20,000.00	15,072.29	0.00		4,927.71	75.36
6061-0000-669.0686	POLICE EQUIPMENT RENTAL	6,000.00	6,705.50	0.00		(705.50)	111.76
6061-0000-669.0689	BUILDING EQUIPMENT RENTAL	10,000.00	10,813.51	0.00		(813.51)	108.14
6061-0000-669.0690	SENIOR CITIZEN EQUIPMENT RENTAL	10,000.00	14,507.60	0.00		(4,507.60)	145.08
6061-0000-669.0691	TECH CHARGES FIRE EQUIPMENT	12,000.00	8,823.81	0.00		3,176.19	73.53
6061-0000-669.0693	DDA EQUIPMENT RENTAL	600.00	1,105.07	0.00		(505.07)	184.18
6061-0000-673.0000	SALE OF ASSETS	18,000.00	18,555.00	0.00		(555.00)	103.08
6061-0000-675.0000	REFUNDS & REBATES	9,000.00	0.00	0.00		9,000.00	0.00
6061-0000-678.0000	REIMBURSEMENT INCOME	3,700.00	2,407.70	0.00		1,292.30	65.07
6061-0000-699.0000	CONTINGENCY	10,100.00	0.00	0.00		10,100.00	0.00
Total Dept 0000		1,147,200.00	833,213.25	4,463.37		313,986.75	72.63
Dept 6061-MOTOR POOL EXPENSES							
6061-6061-699.0000	CONTINGENCY	15,300.00	0.00	0.00		15,300.00	0.00
Total Dept 6061-MOTOR POOL EXPENSES		15,300.00	0.00	0.00		15,300.00	0.00
TOTAL Revenues		1,162,500.00	833,213.25	4,463.37		329,286.75	71.67
Expenditures							
Dept 6061-MOTOR POOL EXPENSES							
6061-6061-706.0000	SALARIES PERMANENT	95,000.00	84,673.08	8,954.08		10,326.92	89.13
6061-6061-706.7007	EQUIPMENT MAINTENANCE	3,640.20	2,360.18	0.00		1,280.02	64.84
6061-6061-717.0000	RETIREMENT - MERS ACTIVE	0.00	290.02	290.02		(290.02)	100.00
6061-6061-718.0000	RETIREMENT - MERS RETIREES	0.00	1,095.80	1,095.80		(1,095.80)	100.00
6061-6061-719.0000	FRINGE BENEFITS	95,300.00	57,061.66	1,237.48		38,238.34	59.88
6061-6061-728.0000	INFORMATION TECH ALLOCATION	14,700.00	14,700.00	0.00		0.00	100.00
6061-6061-746.7006	CULVERTS	5,000.00	4,034.43	0.00		965.57	80.69
6061-6061-747.7009	GRAVEL	40,000.00	20,253.01	0.00		19,746.99	50.63
6061-6061-748.7008	SALT	140,000.00	161,263.49	0.00		(21,263.49)	115.19
6061-6061-749.7007	TRAFFIC SIGNS	3,400.00	3,467.46	0.00		(67.46)	101.98
6061-6061-757.0000	OPERATING EXPENDITURES	50,000.00	43,622.13	7,410.88		6,377.87	87.24
6061-6061-776.0000	BLDG MAINT/SUPPL/JANITORIAL	35,000.00	13,953.79	1,183.34		21,046.21	39.87
6061-6061-808.0000	AUDIT	3,800.00	3,800.00	0.00		0.00	100.00
6061-6061-818.0000	CONTRACTUAL SERVICE	5,659.80	691.59	176.50		4,968.21	12.22
6061-6061-864.0000	TRAINING	1,200.00	835.58	0.00		364.42	69.63
6061-6061-867.0000	GAS & OIL	157,000.00	61,801.68	0.00		95,198.32	39.36
6061-6061-910.0000	VEHICLE INSURANCE	70,000.00	41,884.89	0.00		28,115.11	50.01
6061-6061-910.7020	BUILDING INSURANCE	3,000.00	1,039.54	0.00		1,960.46	65.68

\$1,000 ↑  
↑40,000

OK (21,103.49)

↑ 40,000  
↑ 1,000

OK (21,263.49)

Attachment: 250-253 (2345 : Budget Amendment (Budget #250-253))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 04/30/2016  
 % Fiscal Year Completed: 83.33

E.D.a

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 6061 - MOTOR POOL						
Expenditures						
6061-6061-920.0000	UTILITIES	30,000.00	11,563.68	3,254.77	18,436.32	38.55
6061-6061-934.0000	EQUIPMENT REPAIRS	165,000.00	144,522.31	15,602.77	20,477.69	87.59
6061-6061-958.0000	FREIGHT	2,000.00	682.04	29.48	1,317.96	34.10
6061-6061-968.0000	DEPRECIATION EXPENSE	140,000.00	0.00	0.00	140,000.00	0.00
6061-6061-978.0000	TOOLS & EQUIPMENT	10,000.00	8,105.86	440.05	1,894.14	81.06
6061-6061-979.0000	SMALL PARTS & TOOLS	1,000.00	8.29	0.00	991.71	0.83
6061-6061-983.0000	LEASE EXPENSE-BUILDING	20,300.00	19,829.70	0.00	470.30	97.68
6061-6061-983.1000	LEASE EXPENSE-EQUIPMENT	71,500.00	60,914.83	0.00	10,585.17	85.20
Total Dept 6061-MOTOR POOL EXPENSES		1,162,500.00	762,455.04	39,675.17	400,044.96	65.59
TOTAL Expenditures		1,162,500.00	762,455.04	39,675.17	400,044.96	65.59
Fund 6061 - MOTOR POOL:						
TOTAL REVENUES		1,162,500.00	833,213.25	4,463.37	329,286.75	71.67
TOTAL EXPENDITURES		1,162,500.00	762,455.04	39,675.17	400,044.96	65.59
NET OF REVENUES & EXPENDITURES		0.00	70,758.21	(35,211.80)	(70,758.21)	100.00

Attachment: 250-253 (2345 : Budget Amendment (Budget #250-253))

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: April 25, 2016

Re: Memo of Explanation for  
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment 250-253 within the Department of Public Works Motor Pool Budget

Explanation:

**We are requesting that Council approve a budget amendment within the Department of Public Works Motor Pool Budget as follows: Increase Revenue and Expenditure in 6061-0000-650.0607 (Material Sales Traffic Signs) and 6061.0000.650.0608 (Material Sales Salt) by \$10,000 and \$40,000 respectively.**

This has to do with the use of sign materials and salt. When these items are used from Motor Pool's inventory, Motor Pool recognizes the Expenditure and bills out to street funds, so Revenue increases.

Attachment: MoE - Budget Amendment 250-253 (2345 : Budget Amendment (Budget #250-253))



**ADOPTED**

**AGENDA ITEM (ID # 2346)**

DOC ID: 2346

**Budget Amendment (Budget #254-255) Approve and authorize the following 2015-2016 budget amendment: Decrease 2002-4082-818.0000 Major Street Administration Contractual Service by \$7,000; Increase 2002-4082-757.0000 Major Street Administration Operating Expenditures by \$7,000.**

**ATTACHMENTS:**

- MoE - Budget Amendment 254-255 (DOC)
- 254-255 (PDF)

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	Dennis O'Keefe, Vaughn Smith
<b>ABSENT:</b>	Tom Martinbianco

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: April 25, 2016

Re: Memo of Explanation for  
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment 254-255 within the Department of Public Works Major Streets Budget

Explanation:

**We are requesting that Council approve a budget amendment within the Department of Public Works Major Streets Budget as follows: Transfer \$7,000 from 2002-4082-818.0000 to 2002-4082-757.0000.**

This item (Administration, Operating Expenditures is slightly over because it also includes Utilities.

At the same time, expenditures on Administration Contractual Services was slightly less than anticipated because we have made a concerted effort to do more work in house to save money.

Attachment: MoE - Budget Amendment 254-255 (2346 : Budget Amendment (Budget #254-255))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
<b>Fund 2002 - MAJOR STREETS</b>						
<b>Revenues</b>						
Dept 0000						
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,000.00	4,732.95	575.00	267.05	94.66
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,074,513.64	1,381,033.85	205,095.18	693,479.79	66.57
2002-0000-574.0001	OTHER STATE REVENUE SOURCES	400,000.00	199,835.39	0.00	200,164.61	49.96
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	0.00	0.00	78,500.00	0.00
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	79,000.00	13.70	0.00	78,986.30	0.02
2002-0000-649.0000	MATERIAL SALES	6,300.00	5,385.80	0.00	914.20	85.49
2002-0000-666.0000	INTEREST INCOME	0.00	2,023.99	0.00	(2,023.99)	100.00
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00	0.00	100.00	0.00
2002-0000-678.0000	REIMBURSEMENT INCOME	1,000.00	1,943.03	0.00	(943.03)	194.30
2002-0000-691.0000	TRANSFERS FROM OTHER FUNDS	2,030,000.00	2,030,000.00	0.00	0.00	100.00
2002-0000-694.0000	MISCELLANEOUS	13,000.00	10,562.63	0.00	2,437.37	81.25
<b>Total Dept 0000</b>		<b>4,687,413.64</b>	<b>3,635,531.34</b>	<b>205,670.18</b>	<b>1,051,882.30</b>	<b>77.56</b>
<b>TOTAL Revenues</b>		<b>4,687,413.64</b>	<b>3,635,531.34</b>	<b>205,670.18</b>	<b>1,051,882.30</b>	<b>77.56</b>
<b>Expenditures</b>						
Dept 4051-CONSTRUCTION						
2002-4051-717.0000	RETIREMENT - MERS ACTIVE	0.00	587.64	587.64	(587.64)	100.00
2002-4051-718.0000	RETIREMENT - MERS RETIREES	0.00	1,331.73	1,331.73	(1,331.73)	100.00
2002-4051-719.0000	FRINGE BENEFITS	0.00	280.50	280.50	(280.50)	100.00
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	8,000.00	7,469.37	0.00	530.63	93.37
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	4,357.86	3,286.87	0.00	1,070.99	75.42
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR)	376,050.00	40,867.87	661.54	335,182.13	10.87
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	17,474.68	17,006.48	0.00	468.20	97.32
2002-4051-802.7589	BRISTOL RD BRIDGE	50,464.66	20,690.65	554.84	29,774.01	41.00
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	59,302.80	58,350.77	810.92	952.03	98.39
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	1,000,000.00	848,592.73	63.44	151,407.27	84.86
2002-4051-802.7592	POTTER/CASTO ROADS (2015-2016)	725,000.00	715,949.88	0.00	9,050.12	98.75
2002-4051-802.7593	CENTER LIGHT SIGNAL CMAQ	229,850.00	25,469.42	853.60	204,380.58	11.08
2002-4051-802.7596	HOWE BRANCH THREAD CREEK/CENTER RD	0.00	8,520.86	25.86	(8,520.86)	100.00
<b>Total Dept 4051-CONSTRUCTION</b>		<b>2,470,500.00</b>	<b>1,748,404.77</b>	<b>5,170.07</b>	<b>722,095.23</b>	<b>70.77</b>
Dept 4063-SURFACE MAINTENANCE						
2002-4063-705.0000	SUPERVISION SALARIES	37,000.00	15,138.35	1,882.88	21,861.65	40.91
2002-4063-706.0000	SALARIES PERMANENT	146,200.00	94,303.74	11,553.31	51,896.26	64.50
2002-4063-717.0000	RETIREMENT - MERS ACTIVE	0.00	654.34	654.34	(654.34)	100.00
2002-4063-718.0000	RETIREMENT - MERS RETIREES	0.00	4,608.77	4,608.77	(4,608.77)	100.00
2002-4063-719.0000	FRINGE BENEFITS	177,000.00	148,434.54	1,020.69	28,565.46	83.86
2002-4063-757.0000	OPERATING EXP & MATERIALS	50,000.00	20,263.32	0.00	29,736.68	40.53
2002-4063-818.0000	CONTRACTUAL SERVICE	71,500.00	51,198.25	0.00	20,301.75	71.61
2002-4063-943.0000	EQUIPMENT RENTAL	180,000.00	66,994.08	0.00	113,005.92	37.22
<b>Total Dept 4063-SURFACE MAINTENANCE</b>		<b>661,700.00</b>	<b>401,595.39</b>	<b>19,719.99</b>	<b>260,104.61</b>	<b>60.69</b>
Dept 4068-TREES & SHRUBS						
2002-4068-705.0000	SUPERVISION SALARIES	1,600.00	372.22	0.00	1,227.78	23.26
2002-4068-706.0000	SALARIES PERMANENT	3,000.00	1,008.84	0.00	1,991.16	33.63
2002-4068-719.0000	FRINGE BENEFITS	5,200.00	1,797.88	0.00	3,402.12	34.57
2002-4068-818.0000	CONTRACTUAL SERVICE	20,000.00	6,250.00	0.00	13,750.00	68.75

*OK*  
*reduced from drainage (4000) contractual service which was over.*

Attachment: 254-255 (2346 : Budget Amendment (Budget #254-255))

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGDGT USED
Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4068-943.0000	EQUIPMENT RENTAL	3,200.00	2,147.40	0.00	1,052.60	67.11
Total Dept 4068-TREES & SHRUBS		33,000.00	11,576.34	0.00	21,423.66	35.08
Dept 4069-DRAINAGE						
2002-4069-705.0000	SUPERVISION SALARIES	4,000.00	3,037.61	815.68	962.39	75.94
2002-4069-706.0000	SALARIES PERMANENT	25,600.00	21,692.56	1,360.69	3,907.44	84.74
2002-4069-717.0000	RETIREMENT - MERS ACTIVE	0.00	137.30	137.30	(137.30)	100.00
2002-4069-718.0000	RETIREMENT - MERS RETIREES	0.00	1,416.91	1,416.91	(1,416.91)	100.00
2002-4069-719.0000	FRINGE BENEFITS	30,100.00	28,159.25	162.69	1,940.75	93.55
2002-4069-757.0000	OPERATING EXP & MATERIALS	9,550.00	9,030.18	0.00	519.82	94.56
2002-4069-818.0000	CONTRACTUAL SERVICE	18,450.00	11,421.61	1,200.00	7,028.39	61.91
2002-4069-943.0000	EQUIPMENT RENTAL	41,000.00	31,149.30	0.00	9,850.70	75.97
Total Dept 4069-DRAINAGE		128,700.00	106,044.72	5,093.27	22,655.28	82.40
Dept 4074-TRAFFIC SIGNS						
2002-4074-705.0000	SUPERVISION SALARIES	2,000.00	1,004.49	0.00	995.51	50.22
2002-4074-706.0000	SALARIES PERMANENT	7,500.00	7,262.49	1,519.23	237.51	96.83
2002-4074-717.0000	RETIREMENT - MERS ACTIVE	0.00	81.38	81.38	(81.38)	100.00
2002-4074-718.0000	RETIREMENT - MERS RETIREES	0.00	767.22	767.22	(767.22)	100.00
2002-4074-719.0000	FRINGE BENEFITS	7,800.00	7,289.72	113.67	510.28	93.46
2002-4074-757.0000	OPERATING EXPENDITURES	1,500.00	8.32	0.00	1,491.68	0.55
2002-4074-757.7100	MATERIAL SIGNS	3,000.00	2,333.46	0.00	666.54	77.78
2002-4074-818.0000	CONTRACTUAL SERVICE	75,000.00	78,192.79	4,777.69	(3,192.79)	104.26
2002-4074-943.0000	EQUIPMENT RENTAL	3,800.00	3,699.52	0.00	100.48	97.36
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAIN	20,000.00	18,247.84	0.00	1,752.16	91.24
Total Dept 4074-TRAFFIC SIGNS		120,600.00	118,897.23	7,259.19	1,712.77	98.58
Dept 4077-PAVEMENT MARK						
2002-4077-818.0000	CONTRACTUAL SERVICES	150,000.00	61,530.41	0.00	88,469.59	41.02
Total Dept 4077-PAVEMENT MARK		150,000.00	61,530.41	0.00	88,469.59	41.02
Dept 4078-WINTER MAINTENANCE						
2002-4078-705.0000	SUPERVISION SALARIES	5,200.00	3,117.05	260.00	2,082.95	59.94
2002-4078-706.0000	SALARIES PERMANENT	63,900.00	27,916.79	1,662.51	35,983.21	43.69
2002-4078-717.0000	RETIREMENT - MERS ACTIVE	0.00	101.33	101.33	(101.33)	100.00
2002-4078-718.0000	RETIREMENT - MERS RETIREES	0.00	945.65	945.65	(945.65)	100.00
2002-4078-719.0000	FRINGE BENEFITS	42,800.00	42,362.79	143.86	437.21	98.98
2002-4078-757.0000	OPERATING EXPENDITURES - SALT	110,000.00	118,064.20	0.00	(8,064.20)	107.33
2002-4078-943.0000	EQUIPMENT RENTAL	120,000.00	73,289.20	0.00	46,710.80	61.07
Total Dept 4078-WINTER MAINTENANCE		341,900.00	265,797.01	3,113.35	76,102.99	77.74
Dept 4081-ROADSIDE CLEANUP						
2002-4081-705.0000	SUPERVISION SALARIES	2,500.00	838.13	0.00	1,661.87	33.53
2002-4081-706.0000	SALARIES PERMANENT	8,200.00	3,591.36	0.00	4,608.64	43.80
2002-4081-719.0000	FRINGE BENEFITS	8,500.00	7,371.42	0.00	1,128.58	86.72
2002-4081-943.0000	EQUIPMENT RENTAL	10,000.00	3,971.81	0.00	6,028.19	60.28

Attachment: 254-255 (2346 : Budget Amendment (Budget #254-255))

\$5,000 ↓

\$5,000

sk  
 ↓ \$8,000

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 04/30/2016  
 % Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
Fund 2002 - MAJOR STREETS Expenditures						
Total Dept 4081-ROADSIDE CLEANUP		29,200.00	15,772.72	0.00	13,427.28	54.02
Dept 4082-ADMINISTRATION						
2002-4082-703.0000	ADMINISTRATION SALARIES	5,000.00	4,885.72	2,201.15	114.28	97.71
2002-4082-705.0000	SUPERVISION SALARIES	0.00	975.94	975.94	(975.94)	100.00
2002-4082-706.0000	SALARIES PERMANENT	42,000.00	28,983.78	2,031.10	13,016.22	69.01
2002-4082-717.0000	RETIREMENT - MERS ACTIVE	0.00	625.34	625.34	(625.34)	100.00
2002-4082-718.0000	RETIREMENT - MERS RETIREES	0.00	2,728.99	2,728.99	(2,728.99)	100.00
2002-4082-719.0000	FRINGE BENEFITS	22,500.00	1,703.85	1,703.85	20,796.15	7.57
2002-4082-728.0000	INFORMATION TECH ALLOCATION	2,500.00	2,500.00	0.00	0.00	100.00
2002-4082-757.0000	OPERATING EXPENDITURES <i>318 Utilities</i>	<i>↑ 7,000 -</i> 4,000.00	<i>6,265.68</i>	72.39	<i>(2,265.68)</i>	156.64
2002-4082-808.0000	AUDIT	3,700.00	<del>3,700.00</del>	0.00	0.00	100.00
2002-4082-818.0000	CONTRACTUAL SERVICE	<i>↓ 7,000 -</i> 13,686.92	2,158.53	0.00	11,528.39	15.77
2002-4082-826.0000	LEGAL	2,000.00	343.75	125.00	1,656.25	17.19
2002-4082-828.0000	MEMBERSHIP & DUES	1,000.00	369.50	0.00	630.50	36.95
2002-4082-864.0000	TRAINING	1,000.00	982.29	47.33	17.71	98.23
2002-4082-943.0000	EQUIPMENT RENTAL	13.08	0.00	0.00	13.08	0.00
2002-4082-956.7802	INTEREST EXP CENTER RD LOAN	47,400.00	23,633.66	0.00	23,766.34	49.86
Total Dept 4082-ADMINISTRATION		144,800.00	79,857.03	10,511.09	64,942.97	55.15
Dept 4085-TRANSFER TO LOCAL STREET						
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	418,902.73	338,929.32	41,019.04	79,973.41	80.91
Total Dept 4085-TRANSFER TO LOCAL STREET		418,902.73	338,929.32	41,019.04	79,973.41	80.91
Dept 4090-CONTINGENCY						
2002-4090-957.0000	CONTINGENCY/SURPLUS	188,110.91	0.00	0.00	188,110.91	0.00
Total Dept 4090-CONTINGENCY		188,110.91	0.00	0.00	188,110.91	0.00
TOTAL Expenditures		4,687,413.64	3,148,394.94	91,886.00	1,539,018.70	67.17
Fund 2002 - MAJOR STREETS:						
TOTAL REVENUES		4,687,413.64	3,635,531.34	205,670.18	1,051,882.30	77.56
TOTAL EXPENDITURES		4,687,413.64	3,148,394.94	91,886.00	1,539,018.70	67.17
NET OF REVENUES & EXPENDITURES		0.00	487,136.40	113,784.18	(487,136.40)	100.00

Attachment: 254-255 (2346 : Budget Amendment (Budget #254-255))



**ADOPTED**

**AGENDA ITEM (ID # 2348)**

DOC ID: 2348

**Budget Amendment (Budget #256-258) Approve and authorize the following 2015-2016 budget amendment: Increase 1001-0000-674.0001 Parks & Recreation pathway donations revenue by \$10,000; increase 1001-6090-974.7051 Pathway at Kelly Lake Expenditure by \$21,500; Decrease 1001-6090-974.7049 Park Projects Expenditure by \$11,500.**

**ATTACHMENTS:**

- Kelly Lake Park 04252016 (DOCX)
- 256-258 (PDF)

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	Dennis O'Keefe, Vaughn Smith
<b>ABSENT:</b>	Tom Martinbianco

Mayor Zelenko,

I recently received a check from Burton Kiwanis in the amount of \$10,000.00. This was a donation for reimbursement/share costs of the Kelly Lake Pathway leading from the Boardwalk to the parking lot for easier accessibility for handicapped persons. I have enclosed the costs associated with the pathway. Therefore monies will need to be transferred.

Therefore I am requesting the following transfers:

Creation of 1001-0000-674.001 P & R Pathway Donation for receipt of the \$10,000.00

Transfer of the \$10,000.00 from 1001-0000-674.001 P & R Pathway Donation to 1001-6090-974.7051 Pathway at Kelly Lake.

Transfer of \$11,500.00 from 1001-6090-974.7049 Park Projects to 1001-6090-974.7051 Pathway at Kelly Lake.

Date	Vendor	Description	Amount
9/16/2015	Allied Equipment Rental	Rental of Skidsteer Auger Attachment	\$300.00
9/16/2015	County-Wide Asphalt Paving	Pave Walkway	2,878.00
9/16/2015	Lowe's	Magnetic Post Level and Square	12.31
9/16/2015	Tri-City Aggregates	21AA Limestone-49.56 tons	1,090.32
9/17/2015	Comenity-Carter	Lumber	733.80
9/30/2015	Rock Bottom Stone	20 Treated Posts	169.50
		Top Soil - Screened - 10 yds	
	Labor and Equipment Rental-City of Burton Employees		<u>15,861.42</u>
	Total Cost		\$21,045.35

Attachment: Kelly Lake Park 04252016 (2348 : Budget Amendment (Budget #256-258))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 1001 - GENERAL FUND						
Revenues						
Dept 0000						
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,525,400.00	2,317,178.27	0.00	208,221.73	91.75
1001-0000-404.0000	TAX CHARGEBACKS	(130,000.00)	0.00	0.00	(130,000.00)	0.00
1001-0000-407.0000	DELINQUENT REAL TAXES	202,032.00	0.00	0.00	202,032.00	0.00
1001-0000-417.0000	DELINQUENT PERSONAL TAXES	71,000.00	0.00	0.00	71,000.00	0.00
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	101,400.00	62,935.72	0.00	38,464.28	62.07
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	22,700.00	3,965.50	200.00	18,734.50	17.47
1001-0000-453.0000	FRANCHISE FEES	500,000.00	231,016.34	0.00	268,983.66	46.20
1001-0000-454.0000	LEASE FEES	37,000.00	29,310.45	0.00	7,689.55	79.22
1001-0000-539.0002	GRANT REVENUE (STATE) - DNR GRANT	99,372.75	32,152.75	0.00	67,220.00	32.36
1001-0000-539.0005	HAVA GRANT REVENUE	14,300.00	14,280.00	0.00	20.00	99.86
1001-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	43,000.00	42,039.54	0.00	960.46	97.77
1001-0000-574.0000	STATE SHARED REVENUES	2,597,800.00	1,276,323.00	0.00	1,321,477.00	49.13
1001-0000-576.0000	LIQUOR FEES	26,800.00	18,159.35	0.00	8,640.65	67.76
1001-0000-608.0000	BOARD OF APPEALS	8,500.00	10,900.00	2,000.00	(2,400.00)	128.24
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	320,000.00	250,010.11	13.32	69,989.89	78.13
1001-0000-622.0000	ZONING FEES	12,500.00	10,125.00	485.00	2,375.00	81.00
1001-0000-627.0000	COPY FEES	1,200.00	1,329.06	206.92	(129.06)	110.76
1001-0000-640.0000	PROPERTY TRANSFER AFFIDAVIT REVENUE	35,000.00	(3,000.00)	0.00	38,000.00	(8.57)
1001-0000-666.0000	INTEREST INCOME	22,500.00	24,449.63	0.00	(1,949.63)	108.67
1001-0000-673.0000	SALE OF ASSETS	236,900.00	240,591.00	3,791.00	(3,691.00)	101.56
1001-0000-674.0000	PARKS AND REC DONATIONS	5,500.00	1,832.31	101.00	3,667.69	33.31
1001-0000-674.0001	P&R PATHWAY DONATION	0.00	10,000.00	10,000.00	(10,000.00)	100.00
1001-0000-675.0000	REFUNDS & REBATES	35,000.00	0.00	0.00	35,000.00	0.00
1001-0000-678.0000	REIMBURSEMENT INCOME	95,000.00	18,144.66	0.00	76,855.34	19.10
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	15,950.00	16,176.00	0.00	(226.00)	101.42
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	13,000.00	3,970.55	2,870.00	9,029.45	30.54
1001-0000-690.2004	MOVIES REVENUE (P&R)	1,400.00	1,250.00	0.00	150.00	89.29
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	5,350.00	0.00	1,650.00	76.43
1001-0000-694.0000	OTHER REVENUES	18,000.00	4,742.58	67.37	13,257.42	26.35
1001-0000-699.0000	CONTINGENCY	1,405,031.53	0.00	0.00	1,405,031.53	0.00
Total Dept 0000		8,343,286.28	4,623,231.82	19,734.61	3,720,054.46	55.41
TOTAL Revenues		8,343,286.28	4,623,231.82	19,734.61	3,720,054.46	55.41
Expenditures						
Dept 1001-COUNCIL						
1001-1001-703.0000	SALARY	67,000.00	55,833.50	5,583.35	11,166.50	83.33
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	2,500.00	0.00	0.00	100.00
1001-1001-719.0000	FRINGE BENEFITS	53,300.00	37,052.44	395.67	16,247.56	69.52
1001-1001-727.0000	OFFICE SUPPLIES	900.00	466.56	0.00	433.44	51.84
1001-1001-728.0000	INFORMATION TECH ALLOCATION	27,000.00	27,000.00	0.00	0.00	100.00
1001-1001-808.0000	AUDIT	18,020.00	18,020.00	0.00	0.00	100.00
1001-1001-818.0000	CONTRACTUAL SERVICES	50,000.00	49,103.75	0.00	896.25	98.21
1001-1001-818.0001	MASTER PLAN	45,000.00	0.00	0.00	45,000.00	0.00
1001-1001-826.0000	LEGAL	20,000.00	16,279.45	2,125.00	3,720.55	81.40
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	9,653.00	0.00	2,347.00	80.44
1001-1001-864.0000	TRAINING	12,000.00	2,050.09	0.00	9,949.91	17.08
1001-1001-900.0000	NOTICES	5,000.00	2,690.48	612.36	2,309.52	53.81
1001-1001-910.0000	INSURANCE	94,700.00	87,223.37	0.00	7,476.63	92.10
1001-1001-956.0000	MISCELLANEOUS	500.00	410.27	0.00	89.73	82.05
Total Dept 1001-COUNCIL		407,920.00	308,282.91	8,716.38	99,63	

Attachment: 256-258 (2348 : Budget Amendment (Budget #256-258))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 1001 - GENERAL FUND							
Expenditures							
Dept 1071-MAYOR							
1001-1071-703.0000	SALARY	74,300.00	60,625.12	5,692.50		13,674.88	81.60
1001-1071-706.0000	SALARIES PERMANENT	70,816.40	60,070.45	5,861.44		10,745.95	84.83
1001-1071-717.0000	RETIREMENT - MERS ACTIVE	0.00	893.86	893.86		(893.86)	100.00
1001-1071-718.0000	RETIREMENT - MERS RETIREES	0.00	2,034.77	2,034.77		(2,034.77)	100.00
1001-1071-719.0000	FRINGE BENEFITS	91,488.13	71,141.54	1,340.39		20,346.59	77.76
1001-1071-727.0000	OFFICE SUPPLIES	1,200.00	507.66	0.00		692.34	42.31
1001-1071-728.0000	INFORMATION TECH ALLOCATION	9,800.00	9,800.00	0.00		0.00	100.00
1001-1071-731.0000	POSTAGE	500.00	198.46	0.00		301.54	39.69
1001-1071-757.0000	OPERATING EXPENDITURES	800.00	0.00	0.00		800.00	0.00
1001-1071-818.0000	CONTRACTUAL SERVICE	1,600.00	0.00	0.00		1,600.00	0.00
1001-1071-828.0000	MEMBERSHIP & DUES	900.00	415.00	0.00		485.00	46.11
1001-1071-863.0000	AUTO REPAIR	300.00	98.48	0.00		201.52	32.83
1001-1071-864.0000	TRAINING	8,000.00	3,562.61	0.00		4,437.39	44.53
1001-1071-867.0000	GAS & OIL	600.00	153.65	0.00		446.35	25.61
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00		300.00	0.00
1001-1071-956.0000	MISCELLANEOUS	1,800.00	890.79	0.00		909.21	49.49
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00		400.00	0.00
Total Dept 1071-MAYOR		262,804.53	210,392.39	15,822.96		52,412.14	80.06
Dept 1091-ELECTION							
1001-1091-706.0000	SALARIES PERMANENT	62,400.00	46,244.93	4,857.70		16,155.07	74.11
1001-1091-710.0000	FEES PER DIEM	49,525.00	46,921.82	0.00		2,603.18	94.74
1001-1091-717.0000	RETIREMENT - MERS ACTIVE	0.00	131.15	131.15		(131.15)	100.00
1001-1091-718.0000	RETIREMENT - MERS RETIREES	0.00	476.05	476.05		(476.05)	100.00
1001-1091-719.0000	FRINGE BENEFITS	51,000.00	20,107.99	661.15		30,892.01	39.43
1001-1091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	(5,561.86)	0.00		5,561.86	100.00
1001-1091-727.0000	SUPPLIES	10,000.00	5,284.39	792.80		4,715.61	52.84
1001-1091-728.0000	INFORMATION TECH ALLOCATION	1,200.00	1,200.00	0.00		0.00	100.00
1001-1091-731.0000	POSTAGE	5,500.00	3,865.90	0.00		1,634.10	70.29
1001-1091-818.0000	CONTRACTUAL SERVICE	5,500.00	4,701.85	0.00		798.15	85.49
1001-1091-861.0000	AUTO ALLOWANCE	500.00	244.26	0.00		255.74	48.85
1001-1091-864.0000	TRAINING	2,500.00	1,412.92	0.00		1,087.08	56.52
1001-1091-900.0000	NOTICES	300.00	0.00	0.00		300.00	0.00
1001-1091-943.0000	EQUIPMENT RENTAL	675.00	731.71	0.00		(56.71)	108.40
1001-1091-956.1091	HAVA GRANT EXPENDITURES	16,600.00	16,572.69	0.00		27.31	99.84
1001-1091-977.7089	NEW EQUIPMENT	1,000.00	230.96	0.00		769.04	23.10
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	4,000.00	4,000.00	0.00		0.00	100.00
Total Dept 1091-ELECTION		210,700.00	146,564.76	6,918.85		64,135.24	69.56
Dept 2009-ASSESSOR							
1001-2009-703.0000	SALARY	75,000.00	47,125.00	5,062.50		27,875.00	62.83
1001-2009-706.0000	SALARIES PERMANENT	139,600.00	89,883.13	10,271.25		49,716.87	64.39
1001-2009-717.0000	RETIREMENT - MERS ACTIVE	0.00	277.32	277.32		(277.32)	100.00
1001-2009-718.0000	RETIREMENT - MERS RETIREES	0.00	1,006.59	1,006.59		(1,006.59)	100.00
1001-2009-719.0000	FRINGE BENEFITS	162,950.00	46,910.98	1,748.07		116,039.02	28.79
1001-2009-727.0000	OFFICE SUPPLIES	2,000.00	1,509.90	57.25		490.10	75.50
1001-2009-728.0000	INFORMATION TECH ALLOCATION	7,400.00	7,400.00	0.00		0.00	100.00
1001-2009-731.0000	POSTAGE	6,500.00	5,293.68	0.00		1,206.32	81.44
1001-2009-757.0000	OPERATING EXPENDITURES	150.00	105.00	0.00		45.00	70.00
1001-2009-818.0000	CONTRACTUAL SERVICE	6,000.00	2,582.31	0.00		3,417.69	43.04
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	0.00	0.00		3,000.00	0.00

Attachment: 256-258 (2348 : Budget Amendment (Budget #256-258))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BGDG USED
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
<b>Fund 1001 - GENERAL FUND</b>							
<b>Expenditures</b>							
1001-2009-826.0000	LEGAL	10,000.00	406.25	0.00		9,593.75	4.06
1001-2009-828.0000	MEMBERSHIP & DUES	1,000.00	154.00	0.00		846.00	15.40
1001-2009-863.0000	AUTO REPAIR	1,000.00	213.23	0.00		786.77	21.32
1001-2009-864.0000	TRAINING	8,100.00	235.00	0.00		7,865.00	2.90
1001-2009-867.0000	GAS & OIL	1,000.00	173.50	0.00		826.50	17.35
1001-2009-868.0000	AUTO WASH	100.00	0.00	0.00		100.00	0.00
1001-2009-880.0000	ECONOMIC DEVELOPMENT	4,000.00	3,000.00	3,000.00		1,000.00	75.00
<b>Total Dept 2009-ASSESSOR</b>		<b>427,800.00</b>	<b>206,275.89</b>	<b>21,422.98</b>		<b>221,524.11</b>	<b>48.22</b>
<b>Dept 2015-CLERK</b>							
1001-2015-703.0000	CLERK SALARY	60,600.00	50,032.08	4,659.20		10,567.92	82.56
1001-2015-706.0000	SALARIES PERMANENT	28,216.40	19,140.56	2,348.96		9,075.84	67.83
1001-2015-717.0000	RETIREMENT - MERS ACTIVE	0.00	849.90	849.90		(849.90)	100.00
1001-2015-718.0000	RETIREMENT - MERS RETIREES	0.00	1,998.36	1,998.36		(1,998.36)	100.00
1001-2015-719.0000	FRINGE BENEFITS	81,488.13	53,124.61	712.76		28,363.52	65.19
1001-2015-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	(1,853.95)	0.00		1,853.95	100.00
1001-2015-727.0000	OFFICE SUPPLIES	700.00	625.20	0.00		74.80	89.31
1001-2015-728.0000	INFORMATION TECH ALLOCATION	3,700.00	3,700.00	0.00		0.00	100.00
1001-2015-731.0000	POSTAGE	200.00	107.35	0.00		92.65	53.68
1001-2015-818.0000	CONTRACTUAL SERVICE	500.00	0.00	0.00		500.00	0.00
1001-2015-828.0000	MEMBERSHIP & DUES	800.00	625.00	0.00		175.00	78.13
1001-2015-861.0000	AUTO ALLOWANCE	200.00	33.98	0.00		166.02	16.99
1001-2015-864.0000	TRAINING	3,000.00	872.04	422.04		2,127.96	29.07
1001-2015-956.0000	MISCELLANEOUS	200.00	115.00	0.00		85.00	57.50
1001-2015-984.0000	OFFICE EQUIPMENT	100.00	0.00	0.00		100.00	0.00
<b>Total Dept 2015-CLERK</b>		<b>179,704.53</b>	<b>129,370.13</b>	<b>10,991.22</b>		<b>50,334.40</b>	<b>71.99</b>
<b>Dept 2023-CONTROLLER</b>							
1001-2023-703.0000	CONTROLLER SALARY	12,200.00	10,029.52	949.26		2,170.48	82.21
1001-2023-706.0000	SALARIES PERMANENT	34,500.00	28,164.52	2,795.26		6,335.48	81.64
1001-2023-717.0000	RETIREMENT - MERS ACTIVE	0.00	484.56	484.56		(484.56)	100.00
1001-2023-718.0000	RETIREMENT - MERS RETIREES	0.00	2,548.26	2,548.26		(2,548.26)	100.00
1001-2023-719.0000	FRINGE BENEFITS	70,500.00	43,039.14	511.34		27,460.86	61.05
1001-2023-727.0000	OFFICE SUPPLIES	1,600.00	739.44	0.00		860.56	46.22
1001-2023-728.0000	INFORMATION TECH ALLOCATION	7,300.00	7,300.00	0.00		0.00	100.00
1001-2023-731.0000	POSTAGE	200.00	90.24	0.00		109.76	45.12
1001-2023-818.0000	CONTRACTUAL SERVICE	5,000.00	1,416.99	0.00		3,583.01	28.34
1001-2023-828.0000	MEMBERSHIP & DUES	1,800.00	505.00	0.00		1,295.00	28.06
1001-2023-864.0000	TRAINING	3,400.00	2,548.48	0.00		851.52	74.96
1001-2023-956.0000	MISCELLANEOUS	400.00	396.35	0.00		3.65	99.09
1001-2023-984.0000	OFFICE EQUIPMENT	1,000.00	0.00	0.00		1,000.00	0.00
<b>Total Dept 2023-CONTROLLER</b>		<b>137,900.00</b>	<b>97,262.50</b>	<b>7,288.68</b>		<b>40,637.50</b>	<b>70.53</b>
<b>Dept 2053-TREASURER</b>							
1001-2053-703.0000	TREASURER SALARY	13,900.00	11,342.24	1,064.99		2,557.76	81.60
1001-2053-706.0000	SALARIES PERMANENT	9,500.00	7,414.69	739.35		2,085.31	78.05
1001-2053-717.0000	RETIREMENT - MERS ACTIVE	0.00	19.96	19.96		(19.96)	100.00
1001-2053-718.0000	RETIREMENT - MERS RETIREES	0.00	72.47	72.47		(72.47)	100.00
1001-2053-719.0000	FRINGE BENEFITS	20,000.00	12,135.86	179.62		7,864.14	60.68
1001-2053-727.0000	OFFICE SUPPLIES	650.00	516.02	0.00		133.98	20.61

Attachment: 256-258 (2348 : Budget Amendment (Budget #256-258))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16		ACTIVITY FOR MONTH 04/30/2016	AVAILABLE BALANCE	% BGD USED
		AMENDED BUDGET	YTD BALANCE 04/30/2016 NORMAL (ABNORMAL)			
<b>Fund 1001 - GENERAL FUND</b>						
<b>Expenditures</b>						
1001-2053-728.0000	INFORMATION TECH ALLOCATION	1,800.00	1,800.00	0.00	0.00	100.00
1001-2053-731.0000	POSTAGE	15,700.00	6,488.27	0.00	9,211.73	41.33
1001-2053-818.0000	CONTRACTUAL SERVICE	3,000.00	1,794.89	0.00	1,205.11	59.83
1001-2053-827.0000	TAX ROLL EXPENSE	9,000.00	5,254.76	0.00	3,745.24	58.39
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	50.00	0.00	50.00	50.00
1001-2053-864.0000	TRAINING	800.00	0.00	0.00	800.00	0.00
1001-2053-956.3000	BANKING SUPPLIES	500.00	240.75	0.00	259.25	48.15
1001-2053-984.0000	OFFICE EQUIPMENT	850.00	516.55	0.00	333.45	60.77
<b>Total Dept 2053-TREASURER</b>		<b>75,800.00</b>	<b>47,646.46</b>	<b>2,076.39</b>	<b>28,153.54</b>	<b>62.86</b>
<b>Dept 2065-CITY HALL</b>						
1001-2065-706.0000	SALARIES PERMANENT	53,100.00	30,853.23	2,026.68	22,246.77	58.10
1001-2065-717.0000	RETIREMENT - MERS ACTIVE	0.00	56.42	56.42	(56.42)	100.00
1001-2065-718.0000	RETIREMENT - MERS RETIREES	0.00	204.78	204.78	(204.78)	100.00
1001-2065-719.0000	FRINGE BENEFITS	44,950.00	14,341.94	287.23	30,608.06	31.91
1001-2065-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	426.00	316.17	0.00	109.83	74.22
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	5,019.84	0.00	980.16	83.66
1001-2065-728.0000	INFORMATION TECH ALLOCATION	82,900.00	82,900.00	0.00	0.00	100.00
1001-2065-757.0000	OPERATING EXPENDITURES	150.00	115.40	0.00	34.60	76.93
1001-2065-818.0000	CONTRACTUAL SERVICE	6,074.00	3,127.74	71.00	2,946.26	51.49
1001-2065-825.0000	JANITORIAL	13,000.00	7,200.00	0.00	5,800.00	55.38
1001-2065-826.0000	LEGAL	20,000.00	14,652.84	1,887.50	5,347.16	73.26
1001-2065-910.0000	BUILDING INSURANCE	4,000.00	3,889.79	0.00	110.21	97.24
1001-2065-920.0000	UTILITIES	48,000.00	31,528.89	3,196.33	16,471.11	65.69
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	35,000.00	14,013.27	67.34	20,986.73	40.04
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	6,500.00	1,130.29	0.00	5,369.71	17.39
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	2,942.89	63.00	2,757.11	51.63
1001-2065-943.0000	EQUIPMENT RENTAL	12,000.00	7,367.64	0.00	4,632.36	61.40
1001-2065-956.0401	PAYMENT ON PENSION UAL	1,000,000.00	1,000,000.00	0.00	0.00	100.00
1001-2065-977.7089	NEW EQUIPMENT	15,000.00	1,775.00	0.00	13,225.00	11.83
1001-2065-977.7090	CITY HALL EXPANSION/LEASE	160,900.00	160,440.30	0.00	459.70	99.71
<b>Total Dept 2065-CITY HALL</b>		<b>1,513,700.00</b>	<b>1,381,876.43</b>	<b>7,860.28</b>	<b>131,823.57</b>	<b>91.29</b>
<b>Dept 2071-PUBLIC SERVICE</b>						
1001-2071-922.0000	DRAINS AT LARGE	69,300.00	68,721.89	0.00	578.11	99.17
1001-2071-922.0001	GILKEY CREEK PRINCIPAL	39,000.00	38,923.00	0.00	77.00	99.80
1001-2071-922.0002	GILKEY CREEK INTEREST	7,700.00	7,673.96	0.00	26.04	99.66
1001-2071-926.0000	STREET LIGHTING	345,000.00	209,381.41	29,936.93	135,618.59	60.69
1001-2071-959.7654	DISASTER AID	3,000.00	2,355.40	0.00	644.60	78.51
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	7,500.00	4,210.96	0.00	3,289.04	56.15
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	35,000.00	13,942.74	0.00	21,057.26	39.84
<b>Total Dept 2071-PUBLIC SERVICE</b>		<b>506,500.00</b>	<b>345,209.36</b>	<b>29,936.93</b>	<b>161,290.64</b>	<b>68.16</b>
<b>Dept 6090-PARKS &amp; RECREATION</b>						
1001-6090-705.0000	RECREATION DIRECTOR SALARY	10,000.00	8,277.02	769.24	1,722.98	82.77
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	329.35	15.99	1,170.65	21.96
1001-6090-710.0000	COMMISSION SALARIES	3,600.00	1,880.00	160.00	1,720.00	52.22
1001-6090-717.0000	RETIREMENT - MERS ACTIVE	0.00	137.28	137.28	(137.28)	100.00
1001-6090-718.0000	RETIREMENT - MERS RETIREES	0.00	318.94	318.94	(318.94)	100.00
1001-6090-719.0000	FRINGE BENEFITS	2,000.00	1,086.45	91.56	913.45	45.72

Attachment: 256-258 (2348 : Budget Amendment (Budget #256-258))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
<b>Fund 1001 - GENERAL FUND</b>						
<b>Expenditures</b>						
1001-6090-728.0000	INFORMATION TECH ALLOCATION	1,200.00	1,200.00	0.00	0.00	100.00
1001-6090-731.0000	POSTAGE	400.00	0.00	0.00	400.00	0.00
1001-6090-757.0000	OPERATING EXPENDITURES	3,100.00	2,518.59	165.22	581.41	81.24
1001-6090-938.0000	MAINT OF GROUNDS	13,000.00	6,669.37	259.76	6,330.63	51.30
1001-6090-943.0000	EQUIPMENT RENTAL	9,000.00	7,350.81	0.00	1,649.19	81.68
1001-6090-956.0000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.00
1001-6090-956.6090	DNR GRANT EXPENDITURES	94,805.44	32,191.75	0.00	62,613.69	33.96
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	375.00	0.00	19,625.00	1.88
1001-6090-973.0000	P & R COMMUNITY EVENTS	10,194.18	8,462.82	220.68	1,731.36	83.02
1001-6090-973.1000	EASTER EGG HUNT	200.00	0.00	0.00	200.00	0.00
1001-6090-973.1200	TRICK OR TREAT TRAIL	4,500.00	3,507.20	0.00	992.80	77.94
1001-6090-973.1400	PIZZA WITH SANTA	300.00	0.00	0.00	300.00	0.00
1001-6090-973.2000	VETERAN'S HONOR RACE	16,500.00	16,417.45	0.00	82.55	99.50
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	9,000.00	2,208.60	865.60	6,791.40	24.54
1001-6090-973.2004	MOVIES EXPENDITURES	2,005.82	3,049.34	0.00	(1,043.52)	152.02
1001-6090-974.7049	PARK PROJECTS	35,000.00	26,791.78	0.00	8,208.22	76.55
<b>Total Dept 6090-PARKS &amp; RECREATION</b>		<b>237,105.44</b>	<b>122,771.75</b>	<b>3,004.27</b>	<b>114,333.69</b>	<b>51.78</b>
<b>Dept 8001-PLANNING</b>						
1001-8001-706.0000	SALARIES PERMANENT	24,400.00	20,164.20	1,934.55	4,235.80	82.64
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	2,240.00	240.00	1,360.00	62.22
1001-8001-717.0000	RETIREMENT - MERS ACTIVE	0.00	52.23	52.23	(52.23)	100.00
1001-8001-718.0000	RETIREMENT - MERS RETIREES	0.00	189.59	189.59	(189.59)	100.00
1001-8001-719.0000	FRINGE BENEFITS	18,500.00	12,555.53	264.19	5,944.47	67.87
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	374.19	0.00	125.81	74.84
1001-8001-828.0000	MEMBERSHIP & DUES	100.00	27.00	27.00	73.00	27.00
1001-8001-864.0000	TRAINING	200.00	58.69	0.00	141.31	29.35
1001-8001-900.0000	NOTICES	500.00	296.10	42.30	203.90	59.22
<b>Total Dept 8001-PLANNING</b>		<b>47,800.00</b>	<b>35,957.53</b>	<b>2,749.86</b>	<b>11,842.47</b>	<b>75.22</b>
<b>Dept 8005-ZONING</b>						
1001-8005-706.0000	SALARIES PERMANENT	24,400.00	19,691.95	1,848.82	4,708.05	80.70
1001-8005-710.0000	BOARD SALARIES	3,600.00	1,640.00	240.00	1,960.00	45.56
1001-8005-717.0000	RETIREMENT - MERS ACTIVE	0.00	49.92	49.92	(49.92)	100.00
1001-8005-718.0000	RETIREMENT - MERS RETIREES	0.00	181.18	181.18	(181.18)	100.00
1001-8005-719.0000	FRINGE BENEFITS	18,600.00	12,470.21	257.84	6,129.79	67.04
1001-8005-727.0000	SUPPLIES & POSTAGE	1,500.00	558.43	0.00	941.57	37.23
1001-8005-828.0000	MEMBERSHIP & DUES	100.00	27.00	27.00	73.00	27.00
1001-8005-864.0000	TRAINING	200.00	22.25	0.00	177.75	11.13
1001-8005-900.0000	NOTICES	1,000.00	719.10	126.90	280.90	71.91
<b>Total Dept 8005-ZONING</b>		<b>49,400.00</b>	<b>35,360.04</b>	<b>2,731.66</b>	<b>14,039.96</b>	<b>71.58</b>
<b>Dept 9099-TRANSFERS OUT</b>						
1001-9099-999.2002	TRANSFER TO MAJOR STREETS	2,030,000.00	2,030,000.00	0.00	0.00	100.00
1001-9099-999.2003	TRANSFER TO LOCAL STREETS	125,000.00	125,000.00	0.00	0.00	100.00
1001-9099-999.2006	TRANSFER TO FIRE DEPARTMENT FUND	900,000.00	900,000.00	0.00	0.00	100.00
1001-9099-999.2007	TRANSFER TO POLICE FUND	699,084.47	699,084.47	0.00	0.00	100.00
1001-9099-999.2049	TRANSFER TO BUILDING FUND	250,000.00	250,000.00	0.00	0.00	100.00
1001-9099-999.2069	TRANSFER TO SENIOR CITIZENS FUND	155,000.00	155,000.00	0.00	0.00	100.00
1001-9099-999.4001	TRANSFER TO CAPITAL IMPROV.	2,067.31	2,067.31	0.00	0.00	100.00

*reclass  
# 21,045.35  
from  
here to  
Parkway  
GL #*

*29,253.57*

Attachment: 256-258 (2348 : Budget Amendment (Budget #256-258))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 04/30/2016  
 % Fiscal Year Completed: 83.33

E.F.b

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
1001-9099-999.7094	TRANSFER TO OTHER FUNDS	125,000.00	0.00	0.00	125,000.00	0.00
Total Dept 9099-TRANSFERS OUT		4,286,151.78	4,161,151.78	0.00	125,000.00	97.08
TOTAL Expenditures		8,343,286.28	7,228,121.93	119,520.46	1,115,164.35	86.63
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		8,343,286.28	4,623,231.82	19,734.61	3,720,054.46	55.41
TOTAL EXPENDITURES		8,343,286.28	7,228,121.93	119,520.46	1,115,164.35	86.63
NET OF REVENUES & EXPENDITURES		0.00	(2,604,890.11)	(99,785.85)	2,604,890.11	100.00

Attachment: 256-258 (2348 : Budget Amendment (Budget #256-258))



**Finance Committee**  
4303 S. Center Road  
Burton, MI 48519

Meeting: 04/27/16 03:00 PM  
Department: Controller's Office  
Category: Budget  
Prepared By: Ginger Burke-Miller  
Department Head: Ginger Burke-Miller

**E.G**

**ADOPTED**

**AGENDA ITEM (ID # 2347)**

*DOC ID: 2347*

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**Creation of new GL numbers Approve and Authorize the creation of general ledger number 1001-0000-674.0001 Parks and Recreation Pathway Donations Revenue and 1001-6090-974.7051 Pathway at Kelly Lake Expenditure.**

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	Dennis O'Keefe, Vaughn Smith
<b>ABSENT:</b>	Tom Martinbianco



**ADOPTED**

**AGENDA ITEM (ID # 2356)**

DOC ID: 2356

**Budget Amendment (Budget #259-262) Approve and authorize the following 2015-2016 budget amendment: Increase 2002-4078-757.0000 Operating Expenditures - Salt by \$17,000; Decrease 2002-4090-957.0000 Contingency by \$17,000; Increase 2003-4078-757.0000 Operating Expenditures - Salt by \$8,000; Increase 2003-0000-699.0000 Contingency by \$8,000.**

**ATTACHMENTS:**

- 259-262R&E (PDF)
- 259-262R&E2 (PDF)
- MoE - Budget Amendment 259-262 Salt - Major Streets (DOC)
- MoE - Budget Amendment 259-262 Salt - Local Streets (DOC)

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	Dennis O'Keefe, Vaughn Smith
<b>ABSENT:</b>	Tom Martinbianco

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BD
		AMENDED BUDGET	04/30/2016 (NORMAL (ABNORMAL))	MONTH 04/30/2016 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 2002 - MAJOR STREETS						
Revenues						
Dept 0000						
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,000.00	4,732.95	575.00	267.05	94.6
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,074,513.64	1,381,033.85	205,095.18	693,479.79	66.5
2002-0000-574.0001	OTHER STATE REVENUE SOURCES	400,000.00	199,835.39	0.00	200,164.61	49.9
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	0.00	0.00	78,500.00	0.0
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	79,000.00	13.70	0.00	78,986.30	0.0
2002-0000-649.0000	MATERIAL SALES	6,300.00	5,385.80	0.00	914.20	85.4
2002-0000-666.0000	INTEREST INCOME	0.00	2,023.99	0.00	(2,023.99)	100.0
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00	0.00	100.00	0.0
2002-0000-678.0000	REIMBURSEMENT INCOME	1,000.00	1,943.03	0.00	(943.03)	194.3
2002-0000-691.0000	TRANSFERS FROM OTHER FUNDS	2,151,375.00	2,030,000.00	0.00	121,375.00	94.3
2002-0000-694.0000	MISCELLANEOUS	13,000.00	10,562.63	0.00	2,437.37	81.2
Total Dept 0000		4,808,788.64	3,635,531.34	205,670.18	1,173,257.30	75.6
TOTAL Revenues		4,808,788.64	3,635,531.34	205,670.18	1,173,257.30	75.6
Expenditures						
Dept 4051-CONSTRUCTION						
2002-4051-717.0000	RETIREMENT - MERS ACTIVE	0.00	587.64	587.64	(587.64)	100.0
2002-4051-718.0000	RETIREMENT - MERS RETIREES	0.00	1,331.73	1,331.73	(1,331.73)	100.0
2002-4051-719.0000	FRINGE BENEFITS	0.00	280.50	280.50	(280.50)	100.0
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	8,000.00	7,469.37	0.00	530.63	93.3
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	4,357.86	3,286.87	0.00	1,070.99	75.4
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR)	382,202.97	40,867.87	661.54	341,335.10	10.6
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	17,474.68	17,006.48	0.00	468.20	97.3
2002-4051-802.7589	BRISTOL RD BRIDGE	50,464.66	20,690.65	554.84	29,774.01	41.0
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	59,302.80	58,350.77	810.92	952.03	98.3
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	1,000,000.00	848,592.73	63.44	151,407.27	84.8
2002-4051-802.7592	POTTER/CASTO ROADS (2015-2016)	725,000.00	715,949.88	0.00	9,050.12	98.7
2002-4051-802.7593	CENTER LIGHT SIGNAL CMAQ	229,850.00	25,469.42	853.60	204,380.58	11.0
2002-4051-802.7596	HOWE BRANCH THREAD CREEK/CENTER RD	121,375.00	8,807.64	312.64	112,567.36	7.2
Total Dept 4051-CONSTRUCTION		2,598,027.97	1,748,691.55	5,456.85	849,336.42	67.3
Dept 4063-SURFACE MAINTENANCE						
2002-4063-705.0000	SUPERVISION SALARIES	37,000.00	15,138.35	1,882.88	21,861.65	40.9
2002-4063-706.0000	SALARIES PERMANENT	146,200.00	94,303.74	11,553.31	51,896.26	64.5
2002-4063-719.0000	FRINGE BENEFITS	177,000.00	153,697.65	6,283.80	23,302.35	86.8
2002-4063-757.0000	OPERATING EXP & MATERIALS	50,000.00	20,263.32	0.00	29,736.68	40.5
2002-4063-818.0000	CONTRACTUAL SERVICE	71,500.00	51,198.25	0.00	20,301.75	71.6
2002-4063-943.0000	EQUIPMENT RENTAL	180,000.00	66,994.08	0.00	113,005.92	37.2
Total Dept 4063-SURFACE MAINTENANCE		661,700.00	401,595.39	19,719.99	260,104.61	60.6
Dept 4068-TREES & SHRUBS						
2002-4068-705.0000	SUPERVISION SALARIES	1,600.00	372.22	0.00	1,227.78	23.2
2002-4068-706.0000	SALARIES PERMANENT	3,000.00	1,008.84	0.00	1,991.16	33.6
2002-4068-719.0000	FRINGE BENEFITS	5,200.00	1,797.88	0.00	3,402.12	34.5
2002-4068-818.0000	CONTRACTUAL SERVICE	20,000.00	6,250.00	0.00	13,750.00	31.25
2002-4068-943.0000	EQUIPMENT RENTAL	3,200.00	2,147.40	0.00	1,052.60	67.11

Attachment: 259-262R&E (2356 : Budget Amendment (Budget #259-262))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BD
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	(DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 2002 - MAJOR STREETS							
Expenditures							
Total Dept 4068-TREES & SHRUBS		33,000.00	11,576.34	0.00		21,423.66	35.0
Dept 4069-DRAINAGE							
2002-4069-705.0000	SUPERVISION SALARIES	4,000.00	3,037.61	815.68		962.39	75.9
2002-4069-706.0000	SALARIES PERMANENT	25,600.00	21,692.56	1,360.69		3,907.44	84.7
2002-4069-719.0000	FRINGE BENEFITS	30,100.00	29,713.46	1,716.90		386.54	98.7
2002-4069-757.0000	OPERATING EXP & MATERIALS	9,550.00	9,030.18	0.00		519.82	94.5
2002-4069-818.0000	CONTRACTUAL SERVICE	18,450.00	11,421.61	1,200.00		7,028.39	61.9
2002-4069-943.0000	EQUIPMENT RENTAL	41,000.00	31,149.30	0.00		9,850.70	75.9
Total Dept 4069-DRAINAGE		128,700.00	106,044.72	5,093.27		22,655.28	82.4
Dept 4074-TRAFFIC SIGNS							
2002-4074-705.0000	SUPERVISION SALARIES	2,000.00	1,004.49	0.00		995.51	50.2
2002-4074-706.0000	SALARIES PERMANENT	7,500.00	7,262.49	1,519.23		237.51	96.8
2002-4074-719.0000	FRINGE BENEFITS	7,800.00	8,138.32	962.27		(338.32)	104.3
2002-4074-757.0000	OPERATING EXPENDITURES	1,500.00	8.32	0.00		1,491.68	0.5
2002-4074-757.7100	MATERIAL SIGNS	3,000.00	2,333.46	0.00		666.54	77.7
2002-4074-818.0000	CONTRACTUAL SERVICE	75,000.00	78,192.79	4,777.69		(3,192.79)	104.2
2002-4074-943.0000	EQUIPMENT RENTAL	3,800.00	3,699.52	0.00		100.48	97.3
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAINT	20,000.00	18,247.84	0.00		1,752.16	91.2
Total Dept 4074-TRAFFIC SIGNS		120,600.00	118,887.23	7,259.19		1,712.77	98.5
Dept 4077-PAVEMENT MARK							
2002-4077-818.0000	CONTRACTUAL SERVICES	150,000.00	61,530.41	0.00		88,469.59	41.0
Total Dept 4077-PAVEMENT MARK		150,000.00	61,530.41	0.00		88,469.59	41.0
Dept 4078-WINTER MAINTENANCE							
2002-4078-705.0000	SUPERVISION SALARIES	5,200.00	3,117.05	260.00		2,082.95	59.9
2002-4078-706.0000	SALARIES PERMANENT	63,900.00	27,916.79	1,662.51		35,983.21	43.6
2002-4078-719.0000	FRINGE BENEFITS	42,800.00	43,409.77	1,190.84		(609.77)	101.4
2002-4078-757.0000	OPERATING EXPENDITURES - SALT	110,000.00	125,542.95	7,478.75		(15,542.95)	114.1
2002-4078-943.0000	EQUIPMENT RENTAL	120,000.00	73,289.20	0.00		46,710.80	61.0
Total Dept 4078-WINTER MAINTENANCE		341,900.00	273,275.76	10,592.10		68,624.24	79.9
Dept 4081-ROADSIDE CLEANUP							
2002-4081-705.0000	SUPERVISION SALARIES	2,500.00	838.13	0.00		1,661.87	33.5
2002-4081-706.0000	SALARIES PERMANENT	8,200.00	3,591.36	0.00		4,608.64	43.8
2002-4081-719.0000	FRINGE BENEFITS	8,500.00	7,371.42	0.00		1,128.58	86.7
2002-4081-943.0000	EQUIPMENT RENTAL	10,000.00	3,971.81	0.00		6,028.19	39.7
Total Dept 4081-ROADSIDE CLEANUP		29,200.00	15,772.72	0.00		13,427.28	54.0
Dept 4082-ADMINISTRATION							
2002-4082-703.0000	ADMINISTRATION SALARIES	5,000.00	4,851.58	2,167.01		148.42	97.03
2002-4082-705.0000	SUPERVISION SALARIES	0.00	975.94	975.94		(975.94)	100.00
2002-4082-706.0000	SALARIES PERMANENT	42,000.00	28,983.78	2,031.10			

Attachment: 259-262R&E (2356 : Budget Amendment (Budget #259-262))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BD
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 2002 - MAJOR STREETS						
Expenditures						
2002-4082-719.0000	FRINGE BENEFITS	22,500.00	5,034.97	5,034.97	17,465.03	22.3
2002-4082-728.0000	INFORMATION TECH ALLOCATION	2,500.00	2,500.00	0.00	0.00	100.0
2002-4082-757.0000	OPERATING EXPENDITURES	4,000.00	6,305.08	90.48	(2,305.08)	157.6
2002-4082-808.0000	AUDIT	3,700.00	3,700.00	0.00	0.00	100.0
2002-4082-818.0000	CONTRACTUAL SERVICE	13,686.92	2,158.53	0.00	11,528.39	15.7
2002-4082-826.0000	LEGAL	2,000.00	343.75	125.00	1,656.25	17.1
2002-4082-828.0000	MEMBERSHIP & DUES	1,000.00	369.50	0.00	630.50	36.9
2002-4082-864.0000	TRAINING	1,000.00	2,039.77	1,016.73	(1,039.77)	203.9
2002-4082-943.0000	EQUIPMENT RENTAL	13.08	0.00	0.00	13.08	0.0
2002-4082-956.7802	INTEREST EXP CENTER RD LOAN	47,400.00	23,633.66	0.00	23,766.34	49.8
Total Dept 4082-ADMINISTRATION		144,800.00	80,896.56	11,441.23	63,903.44	55.8
Dept 4085-TRANSFER TO LOCAL STREET						
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	418,902.73	338,929.32	41,019.04	79,973.41	80.9
Total Dept 4085-TRANSFER TO LOCAL STREET		418,902.73	338,929.32	41,019.04	79,973.41	80.9
Dept 4090-CONTINGENCY						
2002-4090-957.0000	CONTINGENCY/SURPLUS	181,957.94	0.00	0.00	181,957.94	0.0
Total Dept 4090-CONTINGENCY		181,957.94	0.00	0.00	181,957.94	0.0
TOTAL Expenditures		4,808,788.64	3,157,200.00	100,581.67	1,651,588.64	65.6
Fund 2002 - MAJOR STREETS:						
TOTAL REVENUES		4,808,788.64	3,635,531.34	205,670.18	1,173,257.30	75.6
TOTAL EXPENDITURES		4,808,788.64	3,157,200.00	100,581.67	1,651,588.64	65.6
NET OF REVENUES & EXPENDITURES		0.00	478,331.34	105,088.51	(478,331.34)	100.0

Attachment: 259-262R&E (2356 : Budget Amendment (Budget #259-262))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BD
		AMENDED BUDGET	04/30/2016 (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 2003 - LOCAL STREETS						
Revenues						
Dept 0000						
2003-0000-450.0000	RIGHT OF WAY PERMIT FEES	400.00	220.00	0.00	180.00	55.0
2003-0000-574.0000	GAS & WEIGHT TAX	570,489.33	405,481.88	60,217.26	165,007.45	71.0
2003-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	35,000.00	0.00	0.00	35,000.00	0.0
2003-0000-666.0000	INTEREST INCOME	800.00	1,482.00	0.00	(682.00)	185.2
2003-0000-675.0000	REFUNDS & REBATES	500.00	0.00	0.00	500.00	0.0
2003-0000-676.0000	MTF/LRP TRANS FROM MAJOR STREET	418,902.73	338,929.32	41,019.04	79,973.41	80.9
2003-0000-678.0000	REIMBURSEMENT INCOME	800.00	393.20	0.00	406.80	49.1
2003-0000-691.1001	CONTRIBUTION FROM OTHER FUNDS	125,000.00	125,000.00	0.00	0.00	100.0
2003-0000-694.0000	MISCELLANEOUS REVENUE	0.00	115.00	0.00	(115.00)	100.0
2003-0000-699.0000	CONTINGENCY	100,807.94	0.00	0.00	100,807.94	0.0
Total Dept 0000		1,252,700.00	871,621.40	101,236.30	381,078.60	69.5
TOTAL Revenues		1,252,700.00	871,621.40	101,236.30	381,078.60	69.5
Expenditures						
Dept 4063-SURFACE MAINTENANCE						
2003-4063-705.0000	SUPERVISION SALARIES	45,000.00	10,227.99	858.32	34,772.01	22.7
2003-4063-706.0000	SALARIES PERMANENT	113,900.00	60,404.81	5,590.06	53,495.19	53.0
2003-4063-719.0000	FRINGE BENEFITS	159,000.00	103,759.46	3,555.55	55,240.54	65.2
2003-4063-750.0000	CHLORIDE	30,000.00	14,988.87	0.00	15,011.13	49.9
2003-4063-751.0000	PATCH	15,000.00	14,571.62	0.00	428.38	97.1
2003-4063-752.0000	GRAVEL	15,000.00	3,596.26	0.00	11,403.74	23.9
2003-4063-818.0000	CONTRACTUAL SERVICE	38,400.00	26,612.98	0.00	11,787.02	69.3
2003-4063-943.0000	EQUIPMENT RENTAL	60,000.00	28,815.38	0.00	31,184.62	48.0
Total Dept 4063-SURFACE MAINTENANCE		476,300.00	262,977.37	10,003.93	213,322.63	55.2
Dept 4068-TREES & SHRUBS						
2003-4068-705.0000	SUPERVISION SALARIES	5,100.00	889.29	0.00	4,210.71	17.4
2003-4068-706.0000	SALARIES PERMANENT	13,900.00	2,242.97	0.00	11,657.03	16.1
2003-4068-719.0000	FRINGE BENEFITS	14,100.00	6,549.94	0.00	7,550.06	46.4
2003-4068-757.0000	OPERATING EXP & MATERIALS	500.00	0.00	0.00	500.00	0.0
2003-4068-818.0000	CONTRACTUAL SERVICE	8,000.00	1,750.00	0.00	6,250.00	21.8
2003-4068-943.0000	EQUIPMENT RENTAL	13,000.00	1,823.01	0.00	11,176.99	14.0
Total Dept 4068-TREES & SHRUBS		54,600.00	13,255.21	0.00	41,344.79	24.2
Dept 4069-DRAINAGE						
2003-4069-705.0000	SUPERVISION SALARIES	15,100.00	5,144.50	2,142.88	9,955.50	34.0
2003-4069-706.0000	SALARIES PERMANENT	50,100.00	21,946.99	3,335.49	28,153.01	43.8
2003-4069-719.0000	FRINGE BENEFITS	88,600.00	43,245.80	4,463.38	45,354.20	48.8
2003-4069-757.0000	OPERATING EXP & MATERIALS	7,000.00	2,489.10	0.00	4,510.90	35.5
2003-4069-818.0000	CONTRACTUAL SERVICE	45,000.00	19,556.65	1,800.00	25,443.35	43.4
2003-4069-943.0000	EQUIPMENT RENTAL	55,000.00	19,837.30	0.00	35,162.70	36.0
Total Dept 4069-DRAINAGE		260,800.00	112,220.34	11,741.75	148,579.66	43.0
Dept 4074-TRAFFIC SIGNS						
2003-4074-705.0000	SUPERVISION SALARIES	3,400.00	2,083.67	416.22		

Attachment: 259-262R&E2 (2356 : Budget Amendment (Budget #259-262))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BD
		AMENDED BUDGET	04/30/2016 (NORMAL (ABNORMAL))	MONTH 04/30/2016 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
<b>Fund 2003 - LOCAL STREETS</b>						
<b>Expenditures</b>						
2003-4074-706.0000	SALARIES PERMANENT	6,000.00	6,430.45	630.45	(430.45)	107.1
2003-4074-719.0000	FRINGE BENEFITS	14,000.00	12,402.57	863.57	1,597.43	88.5
2003-4074-757.0000	OPERATING EXP & MATERIALS	2,000.00	0.00	0.00	2,000.00	0.0
2003-4074-757.7100	MATERIAL-SIGNS	5,000.00	3,273.17	0.00	1,726.83	65.4
2003-4074-943.0000	EQUIPMENT RENTAL	3,000.00	3,155.25	0.00	(155.25)	105.1
<b>Total Dept 4074-TRAFFIC SIGNS</b>		<b>33,400.00</b>	<b>27,345.11</b>	<b>1,910.24</b>	<b>6,054.89</b>	<b>81.8</b>
<b>Dept 4078-WINTER MAINTENANCE</b>						
2003-4078-705.0000	SUPERVISION SALARIES	5,400.00	2,993.89	0.00	2,406.11	55.4
2003-4078-706.0000	SALARIES PERMANENT	32,000.00	23,724.59	128.04	8,275.41	74.1
2003-4078-719.0000	FRINGE BENEFITS	45,000.00	37,931.89	226.86	7,068.11	84.2
2003-4078-757.0000	OPERATING EXPENDITURES - SALT	38,000.00	44,711.00	0.00	(6,711.00)	117.6
2003-4078-818.0000	CONTRACTUAL SERVICES	500.00	0.00	0.00	500.00	0.0
2003-4078-943.0000	EQUIPMENT RENTAL	57,000.00	47,045.64	0.00	9,954.36	82.5
<b>Total Dept 4078-WINTER MAINTENANCE</b>		<b>177,900.00</b>	<b>156,407.01</b>	<b>354.90</b>	<b>21,492.99</b>	<b>87.9</b>
<b>Dept 4081-ROADSIDE CLEANUP</b>						
2003-4081-705.0000	SUPERVISION SALARIES	2,600.00	437.58	0.00	2,162.42	16.8
2003-4081-706.0000	SALARIES PERMANENT	4,100.00	1,624.67	0.00	2,475.33	39.6
2003-4081-719.0000	FRINGE BENEFITS	3,200.00	3,056.25	0.00	143.75	95.5
2003-4081-943.0000	EQUIPMENT RENTAL	2,800.00	1,443.87	0.00	1,356.13	51.5
<b>Total Dept 4081-ROADSIDE CLEANUP</b>		<b>12,700.00</b>	<b>6,562.37</b>	<b>0.00</b>	<b>6,137.63</b>	<b>51.6</b>
<b>Dept 4082-ADMINISTRATION</b>						
2003-4082-703.0000	ADMINISTRATION SALARIES	11,100.00	4,627.55	2,166.95	6,472.45	41.6
2003-4082-705.0000	SUPERVISION SALARIES	0.00	1,463.94	1,463.94	(1,463.94)	100.0
2003-4082-706.0000	SALARIES PERMANENT	18,700.00	19,939.84	2,542.43	(1,239.84)	106.6
2003-4082-719.0000	FRINGE BENEFITS	20,000.00	13,360.50	6,493.46	6,639.50	66.8
2003-4082-728.0000	INFORMATION TECH ALLOCATION	2,500.00	2,500.00	0.00	0.00	100.0
2003-4082-757.0000	OPERATING EXP & MATERIALS	10,000.00	8,803.70	135.72	1,196.30	88.0
2003-4082-808.0000	AUDIT	1,300.00	1,300.00	0.00	0.00	100.0
2003-4082-818.0000	CONTRACTUAL SERVICE	11,186.21	1,479.98	0.00	9,706.23	13.2
2003-4082-826.0000	LEGAL	200.00	0.00	0.00	200.00	0.0
2003-4082-828.0000	MEMBERSHIP & DUES	500.00	480.00	0.00	20.00	96.0
2003-4082-864.0000	TRAINING	1,000.00	2,094.15	984.03	(1,094.15)	209.4
2003-4082-943.0000	EQUIPMENT RENTAL	513.79	0.00	0.00	513.79	0.0
<b>Total Dept 4082-ADMINISTRATION</b>		<b>77,000.00</b>	<b>56,049.66</b>	<b>13,786.53</b>	<b>20,950.34</b>	<b>72.7</b>
<b>Dept 4090-CONTINGENCY</b>						
2003-4090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	160,000.00	151,018.46	0.00	8,981.54	94.3
<b>Total Dept 4090-CONTINGENCY</b>		<b>160,000.00</b>	<b>151,018.46</b>	<b>0.00</b>	<b>8,981.54</b>	<b>94.3</b>
<b>TOTAL Expenditures</b>		<b>1,252,700.00</b>	<b>785,835.53</b>	<b>37,797.35</b>	<b>466,864.47</b>	<b>62.73</b>

Attachment: 259-262R&E2 (2356 : Budget Amendment (Budget #259-262))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 04/30/2016  
 % Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BD US
		AMENDED BUDGET	04/30/2016 (ABNORMAL)	MONTH 04/30/2016 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 2003 - LOCAL STREETS								
Fund 2003 - LOCAL STREETS:								
TOTAL REVENUES		1,252,700.00	871,621.40	101,236.30		381,078.60		69.5
TOTAL EXPENDITURES		1,252,700.00	785,835.53	37,797.35		466,864.47		62.7
NET OF REVENUES & EXPENDITURES		0.00	85,785.87	63,438.95		(85,785.87)		100.0

Attachment: 259-262R&E2 (2356 : Budget Amendment (Budget #259-262))

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: April 25, 2016

Re: Memo of Explanation for  
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment 259-262 within the Department of Public Works Local Streets Budget

Explanation:

**We are requesting that Council approve a budget amendment within the Department of Public Major Streets Budget as follows: Transfer \$17,000 to 2002-4078-757.0000 (Winter Maintenance Operating Expenditures – Salt) from Department 4090 Unappropriated Surplus.**

This item is trending toward overage because the unanticipated need for salt due to the type of precipitation we experienced this past winter resulted in an increased need for salt to keep intersections safe.

Attachment: MoE - Budget Amendment 259-262 Salt - Major Streets (2356 : Budget Amendment (Budget #259-262))

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: April 25, 2016

Re: Memo of Explanation for  
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment 259-262 within the Department of Public Works Major Streets Budget

Explanation:

**We are requesting that Council approve a budget amendment within the Department of Public Major Streets Budget as follows: Transfer \$8,000 to 2003-4078-757.0000 (Winter Maintenance Operating Expenditures – Salt) from Department 4090 Unappropriated Surplus.**

This item is trending toward overage because the unanticipated need for salt due to the type of precipitation we experienced this past winter resulted in an increased need for salt to keep intersections safe.

Attachment: MoE - Budget Amendment 259-262 Salt - Local Streets (2356 : Budget Amendment (Budget #259-262))



**ADOPTED**

**AGENDA ITEM (ID # 2353)**

DOC ID: 2353

**Budget Amendment (Budget #263-265) Approve and authorize the following 2015-2016 budget amendment:  
Decrease 2007-2007-818.0000 Contractual Service by \$18,500; Increase 2007-2007-991.0001 Principal by \$14,900; Increase 2007-2007-995.0001 Interest by \$3,600.**

**ATTACHMENTS:**

- Memo for PD In Car System (DOCX)
- 2353 (PDF)

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	Dennis O'Keefe, Vaughn Smith
<b>ABSENT:</b>	Tom Martinbianco

April 26, 2016

To: Mayor Zelenko

From: Controller Ginger Burke-Miller

RE: 2007-2007-991.0001 Principal  
2007-2007-995.0001 Interest

We are requesting a budget transfer from Contractual Service 2007-2007-818.0000 in the amount of \$18,500 to 2007-2007-991.0001 Principal \$14,900 and 2007-2007-995.0001 Interest. The reason for the transfer is because Chief Osterholzer budgeted for this in the 2015-2016 fiscal year under Contractual Services and since we received the in car system, and gone through our audit process, the auditors need to see the principal and interest broken out. As such we are asking for a budget amendment. For the upcoming budget year, we have broken out the lease payment in these two categories so Chief and I do not anticipate any transfers for the upcoming 2016-2017 fiscal year regarding this lease.

Attachment: Memo for PD In Car System (2353 : Budget Amendment (Budget #263-265))



PERIOD ENDING 04/30/2016  
% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2016 (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
<b>Fund 2007 - POLICE FUND</b>						
<b>Revenues</b>						
<b>Dept 0000</b>						
2007-0000-403.0000	CURRENT TAXES	4,359,300.00	4,178,303.82	0.00	180,996.18	95.85
2007-0000-404.0000	TAX CHARGEBACKS	(54,500.00)	0.00	0.00	(54,500.00)	0.00
2007-0000-407.0000	DELINQUENT PERSONAL TAXES	95,000.00	0.00	0.00	95,000.00	0.00
2007-0000-573.0000	LOC COMM STABILIZ SHR APPROP (STATE)	78,000.00	75,805.15	0.00	2,194.85	97.19
2007-0000-629.7773	F.A.N.G. CHARGES	175,000.00	101,654.21	11,250.00	73,345.79	58.09
2007-0000-629.7792	HIDTA GRANT REVENUE (FANG)	15,000.00	15,594.54	429.71	(594.54)	103.96
2007-0000-629.7797	D.H.E. GRANT REVENUE (FANG)	2,000.00	0.00	0.00	2,000.00	0.00
2007-0000-629.7798	HEMP GRANT REVENUE (FANG)	2,379.29	1,041.11	0.00	1,338.18	43.76
2007-0000-629.7807	OCDETF GRANT (FANG) DOJ GLMIE0472	7,500.00	937.32	0.00	6,562.68	12.50
2007-0000-629.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	16,000.00	9,517.34	0.00	6,482.66	59.48
2007-0000-629.7814	BYRNE GRANT - METH (FANG) FED \$	5,000.00	236.04	0.00	4,763.96	4.72
2007-0000-629.7815	OCDETF POINT BLANK GRANT	5,264.45	5,428.96	0.00	(164.51)	103.12
2007-0000-660.0000	DISTRICT COURT FEES	75,000.00	44,486.70	8,352.71	30,513.30	59.32
2007-0000-661.0000	POLICE FEES	20,000.00	15,700.00	1,500.00	4,300.00	78.50
2007-0000-663.0000	S.O. REGISTRY ANNUAL FEE REVENUE	2,200.00	2,000.00	150.00	200.00	90.91
2007-0000-666.0000	INTEREST INCOME	200.00	4,117.42	0.00	(3,917.42)	2,058.71
2007-0000-671.0000	DONATIONS	1,000.00	0.00	0.00	1,000.00	0.00
2007-0000-673.0000	SALE OF ASSETS	0.00	1,836.00	0.00	(1,836.00)	100.00
2007-0000-675.0000	REFUNDS & REBATES	18,500.00	0.00	0.00	18,500.00	0.00
2007-0000-678.0000	REIMBURSEMENT INCOME	30,000.00	35,541.53	2,210.30	(5,541.53)	118.47
2007-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	699,084.47	699,084.47	0.00	0.00	100.00
2007-0000-691.5013	TRANSFER FROM DDA	5,000.00	5,000.00	0.00	0.00	100.00
2007-0000-694.0000	OTHER REVENUES	10,000.00	6,219.06	90.00	3,780.94	62.19
2007-0000-699.0000	CONTINGENCY	444,315.99	0.00	0.00	444,315.99	0.00
<b>Total Dept 0000</b>		<b>6,011,244.20</b>	<b>5,202,503.67</b>	<b>23,982.72</b>	<b>808,740.53</b>	<b>86.55</b>
<b>TOTAL Revenues</b>		<b>6,011,244.20</b>	<b>5,202,503.67</b>	<b>23,982.72</b>	<b>808,740.53</b>	<b>86.55</b>
<b>Expenditures</b>						
<b>Dept 2007-POLICE FUND EXPENSES</b>						
2007-2007-703.0000	ADMINISTRATIVE SALARIES	70,200.00	57,485.06	5,397.65	12,714.94	81.89
2007-2007-704.0000	LIEUTENANTS SALARIES	154,000.00	123,471.41	12,504.57	30,528.59	80.18
2007-2007-705.0000	SERGEANTS SALARIES	312,440.86	257,671.90	30,074.55	54,768.96	82.47
2007-2007-706.0000	SALARIES PERMANENT	1,885,903.44	1,382,449.89	132,510.71	503,453.55	73.30
2007-2007-717.0000	RETIREMENT - MERS ACTIVE	0.00	10,130.45	10,130.45	(10,130.45)	100.00
2007-2007-718.0000	RETIREMENT - MERS RETIREES	0.00	87,869.18	87,869.18	(87,869.18)	100.00
2007-2007-719.0000	FRINGE BENEFITS	2,429,840.17	1,801,780.38	27,027.01	628,059.79	74.15
2007-2007-719.2007	FRINGE BENEFITS - OT B2B	20,000.00	20,000.00	0.00	0.00	100.00
2007-2007-727.0000	OFFICE SUPPLIES	6,000.00	5,428.17	586.17	571.83	90.47
2007-2007-728.0000	INFORMATION TECH ALLOCATION	58,900.00	58,900.00	0.00	0.00	100.00
2007-2007-731.0000	POSTAGE	1,000.00	669.53	18.78	330.47	66.95
2007-2007-741.0000	AMMUNITION & WEAPONS	20,000.00	357.26	0.00	19,642.74	1.79
2007-2007-744.0000	UNIFORMS	15,000.00	13,439.58	793.40	1,560.42	89.60
2007-2007-757.0000	OPERATING EXPENDITURES	12,000.00	7,724.95	641.75	4,275.05	64.37
2007-2007-808.0000	AUDIT	3,200.00	3,200.00	0.00	0.00	100.00
2007-2007-811.7773	F.A.N.G. PROJECT OFFICERS	284,000.00	257,825.52	14,334.87	26,174.48	90.78
2007-2007-811.7776	SCHOOL RESOURCE PROGRAM CHARGES	300.00	0.00	0.00	300.00	0.00
2007-2007-811.7792	HIDTA GRANT EXPENSE (FANG)	15,000.00	14,871.30	2,199.69	128.70	99.14
2007-2007-811.7797	D.H.E. GRANT EXPENSE (FANG)	2,000.00	0.00	0.00	2,000.00	0.00
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	3,179.29	2,892.29	0.00	287.00	90.97
2007-2007-811.7800	F.A.C.T. GRANT EXPENSE	600.00	0.00	0.00	600.00	0.00
2007-2007-811.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	16,000.00	7,351.51	3,392.73	8,64	

Attachment: 2353 : Budget Amendment (Budget #263-265)

PERIOD ENDING 04/30/2016  
 % Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2016 (NORMAL (ABNORMAL))	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 2007 - POLICE FUND						
Expenditures						
2007-2007-811.7813	OCDETF EXPENDITURES	4,000.00	(6.88)	0.00	4,006.88	(0.17)
2007-2007-811.7814	METH GRANT EXPENDITURES	5,000.00	4,053.80	0.00	946.20	81.08
2007-2007-811.7815	OCDETF POINT BLANK GRANT	8,764.45	7,092.62	1,086.51	1,671.83	80.92
2007-2007-818.0000	CONTRACTUAL SERVICE	75,000.00	32,917.57	548.45	42,082.43	43.89
2007-2007-818.7170	NARCOTICS INVESTIGATION	26,520.00	26,516.26	0.00	3.74	99.99
2007-2007-826.0000	LEGAL	100,000.00	57,593.44	2,221.75	42,406.56	57.59
2007-2007-828.0000	MEMBERSHIP & DUES	1,500.00	633.00	0.00	867.00	42.20
2007-2007-863.0000	AUTO REPAIR	60,000.00	52,583.41	2,314.51	7,416.59	87.64
2007-2007-864.0000	TRAINING & CERTIFICATIONS	3,000.00	1,547.75	900.00	1,452.25	51.59
2007-2007-867.0000	GAS & OIL	100,000.00	52,605.46	0.00	47,394.54	52.61
2007-2007-868.0000	AUTO WASH	3,500.00	2,873.00	424.00	627.00	82.09
2007-2007-910.0000	INSURANCE	75,000.00	63,789.45	0.00	11,210.55	85.05
2007-2007-920.0000	UTILITIES	90,000.00	35,879.53	2,583.05	54,120.47	39.87
2007-2007-921.0000	SEWER PAYMENTS	2,500.00	2,441.88	318.19	58.12	97.68
2007-2007-934.0000	EQUIPMENT REPAIRS	1,600.00	386.46	180.00	1,213.54	24.15
2007-2007-943.0000	EQUIPMENT RENTAL	6,000.00	6,570.06	0.00	(570.06)	109.50
2007-2007-956.0000	MISCELLANEOUS	2,480.00	45.87	0.00	2,434.13	1.85
2007-2007-962.0000	TRAINING (OFFICER)	15,000.00	7,477.28	0.00	7,522.72	49.85
2007-2007-984.0000	OFFICE EQUIPMENT	1,815.99	1,815.99	0.00	0.00	100.00
2007-2007-985.0000	POLICE VEHICLES	120,000.00	108,992.00	8,764.00	11,008.00	90.83
Total Dept 2007-POLICE FUND EXPENSES		6,011,244.20	4,579,326.33	346,821.97	1,431,917.87	76.18
TOTAL Expenditures		6,011,244.20	4,579,326.33	346,821.97	1,431,917.87	76.18
Fund 2007 - POLICE FUND:						
TOTAL REVENUES		6,011,244.20	5,202,503.67	23,982.72	808,740.53	86.55
TOTAL EXPENDITURES		6,011,244.20	4,579,326.33	346,821.97	1,431,917.87	76.18
NET OF REVENUES & EXPENDITURES		0.00	623,177.34	(322,839.25)	(623,177.34)	100.00

Attachment: 2353 : Budget Amendment (Budget #263-265)



**ADOPTED**

**AGENDA ITEM (ID # 2354)**

DOC ID: 2354

**Budget Amendment (Budget #267-268) Approve and authorize the following 2015-2016 budget amendment: Decrease 5091-5091-957.0000 Contingency by \$15,000 and Increase 5091-5091-818.0000 Contractual Services by \$15,000.**

**ATTACHMENTS:**

- MoE - Budget Amendment Water Contractual Services2354 (DOC)
- 267-268 (PDF)

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Dennis O'Keefe, Councilman
<b>SECONDER:</b>	Vaughn Smith, Chairman
<b>AYES:</b>	Dennis O'Keefe, Vaughn Smith
<b>ABSENT:</b>	Tom Martinbianco

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: April 25, 2016

Re: Memo of Explanation for  
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Water Budget

Explanation:

**We are requesting that Council approve a budget amendment within the Department of Public Works Water Budget as follows: Transfer \$15,000 from 5091-5091-957.0000 to 5091-5091-818.0000.**

This item currently has a balance of about \$9,000. However, there were several water main breaks during the winter months that will require road restoration now that that spring and summer have arrived.

Attachment: MoE - Budget Amendment Water Contractual Services2354 (2354 : Budget Amendment (Budget #267-268))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	04/30/2016 (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 5091 - WATER DEPARTMENT						
Revenues						
Dept 0000						
5091-0000-539.2016	DWRF #2 GRANT REVENUE	807,873.00	807,873.00	0.00	0.00	100.00
5091-0000-610.0000	CITY TAP-IN FEES	120,500.00	137,582.81	5,000.00	(17,082.81)	114.18
5091-0000-610.0625	FRONT FOOT FEE REVENUE	12,000.00	11,774.17	0.00	225.83	98.12
5091-0000-611.0000	USAGE FEES	4,646,380.00	3,903,729.11	(62,112.02)	742,650.89	84.02
5091-0000-625.0000	INSPECTION & APPROVAL FEES	26,000.00	36,951.49	3,786.49	(10,951.49)	142.12
5091-0000-631.0000	SERVICE CHARGES	52,500.00	56,276.12	1,039.97	(3,776.12)	107.19
5091-0000-632.0000	WATER TURN ON/SHUT OFF REVENUE	35,000.00	37,405.44	1,280.00	(2,405.44)	106.87
5091-0000-649.0000	MATERIAL, REPAIRS & MAINTENANCE	22,000.00	25,727.20	2,808.84	(3,727.20)	116.94
5091-0000-661.0000	LATE CHARGES	95,000.00	75,867.09	(1,670.01)	19,132.91	79.86
5091-0000-666.0000	INTEREST INCOME	12,500.00	6,665.92	0.00	5,834.08	53.33
5091-0000-667.0000	TAP IN INTEREST	25,000.00	9,515.20	0.00	15,484.80	38.06
5091-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	3,000.00	0.00
5091-0000-678.0000	REIMBURSEMENT INCOME	0.00	6,054.51	2,752.05	(6,054.51)	100.00
5091-0000-694.0000	MISCELLANEOUS	0.00	1,495.00	644.00	(1,495.00)	100.00
5091-0000-694.0002	FIRE HYDRANT METER DEPOSIT REVENUE	3,000.00	3,000.00	1,000.00	0.00	100.00
Total Dept 0000		5,860,753.00	5,119,917.06	(45,470.68)	740,835.94	87.36
TOTAL Revenues		5,860,753.00	5,119,917.06	(45,470.68)	740,835.94	87.36
Expenditures						
Dept 0000						
5091-0000-717.0000	RETIREMENT - MERS ACTIVE	0.00	(53.13)	126.80	53.13	100.00
5091-0000-718.0000	RETIREMENT - MERS RETIREES	0.00	781.06	601.13	(781.06)	100.00
5091-0000-719.0000	Payroll Fringes	0.00	317.60	317.60	(317.60)	100.00
Total Dept 0000		0.00	1,045.53	1,045.53	(1,045.53)	100.00
Dept 5091-WATER EXPENSES						
5091-5091-703.0000	ADMINISTRATION SALARIES	41,100.00	23,556.73	2,201.15	17,543.27	57.32
5091-5091-705.0000	SUPERVISION SALARIES	0.00	4,271.86	4,271.86	(4,271.86)	100.00
5091-5091-706.0000	SALARIES PERMANENT	349,216.40	308,181.95	24,510.83	41,034.45	88.25
5091-5091-717.0000	RETIREMENT - MERS ACTIVE	0.00	1,822.23	1,822.23	(1,822.23)	100.00
5091-5091-718.0000	RETIREMENT - MERS RETIREES	0.00	10,946.11	10,946.11	(10,946.11)	100.00
5091-5091-719.0000	FRINGE BENEFITS	423,988.13	369,005.86	4,998.45	54,982.27	87.03
5091-5091-719.1000	OPEB EXPENSE	100,000.00	0.00	0.00	100,000.00	0.00
5091-5091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	37.00	36.64	0.00	0.36	99.03
5091-5091-727.0000	OFFICE SUPPLIES	2,000.00	1,239.46	50.73	760.54	61.97
5091-5091-728.0000	INFORMATION TECH ALLOCATION	39,200.00	39,200.00	0.00	0.00	100.00
5091-5091-731.0000	POSTAGE	11,000.00	9,908.56	1,039.61	1,091.44	90.08
5091-5091-757.0000	OPERATING EXPENDITURES	20,000.00	18,628.92	293.87	1,371.08	93.14
5091-5091-776.0000	REPAIR & MAINTENANCE SUPPLIES	58,500.00	13,152.13	0.00	45,347.87	22.48
5091-5091-782.0000	SAND & GRAVEL	1,800.00	647.63	0.00	1,152.37	35.98
5091-5091-789.0000	PIPE & FITTING	50,000.00	37,348.87	0.00	12,651.13	74.70
5091-5091-808.0000	AUDIT	7,163.00	7,163.00	0.00	0.00	100.00
5091-5091-814.0000	BILLING CHARGES	5,000.00	3,493.06	261.93	1,506.94	69.86
5091-5091-816.0000	CHARGES	2,958,000.00	2,105,910.05	252,362.46	852,089.95	71.19
5091-5091-818.0000	CONTRACTUAL SERVICE	80,000.00	70,603.66	0.00	9,396.34	88.25
5091-5091-818.1000	CONTRACTUAL - WATER TESTING	10,000.00	5,074.00	0.00	4,926.00	50.74
5091-5091-826.0000	LEGAL	500.00	31.25	0.00	468.75	6.25
5091-5091-828.0000	DUES & MEMBERSHIPS	1,500.00	999.00	0.00	501.00	66.60
5091-5091-864.0000	TRAINING	5,000.00	4,783.93	0.00	216.07	95.68
5091-5091-910.0000	INSURANCE	20,000.00	14,128.91	0.00	5,871.09	29.36

Attachment: 267-268 (2354 : Budget Amendment (Budget #267-268))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 04/30/2016  
 % Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2016 (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 5091 - WATER DEPARTMENT						
Expenditures						
5091-5091-920.0000	UTILITIES	18,000.00	6,685.81	365.52	11,314.19	37.14
5091-5091-943.0000	EQUIPMENT RENTAL	125,000.00	68,248.16	0.00	56,751.84	54.60
5091-5091-956.0000	MISCELLANEOUS	3,000.00	0.00	0.00	3,000.00	0.00
5091-5091-956.0001	BAD DEBT EXPENDITURE	1,500.00	1,472.03	0.00	27.97	98.14
5091-5091-956.0002	FIRE HYDRANT METER REFUNDS	3,000.00	2,674.51	0.00	325.49	89.15
5091-5091-957.0000	CONTINGENCY	794,448.47	0.00	0.00	794,448.47	0.00
5091-5091-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFER	33,000.00	31,664.05	0.00	1,335.95	95.95
5091-5091-968.0000	DEPRECIATION EXPENSE	470,000.00	0.00	0.00	470,000.00	0.00
5091-5091-970.0500	STORZ HYDRANT COUPLINGS	10,000.00	9,975.00	0.00	25.00	99.75
5091-5091-995.2011	INTEREST 2011 FENTON RD PROJ	9,900.00	8,105.80	0.00	1,794.20	81.88
5091-5091-995.2012	INTEREST ON DWRF #1 FINANCING	150,000.00	85,144.90	0.00	64,855.10	56.76
5091-5091-995.2016	INTEREST ON DWRF #2 FINANCING	42,000.00	17,250.57	0.00	24,749.43	41.07
5091-5091-995.7860	2011 REVENUE REFUNDING BOND INTEREST	15,500.00	8,010.00	0.00	7,490.00	51.68
5091-5091-999.2011	ADMIN FEE 2011 FENTON RD PROJ	700.00	100.00	0.00	600.00	14.29
5091-5091-999.7095	2011 WATER REFUNDING BOND EXPENDITURES	700.00	125.00	0.00	575.00	17.86
Total Dept 5091-WATER EXPENSES		5,860,753.00	3,289,589.64	303,124.75	2,571,163.36	56.13
TOTAL Expenditures		5,860,753.00	3,290,635.17	304,170.28	2,570,117.83	56.15
Fund 5091 - WATER DEPARTMENT:						
TOTAL REVENUES		5,860,753.00	5,119,917.06	(45,470.68)	740,835.94	87.36
TOTAL EXPENDITURES		5,860,753.00	3,290,635.17	304,170.28	2,570,117.83	56.15
NET OF REVENUES & EXPENDITURES		0.00	1,829,281.89	(349,640.96)	(1,829,281.89)	100.00

Attachment: 267-268 (2354 : Budget Amendment (Budget #267-268))



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

Meeting: 04/27/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.K

**ADOPTED**

**AGENDA ITEM (ID # 2355)**

DOC ID: 2355

**Budget Amendment (Budget #269-270) Approve and authorize the following 2015-2016 budget amendment: Increase 5090-0000-699.0000 Contingency by \$15,000 and increase 5090-5090-934.0000 Repair and Maintenance by \$15,000.**

**ATTACHMENTS:**

- MoE - Budget Amendment Sewer Repair and Maintenance2355 (DOC)
- 269-270 (PDF)

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Vaughn Smith, Chairman  
**AYES:** Dennis O'Keefe, Vaughn Smith  
**ABSENT:** Tom Martinbianco

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: April 25, 2016

Re: Memo of Explanation for  
Finance Committee Meeting of April 27, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Sewer Budget

Explanation:

**We are requesting that Council approve a budget amendment within the Department of Public Works Sewer Budget as follows: Transfer \$15,000 from 5090-0000-699.0000 to 5090-5090-934.0000.**

This item currently has a balance approaching \$11,000. However, with 2 months of spring/early summer wet weather remaining in the fiscal year, it is not unreasonable to expect weather-related sewer issues.

Attachment: MoE - Budget Amendment Sewer Repair and Maintenance2355 (2355 : Budget Amendment (Budget #269-270))

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
<b>Fund 5090 - SEWER FUND</b>						
<b>Revenues</b>						
Dept 0000						
5090-0000-539.0003	SAW GRANT REVENUE (STATE)	1,738,300.00	830,921.64	0.00	907,378.36	47.80
5090-0000-610.0000	TAP IN FEES	30,500.00	48,743.21	7,000.00	(18,243.21)	159.81
5090-0000-611.0000	USAGE FEES	5,200,000.00	4,650,205.95	762.03	549,794.05	89.43
5090-0000-625.0000	INSPECTION FEES	2,000.00	3,100.00	650.00	(1,100.00)	155.00
5090-0000-649.0000	MATERIAL SALES	2,700.00	2,208.58	558.61	491.42	81.80
5090-0000-662.0000	PENALTIES	126,100.00	118,964.44	(416.64)	7,135.56	94.34
5090-0000-666.0000	INTEREST INCOME	55,500.00	76,269.99	0.00	(20,769.99)	137.42
5090-0000-667.0000	TAP IN INTEREST CONTRACTS	500.00	416.24	0.00	83.76	83.25
5090-0000-673.0000	SALE OF ASSETS	0.00	75.00	75.00	(75.00)	100.00
5090-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	3,000.00	0.00
5090-0000-678.0000	REIMBURSEMENT INCOME	5,000.00	60.40	0.00	4,939.60	1.21
5090-0000-694.0000	MISCELLANEOUS	100.00	1,035.00	25.00	(935.00)	1,035.00
5090-0000-699.0000	CONTINGENCY REVENUE	434,100.00	0.00	0.00	434,100.00	0.00
<b>Total Dept 0000</b>		<b>7,597,800.00</b>	<b>5,732,000.45</b>	<b>8,654.00</b>	<b>1,865,799.55</b>	<b>75.44</b>
<b>TOTAL Revenues</b>		<b>7,597,800.00</b>	<b>5,732,000.45</b>	<b>8,654.00</b>	<b>1,865,799.55</b>	<b>75.44</b>
<b>Expenditures</b>						
Dept 0000						
5090-0000-717.0000	RETIREMENT - MERS ACTIVE	0.00	87.89	87.89	(87.89)	100.00
5090-0000-718.0000	RETIREMENT - MERS RETIREES	0.00	457.62	457.62	(457.62)	100.00
5090-0000-719.0000	Payroll Fringes	0.00	215.08	215.08	(215.08)	100.00
<b>Total Dept 0000</b>		<b>0.00</b>	<b>760.59</b>	<b>760.59</b>	<b>(760.59)</b>	<b>100.00</b>
Dept 4090-CONTINGENCY						
5090-4090-957.0030	SPECIAL ASSESSMENTS CITY OWNED TX BILL	20,000.00	0.00	0.00	20,000.00	0.00
<b>Total Dept 4090-CONTINGENCY</b>		<b>20,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>
Dept 5090-SEWER EXPENSES						
5090-5090-703.0000	ADMINISTRATION SALARIES	56,900.00	33,512.98	3,229.76	23,387.02	58.90
5090-5090-705.0000	SUPERVISION SALARIES	0.00	4,892.11	4,892.11	(4,892.11)	100.00
5090-5090-706.0000	SALARIES PERMANENT	326,216.40	192,696.36	23,923.59	133,520.04	59.07
5090-5090-717.0000	RETIREMENT - MERS ACTIVE	0.00	2,073.46	2,073.46	(2,073.46)	100.00
5090-5090-718.0000	RETIREMENT - MERS RETIREES	0.00	12,598.81	12,598.81	(12,598.81)	100.00
5090-5090-719.0000	FRINGE BENEFITS	392,788.13	310,095.61	4,338.86	82,692.52	78.95
5090-5090-719.1000	OPEB EXPENSE	95,000.00	0.00	0.00	95,000.00	0.00
5090-5090-727.0000	OFFICE SUPPLIES	2,000.00	1,282.89	50.73	717.11	64.14
5090-5090-728.0000	INFORMATION TECH ALLOCATION	54,000.00	54,000.00	0.00	0.00	100.00
5090-5090-731.0000	POSTAGE	17,500.00	12,862.78	1,039.60	4,637.22	73.50
5090-5090-757.0000	OPERATING EXP & MATERIALS	30,000.00	17,137.35	334.81	12,862.65	57.12
5090-5090-789.0000	PIPE & FITTINGS	1,500.00	128.28	0.00	1,371.72	8.55
5090-5090-808.0000	AUDIT	11,000.00	11,000.00	0.00	0.00	100.00
5090-5090-818.0000	CONTRACTUAL SERVICE	37,700.00	39,080.71	5,900.00	(1,380.71)	103.66
5090-5090-819.0000	BILL PRINTING/RETURN ENVELOPES	5,500.00	3,493.00	261.92	2,007.00	63.51
5090-5090-826.0000	LEGAL	2,600.00	93.75	0.00	2,506.25	3.61
5090-5090-864.0000	TRAINING	4,500.00	1,653.68	0.00	2,846.32	36.75
5090-5090-928.0000	TREATMENT EXPENSE	3,500,000.00	2,256,970.93	0.00	1,243,029.07	64.48
5090-5090-929.0000	PUMP STATION EXPENSE	50,000.00	37,244.78	884.76	12,755.22	

Attachment: 269-270 (2355 : Budget Amendment (Budget #269-270))

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 04/30/2016  
 % Fiscal Year Completed: 83.33

E.K.b

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	04/30/2016 NORMAL (ABNORMAL)	MONTH 04/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 5090 - SEWER FUND						
Expenditures						
5090-5090-934.0000	REPAIR & MAINTENANCE	68,000.00	57,036.74	9,863.17	10,963.26	83.88
5090-5090-943.0000	EQUIPMENT RENTAL	70,000.00	34,952.20	0.00	35,047.80	49.93
5090-5090-956.0000	MISCELLANEOUS EXPENSE	5,000.00	444.00	0.00	4,556.00	8.88
5090-5090-956.2014	SAW GRANT EXPENSES (TO BE REIMB BY STAT	2,168,300.00	1,075,578.45	0.00	1,092,721.55	49.60
5090-5090-957.0000	CONTINGENCY/CAPITAL	69,295.47	0.00	0.00	69,295.47	0.00
5090-5090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFER	50,000.00	45,891.25	0.00	4,108.75	91.78
5090-5090-968.0000	DEPRECIATION EXPENSE	550,000.00	0.00	0.00	550,000.00	0.00
5090-5090-995.2015	INTEREST ON SRF FINANCING	10,000.00	3,569.45	0.00	6,430.55	35.69
Total Dept 5090-SEWER EXPENSES		7,577,800.00	4,208,289.57	69,391.58	3,369,510.43	55.53
TOTAL Expenditures		7,597,800.00	4,209,050.16	70,152.17	3,388,749.84	55.40
Fund 5090 - SEWER FUND:						
TOTAL REVENUES		7,597,800.00	5,732,000.45	8,654.00	1,865,799.55	75.44
TOTAL EXPENDITURES		7,597,800.00	4,209,050.16	70,152.17	3,388,749.84	55.40
NET OF REVENUES & EXPENDITURES		0.00	1,522,950.29	(61,498.17)	(1,522,950.29)	100.00

↑ 15,000

Attachment: 269-270 (2355 : Budget Amendment (Budget #269-270))



**ADOPTED**

**AGENDA ITEM (ID # 2351)**

*DOC ID: 2351*

**Gabriel, Roeder, Smith Travel Invoice Approve and authorize the payment of Gabriel, Roeder, Smith & Company invoice number 421419 from General Ledger line item #**

**ATTACHMENTS:**

- 2351 (PDF)
- City Council Rev and Exp (PDF)

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>SECONDER:</b>	Dennis O'Keefe, Vaughn Smith
<b>AYES:</b>	Dennis O'Keefe, Vaughn Smith
<b>ABSENT:</b>	Tom Martinbianco

**GRS** **Gabriel, Roeder, Smith & Company**  
 Consultants & Actuaries  
 One Towne Square  
 Suite 800  
 Southfield, Michigan 48076-3723  
 (248) 799-9000

# Invoice

Date	Invoice
4/21/2016	421419

**Bill To:**

**Please Remit To:**

Attention: Ms. Ginger Burke-Miller  
 Controller  
 Retiree Health Care Plan  
 City of Burton  
 4303 South Center Road  
 Burton, Michigan 48519

Dept. # 78009  
 Gabriel, Roeder, Smith & Company  
 PO Box 78000  
 Detroit, Michigan 48278-0009

Federal Tax ID
38-1691268

**Client 2854, Burton City Pension Work, Project 2854-180**

**Amount**

Meeting with City Council to discuss the results of the actuarial review of the City of Burton December 31, 2014 MERS pension valuation. The meeting was held on April 20, 2016 at 7pm. 1,625.00

**Amount Due** **\$1,625**

Attachment: 2351 : Gabriel, Roeder, Smith Travel Invoice)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 04/30/2016

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BD US
		AMENDED BUDGET	04/30/2016 (ABNORMAL)	MONTH 04/30/2016 INCREASE	(DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 1001 - GENERAL FUND								
Expenditures								
Dept 1001-COUNCIL								
1001-1001-703.0000	SALARY	67,000.00	55,833.50	5,583.35		11,166.50		83.3
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	2,500.00	0.00		0.00		100.0
1001-1001-719.0000	FRINGE BENEFITS	53,300.00	37,889.94	1,233.17		15,410.06		71.0
1001-1001-727.0000	OFFICE SUPPLIES	900.00	720.40	120.70		179.60		80.0
1001-1001-728.0000	INFORMATION TECH ALLOCATION	27,000.00	27,000.00	0.00		0.00		100.0
1001-1001-808.0000	AUDIT	18,020.00	18,020.00	0.00		0.00		100.0
1001-1001-818.0000	CONTRACTUAL SERVICES	50,000.00	49,103.75	0.00		896.25		98.2
1001-1001-818.0001	MASTER PLAN	45,000.00	0.00	0.00		45,000.00		0.0
1001-1001-826.0000	LEGAL	20,000.00	16,279.45	2,125.00		3,720.55		81.4
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	9,653.00	0.00		2,347.00		80.4
1001-1001-864.0000	TRAINING	12,000.00	8,520.83	5,770.27		3,479.17		71.0
1001-1001-900.0000	NOTICES	5,000.00	2,690.48	612.36		2,309.52		53.8
1001-1001-910.0000	INSURANCE	94,700.00	87,223.37	0.00		7,476.63		92.1
1001-1001-956.0000	MISCELLANEOUS	500.00	410.27	0.00		89.73		82.0
Total Dept 1001-COUNCIL		407,920.00	315,844.99	15,444.85		92,075.01		77.4
TOTAL Expenditures		407,920.00	315,844.99	15,444.85		92,075.01		77.4
Fund 1001 - GENERAL FUND:								
TOTAL REVENUES		0.00	0.00	0.00		0.00		0.0
TOTAL EXPENDITURES		407,920.00	315,844.99	15,444.85		92,075.01		77.4
NET OF REVENUES & EXPENDITURES		(407,920.00)	(315,844.99)	(15,444.85)		(92,075.01)		77.4

Attachment: City Council Rev and Exp (2351 : Gabriel, Roeder, Smith Travel Invoice)