



**CITY OF BURTON**  
**FINANCE COMMITTEE MEETING**  
**JUNE 15, 2016**  
**AGENDA**

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<b>Council Chambers</b>	<b>Regular Meeting</b>	<b>3:00 PM</b>
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**4303 S. CENTER ROAD**  
**BURTON, MI 48519**

**A. ROLL CALL**

**B. STAFF PRESENT**

**C. MINUTES APPROVAL**

1. Finance Committee - Regular Meeting - May 11, 2016 3:00 PM

**D. AUDIENCE PARTICIPATION**

Now is the time set-aside for members of the audience to address the Finance Committee. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

**E. COMMITTEE DISCUSSION & ACTION ON THE FOLLOWING ITEMS:**

- A. Budget Amendment #278-279 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-1001-818.0000 City Council Contractual Services by \$10,000; Decrease 1001-1001-818.0001 Master Plan By \$10,000.
- B. Budget Amendment #280-281 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-1001-910.0000 Liability and Property Insurance By \$9,500; Decrease 1001-1001-818.0001 Master Plan by \$9,500.
- C. Budget Amendment #282-283 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-1001-826.0000 Legal by \$30,100; Increase 1001-0000-699.0000 Contingency by \$30,100.
- D. Budget Amendment #284-292 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-1071-703.0000 Salary by \$300; Increase 1001-1071-706.0000 Salaries Permanent by \$4,000; Increase 1001-1071-719.0000 Fringe Benefits by \$10,000; Increase 1001-1071-864.0000 Training by \$1,000; Decrease 1001-1071-984.0000 Office Equipment by \$400; Decrease 1001-1071-856.0000 Miscellaneous by \$700; Decrease 1001-1071-868.0000 Auto Wash by \$300; Decrease 1001-1071-818.0000 Contractual Service by \$640; Decrease 1001-2009-719.0000 Fringe Benefits by \$13,260.

- E. Budget Amendment #360-367 Approve and authorize the following 2015-2016 budget amendment: Increase 2003-4074-706.0000 Salaries Permanent-Traffic Signs by \$4,000; Increase 2003-4074-719.0000 Fringe Benefits-Traffic Signs by \$4,000. Increase 2003-4081-719.0000 Fringe Benefits-Roadside Cleanup by \$1,000; Increase 2003-4082-705.0000 Supervision Salaries-Administration by \$4,000; Increase 2003-4082-706.0000 Salaries Permanent-Administration by \$12,000; Decrease 2003-4063-705.0000 Supervision Salaries-Surface Maintenance by \$11,000; Decrease 2003-4063-706.0000 Salaries Permanent-Surface Maintenance by \$11,000; Decrease 2003-4082-703.0000 Administration Salaries-Administration by \$3,000.
- F. Budget Amendment #293-295 Approve and authorize the following 2015-2016 budget amendment: Increase 2069-2069-705.0000 Coordinator Salary by \$4,700; Increase 2069-2069-921.0000 Sewer Payment by \$1,250; Decrease 2069-2069-719.0000 Fringe Benefits by \$5,950.
- G. Budget Amendment # 296-297 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-2009-863.0000 Auto Repair by \$2,300; Decrease 1001-2009-826.0000 Legal by \$2,300.
- H. Budget Amendment #298-302 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-2023-703.0000 Salary by \$250; Increase 1001-2023-706.0000 Salaries Permanent by \$600; Increase 1001-2023-864.0000 Training by \$700; Decrease 1001-2023-984.0000 Office Equipment by \$1,000; Decrease 1001-2023-818.0000 Contractual Service by \$550.
- I. Budget Amendment #368-382 Approve and authorize the following 2015-2016 budget amendment: Increase 2002-4063-719.0000 Fringe Benefits-Surface Maintenance by \$40,260; Increase 2002-4069-705.0000 Supervision Salaries-Drainage by \$1,000; Increase 2002-4069-719.0000 Fringe Benefits-Drainage by \$6,000; Increase 2002-4074-706.0000 Salaries Permanent-Traffic Signs by \$1,500; Increase 2002-4074-719.0000 Fringe Benefits-Traffic Signs by \$3,800; Increase 2002-4078-719.0000 Fringe Benefits-Winter Maintenance by \$2,776; Increase 2002-4081-719.0000 Fringe Benefits-Roadside Cleanup by \$1,500, Increase 2002-4082-703.0000 Administration Salaries-Administration by \$1,000; Decrease 2002-4063-705.0000 Supervision Salaries-Surface Maintenance by \$6,000; Decrease 2002-4063-706.0000 Salaries Permanent-Surface Maintenance by \$8,000; Decrease 2002-4068-719.0000 Fringe Benefits-Trees and Shrubs by \$2,000; Decrease 2002-4078-705.0000 Supervision Salaries-Winter Maintenance by \$1,800; Decrease 2002-4078-706.0000 Salaries Permanent-Winter Maintenance by \$35,736; Decrease 2002-4081-706.0000 Salaries Permanent-Roadside Cleanup by \$1,500; 2002-4082-706.0000 Salaries Permanent-Administration \$2,800.
- J. Budget Amendment #303-305 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-2065-727.0000 Office Supplies by \$1,000; Increase 1001-2065-910.0000 Building Insurance by \$700; Decrease 1001-2065-937.8000 Maintenance and Supplies by \$1,700.
- K. Budget Amendment #306-310 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-8001-706.0000 Salaries Permanent by \$835; Decrease 1001-8001-710.0000 Commission Salaries by \$585; Decrease 1001-8001-719.0000 Fringe Benefits by \$75; Decrease 1001-8001.864.0000 Training by \$75; Decrease 1001-8001-900.0000 Notices by \$100.

- L. Budget Amendment #311-313 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-8005-706.0000 Salaries Permanent by \$550; Decrease 1001-8005-710.0000 Board Salaries by \$650; Increase 1001-8005-900.0000 Notices by \$100.
- M. Budget Amendment #314-316 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-2053-703.0000 Treasurer Salary by \$150; Increase 1001-2053-706.0000 Salaries Permanent by \$150; Decrease 1001-2053-984.0000 by \$300.
- N. Budget Amendment #317-319 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-2015-703.0000 by \$1,100; Increase 1001-2015-706.0000 Salaries Permanent by \$2,000; Decrease 1001-2015-719.0000 Fringe Benefits by \$3,100.
- O. Budget Amendment #320-331 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-6090-705.0000 Salary by \$250; Decrease 1001-6090-710.0000 Commission Salaries by \$500; Increase 1001-6090-719.0000 Fringe Benefits by \$6,000; Increase 1001-6090-943.0000 Equipment Rental by \$6,000; Decrease 1001-6090-956.6090 DNR Grant Expenditures by \$14,802.55; Increase 1001-6090-959.7674 Memorial Day Parade by \$3,000; Decrease 1001-6090-973.1000 Easter Egg Hunt by \$200; Decrease 1001-6090-973.1200 Trick or Treat Trail by \$992.80; Decrease 1001-6090-973.1400 Pizza with Santa by \$300; Increase 1001-6090-973.2001 Burton Memorial Day Parade by \$14,000; Decrease 1001-6090-974.7049 Park Projects by \$12,000; Decrease 1001-6090-974.7051 Pathway at Kelly Lake by \$454.65.
- P. Budget Amendment #332-338 Approve and authorize the following 2015-2016 budget amendment: Increase 2006-2006-703.0000 Salary by \$800; Increase 2006-2006-706.0000 Salaries Permanent by \$1,400; Decrease 2006-2006-707.0000 Part Time Fire by \$25,000; Increase 2006-2006-719.0000 Fringe Benefits by \$25,000; Decrease 2006-2006-818.0000 Contractual Service by \$3,700; Increase 2006-2006-910.0000 Building Insurance by \$200; Increase 2006-2006-921.0000 Sewer Payment by \$1,300.
- Q. Budget Amendment #339-356 Approve and authorize the following 2015-2016 budget amendment: Increase 2007-2007-703.0000 Chief of Police Salary by \$800; Increase 2007-2007-704.0000 Lieutenants Salaries by \$650.00; Increase 2007-2007-705.0000 Sergeants Salaries by \$21,801; Decrease 2007-2007-706.0000 Salaries Permanent by \$23,251; Increase 2007-2007-863.0000 Auto Repair by \$12,000; Decrease 2007-2007-826.0000 Legal by \$6,000; Decrease 2007-2007-818.0000 Contractual Services by \$6,000; Increase 2007-2007-727.0000 Office Supplies by 500; Decrease 2007-2007-741.0000 Ammunition by \$500; Increase 2007-2007-921.0000 Sewer Payments by \$1300; Increase 2007-2007-910.0000 Insurance by \$1200; Decrease 2007-2007-962.0000 Training (officer) by \$2,500; Increase 2007-2007-811.7773 FANG Expenditure by \$20,000; Increase 2007-0000-629.7773 FANG Revenue by \$20,000; Increase 2007-2007-811.7792 HIDTA Expenditure by \$4,000; Increase 2007-2007-629.7792 HIDTA Revenue by \$4,000; Increase 2007-2007-811.7798 Hemp Grant Expenditure by \$2,000; Increase 2007-0000-629.7798 Hemp Grant Revenue by \$2,000.
- R. Budget Amendment #357-359 Approve and authorize the following 2015-2016 budget amendment: Increase 6036-6036-703.0000 Salary by \$5,500; Increase 6036-6036-719.0000 Fringe Benefits by \$3,000; Decrease 6036-6036-968.0000 Depreciation Expense by \$8500.

- S. Budget Amendment #383-387 Approve and authorize the following 2015-2016 budget amendment: Increase 2002-0000-574.0665 Federal/State Construction Match by \$500,000; Increase 2002-0000-397-7587 Loan Proceeds Lapeer Rd by \$1,993,067; Increase 2002-4051-802.7587 Lapeer (Belsay to Vassar) by \$1,111,364; Increase 2002-4090-957.0000 Contingency by \$881,703; Decrease 2002-0000-691.0000 Transfer From Other Funds by \$500,000.
- T. Budget Amendment #388-389 Approve and authorize the following 2015-2016 budget amendment: Decrease 1001-9099-999.2002 Transfer to Major Streets by \$500,000; Decrease 1001-0000-699.0000 Contingency by \$500,000.
- U. Budget Amendment #390-391 Approve and authorize the following 2015-2016 budget amendment: Increase 2073-0000-938.0000 Maintenance of Grounds by \$600; Decrease 2073-0000-706.0000 Salaries Permanent by \$600.
- V. Budget Amendment #392-393 Approve and authorize the following 2015-2016 budget amendment: Increase 3146-0000-403.0000 Current Real/Personal Taxes by \$9,000; Increase 3146-0000-999.4146 Transfer to Amy St. Paving Capital Project By \$9,000.
- W. Budget Amendment #394-401 Approve and authorize the following 2015-2016 budget amendment: Increase 2049-2061-706.0000 Salaries Permanent by \$11,500; Increase 2049-2061-727.0000 Office Supplies by \$200; Increase 2049-2061-757.0000 Operating Expenditures by \$2,200; Increase 2049-2061-864.0000 Training by \$250; Increase 2049-2061-964.0000 Soil Erosion Services by \$325; Decrease 2049-2061-703.0000 Salaries by \$6,000; Decrease 2049-2061-719.0000 Fringe Benefits by \$5,500; Decrease 2049-2061-959.0000 Condemned Housing by \$2,975.
- X. Budget Amendment #402-406 Approve and authorize the following 2015-2016 budget amendment: Increase 6061-6061-706.0000 Salaries Permanent by \$13,000; Increase 6061-6061-757.0000 Operating Expenditures by \$6,800; Decrease 6061-6061-719.0000 Fringe Benefits by \$6,500; Decrease 6061-6061-747.7009 Gravel by \$6,500; Decrease 6061-6061-748.7008 Salt by \$6,800.
- Y. Budget Amendment #407-411 Approve and authorize the following 2015-2016 budget amendment: Increase 5090-5090-719.0000 Fringe Benefits by \$20,000; Increase 5090-5090-757.0000 Operating Expenditures by 1,000; Increase 5090-5090-789.0000 Pipe & Fittings by \$4,000; Increase 5090-5090-818.0000 Contractual Services by \$30,000; Decrease 5090-5090-957.0000 Contingency by \$55,000.
- Z. Budget Amendment #412-417 Approve and authorize the following 2015-2016 budget amendment: Increase 5091-5091-706.0000 Salaries Permanent by \$26,000; Increase 5091-5091-719.0000 Fringe Benefits by \$58,000; Increase 5091-5091-757.0000 Operating Expenditures by \$3,000; Increase 5091-5091-816.0000 Charges by \$125,000; Increase 5091-5091-864.0000 Training by \$1,600; Decrease 5091-5091-957.0000 Contingency by \$213,600.

- AA. Budget Amendment #418-430 Approve and authorize the following 2015-2016 budget amendment: Increase 2003-4063-818.0000 Contractual Services by \$46,000; Increase 2003-4078-943.0000 Equipment Rental by \$87; Increase 2003-4082-757.0000 Operating Expenditures by \$2,000; Increase 2003-4082-828.0000 Memberships by \$1,000; Decrease 2003-4063-706.0000 Salaries Permanent by \$14,000; Decrease 2003-4063-943.0000 Equipment Rental by \$10,000; Decrease 2003-4078-705.0000 Supervision Salaries by \$2,248; Decrease 2003-4078-706.0000 Salaries Permanent by \$7,653; Decrease 2003-4078-719.0000 Fringe Benefits by \$5,447; Decrease 2003-4078-757.0000 Operating Expenditures-Salt by \$1,609; Decrease 2003-4078-818.0000 Contractual Services by \$130; Decrease 2003-4090-957.0020 Special Assessments by \$4,000; Decrease 2003-4082-818.0000 Contractual Services by \$4,000.
- AB. Budget Amendment #431-445 Approve and authorize the following 2015-2016 budget amendment: Increase 2002-4051-802.7590 Center Rd. (Atherton to Lippincott) by \$5,000; Decrease 2002-4051-802.7591 Belsay Rd. (Court to Davison) by \$10,000; Increase 2002-4051-802.7596 Howe Branch/Center Rd. By \$5,000; Increase 2002-4063-818.0000 Contractual Service by \$30,000; Decrease 2002-4063-943.0000 Equipment Rental by \$35,000; Decrease 2002-4068-818.0000 Contractual Service by \$10,000; Increase 2002-4069-818.0000 Contractual Service by \$10,000; Increase 2002-4074-818.0000 Contractual Service by \$53,000. Increase 2002-4074-943.0000 Equipment Rental by \$1,000; Increase 2002-4074-949.0000 RR Crossing Lights/Signal Repair by \$1000; Decrease 2002-4078-757.0000 Operating Expenditures/Salt by 16.14; Increase 2002-4078-943.0000 Equipment Rental by 16.14; Decrease 2002-4082-818.0000 Contractual Service by \$1,500; Increase 2002-4082-864.0000 Training by \$1,500; Decrease 2002-4090-957.0000 Contingency by \$50,000.
- AC. Budget Amendment #446-448 Approve and authorize the following 2015-2016 budget amendment: Decrease 2006-0000-501.0010 Federal AFG FEMA Fire Grant by \$900,000; Decrease 2006-2006-985.0000 Vehicle by \$899,800; Decrease 2006-2006-977.7089 by \$200.



**CITY OF BURTON**  
**FINANCE COMMITTEE MEETING**  
**MAY 11, 2016**  
**MINUTES**

**Council Chambers**

**Regular Meeting**

**3:00 PM**

**4303 S. CENTER ROAD**  
**BURTON, MI 48519**

**This meeting was opened by Councilman Dennis O'Keefe at 3:13 PM.**

**A. ROLL CALL**

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Dennis O'Keefe	Councilman	Present	
Vaughn Smith	Chairman	Present	

**B. STAFF PRESENT**

Richard Hayman, Chief of Staff,  
 Ginger Burke-Miller, Controller

Bob Slattery, DPW Director  
 Marcy Kimball, Clerk's Office

**C. MINUTES APPROVAL**

1. Finance Committee - Regular Meeting - Apr 13, 2016 3:00 PM

**RESULT:**           **ACCEPTED [UNANIMOUS]**  
**MOVER:**           Dennis O'Keefe, Councilman  
**SECONDER:**       Tom Martinbianco, Councilman  
**AYES:**             Martinbianco, O'Keefe, Smith

2. Finance Committee - Regular Meeting - Apr 27, 2016 3:00 PM

**RESULT:**           **ACCEPTED [UNANIMOUS]**  
**MOVER:**           Dennis O'Keefe, Councilman  
**SECONDER:**       Tom Martinbianco, Councilman  
**AYES:**             Martinbianco, O'Keefe, Smith

**D. AUDIENCE PARTICIPATION**

None.

**E. COMMITTEE DISCUSSION ON THE FOLLOWING ITEMS:**

Mrs. Burke-Miller the Controller explained each budget amendment to the Finance Committee.

**F. AGENDA ITEMS**

Minutes Acceptance: Minutes of May 11, 2016 3:00 PM (Minutes Approval)

1. Budget Amendment (Budget #271-272) Approve and authorize the following 2015-2016 budget amendment: Increase 2003-4063-750.0000 Chloride by \$3,000 and Decrease 2003-4063-818.0000 Contractual Service by \$3,000.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Vaughn Smith, Chairman  
**AYES:** Martinbianco, O'Keefe, Smith

2. Budget Amendment (Budget #273-274) Approve and authorize the following 2015-2016 budget amendment: Increase 6061-6061-934.0000 Equipment Repairs by \$25,000 and Decrease 6061-6061-867.0000 by \$25,000.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Tom Martinbianco, Councilman  
**AYES:** Martinbianco, O'Keefe, Smith

3. Motion to add Budget Amendment (Budget #275-277) Approve and authorize the following 2015-2016 budget amendment: Request to move \$34,544.76 from Department 2002-4078-943.0000 (Major Streets-Winter Maintenance-Equipment Rental) and \$6,541.36 from 2003-4078-943.0000 (Local Streets-Winter Maintenance-Equipment Rental to Department 2003-4063-751.0000 (Local Streets, Surface Maintenance, Patch)..

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Tom Martinbianco, Councilman  
**AYES:** Martinbianco, O'Keefe, Smith

4. Budget Amendment (#275-277) Approve and authorize the following 2015-2016 budget amendment: Request to move \$34,544.76 from Department 2002-4078-943.0000 (Major Streets-Winter Maintenance-Equipment Rental) and \$6,541.36 from 2003-4078-943.0000 (Local Streets-Winter Maintenance-Equipment Rental to Department 2003-4063-751.0000 (Local Streets, Surface Maintenance, Patch).

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Dennis O'Keefe, Councilman  
**SECONDER:** Tom Martinbianco, Councilman  
**AYES:** Martinbianco, O'Keefe, Smith

Meeting was adjourned at 3:55 PM.



**Finance Committee**  
4303 S. Center Road  
Burton, MI 48519

Meeting: 06/15/16 03:00 PM  
Department: Controller's Office  
Category: Budget  
Prepared By: Karen Moffitt  
Department Head: Ginger Burke-Miller

E.A

**SCHEDULED**

**AGENDA ITEM (ID # 2488)**

DOC ID: 2488

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**Budget Amendment #278-279 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-1001-818.0000 City Council Contractual Services by \$10,000; Decrease 1001-1001-818.0001 Master Plan By \$10,000.**

**ATTACHMENTS:**

- 278-283 (PDF)
- BA 278-279, 280-283 (PDF)
- BA 278-279 (PDF)

DRAFT  
 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	06/30/2016 NORMAL (ABNORMAL)	MONTH 06/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 1001-COUNCIL						
1001-1001-703.0000	SALARY	67,000.00 ↑ .20	61,416.85	0.00	5,583.15	91.67
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	2,500.00	0.00	0.00	100.00
1001-1001-719.0000	FRINGE BENEFITS	53,300.00	40,737.77	4,494.23 = 0.00	12,562.23	76.43
1001-1001-727.0000	OFFICE SUPPLIES - coffee, bs cards, etc.	900.00	720.40	179.60 = 0.00	179.60	80.04
1001-1001-728.0000	INFORMATION TECH ALLOCATION	27,000.00	27,000.00	0.00	0.00	100.00
1001-1001-808.0000	AUDIT	18,020.00	18,020.00	0.00	0.00	100.00
1001-1001-818.0000	CONTRACTUAL SERVICES	50,000.00 Masoud	49,103.75	0.00	896.25	98.21
1001-1001-818.0001	MASTER PLAN	45,000.00	0.00	0.00	45,000.00	0.00
1001-1001-826.0000	LEGAL	21,625.00 ↑	19,996.50	0.00	1,628.50	92.47
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	9,653.00	2,347.00 = 0.00	2,347.00	80.44
1001-1001-864.0000	TRAINING	12,000.00	10,900.83	0.00	1,099.17	90.84
1001-1001-900.0000	NOTICES	5,000.00	2,690.48	0.00	2,309.52	53.81
1001-1001-910.0000	INSURANCE	94,700.00 ↑ 10,000	87,223.37	0.00	7,476.63	92.10
1001-1001-956.0000	MISCELLANEOUS	500.00	410.27	0.00	89.73	82.05
Total Dept 1001-COUNCIL		409,545.00	330,373.22	0.00	79,171.78	80.67
TOTAL Expenditures		409,545.00	330,373.22	0.00	79,171.78	80.67
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		409,545.00	330,373.22	0.00	79,171.78	80.67
NET OF REVENUES & EXPENDITURES		(409,545.00)	(330,373.22)	0.00	(79,171.78)	80.67

GPS \$11,625.00 (?)  
 + MERS \$1,000

Gen Liab + Property

→ Masoud (?)

Avail.

<.207 5,583.15 5583.35

4,494.23 = 0.00 - 8,068

2,347.00 = 0.00

Attachment: 278-283 (2488 : Budget Amendment #278-279)

\$ 65K Master  
 \$ 25K by end of fiscal  
 \$ 20K to move

**DRAFT**  
 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

~~278-283~~

Page: 1/1  
 278-283  
 280-283

E.A.b

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDC
		AMENDED BUDGET	06/30/2016	MONTH 06/30/2016	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE
<b>Fund 1001 - GENERAL FUND</b>							
<b>Expenditures</b>							
<b>Dept 1001-COUNCIL</b>							
1001-1001-703.0000	SALARY	67,000.00 ↑ .20	61,416.85	0.00	0.00	5,583.15	91.6%
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	2,500.00	0.00	0.00	0.00	100.0%
1001-1001-719.0000	FRINGE BENEFITS	53,300.00	40,737.77	0.00	0.00	12,562.23	76.4%
1001-1001-727.0000	OFFICE SUPPLIES - coffee, bus cards, etc.	900.00	720.40	0.00	0.00	179.60	80.0%
1001-1001-728.0000	INFORMATION TECH ALLOCATION	27,000.00	27,000.00	0.00	0.00	0.00	100.0%
1001-1001-808.0000	AUDIT	18,020.00	18,020.00	0.00	0.00	0.00	100.0%
1001-1001-818.0000	CONTRACTUAL SERVICES	50,000.00 ↑ 1000.00	49,103.75	0.00	0.00	896.25	98.2%
1001-1001-818.0001	MASTER PLAN	45,000.00	0.00	0.00	0.00	45,000.00	0.0%
1001-1001-826.0000	LEGAL	21,625.00 ↑	19,996.50	0.00	0.00	1,628.50	92.4%
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	9,653.00	0.00	0.00	2,347.00	80.4%
1001-1001-864.0000	TRAINING	12,000.00	10,900.83	0.00	0.00	1,099.17	90.8%
1001-1001-900.0000	NOTICES	5,000.00	2,690.48	0.00	0.00	2,309.52	53.8%
1001-1001-910.0000	INSURANCE	94,700.00 ↑ 10,000	87,223.37	0.00	0.00	7,476.63	92.1%
1001-1001-956.0000	MISCELLANEOUS	500.00	410.27	0.00	0.00	89.73	82.0%
<b>Total Dept 1001-COUNCIL</b>		<b>409,545.00</b>	<b>330,373.22</b>	<b>0.00</b>	<b>0.00</b>	<b>79,171.78</b>	<b>80.6%</b>
<b>TOTAL Expenditures</b>		<b>409,545.00</b>	<b>330,373.22</b>	<b>0.00</b>	<b>0.00</b>	<b>79,171.78</b>	<b>80.6%</b>
<b>Fund 1001 - GENERAL FUND:</b>							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES		409,545.00	330,373.22	0.00	0.00	79,171.78	80.6%
NET OF REVENUES & EXPENDITURES		(409,545.00)	(330,373.22)	0.00	0.00	(79,171.78)	80.6%

GPS \$11,625.00 (?)  
 + MEERS \$1,000

Avail.

4,494.23 = 0.00

2,347.00 = 0.00

<.20>

- 8,000

1,099.17

5583.35

Gen Liab + Property

→ Masoud (?)

\$ 65K Master  
 \$ 25K by end of fiscal  
 \$ 20K to Masoud

Attachment: BA 278-279, 280-283 (2488 : Budget Amendment #278-279)

Additional GRS  
for labor negotiations

↑ Contractual by \$8,000

1001-1001-818,0000

Attachment: BA 278-279 (2488 : Budget Amendment #278-279)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2492)**

Meeting: 06/15/16 03:00 PM

Department: Clerk's Office

Category: Budget

Prepared By: Rachael Boggs

Department Head: Teresa M. Karsney

**E.B**

DOC ID: 2492

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**Budget Amendment #280-281 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-1001-910.0000 Liability and Property Insurance By \$9,500; Decrease 1001-1001-818.0001 Master Plan by \$9,500.**

**ATTACHMENTS:**

- BA 278-279, 280-283 (PDF)

**DRAFT**

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

~~278-283~~

Page: 1/1  
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 280-283

E.B.a

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDC
		AMENDED BUDGET	06/30/2016	MONTH 06/30/2016	INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	USE
<b>Fund 1001 - GENERAL FUND</b>							
<b>Expenditures</b>							
<b>Dept 1001-COUNCIL</b>							
1001-1001-703.0000	SALARY	67,000.00 ↑ .20	61,416.85	0.00	0.00	5,583.15	91.6%
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	2,500.00	0.00	0.00	0.00	100.0%
1001-1001-719.0000	FRINGE BENEFITS	53,300.00	40,737.77	4,494.23 =	0.00	12,562.23	76.4%
1001-1001-727.0000	OFFICE SUPPLIES - coffee, bus cards, etc.	900.00	720.40	<del>150</del> =	0.00	179.60	80.0%
1001-1001-728.0000	INFORMATION TECH ALLOCATION	27,000.00	27,000.00	0.00	0.00	0.00	100.0%
1001-1001-808.0000	AUDIT	18,020.00	18,020.00	0.00	0.00	0.00	100.0%
1001-1001-818.0000	CONTRACTUAL SERVICES	50,000.00 ↑ 1000.00	49,103.75	0.00	0.00	896.25	98.2%
1001-1001-818.0001	MASTER PLAN	45,000.00	0.00	0.00	0.00	45,000.00	0.0%
1001-1001-826.0000	LEGAL	21,625.00 ↑	19,996.50	0.00	0.00	1,628.50	92.4%
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	9,653.00	2,347.00 =	0.00	2,347.00	80.4%
1001-1001-864.0000	TRAINING	12,000.00	10,900.83	0.00	0.00	1,099.17	90.8%
1001-1001-900.0000	NOTICES	5,000.00	2,690.48	0.00	0.00	2,309.52	53.8%
1001-1001-910.0000	INSURANCE	94,700.00 ↑ 10,000	87,223.37	0.00	0.00	7,476.63	92.1%
1001-1001-956.0000	MISCELLANEOUS	500.00	410.27	0.00	0.00	89.73	82.0%
<b>Total Dept 1001-COUNCIL</b>		<b>409,545.00</b>	<b>330,373.22</b>	<b>0.00</b>	<b>0.00</b>	<b>79,171.78</b>	<b>80.6%</b>
<b>TOTAL Expenditures</b>		<b>409,545.00</b>	<b>330,373.22</b>	<b>0.00</b>	<b>0.00</b>	<b>79,171.78</b>	<b>80.6%</b>
<b>Fund 1001 - GENERAL FUND:</b>							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES		409,545.00	330,373.22	0.00	0.00	79,171.78	80.6%
NET OF REVENUES & EXPENDITURES		(409,545.00)	(330,373.22)	0.00	0.00	(79,171.78)	80.6%

GPS \$11,625.00 (?)  
 + MEKS \$1,000

Avail.

Gen Liab + Property

→ Masoud (?)

\$ 65K Master  
 \$ 25K by end of fiscal  
 \$ 20K to Masoud

Attachment: BA 278-279, 280-283 (2492 : Budget Amendment #280-281)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2493)**

Meeting: 06/15/16 03:00 PM

Department: Clerk's Office

Category: Budget

Prepared By: Rachael Boggs

Department Head: Teresa M. Karsney

**E.C**

DOC ID: 2493

---

**Budget Amendment #282-283 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-1001-826.0000 Legal by \$30,100; Increase 1001-0000-699.0000 Contingency by \$30,100.**

**ATTACHMENTS:**

- BA 278-279, 280-283 (PDF)
- BA 282-283 (PDF)

**DRAFT**  
 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

~~278-283~~

E.C.a

278-283  
 280-283

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDC
		AMENDED BUDGET	06/30/2016	MONTH 06/30/2016	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USE
<b>Fund 1001 - GENERAL FUND</b>							
<b>Expenditures</b>							
<b>Dept 1001-COUNCIL</b>							
1001-1001-703.0000	SALARY	67,000.00 ↑ .20	61,416.85	0.00	0.00	5,583.15	91.6%
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	2,500.00	0.00	0.00	0.00	100.0%
1001-1001-719.0000	FRINGE BENEFITS	53,300.00	40,737.77	4,494.23 =	0.00	12,562.23	76.4%
1001-1001-727.0000	OFFICE SUPPLIES - coffee, bus cards, etc.	900.00	720.40	150 =	0.00	179.60	80.0%
1001-1001-728.0000	INFORMATION TECH ALLOCATION	27,000.00	27,000.00	0.00	0.00	0.00	100.0%
1001-1001-808.0000	AUDIT	18,020.00	18,020.00	0.00	0.00	0.00	100.0%
1001-1001-818.0000	CONTRACTUAL SERVICES	50,000.00 ↑ 1000.00	49,103.75	0.00	0.00	896.25	98.2%
1001-1001-818.0001	MASTER PLAN	45,000.00	0.00	0.00	0.00	45,000.00	0.0%
1001-1001-826.0000	LEGAL	21,625.00 ↑	19,996.50	0.00	0.00	1,628.50	92.4%
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	9,653.00	2,347.00 =	0.00	2,347.00	80.4%
1001-1001-864.0000	TRAINING	12,000.00	10,900.83	0.00	0.00	1,099.17	90.8%
1001-1001-900.0000	NOTICES	5,000.00	2,690.48	0.00	0.00	2,309.52	53.8%
1001-1001-910.0000	INSURANCE	94,700.00 ↑ 10,000	87,223.37	0.00	0.00	7,476.63	92.1%
1001-1001-956.0000	MISCELLANEOUS	500.00	410.27	0.00	0.00	89.73	82.0%
<b>Total Dept 1001-COUNCIL</b>		<b>409,545.00</b>	<b>330,373.22</b>	<b>0.00</b>	<b>0.00</b>	<b>79,171.78</b>	<b>80.6%</b>
<b>TOTAL Expenditures</b>		<b>409,545.00</b>	<b>330,373.22</b>	<b>0.00</b>	<b>0.00</b>	<b>79,171.78</b>	<b>80.6%</b>
<b>Fund 1001 - GENERAL FUND:</b>							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL EXPENDITURES		409,545.00	330,373.22	0.00	0.00	79,171.78	80.6%
NET OF REVENUES & EXPENDITURES		(409,545.00)	(330,373.22)	0.00	0.00	(79,171.78)	80.6%

GPS \$11,625.00 (?)  
 + MEERS \$1,000

Avail.

5583.35

Gen Liab + Property

→ Masoud (?)

\$ 65K Master  
 \$ 25K by end of fiscal  
 \$ 20K to Masoud

Attachment: BA 278-279, 280-283 (2493 : Budget Amendment #282-283)

New Budget Amendment. 282-283

E.C.b

Paula K. Zelenko

From: Joshua Leadford <jleadford@masudlaborlaw.com>  
Sent: Monday, June 13, 2016 8:21 AM  
To: Paula K. Zelenko  
Cc: Shannon Groke  
Subject: Confidential

Mayor,

This email is in response to the City's request for an estimate of our Firm's attorney fees through June 30, 2016. Actual time expended for May 2016 is \$10,070.00. We estimate that fees for June 2016 will also approximate \$10,000.00.

Thank you,

Josh Leadford

*Ginger  
Need to add \$20,100.00  
to council legal to get us  
through June 30.  
Thanks  
B*



4449 Fashion Square Boulevard - Suite 1  
Saginaw, MI 48603  
(989) 792-4499  
[www.masudlaborlaw.com](http://www.masudlaborlaw.com)

CONFIDENTIAL & PRIVILEGED

The information contained in this communication is confidential and may also be subject to attorney/client privilege or may constitute privileged attorney work product. The information is intended only for the use of the individual to whom it is addressed. If you are not the intended recipient or the agent or employee responsible to deliver it to the intended recipient, you are hereby notified that any use, dissemination, distribution or copying of this communication is strictly prohibited. If you have received this e-mail in error, please immediately notify us by telephone at (989) 792-4499. Thank you.

Attachment: BA 282-283 (2493 : Budget Amendment #282-283)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2494)**

Meeting: 06/15/16 03:00 PM

Department: Clerk's Office

Category: Budget

Prepared By: Rachael Boggs

Department Head: Teresa M. Karsney

E.D

DOC ID: 2494

**Budget Amendment #284-292 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-1071-703.0000 Salary by \$300; Increase 1001-1071-706.0000 Salaries Permanent by \$4,000; Increase 1001-1071-719.0000 Fringe Benefits by \$10,000; Increase 1001-1071-864.0000 Training by \$1,000; Decrease 1001-1071-984.0000 Office Equipment by \$400; Decrease 1001-1071-856.0000 Miscellaneous by \$700; Decrease 1001-1071-868.0000 Auto Wash by \$300; Decrease 1001-1071-818.0000 Contractual Service by \$640; Decrease 1001-2009-719.0000 Fringe Benefits by \$13,260.**

**ATTACHMENTS:**

- BA 284-292 (PDF)

284-292

06/14/2016

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 1071-MAYOR						
1001-1071-703.0000	SALARY	74,300.00	69,163.87	2,846.25	5,136.13	93.09
1001-1071-706.0000	SALARIES PERMANENT	70,816.40	68,771.43	2,925.01	2,044.97	97.11
1001-1071-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-1071-717.0000	RETIREMENT - MERS ACTIVE	0.00	446.79	446.79	(446.79)	100.00
1001-1071-718.0000	RETIREMENT - MERS RETIREES	0.00	1,016.78	1,016.78	(1,016.78)	100.00
1001-1071-719.0000	FRINGE BENEFITS	91,488.13	83,117.64	(1,849.00)	8,370.49	90.85
1001-1071-727.0000	OFFICE SUPPLIES	1,200.00	682.12	0.00	517.88	56.84
1001-1071-728.0000	INFORMATION TECH ALLOCATION	9,800.00	9,800.00	0.00	0.00	100.00
1001-1071-731.0000	POSTAGE	500.00	250.02	0.00	249.98	50.00
1001-1071-757.0000	OPERATING EXPENDITURES	800.00	40.88	0.00	759.12	5.11
1001-1071-818.0000	CONTRACTUAL SERVICE	1,600.00	0.00	0.00	1,600.00	0.00
1001-1071-828.0000	MEMBERSHIP & DUES	900.00	485.00	0.00	415.00	53.89
1001-1071-863.0000	AUTO REPAIR	300.00	98.48	0.00	201.52	32.83
1001-1071-864.0000	TRAINING	8,000.00	8,990.70	600.00	(990.70)	112.38
1001-1071-867.0000	GAS & OIL	600.00	259.90	0.00	340.10	43.32
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	300.00	0.00
1001-1071-956.0000	MISCELLANEOUS	1,800.00	1,087.96	37.85	712.04	60.44
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	400.00	0.00
1001-1071-985.0000	VEHICLE	0.00	0.00	0.00	0.00	0.00
Total Dept 1071-MAYOR		262,804.53	244,211.57	6,023.68	18,592.96	92.93
TOTAL Expenditures		262,804.53	244,211.57	6,023.68	18,592.96	92.93
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		262,804.53	244,211.57	6,023.68	18,592.96	92.93
NET OF REVENUES & EXPENDITURES		(262,804.53)	(244,211.57)	(6,023.68)	(18,592.96)	92.93

Attachment: BA 284-292 (2494 : Budget Amendment #284-292)

↑3  
 ↑4  
 ↑10.1  
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**SCHEDULED**

**AGENDA ITEM (ID # 2495)**

DOC ID: 2495

**Budget Amendment #360-367 Approve and authorize the following 2015-2016 budget amendment: Increase 2003-4074-706.0000 Salaries Permanent-Traffic Signs by \$4,000; Increase 2003-4074-719.0000 Fringe Benefits-Traffic Signs by \$4,000. Increase 2003-4081-719.0000 Fringe Benefits-Roadside Cleanup by \$1,000; Increase 2003-4082-705.0000 Supervision Salaries-Administration by \$4,000; Increase 2003-4082-706.0000 Salaries Permanent-Administration by \$12,000; Decrease 2003-4063-705.0000 Supervision Salaries-Surface Maintenance by \$11,000; Decrease 2003-4063-706.0000 Salaries Permanent-Surface Maintenance by \$11,000; Decrease 2003-4082-703.0000 Administration Salaries-Administration by \$3,000.**

**ATTACHMENTS:**

- 360-367 (PDF)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

360-367

PERIOD ENDING 06/30/2016

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDC	
		AMENDED BUDGET	NORMAL	06/30/2016	MONTH 06/30/2016	NORMAL	(ABNORMAL)		USE
Fund 2003 - LOCAL STREETS									
Expenditures									
Dept 0000									
2003-0000-719.0000	FRINGE BENEFITS	0.00		0.00	0.00		0.00	0.00	
Total Dept 0000		0.00		0.00	0.00		0.00	0.00	
Dept 4051-CONSTRUCTION									
2003-4051-719.0000	Payroll Fringes	0.00		0.00	0.00		0.00	0.00	
Total Dept 4051-CONSTRUCTION		0.00		0.00	0.00		0.00	0.00	
Dept 4063-SURFACE MAINTENANCE									
2003-4063-705.0000	SUPERVISION SALARIES	45,000.00		13,510.26	0.00		31,489.74	30.02	
2003-4063-706.0000	SALARIES PERMANENT	113,900.00		70,137.61	2,346.77		43,762.39	61.58	
2003-4063-708.0000	SHARED SALARIES	0.00		0.00	0.00		0.00	0.00	
2003-4063-709.0000	OVERTIME	0.00		0.00	0.00		0.00	0.00	
2003-4063-719.0000	FRINGE BENEFITS	159,000.00		130,399.36	414.28		28,600.64	82.01	
Total Dept 4063-SURFACE MAINTENANCE		317,900.00		214,047.23	2,761.05		103,852.77	67.33	
Dept 4068-TREES & SHRUBS									
2003-4068-705.0000	SUPERVISION SALARIES	5,100.00		923.83	0.00		4,176.17	18.11	
2003-4068-706.0000	SALARIES PERMANENT	13,900.00		2,407.77	0.00		11,492.23	17.32	
2003-4068-709.0000	OVERTIME	0.00		0.00	0.00		0.00	0.00	
2003-4068-719.0000	FRINGE BENEFITS	14,100.00		6,907.96	0.00		7,192.04	48.99	
Total Dept 4068-TREES & SHRUBS		33,100.00		10,239.56	0.00		22,860.44	30.94	
Dept 4069-DRAINAGE									
2003-4069-705.0000	SUPERVISION SALARIES	15,100.00		6,528.09	0.00		8,571.91	43.23	
2003-4069-706.0000	SALARIES PERMANENT	50,100.00		23,656.16	902.78		26,443.84	47.22	
2003-4069-709.0000	OVERTIME	0.00		0.00	0.00		0.00	0.00	
2003-4069-719.0000	FRINGE BENEFITS	88,600.00		50,308.77	67.49		38,291.23	56.78	
Total Dept 4069-DRAINAGE		153,800.00		80,493.02	970.27		73,306.98	52.34	
Dept 4074-TRAFFIC SIGNS									
2003-4074-705.0000	SUPERVISION SALARIES	3,400.00		2,408.38	0.00		991.62	70.83	
2003-4074-706.0000	SALARIES PERMANENT	6,000.00		7,466.29	419.04		(1,466.29)	124.44	
2003-4074-709.0000	OVERTIME	0.00		0.00	0.00		0.00	0.00	
2003-4074-719.0000	FRINGE BENEFITS	14,000.00		15,588.17	31.20		(1,588.17)	111.34	
Total Dept 4074-TRAFFIC SIGNS		23,400.00		25,462.84	450.24		(2,062.84)	108.82	
Dept 4078-WINTER MAINTENANCE									
2003-4078-705.0000	SUPERVISION SALARIES	5,400.00		3,152.18	0.00		2,247.82	58.37	
2003-4078-706.0000	SALARIES PERMANENT	32,000.00		24,346.83	0.00		7,653.17	76.08	
2003-4078-709.0000	OVERTIME	0.00		0.00	0.00		0.00	0.00	
2003-4078-719.0000	FRINGE BENEFITS	45,000.00		39,553.41	0.00		5,446.59	87.90	

11,000 ↓  
 11,000 ↓

4,000 ↑  
 4,000 ↑

Attachment: 360-367 (2495 : Budget Amendment #360-367)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USE
Fund 2003 - LOCAL STREETS						
Expenditures						
Total Dept 4078-WINTER MAINTENANCE		82,400.00	67,052.42	0.00	15,347.58	81.37
Dept 4081-ROADSIDE CLEANUP						
2003-4081-705.0000	SUPERVISION SALARIES	2,600.00	477.18	0.00	2,122.82	18.35
2003-4081-706.0000	SALARIES PERMANENT	4,100.00	1,813.63	0.00	2,286.37	44.23
2003-4081-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2003-4081-719.0000	FRINGE BENEFITS	1,000 ↑ 3,200.00	3,466.96	0.00	(266.96)	108.34
Total Dept 4081-ROADSIDE CLEANUP		9,900.00	5,757.77	0.00	4,142.23	58.16
Dept 4082-ADMINISTRATION						
2003-4082-703.0000	ADMINISTRATION SALARIES	3,000 ↓ 11,100.00	3,296.56	835.96	7,803.44	29.70
2003-4082-705.0000	SUPERVISION SALARIES	4,000 ↑ 0.00	1,898.39	142.03	(1,898.39)	100.00
2003-4082-706.0000	SALARIES PERMANENT	12,000 ↑ 18,700.00	24,357.79	2,064.28	(5,657.79)	130.26
2003-4082-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2003-4082-719.0000	FRINGE BENEFITS	20,000.00	6,617.48	6,617.48	13,382.52	33.09
Total Dept 4082-ADMINISTRATION		49,800.00	36,170.22	9,659.75	13,629.78	72.63
TOTAL Expenditures		670,300.00	439,223.06	13,841.31	231,076.94	65.53
Fund 2003 - LOCAL STREETS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		670,300.00	439,223.06	13,841.31	231,076.94	65.53
NET OF REVENUES & EXPENDITURES		(670,300.00)	(439,223.06)	(13,841.31)	(231,076.94)	65.53

Attachment: 360-367 (2495 : Budget Amendment #360-367)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2496)**

Meeting: 06/15/16 03:00 PM

Department: Clerk's Office

Category: Budget

Prepared By: Rachael Boggs

Department Head: Teresa M. Karsney

E.F

DOC ID: 2496

**Budget Amendment #293-295 Approve and authorize the following 2015-2016 budget amendment: Increase 2069-2069-705.0000 Coordinator Salary by \$4,700; Increase 2069-2069-921.0000 Sewer Payment by \$1,250; Decrease 2069-2069-719.0000 Fringe Benefits by \$5,950.**

**ATTACHMENTS:**

- BA 293-295 (PDF)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

293-295

PERIOD ENDING 06/30/2016

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDC		
		AMENDED BUDGET	NORMAL	06/30/2016 (ABNORMAL)	MONTH 06/30/2016 INCREASE (DECREASE)	NORMAL	(ABNORMAL)			
Fund 2069 - SENIOR CITIZENS CENTER FUND										
Expenditures										
Dept 0000										
2069-0000-719.0000	Payroll Fringes	0.00		0.00		0.00		0.00	0.00	
Total Dept 0000		0.00		0.00		0.00		0.00	0.00	
Dept 2069-SENIOR CITIZENS CENTER										
2069-2069-705.0000	COORDINATOR SALARY		\$4,700 ↑	58,100.00		57,969.19		2,390.81	130.81	99.77
2069-2069-706.0000	SALARIES PERMANENT		1,000 ↓	89,600.00		81,554.58		3,256.30	8,045.42	91.02
2069-2069-708.0000	SHARED SALARIES			0.00		0.00		0.00	0.00	0.00
2069-2069-709.0000	OVERTIME			0.00		0.00		0.00	0.00	0.00
2069-2069-719.0000	FRINGE BENEFITS		10,000 ↓	104,450.00		85,589.13		2,437.48	18,860.87	81.94
Total Dept 2069-SENIOR CITIZENS CENTER		252,150.00		225,112.90		8,084.59		27,037.10	89.28	
TOTAL Expenditures		252,150.00		225,112.90		8,084.59		27,037.10	89.28	
Fund 2069 - SENIOR CITIZENS CENTER FUND:										
TOTAL REVENUES		0.00		0.00		0.00		0.00	0.00	
TOTAL EXPENDITURES		252,150.00		225,112.90		8,084.59		27,037.10	89.28	
NET OF REVENUES & EXPENDITURES		(252,150.00)		(225,112.90)		(8,084.59)		(27,037.10)	89.28	

Attachment: BA 293-295 (2496 : Budget Amendment #293-295)

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06/13/2016 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
<b>Fund 2069 - SENIOR CITIZENS CENTER FUND</b>						
<b>Revenues</b>						
<b>Dept 0000</b>						
2069-0000-580.0000	COUNTY SENIOR MILLAGE REVENUE	170,300.00	141,351.40	0.00	28,948.60	83.00
2069-0000-666.0000	INTEREST INCOME	300.00	102.29	0.00	197.71	34.10
2069-0000-675.0000	REFUNDS & REBATES	500.00	0.00	0.00	500.00	0.00
2069-0000-678.0000	REIMBURSEMENT INCOME	500.00	600.00	600.00	(100.00)	120.00
2069-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV	15,400.00	12,913.00	0.00	2,487.00	83.85
2069-0000-691.0654	SENIOR CITIZENS ACTIVITIES REVENUE	0.00	0.00	0.00	0.00	0.00
2069-0000-691.0655	SENIOR CITIZENS DONATION REVENUES	12,000.00	9,942.70	0.00	2,057.30	82.86
2069-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	155,000.00	155,000.00	0.00	0.00	100.00
2069-0000-694.0000	OTHER REVENUES	0.00	0.00	0.00	0.00	0.00
2069-0000-694.0001	HALL RENTAL	5,000.00	4,775.00	(200.00)	225.00	95.50
2069-0000-699.0000	CONTINGENCY	45,050.00	0.00	0.00	45,050.00	0.00
<b>Total Dept 0000</b>		<b>404,050.00</b>	<b>324,684.39</b>	<b>400.00</b>	<b>79,365.61</b>	<b>80.36</b>
<b>TOTAL Revenues</b>		<b>404,050.00</b>	<b>324,684.39</b>	<b>400.00</b>	<b>79,365.61</b>	<b>80.36</b>
<b>Expenditures</b>						
<b>Dept 0000</b>						
2069-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 0000</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Dept 2069-SENIOR CITIZENS CENTER</b>						
2069-2069-705.0000	COORDINATOR SALARY	58,100.00	57,969.19	2,390.81	130.81	99.77
2069-2069-705.8000	MILLAGE-COORDINATOR SALARY	0.00	0.00	0.00	0.00	0.00
2069-2069-706.0000	SALARIES PERMANENT	89,600.00	81,554.58	3,256.30	8,045.42	91.02
2069-2069-706.8000	MILLAGE-SALARIES PERMANENT	0.00	0.00	0.00	0.00	0.00
2069-2069-708.0000	SHARED SALARIES	0.00	0.00	0.00	0.00	0.00
2069-2069-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2069-2069-717.0000	RETIREMENT - MERS ACTIVE	0.00	177.39	177.39	(177.39)	100.00
2069-2069-718.0000	RETIREMENT - MERS RETIREES	0.00	536.79	536.79	(536.79)	100.00
2069-2069-719.0000	FRINGE BENEFITS	104,450.00	84,136.04	984.39	20,313.96	80.55
2069-2069-719.8000	MILLAGE-FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
2069-2069-728.0000	INFORMATION TECH ALLOCATION	4,900.00	4,900.00	0.00	0.00	100.00
2069-2069-757.0000	OPERATING EXPENDITURES	0.00	0.00	0.00	0.00	0.00

Attachment: BA 293-295 (2496 : Budget Amendment #293-295)

2069-2069-776.0000	SUPPLIES	30,000.00	20,252.70	1,082.17	9,747.30	67.51
2069-2069-776.8000	MILLAGE- SUPPLIES	0.00	0.00	0.00	0.00	0.00
2069-2069-818.0000	CONTRACTUAL SERVICES	25,400.00	16,745.95	1,393.00	8,654.05	65.93
2069-2069-818.8000	MILLAGE-CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
2069-2069-828.0000	MEMBERSHIP & DUES	200.00	100.00	0.00	100.00	50.00
2069-2069-864.0000	TRAINING	400.00	0.00	0.00	400.00	0.00
2069-2069-864.8000	MILLAGE-CONFERENCE & WORKSHOPS	0.00	0.00	0.00	0.00	0.00
2069-2069-910.0000	INSURANCE	3,900.00	3,112.78	0.00	787.22	79.81
2069-2069-920.0000	UTILITIES	25,000.00	19,702.78	1,571.45	5,297.22	78.81
2069-2069-920.8000	MILLAGE-UTILITIES	0.00	0.00	0.00	0.00	0.00
2069-2069-921.0000	SEWER PAYMENTS	2,500.00	2,681.52	314.95	(181.52)	107.26
2069-2069-921.8000	MILLAGE-SEWER PAYMENTS	0.00	0.00	0.00	0.00	0.00
2069-2069-931.0000	REPAIR & MAINTENANCE	45,600.00	35,421.32	2,518.20	10,178.68	77.68
2069-2069-931.8000	MILLAGE-REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00
2069-2069-943.0000	EQUIPMENT RENTAL	21,000.00	18,993.95	0.00	2,006.05	90.45
2069-2069-956.0000	MISCELLANEOUS	1,000.00	330.60	0.00	669.40	33.06
2069-2069-956.8000	MILLAGE-MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
2069-2069-977.0000	ADA IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
2069-2069-977.7087	COMMUNITY DEVELOPMENT BLOCK GRANT EXP	0.00	0.00	0.00	0.00	0.00
2069-2069-977.7089	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
2069-2069-977.8000	MILLAGE-ADA IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
2069-2069-977.8001	MILLAGE-NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
2069-2069-985.0000	VEHICLE	0.00	0.00	0.00	0.00	0.00
2069-2069-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.00
Total Dept 2069-SENIOR CITIZENS CENTER		412,050.00	346,615.59	14,225.45	65,434.41	84.12
TOTAL Expenditures		412,050.00	346,615.59	14,225.45	65,434.41	84.12
Fund 2069 - SENIOR CITIZENS CENTER FUND:						
TOTAL REVENUES		404,050.00	324,684.39	400.00	79,365.61	80.36
TOTAL EXPENDITURES		412,050.00	346,615.59	14,225.45	65,434.41	84.12
NET OF REVENUES & EXPENDITURES		(8,000.00)	(21,931.20)	(13,825.45)	13,931.20	274.14
BEG. FUND BALANCE		82,612.54	82,612.54			
END FUND BALANCE		74,612.54	60,681.34			
TOTAL REVENUES - FUND 2069		404,050.00	324,684.39	400.00	79,365.61	
TOTAL EXPENDITURES - FUND 2069		412,050.00	346,615.59	14,225.45	65,434.41	
NET OF REVENUES & EXPENDITURES		(8,000.00)	(21,931.20)	(13,825.45)	13,931.20	
BEG. FUND BALANCE		82,612.54	82,612.54			
END FUND BALANCE		74,612.54	60,681.34			

Attachment: BA 293-295 (2496 : Budget Amendment #293-295)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2497)**

Meeting: 06/15/16 03:00 PM

Department: Clerk's Office

Category: Budget

Prepared By: Rachael Boggs

Department Head: Teresa M. Karsney

**E.G**

DOC ID: 2497

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**Budget Amendment # 296-297 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-2009-863.0000 Auto Repair by \$2,300; Decrease 1001-2009-826.0000 Legal By \$2,300.**

**ATTACHMENTS:**

- BA 296-297a(PDF)
- BA 296-297b(PDF)

296-297

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USE
Fund 1001 - GENERAL FUND						
Expenditures						
Dept 2009-ASSESSOR						
1001-2009-703.0000	SALARY	75,000.00	54,000.00	2,812.50	21,000.00	72.00
1001-2009-706.0000	SALARIES PERMANENT	139,600.00	105,482.37	5,187.05	34,117.63	75.56
1001-2009-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-2009-717.0000	RETIREMENT - MERS ACTIVE	0.00	140.05	140.05	(140.05)	100.00
1001-2009-718.0000	RETIREMENT - MERS RETIREES	0.00	508.33	508.33	(508.33)	100.00
1001-2009-719.0000	FRINGE BENEFITS	162,950.00	59,178.90	2,707.45	103,771.10	36.32
1001-2009-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	0.00	0.00	0.00	0.00
1001-2009-727.0000	OFFICE SUPPLIES	2,000.00	1,678.49	0.00	321.51	83.92
1001-2009-728.0000	INFORMATION TECH ALLOCATION	7,400.00	7,400.00	0.00	0.00	100.00
1001-2009-731.0000	POSTAGE	6,500.00	5,719.74	0.00	780.26	88.00
1001-2009-757.0000	OPERATING EXPENDITURES	150.00	125.01	0.00	24.99	83.34
1001-2009-818.0000	CONTRACTUAL SERVICE	6,000.00	2,582.31	0.00	3,417.69	43.04
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	0.00	0.00	3,000.00	0.00
1001-2009-826.0000	LEGAL	10,000.00	500.00	31.25	9,500.00	5.00
1001-2009-828.0000	MEMBERSHIP & DUES	1,000.00	231.00	0.00	769.00	23.10
1001-2009-863.0000	AUTO REPAIR	1,000.00	530.69	0.00	469.31	53.07
1001-2009-864.0000	TRAINING	8,100.00	916.10	0.00	7,183.90	11.31
1001-2009-867.0000	GAS & OIL	1,000.00	173.50	0.00	826.50	17.35
1001-2009-868.0000	AUTO WASH	100.00	0.00	0.00	100.00	0.00
1001-2009-880.0000	ECONOMIC DEVELOPMENT	4,000.00	3,000.00	0.00	1,000.00	75.00
1001-2009-934.0000	EQUIPMENT REPAIR	0.00	0.00	0.00	0.00	0.00
1001-2009-960.0000	DEED RECORDING	0.00	0.00	0.00	0.00	0.00
1001-2009-984.0000	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
1001-2009-985.0000	CAPITAL - VEHICLE	0.00	0.00	0.00	0.00	0.00
1001-2009-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.00
Total Dept 2009-ASSESSOR		427,800.00	242,166.49	11,386.63	185,633.51	56.61
TOTAL Expenditures		427,800.00	242,166.49	11,386.63	185,633.51	56.61
Fund 1001 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		427,800.00	242,166.49	11,386.63	185,633.51	56.61
NET OF REVENUES & EXPENDITURES		(427,800.00)	(242,166.49)	(11,386.63)	(185,633.51)	56.61

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Attachment: BA 296-297a (2497 : Budget Amendment #296-297)

**Ginger A. Burke-Miller**

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**From:** William E. Fowler  
**Sent:** Thursday, June 09, 2016 4:07 PM  
**To:** Ginger A. Burke-Miller  
**Subject:** RE: Monday June 13

Ginger,

Jesse Southard, Master Mechanic, at Motor Pool has placed the cost at \$2,300 to repair the Assessment Division car. If a budget adjustment is necessary, please make the transfer from the Legal Services account. 1001-2009-826.0000

Thanks,

Bill

---

**From:** Ginger A. Burke-Miller  
**Sent:** Thursday, June 09, 2016 11:01 AM  
**To:** William E. Fowler  
**Subject:** Monday June 13

Bill,

Do you have time at 10am on Monday June 13 to meet regarding any budget amendments that may be needed in your department? If you will be off site, we can correspond via email on Monday. I will be emailing out an up to date Revenue and Expenditure report some time between Friday and Sunday to all department heads. You can review it with as up to date data as possible and then let me know if you think we need to adjust anything.

Regards,

*Ginger Burke-Miller*, MBA, CPM  
Controller  
City of Burton, Michigan

(810) 743-1500 ext. 1201  
4303 S. Center Rd.  
Burton, MI 48519

Attachment: BA 296-297b (2497 : Budget Amendment #296-297)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2498)**

Meeting: 06/15/16 03:00 PM

Department: Clerk's Office

Category: Budget

Prepared By: Rachael Boggs

Department Head: Teresa M. Karsney

E.H

DOC ID: 2498

**Budget Amendment #298-302 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-2023-703.0000 Salary by \$250; Increase 1001-2023-706.0000 Salaries Permanent by \$600; Increase 1001-2023-864.0000 Training by \$700; Decrease 1001-2023-984.0000 Office Equipment by \$1,000; Decrease 1001-2023-818.0000 Contractual Service by \$550.**

**ATTACHMENTS:**

- BA 298-302 (PDF)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

298-302

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDC	
		AMENDED BUDGET	NORMAL (ABNORMAL)	06/30/2016	MONTH 06/30/2016	NORMAL (ABNORMAL)	BALANCE		
Fund 1001 - GENERAL FUND									
Expenditures									
Dept 2023-CONTROLLER									
1001-2023-703.0000	CONTROLLER SALARY	12,200.00		11,453.43	474.64		746.57	93.88	
1001-2023-706.0000	SALARIES PERMANENT	34,500.00		32,136.57	1,321.41		2,363.43	93.15	
1001-2023-709.0000	OVERTIME	0.00		0.00	0.00		0.00	0.00	
1001-2023-717.0000	RETIREMENT - MERS ACTIVE	0.00		233.49	233.49		(233.49)	100.00	
1001-2023-718.0000	RETIREMENT - MERS RETIREES	0.00		1,163.58	1,163.58		(1,163.58)	100.00	
1001-2023-719.0000	FRINGE BENEFITS	70,500.00		54,200.11	711.48		16,299.89	76.88	
1001-2023-727.0000	OFFICE SUPPLIES	1,600.00		1,305.97	0.00		294.03	81.62	
1001-2023-728.0000	INFORMATION TECH ALLOCATION	7,300.00		7,300.00	0.00		0.00	100.00	
1001-2023-731.0000	POSTAGE	200.00		95.31	0.00		104.69	47.68	
1001-2023-818.0000	CONTRACTUAL SERVICE	5,000.00		1,416.99	0.00		3,583.01	28.34	
1001-2023-828.0000	MEMBERSHIP & DUES	1,800.00		665.00	0.00		1,135.00	36.94	
1001-2023-864.0000	TRAINING	3,400.00		2,548.48	0.00		851.52	74.98	
1001-2023-956.0000	MISCELLANEOUS	400.00		396.35	0.00		3.65	99.09	
1001-2023-984.0000	OFFICE EQUIPMENT	1,000.00		0.00	0.00		1,000.00	0.00	
Total Dept 2023-CONTROLLER		137,900.00		112,915.28	3,904.60		24,984.72	81.88	
TOTAL Expenditures		137,900.00		112,915.28	3,904.60		24,984.72	81.88	
Fund 1001 - GENERAL FUND:									
TOTAL REVENUES			0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENDITURES		137,900.00		112,915.28	3,904.60		24,984.72	81.88	
NET OF REVENUES & EXPENDITURES		(137,900.00)		(112,915.28)	(3,904.60)		(24,984.72)	81.88	

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Attachment: BA 298-302 (2498 : Budget Amendment #298-302)



**SCHEDULED**

**AGENDA ITEM (ID # 2499)**

DOC ID: 2499

**Budget Amendment #368-382 Approve and authorize the following 2015-2016 budget amendment: Increase 2002-4063-719.0000 Fringe Benefits-Surface Maintenance by \$40,260; Increase 2002-4069-705.0000 Supervision Salaries-Drainage by \$1,000; Increase 2002-4069-719.0000 Fringe Benefits-Drainage by \$6,000; Increase 2002-4074-706.0000 Salaries Permanent-Traffic Signs by \$1,500; Increase 2002-4074-719.0000 Fringe Benefits-Traffic Signs by \$3,800; Increase 2002-4078-719.0000 Fringe Benefits-Winter Maintenance by \$2,776; Increase 2002-4081-719.0000 Fringe Benefits-Roadside Cleanup by \$1,500, Increase 2002-4082-703.0000 Administration Salaries-Administration by \$1,000; Decrease 2002-4063-705.0000 Supervision Salaries-Surface Maintenance by \$6,000; Decrease 2002-4063-706.0000 Salaries Permanent-Surface Maintenance by \$8,000; Decrease 2002-4068-719.0000 Fringe Benefits-Trees and Shrubs by \$2,000; Decrease 2002-4078-705.0000 Supervision Salaries-Winter Maintenance by \$1,800; Decrease 2002-4078-706.0000 Salaries Permanent-Winter Maintenance by \$35,736; Decrease 2002-4081-706.0000 Salaries Permanent-Roadside Cleanup by \$1,500; 2002-4082-706.0000 Salaries Permanent-Administration \$2,800.**

**ATTACHMENTS:**

- 368-382 (PDF)

368-382

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDG USE
		AMENDED BUDGET	06/30/2016 (NORMAL (ABNORMAL))	MONTH 06/30/2016 INCREASE (DECREASE)	BALANCE (NORMAL (ABNORMAL))	
Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 0000						
2002-0000-719.0000	PAYROLL FRINGES	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		0.00	0.00	0.00	0.00	0.00
Dept 4051-CONSTRUCTION						
2002-4051-719.0000	FRINGE BENEFITS	0.00	375.29	375.29	(375.29)	100.00
Total Dept 4051-CONSTRUCTION		0.00	375.29	375.29	(375.29)	100.00
Dept 4063-SURFACE MAINTENANCE						
2002-4063-705.0000	SUPERVISION SALARIES	37,000.00	20,969.84	0.00	16,030.16	56.68
2002-4063-706.0000	SALARIES PERMANENT	146,200.00	112,578.19	6,067.03	33,621.81	77.00
2002-4063-708.0000	SHARED SALARIES	0.00	0.00	0.00	0.00	0.00
2002-4063-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2002-4063-719.0000	FRINGE BENEFITS	177,000.00	197,930.46	612.11	(20,930.46)	111.83
Total Dept 4063-SURFACE MAINTENANCE		360,200.00	331,478.49	6,679.14	28,721.51	92.03
Dept 4068-TREES & SHRUBS						
2002-4068-705.0000	SUPERVISION SALARIES	1,600.00	388.72	0.00	1,211.28	24.30
2002-4068-706.0000	SALARIES PERMANENT	3,000.00	1,120.84	0.00	1,879.16	37.36
2002-4068-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2002-4068-719.0000	FRINGE BENEFITS	5,200.00	2,014.13	0.00	3,185.87	38.73
Total Dept 4068-TREES & SHRUBS		9,800.00	3,523.69	0.00	6,276.31	35.96
Dept 4069-DRAINAGE						
2002-4069-705.0000	SUPERVISION SALARIES	4,000.00	3,441.82	0.00	558.18	86.05
2002-4069-706.0000	SALARIES PERMANENT	25,600.00	22,794.75	528.08	2,805.25	89.04
2002-4069-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2002-4069-719.0000	FRINGE BENEFITS	30,100.00	32,669.59	39.55	(2,569.59)	108.54
Total Dept 4069-DRAINAGE		59,700.00	58,906.16	567.63	793.84	98.67
Dept 4074-TRAFFIC SIGNS						
2002-4074-705.0000	SUPERVISION SALARIES	2,000.00	1,322.63	0.00	677.37	66.13
2002-4074-706.0000	SALARIES PERMANENT	7,500.00	7,751.37	302.64	(251.37)	103.35
2002-4074-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2002-4074-719.0000	FRINGE BENEFITS	7,800.00	10,510.44	22.53	(2,710.44)	134.75
Total Dept 4074-TRAFFIC SIGNS		17,300.00	19,584.44	325.17	(2,284.44)	113.20
Dept 4078-WINTER MAINTENANCE						
2002-4078-705.0000	SUPERVISION SALARIES	5,200.00	3,377.20	0.00	1,822.80	64.95
2002-4078-706.0000	SALARIES PERMANENT	63,900.00	28,163.23	0.00	35,736.77	44.07
2002-4078-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2002-4078-719.0000	FRINGE BENEFITS	42,800.00	45,575.82	0.00	(2,775.82)	106.49

Attachment: 368-382 (2499 : Budget Amendment #368-382)

PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	06/30/2016 (NORMAL (ABNORMAL))	MONTH 06/30/2016 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 2002 - MAJOR STREETS						
Expenditures						
	Total Dept 4078-WINTER MAINTENANCE	111,900.00	77,116.25	0.00	34,783.75	68.92
Dept 4081-ROADSIDE CLEANUP						
	2002-4081-705.0000 SUPERVISION SALARIES	<del>2,500</del> 2,500.00	925.19	0.00	1,574.81	37.01
	2002-4081-706.0000 SALARIES PERMANENT	1500 ↓ 8,200.00	4,936.28	754.12	3,263.72	60.20
	2002-4081-709.0000 OVERTIME	0.00	0.00	0.00	0.00	0.00
	2002-4081-719.0000 FRINGE BENEFITS	1500 ↑ 8,500.00	8,929.55	56.16	(429.55)	105.05
	Total Dept 4081-ROADSIDE CLEANUP	19,200.00	14,791.02	810.28	4,408.98	77.04
Dept 4082-ADMINISTRATION						
	2002-4082-703.0000 ADMINISTRATION SALARIES	\$1000 ↑ 5,000.00	3,520.49	835.92	1,479.51	70.41
	2002-4082-705.0000 SUPERVISION SALARIES	0.00	1,265.57	94.69	(1,265.57)	100.00
	2002-4082-706.0000 SALARIES PERMANENT	2800 ↓ 42,000.00	32,435.55	1,546.62	9,564.45	77.23
	2002-4082-709.0000 OVERTIME	0.00	0.00	0.00	0.00	0.00
	2002-4082-719.0000 FRINGE BENEFITS	dk 22,500.00	4,651.70	4,651.70	17,848.30	20.67
	Total Dept 4082-ADMINISTRATION	69,500.00	41,873.31	7,128.93	27,626.69	60.25
	TOTAL Expenditures	647,600.00	547,648.65	15,886.44	99,951.35	84.57
Fund 2002 - MAJOR STREETS:						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	647,600.00	547,648.65	15,886.44	99,951.35	84.57
	NET OF REVENUES & EXPENDITURES	(647,600.00)	(547,648.65)	(15,886.44)	(99,951.35)	84.57

Attachment: 368-382 (2499 : Budget Amendment #368-382)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2500)**

Meeting: 06/15/16 03:00 PM

Department: Clerk's Office

Category: Budget

Prepared By: Rachael Boggs

Department Head: Teresa M. Karsney

E.J

DOC ID: 2500

**Budget Amendment #303-305 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-2065-727.0000 Office Supplies by \$1,000; Increase 1001-2065-910.0000 Building Insurance by \$700; Decrease 1001-2065-937.8000 Maintenance and Supplies by \$1,700.**

**ATTACHMENTS:**

- BA 303-305 (PDF)

06/13/2016

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

303-305

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Dept 2065-CITY HALL						
1001-2065-706.0000	SALARIES PERMANENT	53,100.00	33,994.65	941.96	19,105.35	64.02
1001-2065-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-2065-717.0000	RETIREMENT - MERS ACTIVE	0.00	36.94	36.94	(36.94)	100.00
1001-2065-718.0000	RETIREMENT - MERS RETIREES	0.00	198.72	198.72	(198.72)	100.00
1001-2065-719.0000	FRINGE BENEFITS	44,950.00	15,637.06	(35.23)	29,312.94	34.79
1001-2065-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	426.00	316.17	0.00	109.83	74.22
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	6,195.73	434.60	(195.73)	103.26
1001-2065-728.0000	INFORMATION TECH ALLOCATION	82,900.00	82,900.00	0.00	0.00	100.00
1001-2065-757.0000	OPERATING EXPENDITURES	150.00	115.40	0.00	34.60	76.93
1001-2065-818.0000	CONTRACTUAL SERVICE	6,074.00	4,315.03	1,116.29	1,758.97	71.04
1001-2065-825.0000	JANITORIAL	13,000.00	8,640.00	720.00	4,360.00	66.46
1001-2065-826.0000	LEGAL	20,000.00	15,715.34	656.25	4,284.66	78.58
1001-2065-864.0000	TRAINING	0.00	0.00	0.00	0.00	0.00
1001-2065-910.0000	BUILDING INSURANCE	4,000.00	4,643.14	0.00	(643.14)	116.08
1001-2065-920.0000	UTILITIES	48,000.00	38,038.41	3,289.09	9,961.59	79.25
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	35,000.00	15,654.96	302.38	19,345.04	44.73
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	6,500.00	1,130.29	0.00	5,369.71	17.39
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	3,662.52	449.65	2,037.48	64.25
1001-2065-943.0000	EQUIPMENT RENTAL	11,940.00	9,039.71	0.00	2,900.29	75.71
1001-2065-956.0401	PAYMENT ON PENSION UAL	1,000,000.00	1,000,000.00	0.00	0.00	100.00
1001-2065-977.7089	NEW EQUIPMENT	15,000.00	8,398.33	0.00	6,601.67	55.99
1001-2065-977.7090	CITY HALL EXPANSION/LEASE	160,900.00	160,440.30	0.00	459.70	99.71
1001-2065-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.00
Total Dept 2065-CITY HALL		1,513,640.00	1,409,072.70	8,110.65	104,567.30	93.09

↑ 1.0  
 ↑ 7.0  
 ↓ 17.0

Attachment: BA 303-305 (2500 : Budget Amendment # 303-305)



**Finance Committee**  
4303 S. Center Road  
Burton, MI 48519

Meeting: 06/15/16 03:00 PM  
Department: Clerk's Office  
Category: Budget  
Prepared By: Rachael Boggs  
Department Head: Teresa M. Karsney

E.K

**SCHEDULED**

**AGENDA ITEM (ID # 2501)**

DOC ID: 2501

**Budget Amendment #306-310 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-8001-706.0000 Salaries Permanent by \$835; Decrease 1001-8001-710.0000 Commission Salaries by \$585; Decrease 1001-8001-719.0000 Fringe Benefits by \$75; Decrease 1001-8001.864.0000 Training by \$75; Decrease 1001-8001-900.0000 Notices by \$100.**

**ATTACHMENTS:**

- BA 306-310 (PDF)

306-310

06/13/2016 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Dept 8001-PLANNING						
1001-8001-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.00
1001-8001-706.0000	SALARIES PERMANENT	24,400.00	23,057.00	924.51	1,343.00	94.50 ↑ 85
1001-8001-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	2,640.00	200.00	960.00	73.33 ↓ 58
1001-8001-717.0000	RETIREMENT - MERS ACTIVE	0.00	24.97	24.97	(24.97)	100.00
1001-8001-718.0000	RETIREMENT - MERS RETIREES	0.00	90.59	90.59	(90.59)	100.00
1001-8001-719.0000	FRINGE BENEFITS	18,500.00	15,198.69	456.98	3,301.31	82.16 ↓ 75
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	374.19	0.00	125.81	74.84 <del>100</del>
1001-8001-757.0000	OPERATING EXPENDITURES	0.00	0.00	0.00	0.00	0.00
1001-8001-818.0000	CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00
1001-8001-828.0000	MEMBERSHIP & DUES	100.00	27.00	0.00	73.00	27.00
1001-8001-864.0000	TRAINING	200.00	58.69	0.00	141.31	29.35 ↓ 75
1001-8001-900.0000	NOTICES	500.00	296.10	0.00	203.90	59.22 ↓ 100
Total Dept 8001-PLANNING		47,800.00	41,767.23	1,697.05	6,032.77	87.38

Attachment: BA 306-310 (2501 : Budget Amendment #306-310)



**Finance Committee**  
4303 S. Center Road  
Burton, MI 48519

Meeting: 06/15/16 03:00 PM  
Department: Clerk's Office  
Category: Budget  
Prepared By: Rachael Boggs  
Department Head: Teresa M. Karsney

E.L

**SCHEDULED**

**AGENDA ITEM (ID # 2504)**

DOC ID: 2504

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**Budget Amendment #311-313 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-8005-706.0000 Salaries Permanent by \$550; Decrease 1001-8005-710.0000 Board Salaries by \$650; Increase 1001-8005-900.0000 Notices by \$100.**

**ATTACHMENTS:**

- BA 311-313 (PDF)

311-313

06/13/2016

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2016	MONTH 06/30/2016	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 1001 - GENERAL FUND						
Dept 8005-ZONING						
1001-8005-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.00
1001-8005-706.0000	SALARIES PERMANENT	24,400.00	22,743.58	1,073.38	1,656.42	93.21 ↑ 55
1001-8005-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-8005-710.0000	BOARD SALARIES	3,600.00	2,120.00	240.00	1,480.00	58.89 ↓ 651
1001-8005-717.0000	RETIREMENT - MERS ACTIVE	0.00	28.97	28.97	(28.97)	100.00
1001-8005-718.0000	RETIREMENT - MERS RETIREES	0.00	105.20	105.20	(105.20)	100.00
1001-8005-719.0000	FRINGE BENEFITS	18,600.00	15,121.72	471.06	3,478.28	81.30
1001-8005-727.0000	SUPPLIES & POSTAGE	1,500.00	579.70	0.00	920.30	38.65
1001-8005-757.0000	OPERATING EXPENDITURES	0.00	0.00	0.00	0.00	0.00
1001-8005-818.0000	CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.00
1001-8005-828.0000	MEMBERSHIP & DUES	100.00	27.00	0.00	73.00	27.00
1001-8005-864.0000	TRAINING	200.00	22.25	0.00	177.75	11.13
1001-8005-900.0000	NOTICES	1,000.00	1,057.50	126.90	(57.50)	105.75 ↑ 100
Total Dept 8005-ZONING		49,400.00	41,805.92	2,045.51	7,594.08	84.63

Attachment: BA 311-313 (2504 : Budget Amendment #311-313)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2505)**

Meeting: 06/15/16 03:00 PM

Department: Clerk's Office

Category: Budget

Prepared By: Rachael Boggs

Department Head: Teresa M. Karsney

E.M

DOC ID: 2505

**Budget Amendment #314-316 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-2053-703.0000 Treasurer Salary by \$150; Increase 1001-2053-706.0000 Salaries Permanent by \$150; Decrease 1001-2053-984.0000 by \$300.**

**ATTACHMENTS:**

- BA 314-316 (PDF)

314-316

06/13/2016 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Dept 2053-TREASURER						
1001-2053-703.0000	TREASURER SALARY	13,900.00	12,939.70	532.48	960.30	93.09
1001-2053-706.0000	SALARIES PERMANENT	9,500.00	8,523.68	369.65	976.32	89.72
1001-2053-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-2053-717.0000	RETIREMENT - MERS ACTIVE	0.00	9.98	9.98	(9.98)	100.00
1001-2053-718.0000	RETIREMENT - MERS RETIREES	0.00	36.22	36.22	(36.22)	100.00
1001-2053-719.0000	FRINGE BENEFITS	20,000.00	14,080.78	11.78	5,919.22	70.40
1001-2053-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.00
1001-2053-727.0000	OFFICE SUPPLIES	650.00	581.36	0.00	68.64	89.44
1001-2053-728.0000	INFORMATION TECH ALLOCATION	1,800.00	1,800.00	0.00	0.00	100.00
1001-2053-731.0000	POSTAGE	15,700.00	7,779.02	1,179.41	7,920.98	49.55
1001-2053-757.0000	OPERATING EXPENDITURES	0.00	0.00	0.00	0.00	0.00
1001-2053-818.0000	CONTRACTUAL SERVICE	3,000.00	2,195.05	0.00	804.95	73.17
1001-2053-827.0000	TAX ROLL EXPENSE	9,000.00	5,254.76	0.00	3,745.24	58.39
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	50.00	0.00	50.00	50.00
1001-2053-864.0000	TRAINING	800.00	125.00	0.00	675.00	15.63
1001-2053-956.0000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
1001-2053-956.3000	BANKING SUPPLIES	500.00	240.75	0.00	259.25	48.15
1001-2053-984.0000	OFFICE EQUIPMENT	850.00	516.55	0.00	333.45	60.77
Total Dept 2053-TREASURER		75,800.00	54,132.85	2,139.52	21,667.15	71.42

Attachment: BA 314-316 (2505 : Budget Amendment #314-316)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2506)**

Meeting: 06/15/16 03:00 PM

Department: Clerk's Office

Category: Budget

Prepared By: Rachael Boggs

Department Head: Teresa M. Karsney

E.N

DOC ID: 2506

**Budget Amendment #317-319 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-2015-703.0000 by \$1,100; Increase 1001-2015-706.0000 Salaries Permanent by \$2,000; Decrease 1001-2015-719.0000 Fringe Benefits by \$3,100.**

**ATTACHMENTS:**

- BA 317-319a(PDF)
- BA 317-319b(PDF)

317-319

06/13/2016

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
<b>Fund 1001 - GENERAL FUND</b>						
<b>Expenditures</b>						
<b>Dept 2015-CLERK</b>						
1001-2015-703.0000	CLERK SALARY	1,100 ↑ 60,600.00	57,020.88	2,329.60	3,579.12	94.09
1001-2015-706.0000	SALARIES PERMANENT	2,000 ↑ 28,216.40	23,186.98	1,350.62	5,029.42	82.18
1001-2015-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-2015-717.0000	RETIREMENT - MERS ACTIVE	0.00	429.70	429.70	(429.70)	100.00
1001-2015-718.0000	RETIREMENT - MERS RETIREES	0.00	1,016.43	1,016.43	(1,016.43)	100.00
1001-2015-719.0000	FRINGE BENEFITS	81,488.13	64,512.92	(1,072.71)	16,975.21	79.17
1001-2015-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	(1,853.95)	0.00	1,853.95	100.00
1001-2015-727.0000	OFFICE SUPPLIES	700.00	755.79	0.00	(55.79)	107.97
1001-2015-728.0000	INFORMATION TECH ALLOCATION	3,700.00	3,700.00	0.00	0.00	100.00
1001-2015-731.0000	POSTAGE	200.00	122.84	6.47	77.16	61.42
1001-2015-757.0000	OPERATING EXPENDITURES	0.00	0.00	0.00	0.00	0.00
1001-2015-818.0000	CONTRACTUAL SERVICE	500.00	0.00	0.00	500.00	0.00
1001-2015-828.0000	MEMBERSHIP & DUES	800.00	625.00	0.00	175.00	78.13
1001-2015-861.0000	AUTO ALLOWANCE	200.00	33.98	0.00	166.02	16.99
1001-2015-864.0000	TRAINING	3,000.00	1,305.52	300.00	1,694.48	43.52
1001-2015-956.0000	MISCELLANEOUS	200.00	115.00	0.00	85.00	57.50
1001-2015-977.7089	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
1001-2015-984.0000	OFFICE EQUIPMENT	100.00	0.00	0.00	100.00	0.00
1001-2015-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 2015-CLERK</b>		<b>179,704.53</b>	<b>150,971.09</b>	<b>4,360.11</b>	<b>28,733.44</b>	<b>84.01</b>
<b>TOTAL Expenditures</b>		<b>179,704.53</b>	<b>150,971.09</b>	<b>4,360.11</b>	<b>28,733.44</b>	<b>84.01</b>
<b>Fund 1001 - GENERAL FUND:</b>						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		179,704.53	150,971.09	4,360.11	28,733.44	84.01
NET OF REVENUES & EXPENDITURES		(179,704.53)	(150,971.09)	(4,360.11)	(28,733.44)	84.01

Attachment: BA 317-319a (2506 : Budget Amendment #317-319)

## Memo of Explanation

317-319 (b)

Date: June 13, 2016

To: Paula Zelenko

From: Teresa Karsney

Paula

I would like to increase my line item # 1001-2015-706.000 Salaries Permanent by \$2,000.00 and decrease 1001-2015-719.0000 Fringe Benefits by \$2,000.00. I want like to make sure we have enough money in the salaries permanent line item to cover for Matt Stanley overtime for videotaping the following meetings. He has to video tape the budget meetings, council meetings, planning and zoning meetings, finance, legislative and demo hearings.

Thank you,

Teresa



**SCHEDULED**

**AGENDA ITEM (ID # 2507)**

DOC ID: 2507

**Budget Amendment #320-331 Approve and authorize the following 2015-2016 budget amendment: Increase 1001-6090-705.0000 Salary by \$250; Decrease 1001-6090-710.0000 Commission Salaries by \$500; Increase 1001-6090-719.0000 Fringe Benefits by \$6,000; Increase 1001-6090-943.0000 Equipment Rental by \$6,000; Decrease 1001-6090-956.6090 DNR Grant Expenditures by \$14,802.55; Increase 1001-6090-959.7674 Memorial Day Parade by \$3,000; Decrease 1001-6090-973.1000 Easter Egg Hunt by \$200; Decrease 1001-6090-973.1200 Trick or Treat Trail by \$992.80; Decrease 1001-6090-973.1400 Pizza with Santa by \$300; Increase 1001-6090-973.2001 Burton Memorial Day Parade by \$14,000; Decrease 1001-6090-974.7049 Park Projects by \$12,000; Decrease 1001-6090-974.7051 Pathway at Kelly Lake by \$454.65.**

**ATTACHMENTS:**

- BA 320-331a(PDF)
- BA 320-331b(PDF)

320-331

06/13/2016

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
PERIOD ENDING 06/30/2016  
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 1001 - GENERAL FUND						
Dept 6090-PARKS & RECREATION						
1001-6090-705.0000	RECREATION DIRECTOR SALARY	10,000.00	9,430.88	384.62	569.12	94.31 ↑ 2'
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	329.35	0.00	1,170.65	21.96
1001-6090-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-6090-710.0000	COMMISSION SALARIES	3,600.00	2,280.00	200.00	1,320.00	63.33 ↓ 50
1001-6090-717.0000	RETIREMENT - MERS ACTIVE	0.00	287.93	287.93	(287.93)	100.00
1001-6090-718.0000	RETIREMENT - MERS RETIREES	0.00	2,264.73	2,264.73	(2,264.73)	100.00
1001-6090-719.0000	FRINGE BENEFITS	2,000.00	2,403.94	351.02	(403.94)	120.20 ↑ 60
1001-6090-728.0000	INFORMATION TECH ALLOCATION	1,200.00	1,200.00	0.00	0.00	100.00
1001-6090-731.0000	POSTAGE	850.00	403.26	0.00	446.74	47.44
1001-6090-757.0000	OPERATING EXPENDITURES	3,100.00	2,566.03	123.01	533.97	82.78
1001-6090-938.0000	MAINT OF GROUNDS	13,000.00	9,196.32	1,709.30	3,803.68	70.74
1001-6090-943.0000	EQUIPMENT RENTAL	9,000.00	11,464.61	0.00	(2,464.61)	127.38 ↑ 6
1001-6090-956.0000	MISCELLANEOUS	350.00	0.00	0.00	350.00	0.00
1001-6090-956.6090	DNR GRANT EXPENDITURES	86,805.44	32,191.75	0.00	54,613.69	37.08 ↓ 14
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	18,956.59	13,394.05	1,043.41	94.78 ↑ 3
1001-6090-973.0000	P & R COMMUNITY EVENTS	15,194.18	10,994.86	211.40	4,199.32	72.36
1001-6090-973.1000	EASTER EGG HUNT	200.00	0.00	0.00	200.00	0.00 ↓ 22
1001-6090-973.1100	CONCERTS	0.00	0.00	0.00	0.00	0.00
1001-6090-973.1200	TRICK OR TREAT TRAIL	4,500.00	3,507.20	0.00	992.80	77.94 ↓ 99
1001-6090-973.1300	CHRISTMAS - POLICE STATION	0.00	0.00	0.00	0.00	0.00
1001-6090-973.1400	PIZZA WITH SANTA	300.00	0.00	0.00	300.00	0.00 ↓ 30
1001-6090-973.1600	FREE FISHING	0.00	0.00	0.00	0.00	0.00
1001-6090-973.1700	MORS WEEKEND	0.00	0.00	0.00	0.00	0.00
1001-6090-973.1800	BACK TO BRICKS	0.00	0.00	0.00	0.00	0.00
1001-6090-973.1900	FIRE SAFETY	0.00	0.00	0.00	0.00	0.00
1001-6090-973.2000	VETERAN'S HONOR RACE	16,500.00	16,417.45	0.00	82.55	99.50
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	9,000.00	12,704.96	3,756.71	(3,704.96)	141.17 ↑ 14
1001-6090-973.2002	THREE ON THREE BASKETBALL EVENT	0.00	0.00	0.00	0.00	0.00
1001-6090-973.2003	BURTON MEMORIAL DAY CAR SHOW EXPENDITURE	0.00	0.00	0.00	0.00	0.00
1001-6090-973.2004	MOVIES EXPENDITURES	5,005.82	3,265.27	0.00	1,740.55	65.23
1001-6090-974.0000	COMMISSION	0.00	0.00	0.00	0.00	0.00
1001-6090-974.7049	PARK PROJECTS	23,500.00	5,970.37	0.00	17,529.63	25.41 ↓ 12
1001-6090-974.7051	PATHWAY AT KELLY LAKE	21,500.00	21,045.35	0.00	454.65	97.89 ↓ 1

Attachment: BA 320-331a (2507 : Budget Amendment #320-331)

1001-6090-977.7087	C.D. PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
1001-6090-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.00
1001-6090-999.7001	TRANSFER TO TRUST & AGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 6090-PARKS & RECREATION		247,105.44	166,880.85	22,682.77	80,224.59	67.53

## Ginger A. Burke-Miller

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**From:** Paula K. Zelenko  
**Sent:** Friday, June 10, 2016 3:57 PM  
**To:** Bette A. Bigsby; Ginger A. Burke-Miller  
**Cc:** Richard A. Hayman; Teresa M. Karsney  
**Subject:** RE: expenditure increase

Thank you, Bette. I will forward this on to Ginger for placement on the June 15 Finance Committee and ultimately to the regular city council agenda for June 20.

Thanks,  
 Mayor Z

---

**From:** Bette A. Bigsby  
**Sent:** Friday, June 10, 2016 3:08 PM  
**To:** Paula K. Zelenko  
**Subject:** expenditure increase

Dear Mayor Zelenko,

The Memorial Day Race is in need of an increase in its expenditure line. The money should come from unappropriated surplus to pay the bills from the race. As you are aware, when the proceeds from the race come in they get deposited into the revenue line as incoming money. I cannot deposit monies into the expenditure line. Under the current restrictions set forth by the Burton City Council the Controller cannot just move the money from the revenue line to the expenditure line in order to satisfy the vendors for the race.

I would ask that you take this action item to the Council's budget committee for approval and recommendation to the full Council for approval so I may get these bills taken care of before the end of this fiscal year.

Mrs. Bette Bigsby  
 City of Burton  
 Executive Benefits Representative  
 Park & Recreation Director  
 4303 S. Center Road  
 Burton, MI 48519  
 810-743-1500 X 1702  
 Confidential Fax 810-743-3001

Attachment: BA 320-331b (2507 : Budget Amendment #320-331)

Burton Memorial Day Race  
Fund Balance

11/1/2013	\$ 2,672.80
Revenue 2013-14	\$ 12,031.80
Expense 2013-14	<u>\$ (6,759.28)</u>
Fund Balance 6/30/14	\$ 7,945.32
Revenue 2014-15	\$ 16,349.25
Expense 2014-15	<u>\$ (15,925.85)</u>
Fund Balance 6/30/15	\$ 8,368.72
Revenue thru 6/3/2016	\$ 10,637.70
Expense thru 6/3/2016	<u>\$ (8,948.25)</u>
Fund Balance 6/3/2016	\$ 10,058.17

Attachment: BA 320-331b (2507 : Budget Amendment #320-331)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2508)**

Meeting: 06/15/16 03:00 PM

Department: Clerk's Office

Category: Budget

Prepared By: Rachael Boggs

Department Head: Teresa M. Karsney

E.P

DOC ID: 2508

**Budget Amendment #332-338 Approve and authorize the following 2015-2016 budget amendment: Increase 2006-2006-703.0000 Salary by \$800; Increase 2006-2006-706.0000 Salaries Permanent by \$1,400; Decrease 2006-2006-707.0000 Part Time Fire by \$25,000; Increase 2006-2006-719.0000 Fringe Benefits by \$25,000; Decrease 2006-2006-818.0000 Contractual Service by \$3,700; Increase 2006-2006-910.0000 Building Insurance by \$200; Increase 2006-2006-921.0000 Sewer Payment by \$1,300.**

**ATTACHMENTS:**

- BA 332-338a(PDF)
- BA 332-338b(PDF)

332-338

06/13/2016

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
PERIOD ENDING 06/30/2016  
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2006 - FIRE DEPARTMENT						
Revenues						
Dept 0000						
2006-0000-403.0000	CURRENT REAL/PERSONAL TAXES	490,100.00	492,262.74	0.00	(2,162.74)	100.44
2006-0000-404.0000	TAX CHARGEBACKS	(4,000.00)	0.00	0.00	(4,000.00)	0.00
2006-0000-407.0000	DELINQUENT PERSONAL TAXES	29,300.00	0.00	0.00	29,300.00	0.00
2006-0000-501.0010	FEDERAL AFG FEMA FIRE GRANT	1,000,000.00	62,291.00	0.00	937,709.00	6.23
2006-0000-501.0020	FEMA SIREN GRANT REVENUE	90,000.00	0.00	0.00	90,000.00	0.00
2006-0000-501.7081	AFG GRANT REVENUE - RADIOS/EMT TRAINING	0.00	0.00	0.00	0.00	0.00
2006-0000-501.7082	FP&S GRANT REVENUE - SMOKE HOUSE TRAILER	0.00	0.00	0.00	0.00	0.00
2006-0000-501.7083	AFG GRANT REVENUE - FIRE ENGINE	0.00	0.00	0.00	0.00	0.00
2006-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	10,000.00	10,719.31	1,788.00	(719.31)	107.19
2006-0000-630.0000	FIRE RECOVERY FEES	47,948.77	37,606.04	854.86	10,342.73	78.43
2006-0000-631.0000	FIRE INSPECTION FEES	3,000.00	2,200.00	275.00	800.00	73.33
2006-0000-633.0000	SITE PLAN REVIEW	1,200.00	450.00	0.00	750.00	37.50
2006-0000-666.0000	INTEREST INCOME	900.00	629.96	0.00	270.04	70.00
2006-0000-673.0000	SALE OF ASSETS	23,300.00	15,925.00	0.00	7,375.00	68.35
2006-0000-675.0000	REFUNDS & REBATES	3,500.00	0.00	0.00	3,500.00	0.00
2006-0000-678.0000	REIMBURSEMENT INCOME	18,125.22	18,094.30	0.00	30.92	99.83
2006-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV	0.00	0.00	0.00	0.00	0.00
2006-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	900,000.00	900,000.00	0.00	0.00	100.00
2006-0000-694.0000	OTHER REVENUES	3,500.00	1,998.12	0.00	1,501.88	57.09
2006-0000-699.0000	CONTINGENCY	136,400.00	0.00	0.00	136,400.00	0.00
Total Dept 0000		2,753,273.99	1,542,176.47	2,917.86	1,211,097.52	56.01
TOTAL Revenues		2,753,273.99	1,542,176.47	2,917.86	1,211,097.52	56.01
Expenditures						
Dept 2006-FIRE DEPARTMENT EXPENDITURES						
2006-2006-703.0000	SALARY	61,400.00	57,361.42	2,360.55	4,038.58	93.42
2006-2006-706.0000	SALARIES PERMANENT	99,800.00	92,331.60	3,591.33	7,468.40	92.52
2006-2006-707.0000	PART-TIME FIREMEN	240,000.00	177,521.58	0.00	62,478.42	73.97
2006-2006-708.0000	SHARED SALARIES	0.00	0.00	0.00	0.00	0.00
2006-2006-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2006-2006-717.0000	RETIREMENT - MERS ACTIVE	0.00	783.30	783.30	(783.30)	100.00
2006-2006-718.0000	RETIREMENT - MERS RETIREES	0.00	1,825.50	1,825.50	(1,825.50)	100.00

Attachment: BA 332-338a (2508 : Budget Amendment #332-338)

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2006-2006-719.0000	FRINGE BENEFITS	161,000.00	166,851.26	(2,569.28)	(5,851.26)	103.63	↑ 25
2006-2006-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.00	
2006-2006-727.0000	OFFICE SUPPLIES	1,000.00	955.44	28.24	44.56	95.54	
2006-2006-728.0000	INFORMATION TECH ALLOCATION	25,100.00	25,100.00	0.00	0.00	100.00	
2006-2006-744.0000	SAFETY WEAR & HEALTH	68,948.77	65,580.14	10,184.53	3,368.63	95.11	
2006-2006-757.0000	OPERATING EXPENDITURES	20,000.00	15,561.85	440.20	4,438.15	77.81	
2006-2006-808.0000	AUDIT	2,800.00	2,800.00	0.00	0.00	100.00	
2006-2006-818.0000	CONTRACTUAL SERVICES	26,000.00	9,812.26	24.55	16,187.74	37.74	↓ 13
2006-2006-826.0000	LEGAL	5,000.00	640.75	0.00	4,359.25	12.82	↓ 2
2006-2006-828.0000	MEMBERSHIP & DUES	5,000.00	4,205.90	0.00	794.10	84.12	
2006-2006-863.0000	AUTO REPAIR	53,000.00	37,331.30	349.66	15,668.70	70.44	
2006-2006-864.0000	TRAINING & CERTIFICATIONS	2,500.00	1,057.60	0.00	1,442.40	42.30	
2006-2006-867.0000	GAS & OIL	16,000.00	10,087.50	488.86	5,912.50	63.05	
2006-2006-910.0000	INSURANCE	32,000.00	24,306.25	0.00	7,693.75	75.96	
2006-2006-910.7020	BUILDING INSURANCE	2,000.00	2,199.97	0.00	(199.97)	110.00	↑ 26
2006-2006-920.0000	UTILITIES	39,000.00	32,952.14	1,442.55	6,047.86	84.49	
2006-2006-921.0000	SEWER PAYMENTS	5,000.00	5,394.20	485.32	(394.20)	107.88	↑ 1
2006-2006-934.0000	EQUIPMENT REPAIR	9,000.00	8.34	0.00	8,991.66	0.09	
2006-2006-937.0000	BUILDING MAINT & SUPPLIES	30,749.03	25,668.50	802.76	5,080.53	83.48	
2006-2006-943.0000	EQUIPMENT RENTAL	14,500.00	11,072.44	0.00	3,427.56	76.36	
2006-2006-956.0000	MISCELLANEOUS	800.00	663.76	0.00	136.24	82.97	
2006-2006-957.0000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	
2006-2006-962.0000	TRAINING & MATERIALS	22,800.00	11,723.18	77.58	11,076.82	51.42	
2006-2006-963.0000	PREVENTION MATERIALS	9,376.19	8,865.80	0.00	510.39	94.56	
2006-2006-977.0020	FEMA SIREN GRANT EXPENDITURE	0.00	0.00	0.00	0.00	0.00	
2006-2006-977.7081	AFG - RADIOS/EMT TRAINING	0.00	0.00	0.00	0.00	0.00	
2006-2006-977.7082	FP&S SMOKE HOUSE TRAILER	0.00	0.00	0.00	0.00	0.00	
2006-2006-977.7087	COMMUNITY DEVELOPMENT BLOCK GRANT EXP	0.00	0.00	0.00	0.00	0.00	
2006-2006-977.7089	NEW EQUIPMENT	359,500.00	193,769.79	2,200.00	165,730.21	53.90	
2006-2006-984.0000	OFFICE EQUIPMENT	300.00	0.00	0.00	300.00	0.00	
2006-2006-985.0000	VEHICLE	899,800.00	45,213.10	0.00	854,586.90	5.02	
2006-2006-985.7083	AFG - FIRE ENGINE	0.00	0.00	0.00	0.00	0.00	
2006-2006-991.0000	PRINCIPAL ON BONDS	150,000.00	150,000.00	0.00	0.00	100.00	
2006-2006-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PMT	44,500.00	0.00	0.00	44,500.00	0.00	
2006-2006-995.0000	INTEREST ON BONDS	179,800.00	179,725.00	0.00	75.00	99.96	
2006-2006-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT	15,900.00	0.00	0.00	15,900.00	0.00	
2006-2006-999.0000	PAYING AGENT FEES ON BONDS	700.00	250.00	0.00	450.00	35.71	
2006-2006-999.3000	TRANSFER OUT TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	
2006-2006-999.4206	TRANSFER OUT TO FIRE CAPITAL PROJECTS	150,000.00	0.00	0.00	150,000.00	0.00	
Total Dept 2006-FIRE DEPARTMENT EXPENDITURES		2,753,273.99	1,361,619.87	22,515.65	1,391,654.12	49.45	
TOTAL Expenditures		2,753,273.99	1,361,619.87	22,515.65	1,391,654.12	49.45	
Fund 2006 - FIRE DEPARTMENT:							
TOTAL REVENUES		2,753,273.99	1,542,176.47	2,917.86	1,211,097.52	56.01	
TOTAL EXPENDITURES		2,753,273.99	1,361,619.87	22,515.65	1,391,654.12	49.45	

Attachment: BA 332-338a (2508 : Budget Amendment #332-338)

NET OF REVENUES & EXPENDITURES	0.00	180,556.60	{19,597.79}	{180,556.60}	100.00
BEG. FUND BALANCE	223,156.11	223,156.11			
END FUND BALANCE	223,156.11	403,712.71			

6-13-2016

Ginger below is my reasons for 3 budget amendments that I am requesting.

- 1- Please Move 1,300 dollars from Line item 2006-2006-818.0000 contractual services to line item 2006-2006-921.0000 sewer payments. The sewer bill has increased ( per city council) over last year. We need this increase to reflect in 2016-2017 fiscal years budget.
- 2- Building insurance line item 910.7020 has also increased by 200 dollars. Please move 200 dollars from line item 818.0000 contractual services to cover this insurance increase. This also needs to reflect in our 2016-2017 fiscal years budget
- 3- Fringe benefits line item 719.000 is over budget by 25,000. This was due to tuition reimbursement, flu shots, Workers comp increase due to payroll audit, new hires, flint water crisis payroll. I am requesting 25,000 be moved from line item 707.0000 Part time firemen payroll to offset this deficit. This also needs to reflect in 2016-2017 fiscal years budget.

Thanks for your help in this matter.

Marvin Epperson  
Fire Chief City of Burton

Attachment: BA 332-338b (2508 : Budget Amendment #332-338)



**SCHEDULED**

**AGENDA ITEM (ID # 2519)**

DOC ID: 2519

**Budget Amendment #339-356 Approve and authorize the following 2015-2016 budget amendment: Increase 2007-2007-703.0000 Chief of Police Salary by \$800; Increase 2007-2007-704.0000 Lieutenants Salaries by \$650.00; Increase 2007-2007-705.0000 Sergeants Salaries by \$21,801; Decrease 2007-2007-706.0000 Salaries Permanent by \$23,251; Increase 2007-2007-863.0000 Auto Repair by \$12,000; Decrease 2007-2007-826.0000 Legal by \$6,000; Decrease 2007-2007-818.0000 Contractual Services by \$6,000; Increase 2007-2007-727.0000 Office Supplies by 500; Decrease 2007-2007-741.0000 Ammunition by \$500; Increase 2007-2007-921.0000 Sewer Payments by \$1300; Increase 2007-2007-910.0000 Insurance by \$1200; Decrease 2007-2007-962.0000 Training (officer) by \$2,500; Increase 2007-2007-811.7773 FANG Expenditure by \$20,000; Increase 2007-0000-629.7773 FANG Revenue by \$20,000; Increase 2007-2007-811.7792 HIDTA Expenditure by \$4,000; Increase 2007-2007-629.7792 HIDTA Revenue by \$4,000; Increase 2007-2007-811.7798 Hemp Grant Expenditure by \$2,000; Increase 2007-0000-629.7798 Hemp Grant Revenue by \$2,000.**

**ATTACHMENTS:**

- BA 339-356a(PDF)
- BA 339-356b(PDF)

339-356

06/13/2016 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2016 NORMAL (ABNORMAL)	MONTH 06/30/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 2007 - POLICE FUND						
Revenues						
Dept 0000						
2007-0000-403.0000	CURRENT TAXES	4,359,300.00	4,178,398.42	0.00	180,901.58	95.85
2007-0000-404.0000	TAX CHARGEBACKS	(54,500.00)	0.00	0.00	(54,500.00)	0.00
2007-0000-407.0000	DELINQUENT PERSONAL TAXES	95,000.00	0.00	0.00	95,000.00	0.00
2007-0000-501.0000	FEDERAL DONATIONS	0.00	0.00	0.00	0.00	0.00
2007-0000-573.0000	LOC COMM STABILIZ SHR APPROP (STATE)	78,000.00	90,982.15	15,177.00	(12,982.15)	116.64
2007-0000-580.0000	CONTRIBUTION FROM LOCAL UNITS	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7771	COURTLAND CENTER CHARGES	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7773	F.A.N.G. CHARGES	175,000.00	124,154.21	11,250.00	50,845.79	70.95 ↑ 20
2007-0000-629.7774	CMH GRANT REVENUES	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7775	D.D.A. LABOR CHARGES	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7776	SCHOOL RESOURCE PROGRAM REVENUE	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7777	GAIN UNIT OFFICER REVENUE	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7792	HIDTA GRANT REVENUE (FANG)	15,000.00	15,861.32	0.00	(861.32)	105.74 ↑ 4.1
2007-0000-629.7797	D.H.E. GRANT REVENUE (FANG)	2,000.00	0.00	0.00	2,000.00	0.00
2007-0000-629.7798	HEMP GRANT REVENUE (FANG)	2,379.29	1,640.39	599.28	738.90	68.94 ↑ 2.1
2007-0000-629.7800	F.A.C.T. GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7802	BRYNE JAG GRANT	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7803	PT-08-38 OHSP SAFE COMMUNITIES GRANT	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7804	PROJECT SAFE NEIGHBORHOODS (FANG)	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7806	PT-09-25 OHSP SAFE COMMUNITIES GRANT	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7807	OCDEF GRANT (FANG) DOJ GLMIE0472	7,500.00	937.32	0.00	6,562.68	12.50
2007-0000-629.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	16,000.00	9,517.34	0.00	6,482.66	59.48
2007-0000-629.7809	WEED & SEED GRANT (FANG)	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7810	SOUTH SIDE GRANT (FANG)	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7811	ATF TASK FORCE REVENUE (FANG)	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7812	GENESEE CTY POSSE	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7813	COPS GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
2007-0000-629.7814	BYRNE GRANT - METH (FANG) FED \$	5,000.00	236.04	0.00	4,763.96	4.72
2007-0000-629.7815	OCDEF POINT BLANK GRANT	5,264.45	8,295.66	0.00	(3,031.21)	157.58
2007-0000-660.0000	DISTRICT COURT FEES	75,000.00	56,097.77	5,731.16	18,902.23	74.80
2007-0000-661.0000	POLICE FEES	20,000.00	21,600.00	1,400.00	(1,600.00)	108.00
2007-0000-663.0000	S.O. REGISTRY ANNUAL FEE REVENUE	2,200.00	3,150.00	100.00	(950.00)	143.18
2007-0000-666.0000	INTEREST INCOME	200.00	4,117.42	0.00	(3,917.42)	2,058.71
2007-0000-671.0000	DONATIONS	1,000.00	0.00	0.00	1,000.00	0.00

Attachment: BA 339-356a (2519 : Budget Amendment #339-356)

2007-0000-673.0000	SALE OF ASSETS	0.00	1,836.00	0.00	(1,836.00)	100.00
2007-0000-675.0000	REFUNDS & REBATES	18,500.00	0.00	0.00	18,500.00	0.00
2007-0000-678.0000	REIMBURSEMENT INCOME	30,000.00	46,774.67	5,436.26	(16,774.67)	155.92
2007-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	699,084.47	699,084.47	0.00	0.00	100.00
2007-0000-691.5013	TRANSFER FROM DDA	5,000.00	5,000.00	0.00	0.00	100.00
2007-0000-694.0000	OTHER REVENUES	10,000.00	10,934.87	90.00	(934.87)	109.35
2007-0000-696.0000	FACE VALUE OF DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00
2007-0000-699.0000	CONTINGENCY	444,315.99	0.00	0.00	444,315.99	0.00
Total Dept 0000		6,011,244.20	5,278,618.05	39,783.70	732,626.15	87.81

TOTAL Revenues		6,011,244.20	5,278,618.05	39,783.70	732,626.15	87.81
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Expenditures

Dept 0000						
2007-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.00
2007-0000-999.7094	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		0.00	0.00	0.00	0.00	0.00

Dept 2007-POLICE FUND EXPENSES

2007-2007-703.0000	ADMINISTRATIVE SALARIES	70,200.00	65,581.55	2,698.83	4,618.45	93.42
2007-2007-704.0000	LIEUTENANTS SALARIES	154,000.00	141,908.86	6,274.32	12,091.14	92.15
2007-2007-705.0000	SERGEANTS SALARIES	312,440.86	303,242.74	15,564.94	9,198.12	97.06
2007-2007-706.0000	SALARIES PERMANENT	1,885,903.44	1,583,640.87	67,052.04	302,262.57	83.97
2007-2007-708.0000	SHARED SALARIES	0.00	0.00	0.00	0.00	0.00
2007-2007-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2007-2007-709.2007	OVERTIME - BACK TO THE BRICKS	0.00	0.00	0.00	0.00	0.00
2007-2007-717.0000	RETIREMENT - MERS ACTIVE	0.00	5,028.51	5,028.51	(5,028.51)	100.00
2007-2007-718.0000	RETIREMENT - MERS RETIREES	0.00	43,561.72	43,561.72	(43,561.72)	100.00
2007-2007-719.0000	FRINGE BENEFITS	2,429,840.17	2,137,401.96	(44,070.92)	292,438.21	87.96
2007-2007-719.2007	FRINGE BENEFITS - OT B2B	20,000.00	20,000.00	0.00	0.00	100.00
2007-2007-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.00
2007-2007-727.0000	OFFICE SUPPLIES	6,000.00	6,331.02	533.08	(331.02)	105.52
2007-2007-728.0000	INFORMATION TECH ALLOCATION	58,900.00	58,900.00	0.00	0.00	100.00
2007-2007-728.0001	IT CONNECTIVITY CHARGES	0.00	0.00	0.00	0.00	0.00
2007-2007-731.0000	POSTAGE	1,000.00	834.38	27.06	165.62	83.44
2007-2007-741.0000	AMMUNITION & WEAPONS	20,000.00	9,949.66	7,277.63	10,050.34	49.75
2007-2007-744.0000	UNIFORMS	15,000.00	14,865.32	612.95	134.68	99.10
2007-2007-757.0000	OPERATING EXPENDITURES	12,000.00	11,624.62	2,351.83	375.38	96.87
2007-2007-808.0000	AUDIT	3,200.00	3,200.00	0.00	0.00	100.00
2007-2007-811.7773	F.A.N.G. PROJECT OFFICERS	284,000.00	287,580.81	685.41	(3,580.81)	101.26
2007-2007-811.7774	CMH GRANT - OWI	0.00	0.00	0.00	0.00	0.00
2007-2007-811.7776	SCHOOL RESOURCE PROGRAM CHARGES	300.00	243.45	243.45	56.55	81.15
2007-2007-811.7777	POLICE GAIN UNIT OFFICER	0.00	0.00	0.00	0.00	0.00
2007-2007-811.7792	HIDTA GRANT EXPENSE (FANG)	15,000.00	17,131.86	1,209.97	(2,131.86)	114.21
2007-2007-811.7797	D.H.E. GRANT EXPENSE (FANG)	2,000.00	0.00	0.00	2,000.00	0.00

Attachment: BA 339-356a (2519 : Budget Amendment #339-356)  
 ↑80  
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2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	3,179.29	4,213.44	0.00	(1,034.15)	132.53	↑ 2
2007-2007-811.7800	F.A.C.T. GRANT EXPENSE	600.00	0.00	0.00	600.00	0.00	
2007-2007-811.7802	BRYNE JAG GRANT-RECORDS IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	
2007-2007-811.7803	PT-08-38 OHSP SAFE COMMUNITIES GRANT	0.00	0.00	0.00	0.00	0.00	
2007-2007-811.7804	PROJECT SAFE NEIGHBORHOODS (FANG)	0.00	0.00	0.00	0.00	0.00	
2007-2007-811.7805	PT-08-38 OHSP ENFORCEMENT EQUIPMENT GRNT	0.00	0.00	0.00	0.00	0.00	
2007-2007-811.7806	PT-09-25 OHSP SAFE COMMUNITIES GRANT	0.00	0.00	0.00	0.00	0.00	
2007-2007-811.7807	PT-09-25 OHSP OPERATING/EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00	
2007-2007-811.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	16,000.00	7,334.18	233.00	8,665.82	45.84	
2007-2007-811.7809	WEED & SEED GRANT (FANG)	0.00	0.00	0.00	0.00	0.00	
2007-2007-811.7810	SOUTH SIDE GRANT (FANG)	0.00	0.00	0.00	0.00	0.00	
2007-2007-811.7811	ATF TASK FORCE EXPENSE (FANG)	0.00	0.00	0.00	0.00	0.00	
2007-2007-811.7812	GENESEE CTY POSSE	0.00	0.00	0.00	0.00	0.00	
2007-2007-811.7813	OCDETF EXPENDITURES	4,000.00	0.00	0.00	4,000.00	0.00	
2007-2007-811.7814	METH GRANT EXPENDITURES	5,000.00	4,053.80	0.00	946.20	81.08	
2007-2007-811.7815	OCDETF POINT BLANK GRANT	8,764.45	7,418.23	161.73	1,346.22	84.64	
2007-2007-818.0000	CONTRACTUAL SERVICE	56,500.00	39,730.10	2,828.05	16,769.90	70.32	↓ 6
2007-2007-818.7170	NARCOTICS INVESTIGATION	26,520.00	26,516.26	0.00	3.74	99.99	
2007-2007-826.0000	LEGAL	100,000.00	72,788.94	4,144.50	27,211.06	72.79	↓ 6
2007-2007-828.0000	MEMBERSHIP & DUES	1,500.00	923.00	290.00	577.00	61.53	
2007-2007-863.0000	AUTO REPAIR	60,000.00	71,603.32	8,341.17	(11,603.32)	119.34	↑ 12
2007-2007-864.0000	TRAINING & CERTIFICATIONS	3,000.00	1,707.75	0.00	1,292.25	56.93	
2007-2007-867.0000	GAS & OIL	100,000.00	67,117.97	7,990.20	32,882.03	67.12	
2007-2007-868.0000	AUTO WASH	3,500.00	3,474.00	316.00	26.00	99.26	
2007-2007-910.0000	INSURANCE	75,000.00	76,025.93	0.00	(1,025.93)	101.37	↑ 12
2007-2007-920.0000	UTILITIES	90,000.00	43,081.02	3,453.11	46,918.98	47.87	
2007-2007-921.0000	SEWER PAYMENTS	2,500.00	2,760.07	318.19	(260.07)	110.40	↑ E
2007-2007-931.0000	BUILDING REPAIR	0.00	0.00	0.00	0.00	0.00	
2007-2007-934.0000	EQUIPMENT REPAIRS	1,600.00	568.32	0.00	1,031.68	35.52	
2007-2007-943.0000	EQUIPMENT RENTAL	9,000.00	8,181.09	0.00	818.91	90.90	
2007-2007-956.0000	MISCELLANEOUS	2,480.00	45.87	0.00	2,434.13	1.85	
2007-2007-957.0000	CONTINGENCY (SURPLUS)	0.00	0.00	0.00	0.00	0.00	
2007-2007-962.0000	TRAINING (OFFICER)	15,000.00	11,620.59	4,143.31	3,379.41	77.47	↓ 2
2007-2007-965.0000	SOR ANNUAL FEE- STATE OF MI PORTION	0.00	0.00	0.00	0.00	0.00	
2007-2007-984.0000	OFFICE EQUIPMENT	1,815.99	1,815.99	0.00	0.00	100.00	
2007-2007-985.0000	POLICE VEHICLES	120,000.00	118,194.00	9,202.00	1,806.00	98.50	
2007-2007-991.0000	PRINCIPAL	0.00	0.00	0.00	0.00	0.00	
2007-2007-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PMT	14,900.00	14,889.34	0.00	10.66	99.93	
2007-2007-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT	3,600.00	3,561.52	0.00	38.48	98.93	
2007-2007-999.7094	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	
Total Dept 2007-POLICE FUND EXPENSES		6,014,244.20	5,298,652.06	150,472.08	715,592.14	88.10	
TOTAL Expenditures		6,014,244.20	5,298,652.06	150,472.08	715,592.14	88.10	
Fund 2007 - POLICE FUND:							
TOTAL REVENUES		6,011,244.20	5,278,618.05	39,783.70	732,626.15	87.81	

Attachment: BA 339-356a (2519 : Budget Amendment #339-356)

TOTAL EXPENDITURES	6,014,244.20	5,298,652.06	150,472.08	715,592.14	88.10
NET OF REVENUES & EXPENDITURES	(3,000.00)	(20,034.01)	(110,688.38)	17,034.01	667.80
BEG. FUND BALANCE	432,535.83	432,535.83			
END FUND BALANCE	429,535.83	412,501.82			

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Thomas Osterholzer  
Date: June 13, 20116

Re: Memo of Explanation for  
Budget amendment

Madam Mayor:

Agenda item wording:

Budget Amendment within the Police Department Budget for **Auto Repair**.

Explanation:

We are requesting that Council approve a budget amendment within the Police Department as follows:

**Transfer \$6,000.00 into Auto Repair 2007-2007-863.0000 from Legal 2007-2007-826.000.**

**Transfer \$6,000.00 into Auto Repair 2007-2007-863.0000 from Contractual Service 2007-2007.818.0000.**

This item is trending toward overage as the result of collision repair covered under insurance, with insurance monies coming back in under revenue, but not reflected in expenditure.

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Thomas Osterholzer  
Date: June 13, 20116

Re: Memo of Explanation for  
Budget amendment

Madam Mayor:

Agenda item wording:

Budget Amendment within the Police Department Budget for **Insurance**.

Explanation:

We are requesting that Council approve a budget amendment within the Police Department as follows:

**Transfer \$1,200.00 into Insurance 2007-2007-910.000 from Training Officer 2007-2007-962.000.**

This item is trending toward overage as the result of a rate increase post budget.

Attachment: BA 339-356b (2519 : Budget Amendment #339-356)

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Thomas Osterholzer  
Date: June 13, 20116

Re: Memo of Explanation for  
Budget amendment

Madam Mayor:

Agenda item wording:

Budget Amendment within the Police Department Budget for **Sewer Payment**.

Explanation:

We are requesting that Council approve a budget amendment within the Police Department as follows:

**Transfer \$1,300.00 into Sewer Payment 2007-2007-921.0000 from Training Officer 2007-2007-962.000.**

This item is trending toward overage as the result of a rate increase post budget.

Attachment: BA 339-356b (2519 : Budget Amendment #339-356)

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Thomas Osterholzer  
Date: June 13, 20116

Re: Memo of Explanation for  
Budget amendment

Madam Mayor:

Agenda item wording:

Budget Amendment within the Police Department Budget for **FANG Project officers, HIDTA (FANG), and HEMP Grant (FANG)**.

Explanation:

We are requesting that Council approve a budget amendment within the Police Department for the above listed budgets, to be reflected **in both the revenue and expenditure portion of the budget:**

**\$20,000.00 to 2007-2007-811.7773 FANG Project Officers, both revenue and expenditure.**

**\$4,000.00 to 2007-2007-811.7792 HIDTA Grant, both revenue and expenditure.**

**\$2,000.00 to 2007-2007-811.7798 HEMP Grant, both revenue and expenditure.**

These items are trending toward overage as the amount of FANG overtime is projected from year to year based on previous experience, but officers may work more of these grants or less based upon case load, availability, etc.

Attachment: BA 339-356b (2519 : Budget Amendment #339-356)



**Finance Committee**  
4303 S. Center Road  
Burton, MI 48519

Meeting: 06/15/16 03:00 PM  
Department: Controller's Office  
Category: Budget  
Prepared By: Ginger Burke-Miller  
Department Head: Ginger Burke-Miller

E.R

**SCHEDULED**

**AGENDA ITEM (ID # 2520)**

DOC ID: 2520

**Budget Amendment #357-359 Approve and authorize the following 2015-2016 budget amendment: Increase 6036-6036-703.0000 Salary by \$5,500; Increase 6036-6036-719.0000 Fringe Benefits by \$3,000; Decrease 6036-6036-968.0000 Depreciation Expense by \$8500.**

**ATTACHMENTS:**

- BA 357-359 (PDF)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

357-358

E.R.a

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	06/30/2016	MONTH 06/30/2016	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USE
<b>Fund 6036 - INFORMATION TECHNOLOGY FUND</b>						
<b>Revenues</b>						
<b>Dept 0000</b>						
6036-0000-645.0000	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00
6036-0000-666.0000	INTEREST INCOME	400.00	774.27	0.00	(374.27)	193.5%
6036-0000-669.0680	TECH CHARGES - LOCAL STREET	2,500.00	2,500.00	0.00	0.00	100.00
6036-0000-669.0681	TECH CHARGES - MAJOR STREET	2,500.00	2,500.00	0.00	0.00	100.00
6036-0000-669.0682	TECH CHARGES - SEWER	54,000.00	54,000.00	0.00	0.00	100.00
6036-0000-669.0683	TECH CHARGES - WATER	39,200.00	39,200.00	0.00	0.00	100.00
6036-0000-669.0684	TECH CHARGES - GENERAL FUND (ALL DEPTS)	146,000.00	142,300.00	0.00	3,700.00	97.47
6036-0000-669.0685	TECH CHARGES - MOTOR POOL	14,700.00	14,700.00	0.00	0.00	100.00
6036-0000-669.0686	TECH CHARGES - POLICE	58,900.00	58,900.00	0.00	0.00	100.00
6036-0000-669.0687	TECH CHARGES - FIRE	25,100.00	25,100.00	0.00	0.00	100.00
6036-0000-669.0689	TECH CHARGES - BUILDING	9,800.00	9,800.00	0.00	0.00	100.00
6036-0000-669.0690	TECH CHARGES-SENIOR CITIZEN	4,900.00	4,900.00	0.00	0.00	100.00
6036-0000-673.0000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
6036-0000-675.0000	REFUNDS & REBATES	8,400.00	8,020.59	0.00	379.41	95.4%
6036-0000-691.1001	CONTRIBUTION FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
6036-0000-691.7094	TRANSFERS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
6036-0000-693.0001	GAIN ON SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
6036-0000-694.0000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
6036-0000-699.0000	CONTINGENCY/DEFICIT	89,600.00	0.00	0.00	89,600.00	0.00
<b>Total Dept 0000</b>		<b>456,000.00</b>	<b>362,694.86</b>	<b>0.00</b>	<b>93,305.14</b>	<b>79.54</b>
<b>Dept 6036-INFO TECH EXPENSES</b>						
6036-6036-699.0000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 6036-INFO TECH EXPENSES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL Revenues</b>		<b>456,000.00</b>	<b>362,694.86</b>	<b>0.00</b>	<b>93,305.14</b>	<b>79.54</b>
<b>Expenditures</b>						
<b>Dept 6036-INFO TECH EXPENSES</b>						
6036-6036-703.0000	ADMINISTRATIVE SALARY	65,000.00	64,929.63	2,677.32	70.37	99.8%
6036-6036-706.0000	SALARIES PERMANENT	0.00	0.00	0.00	0.00	0.00
6036-6036-708.0000	SHARED SALARIES	0.00	0.00	0.00	0.00	0.00
6036-6036-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
6036-6036-717.0000	RETIREMENT - MERS ACTIVE	0.00	451.93	451.93	(451.93)	100.00
6036-6036-718.0000	RETIREMENT - MERS RETIREES	0.00	1,016.04	1,016.04	(1,016.04)	100.00
6036-6036-719.0000	FRINGE BENEFITS	75,500.00	67,496.39	1,333.04	8,003.61	89.4%
6036-6036-727.0000	OFFICE SUPPLIES	5,000.00	4,082.08	327.11	917.92	81.6%
6036-6036-757.0000	OPERATING EXPENDITURES	1,500.00	1,102.73	0.00	397.27	73.5%
6036-6036-808.0000	AUDIT	0.00	0.00	0.00	0.00	0.00
6036-6036-818.0000	CONTRACTUAL SERVICES	158,000.00	149,961.30	1,908.33	8,038.70	94.9%
6036-6036-818.6036	INFORMATION TECHNOLOGY LEASE	36,000.00	34,687.03	0.00	1,312.97	96.3%
6036-6036-828.0000	MEMBERSHIP & DUES	300.00	150.00	0.00	150.00	50.00
6036-6036-864.0000	TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
6036-6036-910.0000	INSURANCE	200.00	0.00	0.00	200.00	0.00
6036-6036-934.0000	EQUIPMENT REPAIRS	2,000.00	0.00	0.00	2,000.00	0.00
6036-6036-956.0000	MISCELLANEOUS	100.00	19.99	0.00	80.01	19.9%
6036-6036-957.0000	CONTINGENCY/SURPLUS	0.00	0.00	0.00	0.00	0.00
6036-6036-968.0000	DEPRECIATION EXPENSE	106,900.00	0.00	0.00	106,900.00	0.00
6036-6036-984.0000	OFFICE EQUIPMENT	2,500.00	620.26	144.00	1,879.74	24.8%
6036-6036-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.00

Attachment: BA 357-359 (2520 : Budget Amendment #357-359)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

**E.R.a**

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	06/30/2016	MONTH 06/30/2016	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USE
Fund 6036 - INFORMATION TECHNOLOGY FUND						
Expenditures						
Total Dept 6036-INFO TECH EXPENSES		456,000.00	324,517.38	7,857.77	131,482.62	71.17
TOTAL Expenditures		456,000.00	324,517.38	7,857.77	131,482.62	71.17
Fund 6036 - INFORMATION TECHNOLOGY FUND:						
TOTAL REVENUES		456,000.00	362,694.86	0.00	93,305.14	79.54
TOTAL EXPENDITURES		456,000.00	324,517.38	7,857.77	131,482.62	71.17
NET OF REVENUES & EXPENDITURES		0.00	38,177.48	(7,857.77)	(38,177.48)	100.00

Attachment: BA 357-359 (2520 : Budget Amendment #357-359)



**Finance Committee**  
4303 S. Center Road  
Burton, MI 48519

Meeting: 06/15/16 03:00 PM  
Department: Controller's Office  
Category: Budget  
Prepared By: Karen Moffitt  
Department Head: Ginger Burke-Miller

E.S

**SCHEDULED**

**AGENDA ITEM (ID # 2502)**

DOC ID: 2502

**Budget Amendment #383-387 Approve and authorize the following 2015-2016 budget amendment: Increase 2002-0000-574.0665 Federal/State Construction Match by \$500,000; Increase 2002-0000-397-7587 Loan Proceeds Lapeer Rd by \$1,993,067; Increase 2002-4051-802.7587 Lapeer (Belsay to Vassar) by \$1,111,364; Increase 2002-4090-957.0000 Contingency by \$881,703; Decrease 2002-0000-691.0000 Transfer From Other Funds by \$500,000.**

**ATTACHMENTS:**

- 383-387 (PDF)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2016

% Fiscal Year Completed: 100.00

383-387

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE		% BD US
			06/30/2016 NORMAL (ABNORMAL)			BALANCE NORMAL (ABNORMAL)		
Fund 2002 - MAJOR STREETS								
Revenues								
Dept 0000								
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,000.00	5,362.95		325.00	(362.95)	107.2	
2002-0000-539.7589	BRISTOL RD BRIDGE GRANT	0.00	0.00		0.00	0.00	0.00	
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,074,513.64	1,721,758.10		167,334.56	352,755.54	83.00	
2002-0000-574.0001	OTHER STATE REVENUE SOURCES	400,000.00	299,746.16		0.00	100,253.84	74.90	
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	0.00		0.00	78,500.00	0.00	
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	79,000.00	613,707.17		500,000.00	(534,707.17)	776.80	
2002-0000-580.0000	CONTRIBUTION FROM LOCAL UNITS	0.00	0.00		0.00	0.00	0.00	
2002-0000-649.0000	MATERIAL SALES	6,300.00	6,202.30		0.00	97.70	98.40	
2002-0000-666.0000	INTEREST INCOME	0.00	2,023.99		0.00	(2,023.99)	100.00	
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00		0.00	100.00	0.00	
2002-0000-678.0000	REIMBURSEMENT INCOME	1,000.00	1,943.03		0.00	(943.03)	194.30	
2002-0000-691.0000	TRANSFERS FROM OTHER FUNDS	2,651,375.00	2,530,000.00		0.00	121,375.00	95.40	
2002-0000-694.0000	MISCELLANEOUS	13,000.00	13,416.82		0.00	(416.82)	103.20	
2002-0000-697.0000	LOAN PROCEEDS	0.00	0.00		0.00	0.00	0.00	
2002-0000-697.7587	LOAN PROCEEDS LAPEER RD	0.00	1,993,066.70		0.00	(1,993,066.70)	100.00	
2002-0000-699.0000	CONTINGENCY/DEFICIT	0.00	0.00		0.00	0.00	0.00	
Total Dept 0000		5,308,788.64	7,187,227.22		667,659.56	(1,878,438.58)	135.30	
TOTAL Revenues		5,308,788.64	7,187,227.22		667,659.56	(1,878,438.58)	135.30	
Expenditures								
Dept 0000								
2002-0000-719.0000	PAYROLL FRINGES	0.00	0.00		0.00	0.00	0.00	
Total Dept 0000		0.00	0.00		0.00	0.00	0.00	
Dept 4051-CONSTRUCTION								
2002-4051-717.0000	RETIREMENT - MERS ACTIVE	0.00	588.30		588.30	(588.30)	100.00	
2002-4051-718.0000	RETIREMENT - MERS RETIREES	0.00	1,388.88		1,388.88	(1,388.88)	100.00	
2002-4051-719.0000	FRINGE BENEFITS	0.00	375.29		375.29	(375.29)	100.00	
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	8,000.00	7,469.37		0.00	530.63	93.37	
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	4,357.86	4,054.87		0.00	302.99	93.05	
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR)	881,702.97	565,704.94		1,563.49	315,998.03	64.16	
2002-4051-802.7588	ATHERTON (DORT CENTER 2013_2014)	15,781.35	15,781.35		0.00	2,693.33	85.42	
2002-4051-802.7589	BRISTOL RD BRIDGE	49,964.66	22,800.32		85.36	27,164.34	45.63	
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	59,302.80	62,027.38		1,545.52	(2,724.58)	104.59	
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	1,000,000.00	862,587.76		1,740.54	137,412.24	86.26	
2002-4051-802.7592	POTTER/CASTO ROADS (2015-2016)	725,000.00	715,949.88		0.00	9,050.12	98.75	
2002-4051-802.7593	CENTER LIGHT SIGNAL CMAQ	229,850.00	52,364.94		750.00	177,485.06	22.78	
2002-4051-802.7594	CHIP SEAL	0.00	0.00		0.00	0.00	0.00	
2002-4051-802.7595	DWRP REPAIRS	0.00	0.00		0.00	0.00	0.00	
2002-4051-802.7596	HOWE BRANCH THREAD CREEK/CENTER RD	121,375.00	122,849.59		15,829.14	(1,474.59)	101.21	
2002-4051-803.0000	MONTHLY PREFERRED PROVIDER BEN	0.00	0.00		0.00	0.00	0.00	
2002-4051-957.0000	CONTINGENCY	0.00	0.00		0.00	0.00	0.00	
Total Dept 4051-CONSTRUCTION		3,098,027.97	2,433,942.87		23,866.52	664,085.10	78.56	
Dept 4063-SURFACE MAINTENANCE								
2002-4063-705.0000	SUPERVISION SALARIES	37,000.00	20,969.84		0.00	16,030.16	56.68	
2002-4063-706.0000	SALARIES PERMANENT	146,200.00	112,578.19		6,067.03	33,621.81	77.00	

\$500K ↑  
Also ↑  
Transfer to GF →  
↓ 500,000  
\$1,993,066.70

Attachment: 383-387 (2502 : Budget Amendment #383-387)

PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDX
		AMENDED BUDGET	06/30/2016	MONTH 06/30/2016	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USI
Fund 2002 - MAJOR STREETS						
Expenditures						
Dept 4085-TRANSFER TO LOCAL STREET						
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	418,902.73	407,074.17	33,466.91	11,828.56	97.16
2002-4085-969.7110	TRANSFER TO DEBT FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 4085-TRANSFER TO LOCAL STREET		418,902.73	407,074.17	33,466.91	11,828.56	97.16
Dept 4090-CONTINGENCY						
2002-4090-957.0000	CONTINGENCY/SURPLUS	88,702.97 ↑ 164,957.94	0.00	0.00	164,957.94	0.00
Total Dept 4090-CONTINGENCY		164,957.94	0.00	0.00	164,957.94	0.00
TOTAL Expenditures		5,266,243.88	4,084,460.16	107,769.16	1,181,783.72	77.56
Fund 2002 - MAJOR STREETS:						
TOTAL REVENUES		5,308,788.64	7,187,227.22	667,659.56	(1,878,438.58)	135.38
TOTAL EXPENDITURES		5,266,243.88	4,084,460.16	107,769.16	1,181,783.72	77.56
NET OF REVENUES & EXPENDITURES		42,544.76	3,102,767.06	559,890.40	(3,060,222.30)	7,292.96

Attachment: 383-387 (2502 : Budget Amendment #383-387)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2509)**

Meeting: 06/15/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Karen Moffitt

Department Head: Ginger Burke-Miller

E.T

DOC ID: 2509

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**Budget Amendment #388-389 Approve and authorize the following 2015-2016 budget amendment: Decrease 1001-9099-999.2002 Transfer to Major Streets by \$500,000; Decrease 1001-0000-699.0000 Contingency by \$500,000.**

**ATTACHMENTS:**

- 388-389 (PDF)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 06/30/2016

% Fiscal Year Completed: 100.00

388-501

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
<b>Fund 1001 - GENERAL FUND</b>						
<b>Expenditures</b>						
1001-8005-718.0000	RETIREMENT - MERS RETIREES	0.00	105.20	105.20	(105.20)	100.0
1001-8005-719.0000	FRINGE BENEFITS	18,600.00	15,121.72	471.06	3,478.28	81.3
1001-8005-727.0000	SUPPLIES & POSTAGE	1,500.00	579.70	0.00	920.30	38.6
1001-8005-757.0000	OPERATING EXPENDITURES	0.00	0.00	0.00	0.00	0.0
1001-8005-818.0000	CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.0
1001-8005-828.0000	MEMBERSHIP & DUES	100.00	27.00	0.00	73.00	27.0
1001-8005-864.0000	TRAINING	200.00	22.25	0.00	177.75	11.1
1001-8005-900.0000	NOTICES	1,000.00	1,057.50	126.90	(57.50)	105.7
<b>Total Dept 8005-ZONING</b>		<b>49,400.00</b>	<b>41,805.92</b>	<b>2,045.51</b>	<b>7,594.08</b>	<b>84.6</b>
<b>Dept 8090-CONTINGENCY</b>						
1001-8090-957.7890	CONTINGENCY-SURPLUS	0.00	0.00	0.00	0.00	0.0
<b>Total Dept 8090-CONTINGENCY</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0</b>
<b>Dept 9099-TRANSFERS OUT</b>						
1001-9099-957.7890	CONTINGENCY-SURPLUS	0.00	0.00	0.00	0.00	0.0
1001-9099-999.2002	TRANSFER TO MAJOR STREETS	2,651,375.00	2,530,000.00	0.00	121,375.00	95.4
1001-9099-999.2003	TRANSFER TO LOCAL STREETS	125,000.00	125,000.00	0.00	0.00	100.0
1001-9099-999.2006	TRANSFER TO FIRE DEPARTMENT FUND	900,000.00	900,000.00	0.00	0.00	100.0
1001-9099-999.2007	TRANSFER TO POLICE FUND	699,084.47	699,084.47	0.00	0.00	100.0
1001-9099-999.2049	TRANSFER TO BUILDING FUND	250,000.00	250,000.00	0.00	0.00	100.0
1001-9099-999.2069	TRANSFER TO SENIOR CITIZENS FUND	155,000.00	155,000.00	0.00	0.00	100.0
1001-9099-999.4001	TRANSFER TO CAPITAL IMPROV.	2,067.31	2,067.31	0.00	0.00	100.0
1001-9099-999.4146	TRANSFER TO AMY ST. PAVING CAP PROJECT	0.00	0.00	0.00	0.00	0.0
1001-9099-999.7094	TRANSFER TO OTHER FUNDS	125,000.00	0.00	0.00	125,000.00	0.0
<b>Total Dept 9099-TRANSFERS OUT</b>		<b>4,907,526.78</b>	<b>4,661,151.78</b>	<b>0.00</b>	<b>246,375.00</b>	<b>94.9</b>
<b>TOTAL Expenditures</b>		<b>8,976,286.28</b>	<b>8,045,807.70</b>	<b>99,758.84</b>	<b>930,478.58</b>	<b>89.6</b>
<b>Fund 1001 - GENERAL FUND:</b>						
<b>TOTAL REVENUES</b>		<b>8,976,286.28</b>	<b>5,171,213.76</b>	<b>19,611.63</b>	<b>3,805,072.52</b>	<b>57.6</b>
<b>TOTAL EXPENDITURES</b>		<b>8,976,286.28</b>	<b>8,045,807.70</b>	<b>99,758.84</b>	<b>930,478.58</b>	<b>89.6</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>(2,874,593.94)</b>	<b>(80,147.21)</b>	<b>2,874,593.94</b>	<b>100.0</b>

CENTER RD REIMB  
500,000 ↓

Attachment: 388-389 (2509 : Budget Amendment #388-389)

PERIOD ENDING 06/30/2016

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Revenues						
Dept 0000						
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,525,400.00	2,317,230.73	0.00	208,169.27	91.7
1001-0000-404.0000	TAX CHARGEBACKS	(130,000.00)	0.00	0.00	(130,000.00)	0.00
1001-0000-407.0000	DELINQUENT REAL TAXES	202,032.00	0.00	0.00	202,032.00	0.00
1001-0000-417.0000	DELINQUENT PERSONAL TAXES	71,000.00	0.00	0.00	71,000.00	0.00
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	101,400.00	63,186.56	0.00	38,213.44	62.3
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	22,700.00	5,542.00	0.00	17,158.00	24.4
1001-0000-453.0000	FRANCHISE FEES	500,000.00	348,372.46	0.00	151,627.54	69.6
1001-0000-454.0000	LEASE FEES	37,000.00	35,897.83	0.00	1,102.17	97.0
1001-0000-501.0000	FEDERAL VOTER EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.00
1001-0000-501.0010	FEDERAL DHS FIRE ACT GRANT	0.00	0.00	0.00	0.00	0.00
1001-0000-539.0002	GRANT REVENUE (STATE) - DNR GRANT	99,372.75	32,152.75	0.00	67,220.00	32.3
1001-0000-539.0005	HAVA GRANT REVENUE	14,300.00	14,280.00	0.00	20.00	99.8
1001-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	43,000.00	50,456.60	8,417.06	(7,456.60)	117.3
1001-0000-574.0000	STATE SHARED REVENUES	2,597,800.00	1,656,461.00	0.00	941,339.00	63.7
1001-0000-574.0665	FED./STATE PASS THROUGH FUNDS	0.00	0.00	0.00	0.00	0.00
1001-0000-576.0000	LIQUOR FEES	26,800.00	18,173.10	0.00	8,626.90	67.8
1001-0000-608.0000	BOARD OF APPEALS	8,500.00	11,850.00	0.00	(3,350.00)	139.4
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	320,000.00	250,022.90	0.00	69,977.10	78.1
1001-0000-619.0000	COLLECTION FEES-DOG LICENSE	0.00	0.00	0.00	0.00	0.00
1001-0000-622.0000	ZONING FEES	12,500.00	11,590.00	400.00	910.00	92.7
1001-0000-627.0000	COPY FEES	1,200.00	1,569.72	37.33	(369.72)	130.8
1001-0000-633.0000	SITE PLAN REVIEW - PLANNING/ZONING	0.00	0.00	0.00	0.00	0.00
1001-0000-640.0000	PROPERTY TRANSFER AFFIDAVIT REVENUE	35,000.00	(3,000.00)	0.00	38,000.00	(8.5
1001-0000-645.0000	SALE OF EQUIPMENT/LAND	0.00	0.00	0.00	0.00	0.00
1001-0000-666.0000	INTEREST INCOME	22,500.00	23,478.90	0.00	(978.90)	104.3
1001-0000-673.0000	SALE OF ASSETS	236,900.00	259,307.50	1,845.00	(22,407.50)	109.4
1001-0000-674.0000	PARKS AND REC DONATIONS	5,500.00	2,407.02	474.28	3,092.98	43.7
1001-0000-674.0001	P&R PATHWAY DONATION	10,000.00	10,000.00	0.00	0.00	100.0
1001-0000-675.0000	REFUNDS & REBATES	35,000.00	0.00	0.00	35,000.00	0.00
1001-0000-678.0000	REIMBURSEMENT INCOME	95,000.00	18,144.66	0.00	76,855.34	19.1
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	15,950.00	16,456.00	0.00	(506.00)	103.1
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	13,000.00	14,600.70	8,437.15	(1,600.70)	112.3
1001-0000-690.2002	THREE ON THREE BASKETBALL REVENUE	0.00	0.00	0.00	0.00	0.00
1001-0000-690.2003	BURTON MEMORIAL DAY CAR SHOW REVENUE	0.00	0.00	0.00	0.00	0.00
1001-0000-690.2004	MOVIES REVENUE (P&R)	1,400.00	2,256.00	0.00	(856.00)	161.1
1001-0000-691.0000	TRANSFERS IN - RESIDUAL	0.00	0.00	0.00	0.00	0.00
1001-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV	0.00	0.00	0.00	0.00	0.00
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	5,950.00	0.00	1,050.00	85.0
1001-0000-691.2026	TRANSFER FROM RUBBISH FUND	0.00	0.00	0.00	0.00	0.00
1001-0000-691.3001	TRANSFERS IN SWR DEBT RETIREMENT	0.00	0.00	0.00	0.00	0.00
1001-0000-694.0000	OTHER REVENUES	18,000.00	4,827.33	0.81	13,172.67	26.8
1001-0000-699.0000	CONTINGENCY	2,028,031.53	0.00	0.00	2,028,031.53	0.00
Total Dept 0000		8,976,286.28	5,171,213.76	19,611.63	3,805,072.52	57.6
TOTAL Revenues		8,976,286.28	5,171,213.76	19,611.63	3,805,072.52	57.6
Expenditures						
Dept 0000						
1001-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		0.00	0.00	0.00	0.00	0.00

500,000 ↓  
 CENTER RD  
 REIMB

Attachment: 388-389 (2509 : Budget Amendment #388-389)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2510)**

Meeting: 06/15/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Karen Moffitt

Department Head: Ginger Burke-Miller

E.U

DOC ID: 2510

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**Budget Amendment #390-391 Approve and authorize the following 2015-2016 budget amendment: Increase 2073-0000-938.0000 Maintenance of Grounds by \$600; Decrease 2073-0000-706.0000 Salaries Permanent by \$600.**

**ATTACHMENTS:**

- 390-391 (PDF)

06/14/2016 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 2073 - VETERAN'S MEMORIAL PARK FUND						
Revenues						
Dept 0000						
2073-0000-666.0000	INTEREST INCOME	0.00	28.26	0.00	(28.26)	100.00
2073-0000-671.0000	DONATIONS	0.00	0.00	0.00	0.00	0.00
2073-0000-699.0000	CONTINGENCY	2,100.00	0.00	0.00	2,100.00	0.00
2073-0000-699.7001	TRANSFER IN FROM TRUST AND AGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		2,100.00	28.26	0.00	2,071.74	1.35
TOTAL Revenues						
		2,100.00	28.26	0.00	2,071.74	1.35
Expenditures						
Dept 0000						
2073-0000-706.0000	SALARIES PERMANENT	1,200.00	0.00	0.00	1,200.00	0.00
2073-0000-708.0000	SHARED SALARIES	0.00	0.00	0.00	0.00	0.00
2073-0000-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2073-0000-717.0000	RETIREMENT - MERS ACTIVE	0.00	0.00	0.00	0.00	0.00
2073-0000-718.0000	RETIREMENT - MERS RETIREES	0.00	0.00	0.00	0.00	0.00
2073-0000-818.0000	CONTRACTUAL SERVICES	300.00	0.00	0.00	300.00	0.00
2073-0000-920.0000	UTILITIES	0.00	0.00	0.00	0.00	0.00
2073-0000-938.0000	MAINT OF GROUNDS	600.00	299.05	0.00	300.95	49.84
2073-0000-957.0000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		2,100.00	299.05	0.00	1,800.95	14.24
TOTAL Expenditures						
		2,100.00	299.05	0.00	1,800.95	14.24
Fund 2073 - VETERAN'S MEMORIAL PARK FUND:						
TOTAL REVENUES		2,100.00	28.26	0.00	2,071.74	1.35
TOTAL EXPENDITURES		2,100.00	299.05	0.00	1,800.95	14.24
NET OF REVENUES & EXPENDITURES		0.00	(270.79)	0.00	270.79	100.00

Attachment: 390-391 (2510 : Budget Amendment #390-391)

# 26

# 26



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2511)**

Meeting: 06/15/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Karen Moffitt

Department Head: Ginger Burke-Miller

E.V

DOC ID: 2511

**Budget Amendment #392-393 Approve and authorize the following 2015-2016 budget amendment: Increase 3146-0000-403.0000 Current Real/Personal Taxes by \$9,000; Increase 3146-0000-999.4146 Transfer to Amy St. Paving Capital Project By \$9,000.**

**ATTACHMENTS:**

- 392-393 (PDF)

06/14/2016 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	06/30/2016	MONTH 06/30/2016	BALANCE	
Fund 3146 - 13-008-P AMY STREET PAVING							
Revenues							
Dept 0000							
3146-0000-403.0000	CURRENT REAL/PERSONAL TAXES	9,000 <del>26,865.04</del> ↑	26,865.04	34,203.48	0.00	(7,338.44)	127.32
3146-0000-446.0000	INTEREST & PENT. ON TAXES	1,134.96	1,134.96	629.55	0.00	505.41	55.47
3146-0000-666.0000	INTEREST INCOME	0.00	0.00	71.67	0.00	(71.67)	100.00
Total Dept 0000		28,000.00	28,000.00	34,904.70	0.00	(6,904.70)	124.66
TOTAL Revenues		28,000.00	28,000.00	34,904.70	0.00	(6,904.70)	124.66
Expenditures							
Dept 0000							
3146-0000-999.4146	TRANSFER TO AMY ST. PAVING CAP PROJECT	9,000 <del>28,000.00</del> ↑	28,000.00	0.00	0.00	28,000.00	0.00
Total Dept 0000		28,000.00	28,000.00	0.00	0.00	28,000.00	0.00
TOTAL Expenditures		28,000.00	28,000.00	0.00	0.00	28,000.00	0.00
Fund 3146 - 13-008-P AMY STREET PAVING:							
TOTAL REVENUES		28,000.00	28,000.00	34,904.70	0.00	(6,904.70)	124.66
TOTAL EXPENDITURES		28,000.00	28,000.00	0.00	0.00	28,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	34,904.70	0.00	(34,904.70)	100.00

Attachment: 392-393 (2511 : Budget Amendment #392-393)



**Finance Committee**  
4303 S. Center Road  
Burton, MI 48519

Meeting: 06/15/16 03:00 PM  
Department: Controller's Office  
Category: Budget  
Prepared By: Karen Moffitt  
Department Head: Ginger Burke-Miller

E.W

**SCHEDULED**

**AGENDA ITEM (ID # 2512)**

DOC ID: 2512

**Budget Amendment #394-401 Approve and authorize the following 2015-2016 budget amendment: Increase 2049-2061-706.0000 Salaries Permanent by \$11,500; Increase 2049-2061-727.0000 Office Supplies by \$200; Increase 2049-2061-757.0000 Operating Expenditures by \$2,200; Increase 2049-2061-864.0000 Training by \$250; Increase 2049-2061-964.0000 Soil Erosion Services by \$325; Decrease 2049-2061-703.0000 Salaries by \$6,000; Decrease 2049-2061-719.0000 Fringe Benefits by \$5,500; Decrease 2049-2061-959.0000 Condemned Housing by \$2,975.**



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2514)**

Meeting: 06/15/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Karen Moffitt

Department Head: Ginger Burke-Miller

**E.X**

*DOC ID: 2514*

**Budget Amendment #402-406 Approve and authorize the following 2015-2016 budget amendment: Increase 6061-6061-706.0000 Salaries Permanent by \$13,000; Increase 6061-6061-757.0000 Operating Expenditures by \$6,800; Decrease 6061-6061-719.0000 Fringe Benefits by \$6,500; Decrease 6061-6061-747.7009 Gravel by \$6,500; Decrease 6061-6061-748.7008 Salt by \$6,800.**



**Finance Committee**  
4303 S. Center Road  
Burton, MI 48519

Meeting: 06/15/16 03:00 PM  
Department: Controller's Office  
Category: Budget  
Prepared By: Karen Moffitt  
Department Head: Ginger Burke-Miller

E.Y

**SCHEDULED**

**AGENDA ITEM (ID # 2516)**

DOC ID: 2516

**Budget Amendment #407-411 Approve and authorize the following 2015-2016 budget amendment: Increase 5090-5090-719.0000 Fringe Benefits by \$20,000; Increase 5090-5090-757.0000 Operating Expenditures by 1,000; Increase 5090-5090-789.0000 Pipe & Fittings by \$4,000; Increase 5090-5090-818.0000 Contractual Services by \$30,000; Decrease 5090-5090-957.0000 Contingency by \$55,000.**



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2517)**

Meeting: 06/15/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Karen Moffitt

Department Head: Ginger Burke-Miller

E.Z

DOC ID: 2517

**Budget Amendment #412-417 Approve and authorize the following 2015-2016 budget amendment: Increase 5091-5091-706.0000 Salaries Permanent by \$26,000; Increase 5091-5091-719.0000 Fringe Benefits by \$58,000; Increase 5091-5091-757.0000 Operating Expenditures by \$3,000; Increase 5091-5091-816.0000 Charges by \$125,000; Increase 5091-5091-864.0000 Training by \$1,600; Decrease 5091-5091-957.0000 Contingency by \$213,600.**



**SCHEDULED**

**AGENDA ITEM (ID # 2518)**

DOC ID: 2518

**Budget Amendment #418-430 Approve and authorize the following 2015-2016 budget amendment: Increase 2003-4063-818.0000 Contractual Services by \$46,000; Increase 2003-4078-943.0000 Equipment Rental by \$87; Increase 2003-4082-757.0000 Operating Expenditures by \$2,000; Increase 2003-4082-828.0000 Memberships by \$1,000; Decrease 2003-4063-706.0000 Salaries Permanent by \$14,000; Decrease 2003-4063-943.0000 Equipment Rental by \$10,000; Decrease 2003-4078-705.0000 Supervision Salaries by \$2,248; Decrease 2003-4078-706.0000 Salaries Permanent by \$7,653; Decrease 2003-4078-719.0000 Fringe Benefits by \$5,447; Decrease 2003-4078-757.0000 Operating Expenditures-Salt by \$1,609; Decrease 2003-4078-818.0000 Contractual Services by \$130; Decrease 2003-4090-957.0020 Special Assessments by \$4,000; Decrease 2003-4082-818.0000 Contractual Services by \$4,000.**

**ATTACHMENTS:**

- 418-430 (PDF)

418-430

06/13/2016 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE	
		2015-16 AMENDED BUDGET	06/30/2016 NORMAL (ABNORMAL)		BALANCE	% BDGT USED
<b>Fund 2003 - LOCAL STREETS</b>						
<b>Revenues</b>						
Dept 0000						
2003-0000-450.0000	RIGHT OF WAY PERMIT FEES	400.00	280.00	40.00	120.00	70.00
2003-0000-574.0000	GAS & WEIGHT TAX	570,489.33	505,529.16	49,134.65	64,960.17	88.61
2003-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	35,000.00	0.00	0.00	35,000.00	0.00
2003-0000-666.0000	INTEREST INCOME	800.00	1,482.00	0.00	(682.00)	185.25
2003-0000-675.0000	REFUNDS & REBATES	500.00	0.00	0.00	500.00	0.00
2003-0000-676.0000	MTF/LRP TRANS FROM MAJOR STREET	418,902.73	407,074.17	33,466.91	11,828.56	97.18
2003-0000-678.0000	REIMBURSEMENT INCOME	800.00	393.20	0.00	406.80	49.15
2003-0000-691.0000	TRANSFERS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
2003-0000-691.0651	COMMUNITY DEVELOPMENT BLOCK GRANT REV	0.00	0.00	0.00	0.00	0.00
2003-0000-691.1001	CONTRIBUTION FROM OTHER FUNDS	125,000.00	125,000.00	0.00	0.00	100.00
2003-0000-691.3134	TRANSFER IN FROM TRAIL RIDGE PAVING	0.00	0.00	0.00	0.00	0.00
2003-0000-694.0000	MISCELLANEOUS REVENUE	0.00	115.00	0.00	(115.00)	100.00
2003-0000-699.0000	CONTINGENCY	108,807.94	0.00	0.00	108,807.94	0.00
Total Dept 0000		1,260,700.00	1,039,873.53	82,641.56	220,826.47	82.48
<b>TOTAL Revenues</b>		<b>1,260,700.00</b>	<b>1,039,873.53</b>	<b>82,641.56</b>	<b>220,826.47</b>	<b>82.48</b>
<b>Expenditures</b>						
Dept 0000						
2003-0000-719.0000	FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		0.00	0.00	0.00	0.00	0.00
<b>Dept 4051-CONSTRUCTION</b>						
2003-4051-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.00
2003-4051-802.0000	LOCAL STS-COMMUNITY DEV PROJEC	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7561	2005 CULVERT REPLACEMENT	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7563	2006 LOC ST RESURFACING DIV B	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7564	2007 LOC ST RESURFACING DIV A	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7565	2006/07 HAWKSHIRE PAVING DIV D	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7566	2006/07 MAPLEWOOD MDWS DIV E	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7567	P-04-02 CONST. MATCH DIV F	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7568	06/07 OAKVIEW MEADOWS DIV G	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7569	06/07 THE ORCHARDS DIV H	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7570	WHISPER RIDGE PAVING	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7572	2007 SPRING GARDENS PAVING	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7574	2007 FALL PAVING PROJECT	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7575	WINDING CREEK CONDOS	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7576	PINECREEK #2 PAVING	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7577	CITYWIDE GRAVEL PAVING PROJECT	0.00	0.00	0.00	0.00	0.00
2003-4051-802.7585	CHIP SEAL CASTO ST. 2012	0.00	0.00	0.00	0.00	0.00
Total Dept 4051-CONSTRUCTION		0.00	0.00	0.00	0.00	0.00
<b>Dept 4063-SURFACE MAINTENANCE</b>						
2003-4063-705.0000	SUPERVISION SALARIES	45,000.00	13,510.26	0.00	31,489.74	30.02
2003-4063-706.0000	SALARIES PERMANENT	113,900.00	70,137.61	2,346.77	43,762.39	61.58
2003-4063-708.0000	SHARED SALARIES	0.00	0.00	0.00	0.00	0.00
2003-4063-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2003-4063-717.0000	RETIREMENT - MERS ACTIVE	0.00	160.40	160.40	(160.40)	100.00

↓11,000  
 decrease by \$14,000  
 ↓14,000  
 ↓11,000

Attachment: 418-430 (2518 : Budget Amendment #418-430)

2003-4063-718.0000	RETIREMENT - MERS RETIREES	0.00	843.53	843.53	(843.53)	100.00	
2003-4063-719.0000	FRINGE BENEFITS	159,000.00	130,399.36	414.28	28,600.64	82.01	
2003-4063-750.0000	CHLORIDE	33,000.00	14,988.87	0.00	18,011.13	45.42	
2003-4063-751.0000	PATCH	56,086.12	30,510.45	15,599.12	25,575.67	54.40	
2003-4063-752.0000	GRAVEL	15,000.00	1,949.79	(1,844.47)	13,050.21	13.00	
2003-4063-757.0000	OPERATING EXPENDITURES	0.00	0.00	0.00	0.00	0.00	
2003-4063-818.0000	CONTRACTUAL SERVICE	35,400.00	41,695.36	15,082.38	(6,295.36)	117.78	increase by \$34,000 ↑ 5,000 Ⓢ ↑ 41,000 Ⓒ
2003-4063-818.7151	MEADOWCROFT ESTATES	0.00	0.00	0.00	0.00	0.00	
2003-4063-943.0000	EQUIPMENT RENTAL	60,000.00	40,035.70	0.00	19,964.30	66.73	decrease by \$10000 ↓ 10,000 Ⓒ
<b>Total Dept 4063-SURFACE MAINTENANCE</b>		<b>517,386.12</b>	<b>344,231.33</b>	<b>32,602.01</b>	<b>173,154.79</b>	<b>66.53</b>	Decrease Winter Maintenance by \$17k or so

<b>Dept 4068-TREES &amp; SHRUBS</b>							
2003-4068-705.0000	SUPERVISION SALARIES	5,100.00	923.83	0.00	4,176.17	18.11	
2003-4068-706.0000	SALARIES PERMANENT	13,900.00	2,407.77	0.00	11,492.23	17.32	
2003-4068-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00	
2003-4068-717.0000	RETIREMENT - MERS ACTIVE	0.00	0.00	0.00	0.00	0.00	
2003-4068-718.0000	RETIREMENT - MERS RETIREES	0.00	0.00	0.00	0.00	0.00	
2003-4068-719.0000	FRINGE BENEFITS	14,100.00	6,907.96	0.00	7,192.04	48.99	
2003-4068-757.0000	OPERATING EXP & MATERIALS	500.00	0.00	0.00	500.00	0.00	
2003-4068-818.0000	CONTRACTUAL SERVICE	8,000.00	1,750.00	0.00	6,250.00	21.88	
2003-4068-943.0000	EQUIPMENT RENTAL	11,400.00	2,303.33	0.00	9,096.67	20.20	
<b>Total Dept 4068-TREES &amp; SHRUBS</b>		<b>53,000.00</b>	<b>14,292.89</b>	<b>0.00</b>	<b>38,707.11</b>	<b>26.97</b>	

<b>Dept 4069-DRAINAGE</b>							
2003-4069-705.0000	SUPERVISION SALARIES	15,100.00	6,528.09	0.00	8,571.91	43.23	
2003-4069-706.0000	SALARIES PERMANENT	50,100.00	23,656.16	902.78	26,443.84	47.22	
2003-4069-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00	
2003-4069-717.0000	RETIREMENT - MERS ACTIVE	0.00	60.98	60.98	(60.98)	100.00	
2003-4069-718.0000	RETIREMENT - MERS RETIREES	0.00	649.36	649.36	(649.36)	100.00	
2003-4069-719.0000	FRINGE BENEFITS	88,600.00	50,308.77	67.49	38,291.23	56.78	
2003-4069-757.0000	OPERATING EXP & MATERIALS	7,000.00	3,001.30	263.92	3,998.70	42.88	
2003-4069-818.0000	CONTRACTUAL SERVICE	45,000.00	26,544.84	6,988.19	18,455.16	58.99	
2003-4069-943.0000	EQUIPMENT RENTAL	55,000.00	28,081.95	0.00	26,918.05	51.06	decrease to cover for traffic signs
<b>Total Dept 4069-DRAINAGE</b>		<b>260,800.00</b>	<b>138,831.45</b>	<b>8,932.72</b>	<b>121,968.55</b>	<b>53.23</b>	

<b>Dept 4074-TRAFFIC SIGNS</b>							
2003-4074-705.0000	SUPERVISION SALARIES	3,400.00	2,408.38	0.00	991.62	70.83	
2003-4074-706.0000	SALARIES PERMANENT	6,000.00	7,466.29	419.04	(1,466.29)	124.44	↑ 4,000
2003-4074-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00	
2003-4074-717.0000	RETIREMENT - MERS ACTIVE	0.00	51.67	51.67	(51.67)	100.00	
2003-4074-718.0000	RETIREMENT - MERS RETIREES	0.00	659.40	659.40	(659.40)	100.00	
2003-4074-719.0000	FRINGE BENEFITS	14,000.00	15,588.17	31.20	(1,588.17)	111.34	from Drainage ↑ 4,000
2003-4074-757.0000	OPERATING EXP & MATERIALS	2,000.00	0.00	0.00	2,000.00	0.00	
2003-4074-757.2030	SIGNAGE & GRAVEL FOR CDBG PROJECTS	0.00	0.00	0.00	0.00	0.00	
2003-4074-757.7100	MATERIAL-SIGNS	5,000.00	4,668.78	771.44	331.22	93.38	
2003-4074-943.0000	EQUIPMENT RENTAL	4,600.00	4,015.74	0.00	584.26	87.30	
<b>Total Dept 4074-TRAFFIC SIGNS</b>		<b>35,000.00</b>	<b>34,858.43</b>	<b>1,932.75</b>	<b>141.57</b>	<b>99.60</b>	

<b>Dept 4078-WINTER MAINTENANCE</b>							
2003-4078-705.0000	SUPERVISION SALARIES	5,400.00	3,152.18	0.00	2,247.82	58.37	↓ 2,247.82 Ⓒ
2003-4078-706.0000	SALARIES PERMANENT	32,000.00	24,346.83	0.00	7,653.17	76.08	↓ 7,653.17 Ⓒ
2003-4078-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00	
2003-4078-717.0000	RETIREMENT - MERS ACTIVE	0.00	0.00	0.00	0.00	0.00	
2003-4078-718.0000	RETIREMENT - MERS RETIREES	0.00	0.00	0.00	0.00	0.00	
2003-4078-719.0000	FRINGE BENEFITS	45,000.00	39,553.41	0.00	5,446.59	87.90	↓ 5,446.59 Ⓒ
2003-4078-757.0000	OPERATING EXPENDITURES - SALT	46,000.00	44,391.50	(319.50)	1,608.50	96.50	↓ 1,608.50 Ⓒ
2003-4078-818.0000	CONTRACTUAL SERVICES	500.00	0.00	0.00	500.00	0.00	
2003-4078-943.0000	EQUIPMENT RENTAL	47,458.64	47,545.07	0.00	(86.43)	100.18	↑ 86.43 Ⓒ
2003-4078-957.0000	CONTINGENCY/SURPLUS	0.00	0.00	0.00	0.00	0.00	
<b>Total Dept 4078-WINTER MAINTENANCE</b>		<b>176,358.64</b>	<b>158,988.99</b>	<b>(319.50)</b>	<b>17,369.65</b>	<b>90.15</b>	To Surface Main

Attachment: 418-430 (2518 : Budget Amendment #418-430)

Dept 4081-ROADSIDE CLEANUP						
2003-4081-705.0000	SUPERVISION SALARIES	2,600.00	477.18	0.00	2,122.82	18.35
2003-4081-706.0000	SALARIES PERMANENT	4,100.00	1,813.63	0.00	2,286.37	44.23
2003-4081-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2003-4081-717.0000	RETIREMENT - MERS ACTIVE	0.00	0.00	0.00	0.00	0.00
2003-4081-718.0000	RETIREMENT - MERS RETIREES	0.00	0.00	0.00	0.00	0.00
2003-4081-719.0000	FRINGE BENEFITS	3,200.00	3,466.96	0.00	(266.96)	108.34
2003-4081-818.0000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
2003-4081-943.0000	EQUIPMENT RENTAL	2,800.00	1,856.41	0.00	943.59	66.30
Total Dept 4081-ROADSIDE CLEANUP		12,700.00	7,614.18	0.00	5,085.82	59.95

↑ 1,000

Dept 4082-ADMINISTRATION						
2003-4082-703.0000	ADMINISTRATION SALARIES	11,100.00	3,296.56	835.96	7,803.44	29.70
2003-4082-705.0000	SUPERVISION SALARIES	0.00	1,898.39	142.03	(1,898.39)	100.00
2003-4082-706.0000	SALARIES PERMANENT	18,700.00	24,357.79	2,064.28	(5,657.79)	130.26
2003-4082-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2003-4082-717.0000	RETIREMENT - MERS ACTIVE	0.00	248.25	248.25	(248.25)	100.00
2003-4082-718.0000	RETIREMENT - MERS RETIREES	0.00	810.35	810.35	(810.35)	100.00
2003-4082-719.0000	FRINGE BENEFITS	20,000.00	(8,724.92)	(8,724.92)	28,724.92	(43.62)
2003-4082-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.00
2003-4082-728.0000	INFORMATION TECH ALLOCATION	2,500.00	2,500.00	0.00	0.00	100.00
2003-4082-757.0000	OPERATING EXP & MATERIALS	10,000.00	10,915.20	491.65	(915.20)	109.15
2003-4082-808.0000	AUDIT	1,300.00	1,300.00	0.00	0.00	100.00
2003-4082-818.0000	CONTRACTUAL SERVICE	11,186.21	1,612.10	0.00	9,574.11	14.41
2003-4082-826.0000	LEGAL	200.00	0.00	0.00	200.00	0.00
2003-4082-828.0000	MEMBERSHIP & DUES	500.00	480.00	0.00	20.00	96.00
2003-4082-864.0000	TRAINING	1,000.00	1,962.03	0.00	(962.03)	196.20
2003-4082-943.0000	EQUIPMENT RENTAL	513.79	0.00	0.00	513.79	0.00
Total Dept 4082-ADMINISTRATION		77,000.00	40,655.75	(4,132.40)	36,344.25	52.80

↓ 3,000  
↓ 4,000  
↑ 12,000

↑ 2,000 (C)

↑ 1,000 (C)

Dept 4090-CONTINGENCY						
2003-4090-957.0000	CONTINGENCY/SURPLUS	0.00	0.00	0.00	0.00	0.00
2003-4090-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFERS	160,000.00	151,018.46	0.00	8,981.54	94.39
2003-4090-957.0030	SPECIAL ASSESSMENTS CITY OWNED TX BILL	0.00	0.00	0.00	0.00	0.00
Total Dept 4090-CONTINGENCY		160,000.00	151,018.46	0.00	8,981.54	94.39

Decrease by \$3000 ↓ 1,000 (C) ↓ 2,000 (C)

Dept 9099-TRANSFERS OUT						
2003-9099-999.7094	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Total Dept 9099-TRANSFERS OUT		0.00	0.00	0.00	0.00	0.00

TOTAL Expenditures	1,292,244.76	890,491.48	39,015.58	401,753.28	68.91
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Fund 2003 - LOCAL STREETS:						
TOTAL REVENUES	1,260,700.00	1,039,873.53	82,641.56	220,826.47	82.48	
TOTAL EXPENDITURES	1,292,244.76	890,491.48	39,015.58	401,753.28	68.91	
NET OF REVENUES & EXPENDITURES	(31,544.76)	149,382.05	43,625.98	(180,926.81)	473.56	
BEG. FUND BALANCE	288,989.90	288,989.90				
END FUND BALANCE	257,445.14	438,371.95				

Attachment: 418-430 (2518 : Budget Amendment #418-430)

③

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: May 18, 2016

Re: Memo of Explanation for  
Council Meeting of June 6, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Major Streets and Local Streets Budgets for Street Sweeping

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Budget as follows: **Transfer \$5,000.00 FROM Department 2002-4063-943.0000 (Major Streets - Surface Maintenance – Equipment Rental), TO Department 2003-4063-818.0000 (Local Streets, Surface Maintenance, Contractual Services).**

This item is trending toward overage because it was approved last fall, after the budget had been approved, with the understanding that funds would need to be transferred from other line items within Major and Local Streets to cover this.

Attachment: 418-430 (2518 : Budget Amendment #418-430)

C

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: June 14, 2016

Re: Memo of Explanation for  
Finance Meeting of June 16, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Streets Division.

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Local Streets as follows: **Transfer- \$1,000.00 FROM Department 2003-4090-957.0020 (Contingency-Special Assessment City Owned Transfers), TO Department 2003-4082-864.0000 (Administration-Training.)**

This item is trending toward overage because it was approved last fall, after the budget had been approved, with the understanding that funds would need to be transferred from other line items within Major Streets to cover this.

Attachment: 418-430 (2518 : Budget Amendment #418-430)

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## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: June 14, 2016

Re: Memo of Explanation for  
Finance Meeting of June 16, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Streets Division.

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Local Streets as follows: **Transfer- \$14,000.00 FROM Department 2003-4063-706.0000 (Surface Maintenance-Salaries Permanent), AND \$10,000.00 FROM Department 2003-4063-943.0000 (Surface Maintenance- Equipment Rental) AND \$17,000.00 FROM Department 2003-4078 (Winter Maintenance), which totals \$41,000.00 TO Department 2003-4063-818.0000 (Surface Maintenance-Contractual Services.)**

This item is trending toward overage because it was approved last fall, after the budget had been approved, with the understanding that funds would need to be transferred from other line items within Local Streets to cover this.

Attachment: 418-430 (2518 : Budget Amendment #418-430)

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: June 14, 2016

Re: Memo of Explanation for  
Finance Meeting of June 16, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Streets Division.

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Local Streets as follows: **Transfer- \$2,000.00 FROM Department 2003-4090-957.0020 (Contingency-Special Assessment City Owned Transfers), TO Department 2003-4082-757.0000 (Administration-Operating Expense and Materials.)**

This item is trending toward overage in part because of expenses related to increased public relations and communications efforts (such as the City of Burton 2016 Calendar) initiated during the year.

Attachment: 418-430 (2518 : Budget Amendment #418-430)



SCHEDULED

AGENDA ITEM (ID # 2513)

DOC ID: 2513

**Budget Amendment #431-445 Approve and authorize the following 2015-2016 budget amendment: Increase 2002-4051-802.7590 Center Rd. (Atherton to Lippincott) by \$5,000; Decrease 2002-4051-802.7591 Belsay Rd. (Court to Davison) by \$10,000; Increase 2002-4051-802.7596 Howe Branch/Center Rd. By \$5,000; Increase 2002-4063-818.0000 Contractual Service by \$30,000; Decrease 2002-4063-943.0000 Equipment Rental by \$35,000; Decrease 2002-4068-818.0000 Contractual Service by \$10,000; Increase 2002-4069-818.0000 Contractual Service by \$10,000; Increase 2002-4074-818.0000 Contractual Service by \$53,000. Increase 2002-4074-943.0000 Equipment Rental by \$1,000; Increase 2002-4074-949.0000 RR Crossing Lights/Signal Repair by \$1000; Decrease 2002-4078-757.0000 Operating Expenditures/Salt by 16.14; Increase 2002-4078-943.0000 Equipment Rental by 16.14; Decrease 2002-4082-818.0000 Contractual Service by \$1,500; Increase 2002-4082-864.0000 Training by \$1,500; Decrease 2002-4090-957.0000 Contingency by \$50,000.**

ATTACHMENTS:

- 431-445 (PDF)

431-445

06/13/2016 REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON  
 PERIOD ENDING 06/30/2016  
 % Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 06/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
<b>Fund 2002 - MAJOR STREETS</b>						
<b>Revenues</b>						
<b>Dept 0000</b>						
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,000.00	5,362.95	325.00	(362.95)	107.26
2002-0000-539.7589	BRISTOL RD BRIDGE GRANT	0.00	0.00	0.00	0.00	0.00
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,074,513.64	1,721,758.10	167,334.56	352,755.54	83.00
2002-0000-574.0001	OTHER STATE REVENUE SOURCES	400,000.00	299,746.16	0.00	100,253.84	74.94
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	0.00	0.00	78,500.00	0.00
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	79,000.00	613,707.17	500,000.00	(534,707.17)	776.84
2002-0000-580.0000	CONTRIBUTION FROM LOCAL UNITS	0.00	0.00	0.00	0.00	0.00
2002-0000-649.0000	MATERIAL SALES	6,300.00	6,202.30	0.00	97.70	98.45
2002-0000-666.0000	INTEREST INCOME	0.00	2,023.99	0.00	(2,023.99)	100.00
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00	0.00	100.00	0.00
2002-0000-678.0000	REIMBURSEMENT INCOME	1,000.00	1,943.03	0.00	(943.03)	194.30
2002-0000-691.0000	TRANSFERS FROM OTHER FUNDS	2,651,375.00	2,530,000.00	0.00	121,375.00	95.42
2002-0000-694.0000	MISCELLANEOUS	13,000.00	13,416.82	0.00	(416.82)	103.21
2002-0000-697.0000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00
2002-0000-697.7587	LOAN PROCEEDS LAPEER RD	0.00	1,993,066.70	0.00	(1,993,066.70)	100.00
2002-0000-699.0000	CONTINGENCY/DEFICIT	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		5,308,788.64	7,187,227.22	667,659.56	(1,878,438.58)	135.38
<b>TOTAL Revenues</b>						
		5,308,788.64	7,187,227.22	667,659.56	(1,878,438.58)	135.38
<b>Expenditures</b>						
<b>Dept 0000</b>						
2002-0000-719.0000	PAYROLL FRINGES	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		0.00	0.00	0.00	0.00	0.00
<b>Dept 4051-CONSTRUCTION</b>						
2002-4051-717.0000	RETIREMENT - MERS ACTIVE	0.00	588.30	588.30	(588.30)	100.00
2002-4051-718.0000	RETIREMENT - MERS RETIREES	0.00	1,388.88	1,388.88	(1,388.88)	100.00
2002-4051-719.0000	FRINGE BENEFITS	0.00	375.29	375.29	(375.29)	100.00
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	8,000.00	7,469.37	0.00	530.63	93.37
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	4,357.86	4,054.87	0.00	302.99	93.05
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR)	881,702.97	565,704.94	1,563.49	315,998.03	64.16
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	18,474.68	15,781.35	0.00	2,693.33	85.42
2002-4051-802.7589	BRISTOL RD BRIDGE	49,964.66	22,800.32	85.36	27,164.34	45.63
2002-4051-802.7590	CENTER RD (ATHERTON TO LIPPINCOTT)	59,302.80	62,027.38	1,545.52	(2,724.58)	104.59
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	1,000,000.00	862,587.76	1,740.54	(137,412.24)	86.26
2002-4051-802.7592	POTTER/CASTO ROADS (2015-2016)	725,000.00	715,949.88	0.00	9,050.12	98.75
2002-4051-802.7593	CENTER LIGHT SIGNAL CMAQ	229,850.00	52,364.94	750.00	177,485.06	22.78
2002-4051-802.7594	CHIP SEAL	0.00	0.00	0.00	0.00	0.00
2002-4051-802.7595	DWRF REPAIRS	0.00	0.00	0.00	0.00	0.00
2002-4051-802.7596	HOWE BRANCH THREAD CREEK/CENTER RD	121,375.00	122,849.59	15,829.14	(1,474.59)	101.21
2002-4051-803.0000	MONTHLY PREFERRED PROVIDER BEN	0.00	0.00	0.00	0.00	0.00
2002-4051-957.0000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 4051-CONSTRUCTION		3,098,027.97	2,433,942.87	23,866.52	664,085.10	78.56

~~Karen research~~  
~~Karen research~~  
~~Karen research~~  
 increase \$5,000 ↑ 5,000 (K)  
 decrease Belsay Rd ↓ 5,000 (F) ↓ 5,000  
 increase \$5,000 ↑ 5,000 (F)

Attachment: 431-445 (2513 : Budget Amendment #431-445)

Dept 4063-SURFACE MAINTENANCE						
2002-4063-705.0000	SUPERVISION SALARIES	37,000.00	20,969.84	0.00	16,030.16	56.68 ↓ 6,000
2002-4063-706.0000	SALARIES PERMANENT	146,200.00	112,578.19	6,067.03	33,621.81	77.00 ↓ 8,000
2002-4063-708.0000	SHARED SALARIES	0.00	0.00	0.00	0.00	0.00
2002-4063-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2002-4063-717.0000	RETIREMENT - MERS ACTIVE	0.00	315.11	315.11	(315.11)	100.00
2002-4063-718.0000	RETIREMENT - MERS RETIREES	0.00	2,324.39	2,324.39	(2,324.39)	100.00
2002-4063-719.0000	FRINGE BENEFITS	177,000.00	197,930.46	612.11	(20,930.46)	111.83 ↑ 40,260
2002-4063-757.0000	OPERATING EXP & MATERIALS	50,000.00	33,283.90	12,794.11	16,716.10	66.57 ↑ 30,000 (A)
2002-4063-818.0000	CONTRACTUAL SERVICE	71,500.00	58,711.10	5,305.65	12,788.90	82.11 ↓ 30,000 (A) ↓ 5,000 (B)
2002-4063-943.0000	EQUIPMENT RENTAL	180,000.00	91,458.12	0.00	88,541.88	50.81
Total Dept 4063-SURFACE MAINTENANCE		661,700.00	517,571.11	27,418.40	144,128.89	78.22

Dept 4068-TREES & SHRUBS						
2002-4068-705.0000	SUPERVISION SALARIES	1,600.00	388.72	0.00	1,211.28	24.30
2002-4068-706.0000	SALARIES PERMANENT	3,000.00	1,120.84	0.00	1,879.16	37.36
2002-4068-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2002-4068-717.0000	RETIREMENT - MERS ACTIVE	0.00	0.00	0.00	0.00	0.00
2002-4068-718.0000	RETIREMENT - MERS RETIREES	0.00	0.00	0.00	0.00	0.00
2002-4068-719.0000	FRINGE BENEFITS	5,200.00	2,014.13	0.00	3,185.87	38.73 ↓ 2,000
2002-4068-818.0000	CONTRACTUAL SERVICE	20,000.00	6,250.00	0.00	13,750.00	31.25 ↓ 10,000
2002-4068-943.0000	EQUIPMENT RENTAL	3,200.00	2,148.93	0.00	1,051.07	67.15
Total Dept 4068-TREES & SHRUBS		33,000.00	11,922.62	0.00	21,077.38	36.13 **Use what we need

Dept 4069-DRAINAGE						
2002-4069-705.0000	SUPERVISION SALARIES	4,000.00	3,441.82	0.00	558.18	86.05 ↑ 1,000
2002-4069-706.0000	SALARIES PERMANENT	25,600.00	22,794.75	528.08	2,805.25	89.04
2002-4069-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2002-4069-717.0000	RETIREMENT - MERS ACTIVE	0.00	60.56	60.56	(60.56)	100.00
2002-4069-718.0000	RETIREMENT - MERS RETIREES	0.00	761.28	761.28	(761.28)	100.00
2002-4069-719.0000	FRINGE BENEFITS	30,100.00	32,669.59	39.55	(2,569.59)	108.54 ↑ 6,000
2002-4069-757.0000	OPERATING EXP & MATERIALS	9,550.00	9,431.29	237.57	118.71	98.76
2002-4069-818.0000	CONTRACTUAL SERVICE	13,450.00	20,744.07	7,910.12	(7,294.07)	154.23 ↑ 10,000
2002-4069-943.0000	EQUIPMENT RENTAL	34,100.00	34,100.50	0.00	6,899.50	83.17
Total Dept 4069-DRAINAGE		123,700.00	124,003.86	9,537.16	(303.86)	100.25 Increase \$18k from Trees and Shrub s

Dept 4074-TRAFFIC SIGNS						
2002-4074-705.0000	SUPERVISION SALARIES	2,000.00	1,322.63	0.00	677.37	66.13 ↑ 1,500
2002-4074-706.0000	SALARIES PERMANENT	7,500.00	7,751.37	302.64	(251.37)	103.35
2002-4074-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2002-4074-717.0000	RETIREMENT - MERS ACTIVE	0.00	37.31	37.31	(37.31)	100.00
2002-4074-718.0000	RETIREMENT - MERS RETIREES	0.00	476.23	476.23	(476.23)	100.00
2002-4074-719.0000	FRINGE BENEFITS	7,800.00	10,510.44	22.53	(2,710.44)	134.75 ↑ 3,800
2002-4074-757.0000	OPERATING EXPENDITURES	1,500.00	8.32	0.00	1,491.68	0.55
2002-4074-757.2030	TRAFFIC CONTROL BARRELS & CONES	0.00	0.00	0.00	0.00	0.00
2002-4074-757.7100	MATERIAL SIGNS	3,000.00	2,949.38	514.29	50.62	98.31
2002-4074-818.0000	CONTRACTUAL SERVICE	79,650.00	90,688.32	12,208.21	(11,038.32)	113.86 ↑ 17,000 (E) ↑ 30,000 (F)
2002-4074-943.0000	EQUIPMENT RENTAL	4,650.00	5,038.42	0.00	(388.42)	108.35 ↑ 1,000 (D)
2002-4074-949.0000	R.R. CROSSING LIGHTS/SIGNAL REPAIR/MAINT	19,500.00	19,753.01	1,505.17	(253.01)	101.30
Total Dept 4074-TRAFFIC SIGNS		125,600.00	138,535.43	15,066.38	(12,935.43)	110.30 Increase from winter maintenance \$\$36K

Dept 4077-PAVEMENT MARK						
2002-4077-818.0000	CONTRACTUAL SERVICES	150,000.00	74,999.54	0.00	75,000.46	50.00
Total Dept 4077-PAVEMENT MARK		150,000.00	74,999.54	0.00	75,000.46	50.00

Dept 4078-WINTER MAINTENANCE

Attachment: 431-445 (2513 : Budget Amendment #431-445)

2002-4078-705.0000	SUPERVISION SALARIES	5,200.00	3,377.20	0.00	1,822.80	64.95	↑ 1,800
2002-4078-706.0000	SALARIES PERMANENT	63,900.00	28,163.23	0.00	35,736.77	44.07	↓ 17,000 (E) ↓ 3
2002-4078-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00	
2002-4078-717.0000	RETIREMENT - MERS ACTIVE	0.00	0.00	0.00	0.00	0.00	
2002-4078-718.0000	RETIREMENT - MERS RETIREES	0.00	0.00	0.00	0.00	0.00	
2002-4078-719.0000	FRINGE BENEFITS	42,800.00	45,575.82	0.00	(2,775.82)	106.49	↑ 2,776
2002-4078-757.0000	OPERATING EXPENDITURES - SALT	127,000.00	125,329.95	(213.00)	1,670.05	98.69	↓ 16.14
2002-4078-818.0000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	
2002-4078-943.0000	EQUIPMENT RENTAL	77,455.24	77,471.38	0.00	(16.14)	100.02	↑ 16.14
2002-4078-957.0000	CONTINGENCY/SURPLUS	0.00	0.00	0.00	0.00	0.00	
Total Dept 4078-WINTER MAINTENANCE		316,355.24	279,917.58	(213.00)	36,437.66	88.48	decrease \$36,437
Dept 4081-ROADSIDE CLEANUP							
2002-4081-705.0000	SUPERVISION SALARIES	2,500.00	925.19	0.00	1,574.81	37.01	↓ 1,500
2002-4081-706.0000	SALARIES PERMANENT	8,200.00	4,936.28	754.12	3,263.72	60.20	
2002-4081-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00	
2002-4081-717.0000	RETIREMENT - MERS ACTIVE	0.00	36.96	36.96	(36.96)	100.00	
2002-4081-718.0000	RETIREMENT - MERS RETIREES	0.00	328.17	328.17	(328.17)	100.00	
2002-4081-719.0000	FRINGE BENEFITS	8,500.00	8,929.55	56.16	(429.55)	105.05	↑ 1500
2002-4081-757.0000	OPERATING EXP & MATERIALS	0.00	0.00	0.00	0.00	0.00	
2002-4081-943.0000	EQUIPMENT RENTAL	10,000.00	6,266.66	0.00	3,733.34	62.67	
Total Dept 4081-ROADSIDE CLEANUP		29,200.00	21,422.81	1,175.41	7,777.19	73.37	
Dept 4082-ADMINISTRATION							
2002-4082-703.0000	ADMINISTRATION SALARIES	5,000.00	3,520.49	835.92	1,479.51	70.41	↑ 1,000
2002-4082-705.0000	SUPERVISION SALARIES	0.00	1,265.57	94.69	(1,265.57)	100.00	↓ 2,800
2002-4082-706.0000	SALARIES PERMANENT	42,000.00	32,435.55	1,546.62	9,564.45	77.23	
2002-4082-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00	
2002-4082-717.0000	RETIREMENT - MERS ACTIVE	0.00	228.45	228.45	(228.45)	100.00	
2002-4082-718.0000	RETIREMENT - MERS RETIREES	0.00	685.13	685.13	(685.13)	100.00	
2002-4082-719.0000	FRINGE BENEFITS	22,500.00	(6,268.19)	(6,268.19)	28,768.19	(27.86)	
2002-4082-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGES	0.00	0.00	0.00	0.00	0.00	
2002-4082-728.0000	INFORMATION TECH ALLOCATION	2,500.00	2,500.00	0.00	0.00	100.00	
2002-4082-757.0000	OPERATING EXPENDITURES	11,000.00	7,945.46	328.76	3,054.54	72.23	
2002-4082-808.0000	AUDIT	3,700.00	3,700.00	0.00	0.00	100.00	
2002-4082-818.0000	CONTRACTUAL SERVICE	6,186.92	2,246.61	0.00	3,940.31	36.31	Decrease \$1500 ↓ 1500 (E)
2002-4082-826.0000	LEGAL	2,000.00	531.25	0.00	1,468.75	26.56	
2002-4082-828.0000	MEMBERSHIP & DUES	1,000.00	369.50	0.00	630.50	36.95	
2002-4082-864.0000	TRAINING	1,000.00	2,276.69	0.00	(1,276.69)	227.67	increase \$1500 ↑ 1500 (E)
2002-4082-943.0000	EQUIPMENT RENTAL	513.08	0.00	0.00	513.08	0.00	
2002-4082-956.7587	INTEREST EXP LAPEER RD LOAN	0.00	0.00	0.00	0.00	0.00	
2002-4082-956.7802	INTEREST EXP CENTER RD LOAN	47,400.00	23,633.66	0.00	23,766.34	49.86	
Total Dept 4082-ADMINISTRATION		144,800.00	75,070.17	(2,548.62)	69,729.83	51.84	
Dept 4085-TRANSFER TO LOCAL STREET							
2002-4085-969.0000	MTF/LRP TRANSFER TO LOCAL STREETS	418,902.73	407,074.17	33,466.91	11,828.56	97.18	
2002-4085-969.7110	TRANSFER TO DEBT FUND	0.00	0.00	0.00	0.00	0.00	
Total Dept 4085-TRANSFER TO LOCAL STREET		418,902.73	407,074.17	33,466.91	11,828.56	97.18	
Dept 4090-CONTINGENCY							
2002-4090-957.0000	CONTINGENCY/SURPLUS	164,957.94	0.00	0.00	164,957.94	0.00	↓ 1,000 (E) ↓ 17,000 (E) ↓ 1,000
Total Dept 4090-CONTINGENCY		164,957.94	0.00	0.00	164,957.94	0.00	↓ 36,000 (E)
TOTAL Expenditures		5,266,243.88	4,084,460.16	107,769.16	1,181,783.72	77.56	
Fund 2002 - MAJOR STREETS:							
TOTAL REVENUES		5,308,788.64	7,187,227.22	667,659.56	(1,878,438.58)	135.38	

Attachment: 431-445 (2513 : Budget Amendment #431-445)

TOTAL EXPENDITURES	5,266,243.88	4,084,460.16	107,769.16	1,181,783.72	77.56
NET OF REVENUES & EXPENDITURES	42,544.76	3,102,767.06	559,890.40	(3,060,222.30)	7,292.95
BEG. FUND BALANCE	(809,404.64)	(809,404.64)			
END FUND BALANCE	(766,859.88)	2,293,362.42			

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: May 18, 2016

Re: Memo of Explanation for  
Council Meeting of June 6, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Major Streets and Local Streets  
Budgets For Street Sweeping

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Major Streets Budget as follows: **Transfer \$30,000.00 FROM Department 2002-4063-943.0000 (Major Streets - Surface Maintenance – Equipment Rental), TO Department 2002-4063-818.0000 (Major Streets, Surface Maintenance, Contractual Services).**

This item is trending toward overage because it was approved last fall, after the budget had been approved, with the understanding that funds would need to be transferred from other line items within Major Streets to cover this.

Attachment: 431-445 (2513 : Budget Amendment #431-445)

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## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: May 18, 2016

Re: Memo of Explanation for  
Council Meeting of June 6, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Major Streets and Local Streets  
Budgets for Street Sweeping

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Budget as follows: **Transfer \$5,000.00 FROM Department 2002-4063-943.0000 (Major Streets - Surface Maintenance – Equipment Rental), TO Department 2003-4063-818.0000 (Local Streets, Surface Maintenance, Contractual Services).**

This item is trending toward overage because it was approved last fall, after the budget had been approved, with the understanding that funds would need to be transferred from other line items within Major and Local Streets to cover this.

Attachment: 431-445 (2513 : Budget Amendment #431-445)

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: June 14, 2016

Re: Memo of Explanation for  
Finance Meeting of June 16, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Streets Division.

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Major Streets as follows: **Transfer- \$1,000.00 FROM Department 2002-4078-706.0000 (Winter Maintenance-Salaries Permanent), TO Department 2002-4074-949.0000 (Traffic Signs-RR Crossing Lights and Signal Repair).**

This item is trending toward overage because of the unpredictable nature of maintenance performed on signals and crossing in Burton as performed and billed to us by the various railroad lines that our roads cross.

Attachment: 431-445 (2513 : Budget Amendment #431-445)



## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: June 14, 2016

Re: Memo of Explanation for  
Finance Meeting of June 16, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Streets Division.

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Major Streets as follows: **Transfer- \$17,000.00 FROM Department 2002-4078-706.0000 (Winter Maintenance-Salaries Permanent), TO Department 2002-4074-818.0000 (Traffic Signs-Contractual Services).**

This item is trending toward overage because of the unpredictable nature of maintenance of traffic signals and signs as performed and billed by the Genesee County Road Commission.

Attachment: 431-445 (2513 : Budget Amendment #431-445)



## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: June 14, 2016

Re: Memo of Explanation for  
Finance Meeting of June 16, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Streets Division.

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Major Streets as follows: **Transfer- \$5,000.00 FROM Department 2002-4051-802.7591 (Construction-Belsay Road Court to Davison), TO Department 2002-4051-802.7596 (Construction-Howe Branch Thread Creek-Center)**

This item is trending toward overage because this 2016, is not closed out. A recent Change Order reducing the cost of this project is not yet processed.

Attachment: 431-445 (2513 : Budget Amendment #431-445)

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: June 14, 2016

Re: Memo of Explanation for  
Finance Meeting of June 16, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Streets Division.

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Major Streets as follows: **Transfer- \$1,500.00 FROM Department 2002-4082-818.0000 (Administration-Contractual Service), TO Department 2002-4082-864.0000 (Administration Training).**

This item is trending toward overage because it was approved last fall, after the budget had been approved, with the understanding that funds would need to be transferred from other line items within Major Streets to cover this.

Attachment: 431-445 (2513 : Budget Amendment #431-445)



## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: June 14, 2016

Re: Memo of Explanation for  
Finance Meeting of June 16, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Streets Division.

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Major Streets as follows: **Transfer- \$1,000.00 FROM Department 2002-4078-706.0000 (Winter Maintenance-Salaries Permanent), TO Department 2002-4074-943.0000 (Traffic Signs-Equipment Rental).**

This item is trending toward overage because of the increased use of City of Burton Sign truck for doing traffic counts as requested by Genesee County Planning Commission.

Attachment: 431-445 (2513 : Budget Amendment #431-445)

## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: June 14, 2016

Re: Memo of Explanation for  
Finance Meeting of June 16, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Streets Division.

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Major Streets as follows: **Transfer- \$36,000.00 FROM Department 2002-4078 (Winter Maintenance), TO Department 2002-4074-818.0000 (Drainage-Contractual Service).**

This item is trending toward overage in part because NPDES Phase II Permit Fees, costs related to design of Howe Brach Center Road Drain crossing by CHMP.

Attachment: 431-445 (2513 : Budget Amendment #431-445)

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## INTEROFFICE MEMORANDUM

To: Paula Zelenko, Mayor  
From: Robert Slattery, DPW Director  
Date: June 14, 2016

Re: Memo of Explanation for  
Finance Meeting of June 16, 2016

Madam Mayor:

Agenda item wording:

Budget Amendment within the Department of Public Works Streets Division.

Explanation:

We are requesting that Council approve a budget amendment within the Department of Public Works Major Streets as follows: **Transfer- \$5,000.00 FROM Department 2002-4051-802.7591 (Construction-Belsay Road Court to Davison), TO Department 2002-4051-802.7590 (Construction-Center Road Atherton-Lippincott)**

This item is trending toward overage because this 2015 Advance Construct project , which is not closed out, has not been fully Converted (reimbursed).

Attachment: 431-445 (2513 : Budget Amendment #431-445)



**Finance Committee**

4303 S. Center Road  
Burton, MI 48519

**SCHEDULED**

**AGENDA ITEM (ID # 2515)**

Meeting: 06/15/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

**E.AC**

*DOC ID: 2515*

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**Budget Amendment #446-448 Approve and authorize the following 2015-2016 budget amendment: Decrease 2006-0000-501.0010 Federal AFG FEMA Fire Grant by \$900,000; Decrease 2006-2006-985.0000 Vehicle by \$899,800; Decrease 2006-2006-977.7089 by \$200.**