



CITY OF BURTON
FINANCE COMMITTEE MEETING
MARCH 2, 2016
AGENDA

Council Chambers

Regular Meeting

3:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

A. ROLL CALL

B. STAFF PRESENT

C. MINUTES APPROVAL

1. Finance Committee - Regular Meeting - Jan 18, 2016 6:00 PM
2. Finance Committee - Regular Meeting - Feb 10, 2016 3:00 PM

D. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Finance Committee. I would ask each individual to give their name and address for the record and to limit their comments to five (5) minutes and to speak on the topics germane to City business.

E. COMMITTEE DISCUSSION ON THE FOLLOWING ITEMS:

- A. Discussion on Ordinance # 30.03 Administrative Officers; compensation and benefits adopted.
- B. Master Plan GL Number To approve and authorize the creation of a new GL number 1001-1001-818.0001 Master Plan within General Fund-City Council.
- C. Operating Supplies GL Number To approve and authorize the creation of a new GL number 1001-2009-757.0000 Operating Supplies within General Fund-Assessor.
- D. Operating Supplies GL Number #2 To approve and authorize the creation of a new GL number 1001-2065-757.0000 Operating Supplies within General Fund-City Hall.
- E. Budget Amendment 167-168 To approve and authorize the following 2015-2016 budget amendment: To increase 3146-0000-403.0000 Current Real Taxes by \$6,000 and increase 3146-0000-999.4146 Transfer to Amy St Paving Capital Projects by \$6,000.
- F. Budget Amendment 169-177 To approve and authorize the following 2015-2016 budget amendment: To increase 2002-4051-802.7593 Center Rd Signal Upgrade Project by \$229,850; to increase 2002-0000-574.0665 Federal/State Construction Match by \$79,000; to increase 2002-4051-802.7587 Lapeer (Belsay to Vassar) by \$114,850; to increase 2002-0000-574.0001 Other State Revenue Sources by \$300,000; to increase 2002-0000-649.0000 Material Sales by \$1,500; to increase 2002-4051-802.7562 I-69 Reconstruction/Repairs by \$800; to increase 2002-4051-802.7588 Atherton (Dort to Center) by \$6,000; to increase 2002-4051-802.7590 Center Rd (Atherton to Lippincott) by \$4,000; to increase 2002-4051-802.7592 Potter/Casto Roads by \$25,000.

- G. Budget Amendment 178-179 To approve and authorize the following 2015-2016 budget amendment: To decrease 1001-1001-818.0000 General Fund City Council Contracted Services by \$45,000 and to increase 1001-1001-818.0001 Master Plan by \$45,000.
- H. Budget Amendment 180-181 To approve and authorize the following 2015-2016 budget amendment: To increase 1001-1001-719.0000 General Fund-City Council Fringe Benefits by \$3,300 and to decrease 1001-1001-910.0000 Insurance by \$3,300.
- I. Budget Amendment 182-183 To approve and authorize the following 2015-2016 budget amendment: To increase 6061-6061-983.1000 Lease Expense-Equipment by \$1,000 and to decrease 6061-6061-867.0000 Gas and Oil by \$1,000.
- J. To approve and authorize the following 2015-2016 budget amendment: To increase 1001-0000-450.0000 All Permits and License by \$1,500; to increase 1001-0000-673.0000 Sales of Assets by \$223,000 and to decrease 1001-0000-699.0000 Contingency by \$224,500.
- K. Budget Amendment 187-188 To approve and authorize the following 2015-2016 budget amendment: To decrease 1001-2009-719.0000 Fringe Benefits by \$150 and to increase 1001-2009-757.0000 Operating Supplies by \$150.
- L. Budget Amendment 189-190 To approve and authorize the following 2015-2016 budget amendment: To increase 1001-2053-727.0000 Office Supplies by \$150 and to decrease 1001-2053-984.0000 Office Equipment by \$150.
- M. Budget Amendment 191-192 To approve and authorize the following 2015-2016 budget amendment: To decrease 1001-2065-719.0000 Fringe Benefits by \$150 and to increase 1001-2065-757.0000 Operating Supplies by \$150.
- N. Budget Amendment 193-194 To approve and authorize the following 2015-2016 budget amendment: To decrease 1001-6090-956.6090 DNR Grant by \$2,500 and to increase 1001-6090-973.2000 Veterans Honor Race by \$2,500.
- O. Budget Amendment 195-197 To approve and authorize the following 2015-2016 budget amendment: To increase 2006-2006-727.0000 Office Supplies by \$400; to increase 2006-2006-956.0000 Miscellaneous by \$300 and to decrease 2006-2006-977.7089 New Equipment by \$700.
- P. Budget Amendment 198-199 To approve and authorize the following 2015-2016 budget amendment: To increase 2007-2007-811.7815 OCDEF Point Blank Grant by \$3,500 and to decrease 2007-2007-811.7813 OCDEF Expenditures by \$3,500.
- Q. Budget Amendment 200-201 To approve and authorize the following 2015-2016 budget amendment: To increase 2065-0000-678.0001 Drug Forfeiture Cleared by \$4,000 and to increase 2065-0000-955.0000 Drug Law Enforcement Related Expenditure by \$4,000.
- R. Budget Amendment 202-204 To approve and authorize the following 2015-2016 budget amendment: To increase 5090-0000-610.0000 Tap In Fees by \$2,500; to increase 5090-0000-649.0000 Material Sales by \$2,200 and to decrease 5090-0000-699.0000 Contingency by \$4,700.

- S. Budget Amendment 205-212 To approve and authorize the following 2015-2016 budget amendment: To increase 5091-0000-539.2016 DWRP 2 Grant Revenue by \$807,873; to increase 5091-0000-610.0000 City Tap In Fees by \$6,500; to increase 5091-000-610.0625 Front Foot Fee Revenue by \$1,500; to increase 5091-0000-625.0000 Inspection and Approval Fees by \$3,500; to increase 5091-0000-631.0000 Service Charges by \$2,500; to increase 5091-0000-649.0000 Material, Repairs and Maintenance by \$1,500; to increase 5091-5091-968.0000 Depreciation Expense by \$120,000; to increase 5091-5091-957.0000 Contingency by \$703,373.



CITY OF BURTON
FINANCE COMMITTEE MEETING
JANUARY 18, 2016
MINUTES

Council Chambers

Regular Meeting

6:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman Vaughn Smith at 6:07 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Present	
Dennis O'Keefe	Councilman	Present	
Vaughn Smith	Chairman	Present	

B. STAFF PRESENT

Paula Zelenko, Mayor	Ginger Burke-Miller, Controller
Rik Hayman, Chief of Staff	Doug Bingaman, Treasurer
Teresa Karsney, Clerk	

C. AUDIENCE PARTICIPATION

None

D. MINUTES APPROVAL

1. Finance Committee - Regular Meeting - Oct 5, 2015 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, O'Keefe, Smith

2. Finance Committee - Regular Meeting - Dec 21, 2015 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Tom Martinbianco, Councilman
AYES:	Martinbianco, O'Keefe, Smith

E. COMMITTEE DISCUSSION ON THE FOLLOWING ITEMS:

Mr. Smith asked since we are discussing these at the 7:00 p.m. City Council Meeting why are we having this Finance Meeting.

Minutes Acceptance: Minutes of Jan 18, 2016 6:00 PM (Minutes Approval)

Mayor Zelenko stated she called the Finance Meeting because she wanted to make sure the Finance Committee was well informed on what is going on with these deficits in several funds. She said the City needs to do a deficit eliminations plan to submit it to the State of Michigan so you don't risk holding of your State Shared Revenue. She stated Mr. Bingaman and Mrs. Burke-Miller are here to answer any questions you may have. We do need to approve this tonight to meet the State deadlines at the end of the month.

Mr. O'Keefe feels this would be redundant to discuss this now and then again at the City Council Meeting. He said he reviewed all the information that was supplied with the agenda and thinks he would rather have the discussion with the full Council.

Mr. Martinbianco stated he agrees with Mr. O'Keefe that he would like to discuss this with a full Council. He feels the Amy Street project has nothing to do with the State. This is an internal item that we funded.

Mayor Zelenko stated I will let Mr. Bingaman and Mrs. Burke-Miller explain this to you. Mr. Bingaman will not be able to stay for the City Council Meeting.

- A. Amy Street Capital Projects Fund Shortfall Elimination Plan To approve and authorize the Mayor and Controller to adopt a resolution for a shortfall elimination plan for the Amy Street Capital Projects Fund to be attached to the 2014-2015 City of Burton Audit.
- B. Major Street Fund Shortfall Elimination Plan To approve and authorize the Mayor and Controller to adopt a resolution for a shortfall elimination plan for the Major Street Fund to be attached to the 2014-2015 City of Burton Audit.
- C. Building Department Shortfall Elimination Plan To approve and authorize the Mayor and Controller to adopt a resolution for a shortfall elimination plan for the building department to be attached to the 2014-2015 City of Burton Audit.

Mr. Bingaman stated that part of the shortfall in the building fund is because of the demolition program. He stated that we have been taking the uncollectible receivables from demolitions and turning them over to a collection agency. When we do that we set up a reserver of uncollectible revenue and reduce the revenue when it goes over to the collection agency. If and when they collect it then we put the revenue back on the books. Part of the shortfall in building department fund the uncollectible revenue from the demolition program.

Mr. Smith asked if we are talking about the \$7,846.87 in the building department.

Mrs. Burke-Miller stated the \$7,846.87 is partially from the demolition program because we had to reduce our revenue. These have been with the collection agency for some time and are just uncollectible which was about \$40,000 but it also includes health insurance actual claims made exceeded illustrative rates from Blue Cross Blue Shield. In addition, due to the GASB requirements of reporting pensions the City made an accounting correction after many years of having 12 months of MERS in the fiscal year but having accrued June MERS paid in July into the prior year. At some point the City needed to absorb 13 months to properly account for the right time frame of expenditures into the right year. She stated she spoke with Doug Deeter

from Rehmann and decided to clear this up in the 2014-2015 fiscal year so we are correct in the future.

Mr. Smith stated he thought we contracted the demolitions out.

Mrs. Burke-Miller stated what she is explaining here is there were several items that made up this shortfall and when you added them up this put us over in the building department fund. But the reason we are asking for transfer of \$100,000 is because we budgeted thinking we were going to be in the black by \$75,200. When we worked through all the numbers in our budget, the revenues minus expenditures, we thought we were going to have a positive amount. When we ended this fiscal year, we ended with this negative amount and the State wants a deficit elimination plan and for us to use their template. So when I used their template starting off with the negative number, worked my way down, I discovered that we had the contingency in there for \$69,900 and that was an amount we anticipated we would dip into the fund balance. We were depending on what we were projecting, as to being in the black, that we were going to use that in the current fiscal year. That is why we are asking for a budget transfer of \$100,000.

Mr. Smith asked what is the salary permanent of \$79,400? It starts with the negative fund balance of (\$7,846.87).

Mrs. Burke-Miller stated the (\$7,846.87) was the ending balance for fiscal year 2014-2015. You are asking about salary permanent, that would be the employees salaries in the building department.

Mr. Smith asked so we didn't hire someone to take the buildings down.

Mrs. Burke-Miller stated yes but there is still a cost related to the demolitions. So even if we contracted it out there is still a cost to the City to demo a building.

Mr. Smith asked if this is for the management of the demolitions process.

Mrs. Burke-Miller stated yes we are incurring cost but we can not collect on it. Our audits would not allow us to show more revenue because the likelihood of collecting on them were low.

Mr. Bingaman stated that we have some in collections for almost two years and are not collectible. The collection agency has a better resource to track people down than I do. Also if the company is an LLC it is almost impossible to collect on these items.

Mr. Martinbianco asked if the administration is looking into a policy changes to safeguard in the future.

Mayor Zelenko stated that is why we want to tie this to blight elimination for our demolitions. We are working for this in the next budget plan for you to consider in the next fiscal year.

- D. Budget Transfer To approve and authorize the Mayor and Controller the following transfer related to the Building Department Shortfall Elimination Plan within the 2015-2016 fiscal year: Increase General Fund Transfers Out - Transfer to Building Department 1001-9099-999.2049 \$100,000 Increase Building Department Contributions from General Fund 2049-0000-691.1001 by \$100,000

Mr. Martinbianco stated we are talking about the shortfall from the 2014-2015 audit to satisfy our auditors and this transfer is now talking about the current fiscal year.

Mrs. Burke-Miller stated like I said earlier that we budgeted to dip into fund balance for the expenditures in 2015-2016 fiscal year and since the 2014-2015 fiscal year ended in a negative balance we didn't have a fund balance. We need to supplement this from General Fund by \$100,000. By working through the template from the state I figured that's what we would need for the 2015-2016 fiscal year.

Mr. Martinbianco asked about the blight elimination grants from the federal government.

Mayor Zelenko stated that's why we budgeted money for blight elimination so we had money for our matching purpose for these grants. We are currently working with the land bank on that grant. The land bank has to own the property in our city to qualify for that grant. They will look more favorable on us if we have some sort of match dollars or donating to the cause.

- E. Motion to recommend the four items above to City Council for their full deliberation.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Martinbianco, Councilman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	Martinbianco, O'Keefe, Smith

Meeting was adjourned at 6:29 PM.

Minutes Acceptance: Minutes of Jan 18, 2016 6:00 PM (Minutes Approval)



CITY OF BURTON
FINANCE COMMITTEE MEETING
FEBRUARY 10, 2016
MINUTES

Council Chambers

Regular Meeting

3:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman Vaughn Smith at 3:05 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Councilman	Absent	
Dennis O'Keefe	Councilman	Present	
Vaughn Smith	Chairman	Present	

B. STAFF PRESENT

Paula Zelenko, Mayor
Teresa Karsney, Clerk

Ginger Burke-Miller, Controller
Rik Hayman Chief of Staff

C. MINUTES APPROVAL

1. Finance Committee - Regular Meeting - Jan 27, 2016 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Vaughn Smith, Chairman
SECONDER:	Dennis O'Keefe, Councilman
AYES:	O'Keefe, Smith
ABSENT:	Martinbianco

D. AUDIENCE PARTICIPATION

None

E. COMMITTEE DISCUSSION ON THE FOLLOWING ITEMS:

Items A- I have to do with the change City Council made to allow employees to change from single coverage to family coverage.

- A. Budget Amendment 145-147, 2015-2016: Recommend to increase 1001-1071-719.0000 General Fund Mayor Benefits by \$4,900; to increase 1001-2023-719.0000 General Fund Controller Benefits by \$2,500; to increase 1001-0000-699.0000 Contingency by \$7,400.
- B. Budget Amendment 148-149, 2015-2016: Recommendation to increase major streets surface maintenance benefits by \$8,500; to decrease 2002-4063-818.0000 major streets surface maintenance contractual service by \$8,500.

- C. Budget Amendment 150-151, 2015-2016: Recommendation to increase 2003-4063-719.0000 local streets surface maintenance benefits by \$11,600; to decrease 2003-4063-818.0000 local streets surface maintenance contractual service by \$11,600.
- D. Budget Amendment 152-153, 2015-2016: Recommendation to increase 2007-2007-719.0000 police benefits by \$5,000; to increase 2007-0000-699.0000 police contingency by \$5,000.
- E. Budget Amendment 154-155, 2015-2016: Recommendation to increase 2049-2061-719.0000 building benefits by \$1,500; to decrease 2049-2061-959.0000 Condemned housing by \$1,500.
- F. Budget Amendment 156-157, 2015-2016: Recommendation to increase 2069-2069-719.0000 Senior Citizen's benefits by \$300; to increase 2069-0000-699.0000 contingency by \$300.
- G. Budget Amendment 158-159, 2015-2016: Recommendation to increase 5090-5090-719.0000 sewer benefits by \$8,800; to increase 5090-0000-699.0000 contingency by \$8,800.
- H. Budget Amendment 160-161, 2015-2016: Recommendation to increase 5091-5091-719.0000 water benefits by \$2,500; to decrease 5091-5091-957.0000 contingency by 2,500.
- I. Budget Amendment 162-163, 2015-2016: Recommendation to increase 6061-6061-719.0000 motor pool benefits by \$300 and increase 6061-0000-699.0000 contingency by \$300.
- J. Motion to recommend to City Council Items A - I for approval.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Councilman
SECONDER:	Vaughn Smith, Chairman
AYES:	O'Keefe, Smith
ABSENT:	Martinbianco

- K. Budget Amendment 164-166, 2015-2016: Recommended to increase 1001-2071-922.0001 General Fund Public Service Gilkey Creek Principal by \$39,000; to increase 1001-2071-922.0002 General Fund Pubilc Service Gilkey Creek Interest by \$7,700 and decrease 1001-2071-922.0000 General Fund Public Service Drains at Large by \$46,700.

Minutes Acceptance: Minutes of Feb 10, 2016 3:00 PM (Minutes Approval)

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Chairman
AYES: O'Keefe, Smith
ABSENT: Martinbianco

- L. Approve and authorize the City of Burton Capitalization of Assets policy whereby assets purchased which are equal to or greater than \$5,000 will be capitalized.

Mrs. Burke-Miller stated the auditor recommended we change our Capital Asset Policy from a current amount of \$750.00 to \$5,000.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Chairman
AYES: O'Keefe, Smith
ABSENT: Martinbianco

- M. Approve and authorize a Resolution 2016-9 to adopt the ICMA 401 plan document.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Chairman
AYES: O'Keefe, Smith
ABSENT: Martinbianco

Meeting was adjourned at 3:34 PM.



Finance Committee
4303 S. Center Road
Burton, MI 48519

Meeting: 03/02/16 03:00 PM
Department: Clerk's Office
Category: Discussion
Prepared By: Teresa M. Karsney
Department Head: Teresa M. Karsney

E.A

SCHEDULED

AGENDA ITEM (ID # 2124)

DOC ID: 2124

Discussion on Ordinance # 30.03 Administrative Officers; compensation and benefits adopted.

ATTACHMENTS:

- Ordinance 30.03 (PDF)

CHAPTER 30: CITY GOVERNMENT

Section

- 30.01 City Council meetings; location and notice
- 30.02 City primary election date
- 30.03 Administrative officers; compensation and benefits adopted
- 30.03.5 Contract employees
- 30.04 Code of Ethics

Cross-reference:

Authority to issue appearance tickets, see § 10.19

§ 30.01 CITY COUNCIL MEETINGS; LOCATION AND NOTICE.

(A) All meetings, both regular and special, of the City Council shall be held in the City Council Chamber located at 4303 S. Center Road, Burton, MI 48519; or the Senior Citizens Activity Center, 3410 S. Grand Traverse, Burton, MI 48529; or the Police and Fire Administration Building, 4090 Manor Drive, Burton, MI 48519.

(B) The location of all special and regular meetings of the City Council shall be determined by the Mayor or Council and notice of the location of all meetings shall be made in a timely manner in accordance with the provisions of the City Charter and applicable state law.

(C) Nothing herein shall prevent the City Council from holding public hearings and informational sessions at locations other than those set forth in subsection (A) of this section, so long as no official Council action takes place at those hearings or sessions.

§ 30.02 CITY PRIMARY ELECTION DATE.

The city primary election shall be held on the Tuesday following the first Monday in August in each odd-numbered year as provided in City Charter § 12.4.

§ 30.03 ADMINISTRATIVE OFFICERS; COMPENSATION AND BENEFITS ADOPTED.

(A) The annual salary of the Clerk of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

- (1) March 9, 2009 — \$58,241.42.

(2) July 1, 2009 until modified by ordinance: \$60,571.08.

(B) The annual salary of the Treasurer of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

(1) March 9, 2009 — \$58,311.45.

(2) July 1, 2009 until modified by ordinance: \$60,643.91.

(C) The annual salary of the Assessor of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

(1) March 9, 2009 — \$72,704.27.

(2) July 1, 2009 until modified by ordinance: \$75,612.44.

(D) The annual salary of the Chief of Police of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

(1) March 9, 2009 — \$67,470.72.

(2) July 1, 2009 until modified by ordinance: \$70,169.55.

(E) The annual salary of the Fire Chief of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

(1) March 9, 2009 — \$59,013.79.

(2) July 1, 2009 until modified by ordinance: \$61,374.34.

(F) The compensation for the City Attorney of the City of Burton shall be an amount determined by the Council not in excess of the following amounts for the periods set forth: March 9, 2009 until modified by ordinance: \$125 per hour.

(G) All administrative officers, except the City Attorney, shall receive the following fringe benefits in addition to the annual salaries. The City Attorney may participate in group life insurance, health care insurance and/or dental insurance benefits at his or her own personal expense.

(1) *Group life insurance.* April 1, 2004 until modified by ordinance:

(a) Employee: \$120,000.00.

(b) Spouse: \$12,000.00.

(c) Dependent: \$6,000.00.

(2) *Health care coverage.*

(a) Except as provided in Subsection (G)(2)(g) below, the City of Burton shall provide health care coverage for its administrators and their families. The health care provider, the annual deductibles not funded by the employer, and the co-pay requirements for medical services and prescriptions shall be determined annually by resolution of the City Council and will be in conformance with the requirements of Act 152 of 2011, as it may be amended from time to time.

(b) Except as provided in Subsection (G)(2)(g) below health care coverage benefits shall be effective for newly appointed administrators and their families upon completion of 90 calendar days of employment, except that this 90 day waiting period shall be waived for any current full time City of Burton employee who is appointed to an administrator's position so as to prevent any lapse in health care coverage for that appointee.

(c) Administrators with a minimum of 1 year of service electing not to receive health care benefits which they would otherwise be entitled to receive, shall instead be entitled to receive \$1,500 annually once off the health insurance plan for 12 consecutive months. All payments shall be calculated on a pro rated basis.

(d) Except as provided in Subsection (G)(2)(g) below the employer shall provide to a nonunion administrator who retires, by fulfilling either age and service requirements or having a duty disability under the terms of the MERS pension plan, the following health insurance coverages:

1. One hundred percent of the premium for the current single coverage;
2. Eighty percent of the premium for 2 persons or couple; and
3. Sixty percent of the premium for a family coverage.

(e) Any administrator retiree receiving health care benefits from the city shall be required, to apply for Medicare at its first availability. At that point, the employer's exposure to retiree health care premiums shall be limited to the cost of the Medicare supplement (B). All of the employer's exposure comes from the retiree health care fund. In the event retiree becomes deceased prior to being eligible for Medicare, the surviving spouse and qualified dependents shall receive single coverage as provided above, until either of the following occurs:

1. The surviving spouse remarries;
2. The surviving spouse becomes eligible for medicare; or
3. The surviving spouse has coverage elsewhere;

(f) Upon the appointment of an administrator the city shall only negotiate an Employment Agreement if the terms differ from those set forth in this ordinance. Such agreements shall be approved by the City Council prior to the Administrator being sworn into office.

(g) Administrators receiving health care benefits through another employer or a former employer at the time of that administrator's date of employment with the City of Burton shall not be provided with health care coverage benefits by the City of Burton.

(3) *Dental insurance.* The City of Burton's health care benefits shall include dental insurance coverage for its administrators eligible for such benefits. Specific coverages, costs and co-pays shall be determined annually by resolution of the City Council, and will be in conformance with the requirements of Act 152 of 2011, as it may be amended from time to time.

(4) *Disability insurance.* Administrators shall receive 100% payment of salary and benefits for a period of 30 days while off work due to disability; thereafter the benefit shall be 2/3 of the administrator's regular salary for a period not to exceed one year from the date of the first day of disability leave.

(5) *Paid sick and/or personal days.* March 8, 2005 until modified by ordinance: 10 days per calendar year. Unused sick/personal days will be compensated at 100% of their monetary value.

(6) *Pension benefits.* July 1, 2001 until modified by ordinance: city's contribution of 15% of base pay July 1, 1992, until modified by ordinance as follows:

(a) Those administrative officers who elected to remain in the defined contribution plan shall receive a pension deposit equal to the amount calculated for the MERS participant less the wage differential for a MERS participant. Administrative officers employed subsequent to the effective date of March 1, 1992, shall be required to participate in a MERS retirement program. Buying of other service is at the full expense of the employee. To the MERS resolution of February 3, 1992 add FAC-3 effective August 1, 1992, and add F50/25 effective January 1, 2001.

(b) All new administrators hired after July 1, 2006 shall be enrolled into a MERS Defined Contribution Plan with a 15% contribution from the city.

(7) *Vacation leave.* March 1, 2004 until modified by ordinance: eligible on current calendar year per seniority:

- (a) Six months to 1 year: 1 working day per month maximum of 10 days.
- (b) One year to 4 years: 15 working days.
- (c) Five years to 7 years: 21 working days.
- (d) Eight years to 11 years: 26 working days.

(e) Twelve years to 19 years: 28 working days.

(f) Twenty years to 25 years: 30 working days.

(g) New administrative officers hired after the adoption of this section (March 7, 2004) shall receive a maximum of 15 vacation days to be taken within the calendar year, with no monetary value. This subsection (7) schedule will not apply to new administrative officers.

(8) *Optical benefits.* January 1, 2001 until modified by ordinance: reimbursements for optical not to exceed \$500 per year.

(9) *Unused sick/personal days and vacation days.*

(a) Vacation days and unused sick/personal days must be used by December 31, 2004 or by December 31 of any subsequent calendar year in which they are accumulated. Such days may not be carried over from year to year. Vacation days unused during the calendar year shall be forfeited and there will be no monetary compensation. Unused sick/personal days will be paid out as indicated in subsection (G)(5) above.

(b) If an administrative officer leaves the City of Burton, whether voluntarily or involuntarily, he or she will not be paid for unused vacation and sick days. In the event the Mayor cancels a scheduled vacation or does not approve a request for vacation due to the needs of operation, the Mayor in his or her sole discretion may approve payment for such unused days at the end of the calendar year.

(10) *Holidays.* Administrative officers shall be entitled to the following paid holidays:

- (a) New Years Day;
- (b) Good Friday;
- (c) Memorial Day;
- (d) Independence Day;
- (e) Labor Day;
- (f) Thanksgiving Day;
- (g) Day after Thanksgiving;
- (h) Day before Christmas;
- (i) Christmas Day;

(j) New Years Eve; and

(k) Two floater days.

(H) All Council persons shall receive the following fringe benefits in addition to their annual salaries which are established in accordance with provisions of § 31.02.

(1) *Group life insurance.* Group life term benefits in the amount of \$50,000 shall be kept in force during each council person's term of office.

(2) *Health care coverage.*

(a) The City of Burton shall provide health care coverage for its City Council persons and their families. The health care provider, the annual deductibles not funded by the employer, and the co-pay requirements for medical services and prescriptions shall be determined annually by resolution of the City Council and will be in conformance with the requirements of Act 152 of 2011, as it may be amended from time to time.

(b) City Council persons otherwise entitled to receive health care benefits who elect not to receive such benefits shall be entitled to an annual payment of \$1,500.

(3) *Dental insurance.* The City of Burton's health care benefits shall include dental insurance coverage for its City Council persons eligible for such benefits. Specific coverages, costs and co-pays shall be determined annually by resolution of the City Council in conformance with the requirements of Act 152 of 2011, as it may be amended from time to time.

(4) *Retirement benefits.* The city's annual retirement contribution for each City Council person shall be in an amount equal to 15% of the current wage of the Council until such time as this shall be modified by ordinance.

(5) *Optical benefits.* January 1, 2001 until modified by ordinance: reimbursements for optical not to exceed \$500 per year.

(I) Compensation for Board of Review persons shall be as set forth:

(1) Each member of the City of Burton's Board of Review shall receive compensation at the rate of \$150 per diem.

(2) Members of the Board of Review shall not receive any fringe benefits in addition to their per diem compensation.

§ 30.03.5 CONTRACT EMPLOYEES.

The Mayor may from time to time appoint interim or other contract employees for specified duties for specified periods of time subject to the execution of an employment agreement. Such employment shall not commence until such time as an employment agreement shall be approved by the City Council.

§ 30.04 CODE OF ETHICS.

(A) All city employees and elected and appointed officers shall:

- (1) Put loyalty to the highest moral principles and to country above loyalty to persons, party, or government department;
- (2) Uphold the Constitution, laws, and regulations of the U.S. and of all governments therein and never be a party to their evasion;
- (3) Give a full day's labor for a full day's pay; giving earnest effort and best thought to the performance of duties;
- (4) Seek to find and employ more efficient and economical ways of getting tasks accomplished;
- (5) Never discriminate unfairly by the dispensing of special favors or privileges to anyone, whether for remuneration or not; and never accept, for himself or herself or for family members, favors or benefits of such substance as to induce action under circumstances which might be construed by reasonable persons as influencing the performance of governmental duties;
- (6) Make no private promises of any kind binding upon the duties of office, since a government employee has no private word which can be binding on public duty;
- (7) Engage in no business with the city, either directly or indirectly, which is inconsistent with the conscientious performance of governmental duties or with the City Charter or state law;
- (8) Never use any information gained confidentially in the performance of governmental duties as a means of making private profit;
- (9) Expose corruption wherever discovered; and
- (10) Uphold these principles, ever conscious that public office is a public trust.

(B) *Prohibited Acts.*

- (1) *Gratuities.*

(a) No city officer, official or employee of the city shall solicit, accept or receive, directly or indirectly, any gift whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form, under circumstances in which it can be reasonably be inferred that the gift is intended to influence him or her in the performance of their official duty/duties or is intended as a reward for any official action on their part.

(b) This section is not intended to cover the following:

1. This section shall not prohibit a city officer, official, candidate or employee from accepting minor gifts such as meals, awards, pens, pencils, and other token items valued at \$25 or less when the gift is extended during the course of city business and no return promise is made by the recipient.

2. This section shall not prevent any officer, official or employee from accepting their regular compensation.

3. This section shall not prohibit nor discourage gifts and charitable donations of money, goods or services which are given or donated to, for, or on behalf of the City of Burton or for the public good.

(2) *Preferential treatment.* No city officer, official or employee of the city shall use or attempt to use their official position to unreasonably secure, request or grant, any privileges, exemptions, advantages, contracts, or preferential treatment for themselves or others.

Original City

CITY OF BURTON
GENESEE COUNTY, MICHIGAN

ORDINANCE NO. 2013-1-30.03

AN ORDINANCE AMENDING CHAPTER 30 OF THE CITY OF BURTON CODE OF ORDINANCES TO CLARIFY ELIGIBILITY REQUIREMENTS FOR HEALTH CARE BENEFITS FOR CITY ADMINISTRATOR RETIREES

THE CITY OF BURTON ORDAINS:

SECTION I

Subsections (A), (B), (C), (D), (E), (F) and (H) of Section 30.03 of the Code of Ordinances of the City of Burton (as codified through October 1, 2012) shall remain unchanged.

SECTION II

Subsection (G) of Section 30.03 of the Code of Ordinances of the City of Burton (as codified through October 1, 2012) shall be amended to provide as follows:

(G) All administrative officers, except the City attorney, shall receive the following fringe benefits in addition to their annual salaries. The City attorney may participate in group life insurance, health care insurance and/or dental insurance benefits at his or her own personal expense.

- (1) Unchanged.
- (2) Health Care Coverage.

- (a) Unchanged.
- (b) Unchanged.
- (c) Unchanged.

(d) Except as provided in Sub-section (G)(2)(g) below the employer shall provide nonunion administrators who retire having a minimum of fifteen (15) years of service with the City of Burton and who are otherwise qualified to draw pension benefits by fulfilling either age and service requirements, or by having duty disability under the terms of the applicable pension plan, the following health insurance coverages:

- 1. Unchanged.
- 2. Unchanged.
- 3. Unchanged.

Attachment: Ordinance 30.03 (2124 : Discussion on Ordinance # 30.03 Administrative Officers)

SECTION III

All other provisions of Chapter 30 inconsistent with the provisions of this Ordinance are hereby repealed. All other provisions of Chapter.30 shall be and are hereby ratified.

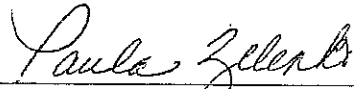
SECTION IV

This Ordinance shall be published in a newspaper of general circulation within the City of Burton, Genesee County, Michigan, and shall become effective immediately upon publication.

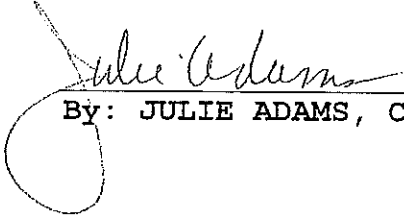
SECTION V

A copy of this Ordinance may be inspected at the City Clerk's office at the Burton City Hall, 4303 S. Center Road, Burton, Michigan, during regular business hours.

CITY OF BURTON



By: PAULA ZELENKO, MAYOR



By: JULIE ADAMS, CLERK

Ordinance introduced on:
01-21-13
Enacted:
02-04-13
Effective date Upon Publication:
02-07-13

Attachment: Ordinance 30.03 (2124 : Discussion on Ordinance # 30.03 Administrative Officers)

CITY OF BURTON
GENESEE COUNTY, MICHIGAN

ORDINANCE NO. 2014-3-30.03 (A)

AN ORDINANCE AMENDING SUB-PARAGRAPH G OF SECTION 30.03 OF THE CITY OF BURTON CODE OF ORDINANCES TO GOVERN THE PAYMENT OF FRINGE BENEFITS FOR ADMINISTRATIVE OFFICERS OF THE CITY WHO ARE NOT EMPLOYED ON A FULL TIME BASIS.

THE CITY OF BURTON ORDAINS:

SECTION I

Sub-paragraph (G) of Section 30.03 of the City of Burton Code of Ordinances is hereby amended as follows:

(G) All full time administrative officers, except the City Attorney, shall receive the following fringe benefits in addition to the annual salaries. The fringe benefits to be provided to any administrative officer who is not employed on a full time basis with the City shall be established and revised from time to time by the City Council upon recommendation of the Mayor. The City Attorney may participate in group life insurance, health care insurance and/or dental insurance benefits at his or her own personal expense.

(1) - (10) Unchanged

SECTION II

All other provisions of Chapter 30 inconsistent with the provisions of this Ordinance are hereby repealed. All other provisions of Chapter 30 shall be and are hereby ratified.

SECTION III

This Ordinance shall be published in a newspaper of general circulation within the City of Burton, Genesee County, Michigan, and shall become effective immediately upon publication.

SECTION IV

A copy of this ordinance may be inspected at the City Clerk's office at the Burton City Hall, 4303 S. Center Road, Burton, Michigan, during regular business hours.

Paula Zelenko
By: PAULA ZELEENKO, MAYOR

Teresa Karnsey
By: TERESA KARNSEY, CLERK

Ordinance introduced on:
January 20, 2014

Enacted: February 3, 2014

Effective date: February 13, 2014

Attachment: Ordinance 30.03 (2124 : Discussion on Ordinance # 30.03 Administrative Officers)



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2194)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.B

DOC ID: 2194

Master Plan GL Number To approve and authorize the creation of a new GL number 1001-1001-818.0001 Master Plan within General Fund-City Council.



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2199)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.C

DOC ID: 2199

Operating Supplies GL Number To approve and authorize the creation of a new GL number 1001-2009-757.0000 Operating Supplies within General Fund-Assessor.



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2202)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.D

DOC ID: 2202

**Operating Supplies GL Number #2 To approve and authorize
the creation of a new GL number 1001-2065-757.0000
Operating Supplies within General Fund-City Hall.**



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2192)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.E

DOC ID: 2192

Budget Amendment 167-168 To approve and authorize the following 2015-2016 budget amendment: To increase 3146-0000-403.0000 Current Real Taxes by \$6,000 and increase 3146-0000-999.4146 Transfer to Amy St Paving Capital Projects by \$6,000.

ATTACHMENTS:

- 167_168 (PDF)

167-168

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	02/29/2016 NORMAL (ABNORMAL)	MONTH 02/29/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	USI
Fund 3146 - 13-008-P AMY STREET PAVING						
Revenues						
Dept 0000						
3146-0000-403.0000	CURRENT REAL/PERSONAL TAXES	20,865.04	25,175.52	0.00	(4,310.48)	120.60
3146-0000-446.0000	INTEREST & PENT. ON TAXES	1,134.96	251.82	0.00	883.14	22.19
3146-0000-666.0000	INTEREST INCOME	0.00	50.78	0.00	(50.78)	100.00
Total Dept 0000		22,000.00	25,478.12	0.00	(3,478.12)	115.80
TOTAL Revenues		22,000.00	25,478.12	0.00	(3,478.12)	115.80
Expenditures						
Dept 0000						
3146-0000-999.4146	TRANSFER TO AMY ST. PAVING CAP PROJECT	22,000.00	0.00	0.00	22,000.00	0.00
Total Dept 0000		22,000.00	0.00	0.00	22,000.00	0.00
TOTAL Expenditures		22,000.00	0.00	0.00	22,000.00	0.00
Fund 3146 - 13-008-P AMY STREET PAVING:						
TOTAL REVENUES		22,000.00	25,478.12	0.00	(3,478.12)	115.80
TOTAL EXPENDITURES		22,000.00	0.00	0.00	22,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	25,478.12	0.00	(25,478.12)	100.00
BEG. FUND BALANCE						
END FUND BALANCE			25,478.12			

6,000 ↑

\$ 6000 +

17,470.98 original roll
 + 9,194.92 Pay off

 26,665.90
 + 50.78 Interest earned

 26,716.68

Attachment: 167_168 (2192 : Budget Amendment 167-168)



SCHEDULED

AGENDA ITEM (ID # 2193)

DOC ID: 2193

Budget Amendment 169-177 To approve and authorize the following 2015-2016 budget amendment: To increase 2002-4051-802.7593 Center Rd Signal Upgrade Project by \$229,850; to increase 2002-0000-574.0665 Federal/State Construction Match by \$79,000; to increase 2002-4051-802.7587 Lapeer (Belsay to Vassar) by \$114,850; to increase 2002-0000-574.0001 Other State Revenue Sources by \$300,000; to increase 2002-0000-649.0000 Material Sales by \$1,500; to increase 2002-4051-802.7562 I-69 Reconstruction/Repairs by \$800; to increase 2002-4051-802.7588 Atherton (Dort to Center) by \$6,000; to increase 2002-4051-802.7590 Center Rd (Atherton to Lippincott) by \$4,000; to increase 2002-4051-802.7592 Potter/Casto Roads by \$25,000.

ATTACHMENTS:

- 169-177 (PDF)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 02/29/2016
 % Fiscal Year Completed: 66.67

169-177

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 2002 - MAJOR STREETS						
Revenues						
Dept 0000						
2002-0000-450.0000	RIGHT OF WAY PERMIT FEES	5,000.00	3,812.95	200.00	1,187.05	76.2
2002-0000-574.0000	51 GAS & WEIGHT TAX	2,074,513.64	1,019,366.48	153,380.05	1,055,147.16	49.1
2002-0000-574.0001	OTHER STATE REVENUE SOURCES	100,000.00	199,835.39	99,917.63	(99,835.39)	199.8
2002-0000-574.0659	ST OF MI ROW MAINTENANCE FEE	78,500.00	0.00	0.00	78,500.00	0.0
2002-0000-574.0665	FEDERAL/STATE CONST. MATCH	0.00	0.00	0.00	0.00	0.0
2002-0000-580.0000	CONTRIBUTION FROM LOCAL UNITS	0.00	0.00	0.00	0.00	0.0
2002-0000-649.0000	MATERIAL SALES	4,800.00	5,385.80	0.00	(585.80)	112.2
2002-0000-666.0000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.0
2002-0000-675.0000	REFUNDS & REBATES	100.00	0.00	0.00	100.00	0.0
2002-0000-678.0000	REIMBURSEMENT INCOME	1,000.00	393.21	0.00	606.79	39.3
2002-0000-691.0000	TRANSFERS FROM OTHER FUNDS	2,030,000.00	2,030,000.00	0.00	0.00	100.0
2002-0000-694.0000	MISCELLANEOUS	13,000.00	10,415.96	0.00	2,584.04	80.1
2002-0000-697.0000	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.0
2002-0000-699.0000	CONTINGENCY/DEFICIT	0.00	0.00	0.00	0.00	0.0
Total Dept 0000		4,306,913.64	3,269,209.79	253,497.68	1,037,703.85	75.9
TOTAL Revenues		4,306,913.64	3,269,209.79	253,497.68	1,037,703.85	75.9
Expenditures						
Dept 0000						
2002-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0
Total Dept 0000		0.00	0.00	0.00	0.00	0.0
Dept 4051-CONSTRUCTION						
2002-4051-719.0000	Payroll Fringes	0.00	515.24	515.24	(515.24)	100.0
2002-4051-802.7537	DAVISON (BELSAY-VASSAR)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7545	GENESEE RD @ E COURT ST INTERSECTION	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7549	TERM STREET BRIDGE REPLACEMENT	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7550	LAPEER RD (BELSAY-GENESEE)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7551	BELSAY(DAV/POTTER) (LAPEER/ATH)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7555	COURT STREET (GENESEE/BELSAY)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7556	BELSAY ROAD (ATHERTON/MAPLE)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7557	ATHERTON (CENTER-GENESEE)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7559	LAPEER/VASSAR INTERSECTION	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7560	ATHERTON (BELSAY-VASSAR)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7562	I-69 RECONSTRUCTION/REPAIRS	7,200.00	7,469.37	0.00	(269.37)	103.7
2002-4051-802.7564	LAPEER/BELSAY INTERSECTION	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7565	ATHERTON (GENESEE-BELSAY)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7571	2007 SIDEWALK PROGRAM	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7573	CENTER RD (LAPEER/COURT)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7578	ATHERTON (GENESEE-VASSAR)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7579	2008/2009 SIDEWALK PROGRAM	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7580	DAVISON ROAD (GENESEE-BELSAY)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7581	ATHERTON ROAD BRIDGE REHABILITATION	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7582	MAPLE RD BRIDGE OVR THREAD CRK RECONSTR	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7583	BRISTOL RD (CENTER TO BELSAY) 2011	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7584	DAVISON RD (CENTER-GENESEE)	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7585	CHIP SEAL CASTO ST. 2012	0.00	0.00	0.00	0.00	0.0
2002-4051-802.7586	CENTER RD (COURT-DAVISON)	4,357.86	2,939.09	0.00	1,418.77	67.44
2002-4051-802.7587	LAPEER (BELSAY TO VASSAR 2013_2014)	261,200.00	32,964.03	3,199.30	228,235.97	12.62
2002-4051-802.7588	ATHERTON (DORT_CENTER 2013_2014)	11,474.68	15,288.75	3,081.15	(3,713.37)	

Attachment: 169-177 (2193 : Budget Amendment 169-177)

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

169-177

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDI
		AMENDED BUDGET	02/29/2016 (ABNORMAL)	MONTH 02/29/2016 INCREASE	(DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 2002 - MAJOR STREETS							
Expenditures							
2002-4051-802.7589	BRISTOL RD BRIDGE 2013 2014	50,464.66	29,513.38		640.20	20,951.28	58.41
2002-4051-802.7590	CENTER RD. (ATHERTON TO LIPPINCOTT)	55,302.80	56,608.42		853.60	(1,305.62)	102.31
2002-4051-802.7591	BELSAY RD. (COURT TO DAVISON)	1,000,000.00	811,593.72		39,161.24	188,406.28	81.11
2002-4051-802.7592	POTTER/CASTO ROADS (2015-2016)	700,000.00	715,949.88		3,721.56	(15,949.88)	102.21
2002-4051-802.7593	CENTER RD LIGHT SIGNAL UPGRADE PROJECT	0.00	14,965.02		14,965.02	(14,965.02)	100.00
2002-4051-803.0000	MONTHLY PREFERRED PROVIDER BEN	0.00	0.00		0.00	0.00	0.00
2002-4051-957.0000	CONTINGENCY	0.00	0.00		0.00	0.00	0.00
Total Dept 4051-CONSTRUCTION		2,090,000.00	1,687,806.90		66,137.31	402,193.10	80.71
Dept 4063-SURFACE MAINTENANCE							
2002-4063-705.0000	SUPERVISION SALARIES	37,000.00	8,567.89		0.00	28,432.11	23.14
2002-4063-706.0000	SALARIES PERMANENT	146,200.00	72,108.10		10,618.32	74,091.90	49.33
2002-4063-708.0000	SHARED SALARIES	0.00	0.00		0.00	0.00	0.00
2002-4063-709.0000	OVERTIME	0.00	0.00		0.00	0.00	0.00
2002-4063-717.0000	RETIREMENT - ACTIVE	0.00	0.00		0.00	0.00	0.00
2002-4063-718.0000	RETIREMENT - RETIREES	0.00	0.00		0.00	0.00	0.00
2002-4063-719.0000	FRINGE BENEFITS	177,000.00	92,855.99		879.95	84,144.01	52.44
2002-4063-757.0000	MATERIAL & GRAVEL	50,000.00	17,716.93		2,822.85	32,283.07	35.44
2002-4063-818.0000	CONTRACTUAL SERVICE	71,500.00	38,129.25		6,443.50	33,370.75	53.33
2002-4063-943.0000	EQUIPMENT RENTAL	180,000.00	46,096.63		0.00	133,903.37	25.61
Total Dept 4063-SURFACE MAINTENANCE		661,700.00	275,474.79		20,764.62	386,225.21	41.66
Dept 4068-TREES & SHRUBS							
2002-4068-705.0000	SUPERVISION SALARIES	1,600.00	118.56		0.00	1,481.44	7.44
2002-4068-706.0000	SALARIES PERMANENT	3,000.00	864.16		0.00	2,135.84	28.81
2002-4068-709.0000	OVERTIME	0.00	0.00		0.00	0.00	0.00
2002-4068-717.0000	RETIREMENT - ACTIVE	0.00	0.00		0.00	0.00	0.00
2002-4068-718.0000	RETIREMENT - RETIREES	0.00	0.00		0.00	0.00	0.00
2002-4068-719.0000	FRINGE BENEFITS	5,200.00	1,301.47		0.00	3,898.53	25.02
2002-4068-818.0000	CONTRACTUAL SERVICE	20,000.00	6,250.00		0.00	13,750.00	31.25
2002-4068-943.0000	EQUIPMENT RENTAL	3,200.00	1,210.79		0.00	1,989.21	37.82
Total Dept 4068-TREES & SHRUBS		33,000.00	9,744.98		0.00	23,255.02	29.52
Dept 4069-DRAINAGE							
2002-4069-705.0000	SUPERVISION SALARIES	4,000.00	2,006.70		0.00	1,993.30	50.11
2002-4069-706.0000	SALARIES PERMANENT	25,600.00	19,644.43		114.88	5,955.57	76.74
2002-4069-709.0000	OVERTIME	0.00	0.00		0.00	0.00	0.00
2002-4069-717.0000	RETIREMENT - ACTIVE	0.00	0.00		0.00	0.00	0.00
2002-4069-718.0000	RETIREMENT - RETIREES	0.00	0.00		0.00	0.00	0.00
2002-4069-719.0000	FRINGE BENEFITS	30,100.00	24,448.08		8.61	5,651.92	81.22
2002-4069-757.0000	MATERIAL	9,550.00	8,960.98		75.32	589.02	93.83
2002-4069-818.0000	CONTRACTUAL SERVICE	18,450.00	16,847.82		5,140.00	1,602.18	91.33
2002-4069-943.0000	EQUIPMENT RENTAL	41,000.00	30,401.77		0.00	10,598.23	74.13
Total Dept 4069-DRAINAGE		128,700.00	102,309.78		5,338.81	26,390.22	79.44
Dept 4074-TRAFFIC SIGNS							
2002-4074-705.0000	SUPERVISION SALARIES	2,000.00	710.35		0.00	1,289.65	35.52
2002-4074-706.0000	SALARIES PERMANENT	7,500.00	4,523.16		331.38	2,761.77	36.82

Attachment: 169-177 (2193 : Budget Amendment 169-177)

GL #	Over Budget
2002-4051-802.7588	Yes

Information as of: 02/01/2016

Print Window...

Selected GL Number: 2002-4051-802.7588

Description: ATHERTON (DORT_CENTER 2013_2014)

Budget Checking Specific Detail

Budget Check Type: GL #	
Amended Budget:	\$11,474.68
Activity To Date:	11,657.30
Encumbered:	0.00
Other:	0.00
Total Available:	(\$182.62)
Amount Requested:	\$1,928.79
Over Budget Amount:	-2,111.41

Close



INVOICE

Invoice Number:	AP 383914
Invoice Date:	January 14, 2016
Payment Due:	February 13, 2016
Phone:	(517) 373-0416

13026 Ref No: AP 383914
 BURTON, CITY OF
 4303 S CENTER RD
 BURTON, MI 48519-1497

Invoice Item	Total Cos
LOCAL PROGRESS BILLINGS	\$1,928.79

SEE ATTACHED DETAIL

PAYMENT DUE AS SPECIFIED IN THE SIGNED AGREEMENT

2002-4051-802.7588 = (1)

Okay
 Attention: Det - Center 7588
 CAK 01/25/2016

Total: \$1,928.79

MDOT Fed. Id.: 38-6000134

Federal item No.: HH9008
 Job No.: 117909AA
 (Detach Here)

Payment Due: February 13, 2016

Attachment: 169-177 (2193 : Budget Amendment 169-177)

MAKE CHECK OR MONEY ORDER PAYABLE TO: STATE OF MICHIGAN - MDOT

TO ENSURE PROPER CREDIT, SEND THIS PORTION WITH PAYMENT TO:

MICHIGAN DEPT. OF TRANSPORTATION
ATTENTION: FINANCE CASHIER
PO BOX 30648
LANSING, MI 48909

(Please note or make any mailing corrections below)

BURTON, CITY OF
 4303 S CENTER RD
 BURTON, MI 48519-1497

INVOICE NO: AP 383914
--

For Cashier's Use Only:

Total Due: \$1,928.79

CITY OF BURTON - DEPARTMENT OF PUBLIC WORKS

PROJECT: 15-001-P and 15-001-PC Crush & Shape Potter and Casto
 CONTRACTOR: Ace-Saginaw Paving Company

1/4/2016
 Page 1 of 2


Item #	Item Description	Plan Quantity	Units	Unit Price	Authorized Amount	Quantity this Est	Estimate Amount	Quantity to date	Amount to date
1P	Maintaining Traffic	1.00	LS	\$12,000.00	\$12,000.00	0.00	\$0.00	1.00	12,000.00
2P	Mobilization	1.00	LS	\$14,000.00	\$14,000.00	0.00	\$0.00	1.00	14,000.00
3P	Cleanup & Restoration	1.00	LS	\$10,000.00	\$10,000.00	0.00	\$0.00	1.00	10,000.00
4P	Remove Pavement	72.00	SY	\$20.00	\$1,440.00	0.00	\$0.00	99.30	1,986.00
5P	SESC	1.00	LS	\$15,500.00	\$15,500.00	0.00	\$0.00	1.00	15,500.00
6P	HMA Base Crush & Shape	13,655.00	SY	\$7.90	\$107,874.50	0.00	\$0.00	12,627.12	99,754.25
7P	HMA Driveway Approach	1,305.00	SY	\$28.00	\$36,540.00	0.00	\$0.00	1,012.40	28,347.20
8P	HMA, 13A, Modified	2,595.00	TN	\$67.00	\$173,865.00	0.00	\$0.00	2,584.92	173,189.64
9P	Cold Milling HMA Surface	1,305.00	SY	\$14.00	\$18,270.00	0.00	\$0.00	400.00	5,600.00
10P	Driveway, PCC, 6" Plain	668.00	SF	\$8.00	\$5,344.00	0.00	\$0.00	893.70	7,149.60
11P	Aggregate Surface	404.00	TN	\$41.00	\$16,564.00	0.00	\$0.00	523.66	21,470.00
12P	Pavement Markings	1.00	LS	\$2,200.00	\$2,200.00	0.00	\$0.00	1.00	2,200.00
13P	Adjust Monument Box	2.00	EA	\$800.00	\$1,600.00	0.00	\$0.00	2.00	1,600.00
14C	Maintaining Traffic	1.00	LS	\$8,600.00	\$8,600.00	0.00	\$0.00	1.00	8,600.00
15C	Mobilization	1.00	LS	\$11,000.00	\$11,000.00	0.00	\$0.00	1.00	11,000.00
16C	Cleanup & Restoration	1.00	LS	\$8,000.00	\$8,000.00	0.00	\$0.00	1.00	8,000.00
17C	Remove Pavement	367.00	SY	\$12.00	\$4,404.00	0.00	\$0.00	613.00	7,356.00
18C	SESC	1.00	LS	\$6,950.00	\$6,950.00	0.00	\$0.00	1.00	6,950.00
19C	HMA Base Crush & Shape	6,580.00	SY	\$7.90	\$51,982.00	0.00	\$0.00	5,452.11	43,071.11
20C	HMA Driveway Approach	231.00	SY	\$39.00	\$9,009.00	0.00	\$0.00	185.00	7,215.00
21C	HMA, 13A, Modified	1,249.00	TN	\$69.00	\$86,181.00	0.00	\$0.00	1,261.03	87,011.00
22C	Cold Milling HMA Surface	231.00	SY	\$22.00	\$5,082.00	0.00	\$0.00	165.00	3,630.00
23C	Driveway, PCC, 6" Plain	3,298.00	SF	\$8.00	\$26,384.00	0.00	\$0.00	2,916.00	23,328.00
24C	Aggregate Surface	93.00	TN	\$76.00	\$7,068.00	0.00	\$0.00	151.19	11,490.00
25C	Pavement Markings	1.00	LS	\$1,400.00	\$1,400.00	0.00	\$0.00	1.00	1,400.00
26C-1	Undercut - Removal Only	160.00	CY	\$14.00	\$2,240.00	25.00	\$350.00	185.00	2,590.00
27C-1	21AA Crushed Concrete	260.00	TN	\$25.70	\$6,682.00	74.18	\$1,906.43	426.18	10,952.00
28-1	Culvert Rem, Ditch, Restore	1.00	LS	\$2,100.00	\$2,100.00	0.00	\$0.00	1.00	2,100.00
29C	Geotextile Fabric	0.00	SY	\$3.15	\$0.00	455.60	\$1,435.14	455.60	1,435.14
	TOTAL				\$652,279.50		\$3,691.57		\$628,926.89

Attachment: 169-177 (2193 : Budget Amendment 169-177)

SUMMARY

1/4/2016
Page 2 of 2

A	TOTAL AMOUNT EARNED	\$628,926.89
B	RETAINED PERCENTAGE (0%)	0.00
C	TOTAL EARNED LESS RETAINED PERCENTAGE	628,926.89
D	TOTAL PREVIOUSLY PAID	625,235.33
E	AMOUNT DUE THIS ESTIMATE	3,691.56
F	UNPAID FROM PRIOR ESTIMATE	0.00
G	TOTAL AMOUNT DUE	\$3,691.56



 Gregory A. Kray, City Engineer

Date: 02/04/2016

2002-4051-802,7592

Attachment: 169-177 (2193 : Budget Amendment 169-177)



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2195)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.G

DOC ID: 2195

Budget Amendment 178-179 To approve and authorize the following 2015-2016 budget amendment: To decrease 1001-1001-818.0000 General Fund City Council Contracted Services by \$45,000 and to increase 1001-1001-818.0001 Master Plan by \$45,000.

ATTACHMENTS:

- 178-179 (PDF)

178-171
 180-1

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	%	BDI
		AMENDED BUDGET	02/29/2016 (NORMAL (ABNORMAL))	MONTH 02/29/2016 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))		
Fund 1001 - GENERAL FUND							
Expenditures							
1001-1001-703.0000	SALARY	67,000.00	44,666.80	5,583.35	22,333.20	66.67	
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	450.00	0.00	2,050.00	18.00	
1001-1001-719.0000	FRINGE BENEFITS	50,000.00	29,702.58	1,371.98	20,297.42	59.41	
1001-1001-727.0000	OFFICE SUPPLIES	900.00	272.00	0.00	628.00	30.22	
1001-1001-728.0000	INFORMATION TECH ALLOCATION	27,000.00	27,000.00	0.00	0.00	100.00	
1001-1001-731.0000	POSTAGE	0.00	0.00	0.00	0.00	0.00	
1001-1001-808.0000	AUDIT	18,020.00	6,550.52	0.00	11,469.48	36.35	
1001-1001-818.0000	CONTRACTUAL SERVICES	95,000.00	49,103.75	39,825.00	45,896.25	51.68	
1001-1001-818.0001	MASTER PLAN	0.00	0.00	0.00	0.00	0.00	
1001-1001-819.0000	COMPUTERS/PRINTER IN CHAMBERS	0.00	0.00	0.00	0.00	0.00	
1001-1001-826.0000	LEGAL	20,000.00	11,685.70	1,843.75	8,314.30	58.41	
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	9,653.00	0.00	2,347.00	80.42	
1001-1001-864.0000	TRAINING	12,000.00	0.00	0.00	12,000.00	0.00	
1001-1001-900.0000	NOTICES	5,000.00	937.22	245.34	4,062.78	18.74	
1001-1001-910.0000	INSURANCE	98,000.00	87,223.37	0.00	10,776.63	89.01	
1001-1001-956.0000	MISCELLANEOUS	500.00	360.27	0.00	139.73	72.05	
1001-1001-956.0400	VIDEO TAPING OF COUNCIL MTGS	0.00	0.00	0.00	0.00	0.00	
Total Dept 1001-COUNCIL		407,920.00	267,605.21	48,869.42	140,314.79	65.61	
Dept 1071-MAYOR							
1001-1071-703.0000	SALARY	74,300.00	49,240.12	5,692.50	25,059.88	66.21	
1001-1071-706.0000	SALARIES PERMANENT	70,816.40	48,390.13	5,808.42	22,426.27	68.33	
1001-1071-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00	
1001-1071-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.00	
1001-1071-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.00	
1001-1071-719.0000	FRINGE BENEFITS	91,488.13	58,039.10	7,427.17	33,449.03	63.46	
1001-1071-727.0000	OFFICE SUPPLIES	1,200.00	507.66	135.11	692.34	42.33	
1001-1071-728.0000	INFORMATION TECH ALLOCATION	9,800.00	9,800.00	0.00	0.00	100.00	
1001-1071-731.0000	POSTAGE	500.00	163.17	0.00	336.83	32.62	
1001-1071-757.0000	OPERATING SUPPLIES	800.00	0.00	0.00	800.00	0.00	
1001-1071-818.0000	CONTRACTUAL SERVICE	1,600.00	0.00	0.00	1,600.00	0.00	
1001-1071-828.0000	MEMBERSHIP & DUES	900.00	415.00	0.00	485.00	46.11	
1001-1071-863.0000	AUTO REPAIR	300.00	98.48	18.30	201.52	32.86	
1001-1071-864.0000	TRAINING	8,000.00	105.00	0.00	7,895.00	1.31	
1001-1071-867.0000	GAS & OIL	600.00	85.74	40.93	514.26	14.21	
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	300.00	0.00	
1001-1071-956.0000	MISCELLANEOUS	1,800.00	890.79	45.30	909.21	49.44	
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	400.00	0.00	
1001-1071-985.0000	VEHICLE	0.00	0.00	0.00	0.00	0.00	
Total Dept 1071-MAYOR		262,804.53	167,735.19	19,167.73	95,069.34	63.81	
Dept 1091-ELECTION							
1001-1091-706.0000	SALARIES PERMANENT	62,400.00	29,631.55	4,186.00	32,768.45	47.44	
1001-1091-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00	
1001-1091-710.0000	FEES PER DIEM	49,525.00	36,685.07	0.00	12,839.93	74.07	
1001-1091-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.00	
1001-1091-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.00	
1001-1091-719.0000	FRINGE BENEFITS	51,000.00	15,565.49	1,587.03	35,434.51	30.52	
1001-1091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	(5,561.86)	0.00	5,561.86	100.00	
1001-1091-727.0000	SUPPLIES	10,000.00	3,883.18	1,999.40	6,116.82	38.83	
1001-1091-728.0000	INFORMATION TECH ALLOCATION	1,200.00	1,200.00	0.00	0.00	100.00	
1001-1091-731.0000	POSTAGE	5,500.00	2,062.93	0.00	3,437.07	62.51	

↑ 3,300

45,000.00 ↓
 45,000

↓ 3,300

Attachment: 178-179 (2195 : Budget Amendment 178-179)



Finance Committee
4303 S. Center Road
Burton, MI 48519

Meeting: 03/02/16 03:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

E.H

SCHEDULED

AGENDA ITEM (ID # 2196)

DOC ID: 2196

Budget Amendment 180-181 To approve and authorize the following 2015-2016 budget amendment: To increase 1001-1001-719.0000 General Fund-City Council Fringe Benefits by \$3,300 and to decrease 1001-1001-910.0000 Insurance by \$3,300.

ATTACHMENTS:

- 180-181 (PDF)

178-171
 180-1

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BUD
		AMENDED BUDGET	02/29/2016 (NORMAL (ABNORMAL))	MONTH 02/29/2016 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 1001 - GENERAL FUND						
Expenditures						
1001-1001-703.0000	SALARY	67,000.00	44,666.80	5,583.35	22,333.20	66.67
1001-1001-710.0000	BOARD OF REVIEW	2,500.00	450.00	0.00	2,050.00	18.00
1001-1001-719.0000	FRINGE BENEFITS	50,000.00	29,702.58	1,371.98	20,297.42	59.41
1001-1001-727.0000	OFFICE SUPPLIES	900.00	272.00	0.00	628.00	30.22
1001-1001-728.0000	INFORMATION TECH ALLOCATION	27,000.00	27,000.00	0.00	0.00	100.00
1001-1001-731.0000	POSTAGE	0.00	0.00	0.00	0.00	0.00
1001-1001-808.0000	AUDIT	18,020.00	6,550.52	0.00	11,469.48	36.35
1001-1001-818.0000	CONTRACTUAL SERVICES	95,000.00	49,103.75	39,825.00	45,896.25	51.68
1001-1001-818.0001	MASTER PLAN	0.00	0.00	0.00	0.00	0.00
1001-1001-819.0000	COMPUTERS/PRINTER IN CHAMBERS	0.00	0.00	0.00	0.00	0.00
1001-1001-826.0000	LEGAL	20,000.00	11,685.70	1,843.75	8,314.30	58.42
1001-1001-828.0000	MEMBERSHIP & DUES	12,000.00	9,653.00	0.00	2,347.00	80.42
1001-1001-864.0000	TRAINING	12,000.00	0.00	0.00	12,000.00	0.00
1001-1001-900.0000	NOTICES	5,000.00	937.22	245.34	4,062.78	18.74
1001-1001-910.0000	INSURANCE	98,000.00	87,223.37	0.00	10,776.63	89.01
1001-1001-956.0000	MISCELLANEOUS	500.00	360.27	0.00	139.73	72.05
1001-1001-956.0400	VIDEO TAPING OF COUNCIL MTGS	0.00	0.00	0.00	0.00	0.00
Total Dept 1001-COUNCIL		407,920.00	267,605.21	48,869.42	140,314.79	65.61
Dept 1071-MAYOR						
1001-1071-703.0000	SALARY	74,300.00	49,240.12	5,692.50	25,059.88	66.21
1001-1071-706.0000	SALARIES PERMANENT	70,816.40	48,390.13	5,808.42	22,426.27	68.33
1001-1071-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-1071-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.00
1001-1071-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.00
1001-1071-719.0000	FRINGE BENEFITS	91,488.13	58,039.10	7,427.17	33,449.03	63.46
1001-1071-727.0000	OFFICE SUPPLIES	1,200.00	507.66	135.11	692.34	42.33
1001-1071-728.0000	INFORMATION TECH ALLOCATION	9,800.00	9,800.00	0.00	0.00	100.00
1001-1071-731.0000	POSTAGE	500.00	163.17	0.00	336.83	32.62
1001-1071-757.0000	OPERATING SUPPLIES	800.00	0.00	0.00	800.00	0.00
1001-1071-818.0000	CONTRACTUAL SERVICE	1,600.00	0.00	0.00	1,600.00	0.00
1001-1071-828.0000	MEMBERSHIP & DUES	900.00	415.00	0.00	485.00	46.11
1001-1071-863.0000	AUTO REPAIR	300.00	98.48	18.30	201.52	32.85
1001-1071-864.0000	TRAINING	8,000.00	105.00	0.00	7,895.00	1.31
1001-1071-867.0000	GAS & OIL	600.00	85.74	40.93	514.26	14.21
1001-1071-868.0000	AUTO WASH	300.00	0.00	0.00	300.00	0.00
1001-1071-956.0000	MISCELLANEOUS	1,800.00	890.79	45.30	909.21	49.44
1001-1071-984.0000	OFFICE EQUIPMENT	400.00	0.00	0.00	400.00	0.00
1001-1071-985.0000	VEHICLE	0.00	0.00	0.00	0.00	0.00
Total Dept 1071-MAYOR		262,804.53	167,735.19	19,167.73	95,069.34	63.87
Dept 1091-ELECTION						
1001-1091-706.0000	SALARIES PERMANENT	62,400.00	29,631.55	4,186.00	32,768.45	47.49
1001-1091-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-1091-710.0000	FEES PER DIEM	49,525.00	36,685.07	0.00	12,839.93	74.07
1001-1091-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.00
1001-1091-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.00
1001-1091-719.0000	FRINGE BENEFITS	51,000.00	15,565.49	1,587.03	35,434.51	30.52
1001-1091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	(5,561.86)	0.00	5,561.86	100.00
1001-1091-727.0000	SUPPLIES	10,000.00	3,883.18	1,999.40	6,116.82	38.83
1001-1091-728.0000	INFORMATION TECH ALLOCATION	1,200.00	1,200.00	0.00	0.00	100.00
1001-1091-731.0000	POSTAGE	5,500.00	2,062.93	0.00	3,437.07	0.00

↑ 3,300

45,000.00 ↓
 45,000

↓ 3,300

Attachment: 180-181 (2196 : Budget Amendment 180-181)



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2197)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.I

DOC ID: 2197

Budget Amendment 182-183 To approve and authorize the following 2015-2016 budget amendment: To increase 6061-6061-983.1000 Lease Expense-Equipment by \$1,000 and to decrease 6061-6061-867.0000 Gas and Oil by \$1,000.

ATTACHMENTS:

- 182-183 (PDF)

182-183

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	02/29/2016 (NORMAL (ABNORMAL))	MONTH 02/29/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 6061 - MOTOR POOL						
Expenditures						
6061-6061-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.00
6061-6061-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.00
6061-6061-719.0000	FRINGE BENEFITS	95,300.00	46,542.78	3,171.11	48,757.22	48.8%
6061-6061-719.2012	FRINGE BENEFITS - 2012	0.00	0.00	0.00	0.00	0.00
6061-6061-719.2015	FRINGE BENEFITS - 2015	0.00	0.00	0.00	0.00	0.00
6061-6061-719.2035	FRINGE BENEFITS - 2035	0.00	0.00	0.00	0.00	0.00
6061-6061-719.2039	FRINGE BENEFITS - 2039	0.00	0.00	0.00	0.00	0.00
6061-6061-719.2060	FRINGE BENEFITS - 2060	0.00	0.00	0.00	0.00	0.00
6061-6061-719.2069	FRINGE BENEFITS - 2069	0.00	0.00	0.00	0.00	0.00
6061-6061-719.2076	FRINGE BENEFITS - 2076	0.00	0.00	0.00	0.00	0.00
6061-6061-719.2078	FRINGE BENEFITS - 2078	0.00	0.00	0.00	0.00	0.00
6061-6061-719.2096	FRINGE BENEFITS - 2096	0.00	0.00	0.00	0.00	0.00
6061-6061-719.2104	FRINGE BENEFITS - 2104	0.00	0.00	0.00	0.00	0.00
6061-6061-719.2109	FRINGE BENEFITS - 2109	0.00	0.00	0.00	0.00	0.00
6061-6061-719.2128	FRINGE BENEFITS - 2128	0.00	0.00	0.00	0.00	0.00
6061-6061-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	0.00	0.00	0.00	0.00
6061-6061-728.0000	INFORMATION TECH ALLOCATION	14,700.00	14,700.00	0.00	0.00	100.00
6061-6061-746.7006	CULVERTS	5,000.00	4,034.43	0.00	965.57	80.6%
6061-6061-746.7017	MONUMENT BOXES	0.00	0.00	0.00	0.00	0.00
6061-6061-747.7009	GRAVEL	40,000.00	20,253.01	0.00	19,746.99	50.6%
6061-6061-748.7008	SALT	140,000.00	81,828.74	0.00	58,171.26	58.4%
6061-6061-749.7007	TRAFFIC SIGNS	3,000.00	2,497.12	439.57	502.88	83.2%
6061-6061-757.0000	OPERATING SUPPLIES	50,000.00	34,654.04	7,261.52	15,345.96	69.3%
6061-6061-776.0000	BLDG MAINT/SUPL/JANITORIAL	35,000.00	30,351.40	2,306.19	4,648.60	86.7%
6061-6061-808.0000	AUDIT	3,800.00	735.00	0.00	3,065.00	19.3%
6061-6061-818.0000	CONTRACTUAL SERVICE	5,659.80	929.43	76.50	4,730.37	16.4%
6061-6061-864.0000	TRAINING	1,200.00	565.68	0.00	634.32	47.1%
6061-6061-867.0000	GAS & OIL	158,000.00	39,240.06	0.00	118,759.94	24.8%
6061-6061-910.0000	VEHICLE INSURANCE	70,000.00	41,884.89	0.00	28,115.11	59.8%
6061-6061-910.7020	BUILDING INSURANCE	3,000.00	2,521.19	0.00	478.81	84.0%
6061-6061-920.0000	UTILITIES	30,000.00	16,655.41	3,847.87	13,344.59	55.5%
6061-6061-925.0000	LOSS ON SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
6061-6061-934.0000	EQUIPMENT REPAIRS	165,000.00	117,981.32	15,431.15	47,018.68	71.5%
6061-6061-957.0000	CONTINGENCY/SURPLUS	0.00	0.00	0.00	0.00	0.00
6061-6061-958.0000	FREIGHT	2,000.00	636.43	85.65	1,363.57	31.8%
6061-6061-968.0000	DEPRECIATION EXPENSE	140,000.00	0.00	0.00	140,000.00	0.00
6061-6061-970.0600	2V BOX SPREADERS	0.00	0.00	0.00	0.00	0.00
6061-6061-970.0610	1V BOX SPREADER	0.00	0.00	0.00	0.00	0.00
6061-6061-970.0620	TIRE & WHEEL BALANCER	0.00	0.00	0.00	0.00	0.00
6061-6061-970.0630	TIRE MOUNTING	0.00	0.00	0.00	0.00	0.00
6061-6061-970.0640	ROTARY VEHICLE LIFT	0.00	0.00	0.00	0.00	0.00
6061-6061-978.0000	TOOLS & EQUIPMENT	10,000.00	6,827.55	668.60	3,172.45	68.2%
6061-6061-979.0000	SMALL PARTS & TOOLS	1,000.00	8.29	0.00	991.71	0.8%
6061-6061-983.0000	LEASE EXPENSE-BUILDING	15,500.00	1,114.85	0.00	14,385.15	7.1%
6061-6061-983.1000	LEASE EXPENSE-EQUIPMENT	60,000.00	60,914.83	57,145.06	(914.83)	101.5%
6061-6061-999.7094	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Total Dept 6061-MOTOR POOL EXPENSES		1,146,800.00	594,795.89	98,217.15	552,004.11	51.8%
TOTAL Expenditures		1,146,800.00	594,795.89	98,217.15	552,004.11	51.8%
Fund 6061 - MOTOR POOL:						
TOTAL REVENUES		1,146,800.00	598,226.39	439.57	548,	

Attachment: 182-183 (2197 : Budget Amendment 182-183)

↓ 1,000.

+1,000 ↑

Budget Information [X]

GL #	Over Budget
6061-6061-983.1000	Yes

Information as of: 02/02/2016 Print Window...

Selected GL Number: 6061-6061-983.1000

Description: LEASE EXPENSE-EQUIPMENT

Budget Checking Specific Detail

Budget Check Type: GL #	
Amended Budget:	\$60,000.00
Activity To Date:	3,769.77
Encumbered:	0.00
Other:	0.00
Total Available:	\$56,230.23
Amount Requested:	\$57,145.06
Over Budget Amount:	-914.83

[Close]

Attachment: 182-183 (2197 : Budget Amendment 182-183)



JOHN DEERE
FINANCIAL

**ORIGINAL
INVOICE**

E.I.a

CORRESPONDENCE ONLY:

JOHN DEERE FINANCIAL
LEASING DEPARTMENT
PO BOX 6600
JOHNSTON, IA 50131-6600

Phone: 1-800-771-0681
Fax: 1-800-254-0020

PAGE 1 OF 1

DUE DATE: 03/01/16

TOTAL DUE: 57,145.06

0295/000295/000295 7 001 GXHHJY REG01FP 6



CITY OF BURTON
4303 S CENTER RD
BURTON MI 48519-1497

REMIT CHECK PAYABLE TO:

DEERE CREDIT, INC.
P.O. BOX 4450
CAROL STREAM IL 60197-4450

INVOICE NUMBER: 1651223
DATE ISSUED: 01/16/16
LAST PAYMENT RECEIVED: 01/26/15
CUSTOMER ACCOUNT NUMBER:
LESSEE'S REFERENCE NUMBER:

CONTRACT NUMBER	DESCRIPTION S/N & MODEL	DUE DATE	PAYMENT AMOUNT	LATE CHARGE	MISC CHARGE	SALES/USE TAX	TOTAL DUE
030-0061993-000	JD GRDR 1DWS70GXCC643345 670G	03/01/16	57,145.06				57,145.06
CURRENT TOTAL AMOUNT DUE							57,145.06

6061-6061-983,1000-854

Your lease information is now available 24/7 at MyJDFAccount.com. Make payments view your account information and more!

EVERY DISHONORED CHECK RECEIVED WILL RESULT IN A FEE OF \$20 OR IN AN AMOUNT NOT TO EXCEED THE HIGHEST AMOUNT PERMITTED BY STATE LAW.

JDM03A - 02/2011

TO ENSURE PROPER CREDIT, RETURN LOWER PORTION WITH YOUR PAYMENT

Change of Address
Please check box
complete other si

INVOICE NUMBER: 1651223
ACCOUNT NUMBER: CITY OF BURTON
4303 S CENTER RD
BURTON MI 48519

DUE DATE: 03/01/16
TOTAL DUE: 57,145.06

Amount Enclosed: _____

DEERE CREDIT, INC.
P.O. BOX 4450
CAROL STREAM IL 60197-4450



Attachment: 182-183 (2197 : Budget Amendment 182-183)



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2198)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.J

DOC ID: 2198

To approve and authorize the following 2015-2016 budget amendment: To increase 1001-0000-450.0000 All Permits and License by \$1,500; to increase 1001-0000-673.0000 Sales of Assets by \$223,000 and to decrease 1001-0000-699.0000 Contingency by \$224,500.

ATTACHMENTS:

- 184-186 (PDF)

184-186

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	02/29/2016 (NORMAL (ABNORMAL))	MONTH 02/29/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 1001 - GENERAL FUND						
Revenues						
Dept 0000						
1001-0000-403.0000	CURRENT REAL/PERSONAL TAXES	2,525,400.00	2,289,239.36	23,556.24	236,160.64	90.6%
1001-0000-404.0000	TAX CHARGEBACKS	(130,000.00)	0.00	0.00	(130,000.00)	0.0%
1001-0000-407.0000	DELINQUENT PERSONAL TAXES	202,032.00	0.00	0.00	202,032.00	0.0%
1001-0000-417.0000	DELINQUENT PERSONAL TAXES	71,000.00	0.00	0.00	71,000.00	0.0%
1001-0000-446.0000	INTEREST & PENALTIES ON TAXES	101,400.00	46,462.07	13,052.61	54,937.93	45.8%
1001-0000-450.0000	ALL PERMITS & LICENSE FEES	+ 1,500.00 21,200.00	21,428.60	939.00	(228.60)	101.0%
1001-0000-453.0000	FRANCHISE FEES	500,000.00	231,016.34	116,677.30	268,983.66	46.2%
1001-0000-454.0000	LEASE FEES	37,000.00	22,723.07	0.00	14,276.93	61.4%
1001-0000-501.0000	FEDERAL VOTER EQUIPMENT GRANT	0.00	0.00	0.00	0.00	0.0%
1001-0000-501.0010	FEDERAL DHS FIRE ACT GRANT	0.00	0.00	0.00	0.00	0.0%
1001-0000-539.0002	GRANT REVENUE (STATE) - DNR GRANT	99,372.75	32,152.75	0.00	67,220.00	32.3%
1001-0000-539.0005	HAVA GRANT REVENUE	14,300.00	14,280.00	0.00	20.00	99.8%
1001-0000-573.0000	LOC COMM STABILIZ SHR APPROP (STATE)	43,000.00	42,489.87	0.00	510.13	98.8%
1001-0000-574.0000	STATE SHARED REVENUES	2,597,800.00	864,428.00	0.00	1,733,372.00	33.2%
1001-0000-574.0665	FED./STATE PASS THROUGH FUNDS	0.00	0.00	0.00	0.00	0.0%
1001-0000-576.0000	LIQUOR FEES	26,800.00	96.25	41.25	26,703.75	0.3%
1001-0000-608.0000	BOARD OF APPEALS	8,500.00	7,150.00	0.00	1,350.00	84.1%
1001-0000-618.0000	ADMINISTRATION FEES-TAXES	320,000.00	224,134.26	13,980.64	95,865.74	70.0%
1001-0000-619.0000	COLLECTION FEES-DOG LICENSE	0.00	0.00	0.00	0.00	0.0%
1001-0000-622.0000	ZONING FEES	12,500.00	8,210.00	190.00	4,290.00	65.6%
1001-0000-627.0000	COPY FEES	1,200.00	969.64	223.89	230.36	80.8%
1001-0000-633.0000	SITE PLAN REVIEW - PLANNING/ZONING	0.00	0.00	0.00	0.00	0.0%
1001-0000-640.0000	PROPERTY TRANSFER AFFIDAVIT REVENUE	35,000.00	(3,000.00)	(200.00)	38,000.00	(8.5%)
1001-0000-645.0000	SALE OF EQUIPMENT/LAND	0.00	0.00	0.00	0.00	0.0%
1001-0000-666.0000	INTEREST INCOME	22,500.00	22,052.33	0.00	447.67	98.0%
1001-0000-673.0000	SALE OF ASSETS	+ 223,000 13,900.00	235,925.00	233,385.00	(22,025.00)	1,697.3%
1001-0000-674.0000	PARKS AND REC DONATIONS	5,500.00	1,400.31	0.00	4,099.69	25.4%
1001-0000-675.0000	REFUNDS & REBATES	35,000.00	0.00	0.00	35,000.00	0.0%
1001-0000-678.0000	REIMBURSEMENT INCOME	95,000.00	18,144.66	0.00	76,855.34	19.1%
1001-0000-690.2000	VETERAN'S HONOR RACE REVENUE	15,950.00	15,926.00	0.00	24.00	99.8%
1001-0000-690.2001	BURTON MEMORIAL DAY RACE	13,000.00	820.55	145.00	12,179.45	6.3%
1001-0000-690.2002	THREE ON THREE BASKETBALL REVENUE	0.00	0.00	0.00	0.00	0.0%
1001-0000-690.2003	BURTON MEMORIAL DAY CAR SHOW REVENUE	0.00	0.00	0.00	0.00	0.0%
1001-0000-690.2004	MOVIES REVENUE (P&R)	1,400.00	1,250.00	600.00	150.00	89.2%
1001-0000-691.0000	TRANSFERS IN - RESIDUAL	0.00	0.00	0.00	0.00	0.0%
1001-0000-691.0651	COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.0%
1001-0000-691.0653	MEMORIAL DAY PARADE DONATIONS	7,000.00	0.00	0.00	7,000.00	0.0%
1001-0000-691.2026	TRANSFER FROM RUBBISH FUND	0.00	0.00	0.00	0.00	0.0%
1001-0000-691.3001	TRANSFERS IN SWR DEBT RETIREMENT	0.00	0.00	0.00	0.00	0.0%
1001-0000-694.0000	OTHER REVENUES	18,000.00	3,704.84	565.07	14,295.16	20.5%
1001-0000-699.0000	CONTINGENCY	- 223,000 - 1500.00 1,629,531.53	0.00	0.00	1,629,531.53	0.0%
Total Dept 0000		8,343,286.28	4,101,003.90	403,156.00	4,242,282.38	49.1%
TOTAL Revenues		8,343,286.28	4,101,003.90	403,156.00	4,242,282.38	49.1%
Expenditures						
Dept 0000						
1001-0000-719.0000	Payroll Fringes	0.00	0.00	0.00	0.00	0.0%
Total Dept 0000		0.00	0.00	0.00	0.00	0.0%
Dept 1001-COUNCIL						

Attachment: 184-186 (2198 : Budget Amendment 184-186)



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2200)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.K

DOC ID: 2200

Budget Amendment 187-188 To approve and authorize the following 2015-2016 budget amendment: To decrease 1001-2009-719.0000 Fringe Benefits by \$150 and to increase 1001-2009-757.0000 Operating Supplies by \$150.

ATTACHMENTS:

- 187-188 (PDF)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

187-188

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDU
		AMENDED BUDGET	02/29/2016	INCREASE	MONTH 02/29/2016 (DECREASE)	NORMAL BALANCE (ABNORMAL)	
Fund 1001 - GENERAL FUND							
Expenditures							
1001-1091-757.0000	OPERATING SUPPLIES	0.00	0.00		0.00	0.00	0.00
1001-1091-818.0000	CONTRACTUAL SERVICE	5,500.00	4,701.85		0.00	798.15	85.4%
1001-1091-861.0000	AUTO ALLOWANCE	500.00	153.20		0.00	346.80	30.6%
1001-1091-864.0000	TRAINING	2,500.00	1,237.75		37.75	1,262.25	49.5%
1001-1091-900.0000	NOTICES	300.00	0.00		0.00	300.00	0.00
1001-1091-943.0000	EQUIPMENT RENTAL	675.00	459.71		0.00	215.29	68.1%
1001-1091-956.0000	MISCELLANEOUS	0.00	0.00		0.00	0.00	0.00
1001-1091-956.1091	HAVA GRANT EXPENDITURES	16,600.00	16,572.69		0.00	27.31	99.8%
1001-1091-977.7089	NEW EQUIPMENT	1,000.00	230.96		230.96	769.04	23.1%
1001-1091-999.4001	TRANSFER TO CAPITAL IMPROV.	4,000.00	4,000.00		0.00	0.00	100.0%
Total Dept 1091-ELECTION		210,700.00	110,822.52		8,041.14	99,877.48	52.6%
Dept 2009-ASSESSOR							
1001-2009-703.0000	SALARY	75,000.00	35,812.50		4,562.50	39,187.50	47.7%
1001-2009-706.0000	SALARIES PERMANENT	139,600.00	68,922.99		11,849.56	70,677.01	49.3%
1001-2009-709.0000	OVERTIME	0.00	0.00		0.00	0.00	0.00
1001-2009-717.0000	RETIREMENT - ACTIVE	0.00	0.00		0.00	0.00	0.00
1001-2009-718.0000	RETIREMENT - RETIREES	0.00	0.00		0.00	0.00	0.00
1001-2009-719.0000	FRINGE BENEFITS	163,100.00	35,395.04		3,102.78	127,704.96	21.7%
1001-2009-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	0.00		0.00	0.00	0.00
1001-2009-727.0000	OFFICE SUPPLIES	2,000.00	398.19		143.75	1,601.81	19.9%
1001-2009-728.0000	INFORMATION TECH ALLOCATION	7,400.00	7,400.00		0.00	0.00	100.0%
1001-2009-731.0000	POSTAGE	6,500.00	4,841.62		0.00	1,658.38	74.4%
1001-2009-757.0000	OPERATING SUPPLIES	0.00	105.00		105.00	(105.00)	100.0%
1001-2009-818.0000	CONTRACTUAL SERVICE	6,000.00	1,421.56		0.00	4,578.44	23.6%
1001-2009-818.7100	PICTOMETRY & ORTHOIMAGERY PROJECT	3,000.00	0.00		0.00	3,000.00	0.0%
1001-2009-826.0000	LEGAL	10,000.00	406.25		0.00	9,593.75	4.0%
1001-2009-828.0000	MEMBERSHIP & DUES	1,000.00	154.00		154.00	846.00	15.4%
1001-2009-863.0000	AUTO REPAIR	1,000.00	213.23		0.00	786.77	21.3%
1001-2009-864.0000	TRAINING	8,100.00	235.00		0.00	7,865.00	2.9%
1001-2009-867.0000	GAS & OIL	1,000.00	156.75		0.00	843.25	15.6%
1001-2009-868.0000	AUTO WASH	100.00	0.00		0.00	100.00	0.0%
1001-2009-880.0000	ECONOMIC DEVELOPMENT	4,000.00	0.00		0.00	4,000.00	0.0%
1001-2009-934.0000	EQUIPMENT REPAIR	0.00	0.00		0.00	0.00	0.0%
1001-2009-960.0000	DEED RECORDING	0.00	0.00		0.00	0.00	0.0%
1001-2009-984.0000	OFFICE EQUIPMENT	0.00	0.00		0.00	0.00	0.0%
1001-2009-985.0000	CAPITAL - VEHICLE	0.00	0.00		0.00	0.00	0.0%
1001-2009-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00		0.00	0.00	0.0%
Total Dept 2009-ASSESSOR		427,800.00	155,462.13		19,917.59	272,337.87	36.3%
Dept 2015-CLERK							
1001-2015-703.0000	CLERK SALARY	60,600.00	40,713.68		4,659.20	19,886.32	67.1%
1001-2015-706.0000	SALARIES PERMANENT	28,216.40	14,488.03		2,154.22	13,728.37	51.3%
1001-2015-709.0000	OVERTIME	0.00	0.00		0.00	0.00	0.0%
1001-2015-717.0000	RETIREMENT - ACTIVE	0.00	0.00		0.00	0.00	0.0%
1001-2015-718.0000	RETIREMENT - RETIREES	0.00	0.00		0.00	0.00	0.0%
1001-2015-719.0000	FRINGE BENEFITS	81,488.13	42,964.87		4,560.25	38,523.26	52.7%
1001-2015-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	(1,853.95)		0.00	1,853.95	100.0%
1001-2015-727.0000	OFFICE SUPPLIES	700.00	454.15		109.94	245.85	64.8%
1001-2015-728.0000	INFORMATION TECH ALLOCATION	3,700.00	3,700.00		0.00	0.00	100.0%
1001-2015-731.0000	POSTAGE	200.00	66.96		0.00	133.04	33.4%
1001-2015-757.0000	OPERATING SUPPLIES	0.00	0.00		0.00	0.00	0.0%

Attachment: 187-188 (2200 : Budget Amendment 187-188)



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2201)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.L

DOC ID: 2201

Budget Amendment 189-190 To approve and authorize the following 2015-2016 budget amendment: To increase 1001-2053-727.0000 Office Supplies by \$150 and to decrease 1001-2053-984.0000 Office Equipment by \$150.

ATTACHMENTS:

- 189-190 (PDF)

189-190

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BD US
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2015-818.0000	CONTRACTUAL SERVICE	500.00	0.00	0.00	500.00	0.0
1001-2015-828.0000	MEMBERSHIP & DUES	800.00	565.00	0.00	235.00	70.6
1001-2015-861.0000	AUTO ALLOWANCE	200.00	0.00	0.00	200.00	0.0
1001-2015-864.0000	TRAINING	3,000.00	450.00	0.00	2,550.00	15.0
1001-2015-956.0000	MISCELLANEOUS	200.00	70.00	0.00	130.00	35.0
1001-2015-984.0000	OFFICE EQUIPMENT	100.00	0.00	0.00	100.00	0.0
1001-2015-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0
Total Dept 2015-CLERK		179,704.53	101,618.74	11,483.61	78,085.79	56.5
Dept 2023-CONTROLLER						
1001-2023-703.0000	CONTROLLER SALARY	12,200.00	8,130.97	949.28	4,069.03	66.6
1001-2023-706.0000	SALARIES PERMANENT	34,500.00	22,557.17	2,642.93	11,942.83	65.3
1001-2023-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.0
1001-2023-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.0
1001-2023-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.0
1001-2023-719.0000	FRINGE BENEFITS	70,500.00	34,643.70	4,212.85	35,856.30	49.1
1001-2023-727.0000	OFFICE SUPPLIES	1,600.00	396.39	82.62	1,203.61	24.7
1001-2023-728.0000	INFORMATION TECH ALLOCATION	7,300.00	7,300.00	0.00	0.00	100.0
1001-2023-731.0000	POSTAGE	200.00	23.20	0.00	176.80	11.6
1001-2023-818.0000	CONTRACTUAL SERVICE	5,000.00	0.00	0.00	5,000.00	0.0
1001-2023-828.0000	MEMBERSHIP & DUES	1,800.00	505.00	0.00	1,295.00	28.0
1001-2023-864.0000	TRAINING	3,400.00	2,548.48	615.00	851.52	74.9
1001-2023-956.0000	MISCELLANEOUS	400.00	396.35	0.00	3.65	99.0
1001-2023-984.0000	OFFICE EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.0
Total Dept 2023-CONTROLLER		137,900.00	76,501.26	8,502.68	61,398.74	55.4
Dept 2053-TREASURER						
1001-2053-703.0000	TREASURER SALARY	13,900.00	9,212.24	1,064.98	4,687.76	66.2
1001-2053-706.0000	SALARIES PERMANENT	9,500.00	5,934.31	739.33	3,565.69	62.4
1001-2053-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.0
1001-2053-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.0
1001-2053-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.0
1001-2053-719.0000	FRINGE BENEFITS	20,000.00	9,833.34	1,061.13	10,166.66	49.1
1001-2053-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	0.00	0.00	0.00	0.0
1001-2053-727.0000	OFFICE SUPPLIES	150.00 500.00	516.02	216.30	(16.02)	103.2
1001-2053-728.0000	INFORMATION TECH ALLOCATION	1,800.00	1,800.00	0.00	0.00	100.0
1001-2053-731.0000	POSTAGE	15,700.00	6,153.40	0.00	9,546.60	39.1
1001-2053-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0
1001-2053-818.0000	CONTRACTUAL SERVICE	3,000.00	1,594.81	200.08	1,405.19	53.1
1001-2053-827.0000	TAX ROLL EXPENSE	9,000.00	5,254.76	0.00	3,745.24	58.3
1001-2053-828.0000	MEMBERSHIP & DUES	100.00	50.00	0.00	50.00	50.0
1001-2053-864.0000	TRAINING	800.00	0.00	0.00	800.00	0.0
1001-2053-956.0000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.0
1001-2053-956.3000	BANKING SUPPLIES	500.00	195.77	0.00	304.23	39.1
1001-2053-956.4000	BANKING FEES	0.00	0.00	0.00	0.00	0.0
1001-2053-984.0000	OFFICE EQUIPMENT	150.00 1,000.00	516.55	0.00	483.45	51.6
Total Dept 2053-TREASURER		75,800.00	41,061.20	3,281.82	34,738.80	54.1
Dept 2065-CITY HALL						
1001-2065-706.0000	SALARIES PERMANENT	53,100.00	26,672.04	2,873.88	26,	

Attachment: 189-190 (2201 : Budget Amendment 189-190)



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2203)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.M

DOC ID: 2203

Budget Amendment 191-192 To approve and authorize the following 2015-2016 budget amendment: To decrease 1001-2065-719.0000 Fringe Benefits by \$150 and to increase 1001-2065-757.0000 Operating Supplies by \$150.

ATTACHMENTS:

- 191-192 (PDF)

191-192

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	02/29/2016 (NORMAL (ABNORMAL))	MONTH 02/29/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 1001 - GENERAL FUND						
Expenditures						
1001-2065-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-2065-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.00
1001-2065-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.00
1001-2065-719.0000	FRINGE BENEFITS	45,100.00 45,100.00	11,619.36	431.44	33,480.64 33,480.64	25.71
1001-2065-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	426.00	316.17	0.00	109.83	74.21
1001-2065-727.0000	OFFICE SUPPLIES	6,000.00	3,911.93	1,416.05	2,088.07	65.21
1001-2065-728.0000	INFORMATION TECH ALLOCATION	82,900.00	82,900.00	0.00	0.00	100.00
1001-2065-757.0000	OPERATING SUPPLIES	0.00 0.00	105.00	105.00	(105.00) 105.00	100.00
1001-2065-818.0000	CONTRACTUAL SERVICE	6,074.00	2,865.45	76.00	3,208.55	47.11
1001-2065-825.0000	JANITORIAL	13,000.00	5,760.00	0.00	7,240.00	44.31
1001-2065-826.0000	LEGAL	20,000.00	11,771.59	604.35	8,228.41	58.81
1001-2065-864.0000	TRAINING	0.00	0.00	0.00	0.00	0.00
1001-2065-910.0000	BUILDING INSURANCE	4,000.00	3,889.79	0.00	110.21	97.21
1001-2065-920.0000	UTILITIES	48,000.00	24,699.18	3,931.47	23,300.82	51.41
1001-2065-937.0000	BUILDING MAINT & SUPPLIES	35,000.00	12,065.34	1,027.96	22,934.66	34.41
1001-2065-937.8000	ADA BLDG/MAINT & SUPPLIES	6,500.00	1,071.31	0.00	5,428.69	16.41
1001-2065-938.0000	MAINT OF GROUNDS	5,700.00	2,254.53	490.93	3,445.47	39.51
1001-2065-943.0000	EQUIPMENT RENTAL	12,000.00	5,671.66	0.00	6,328.34	47.21
1001-2065-956.0401	PAYMENT ON PENSION UAL	1,000,000.00	1,000,000.00	0.00	0.00	100.00
1001-2065-977.7089	NEW EQUIPMENT	15,000.00	1,775.00	975.00	13,225.00	11.81
1001-2065-977.7090	CITY HALL EXPANSION/LEASE	160,900.00	9,020.15	0.00	151,879.85	5.61
1001-2065-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.00
Total Dept 2065-CITY HALL		1,513,700.00	1,206,368.50	11,932.08	307,331.50	79.71
Dept 2071-PUBLIC SERVICE						
1001-2071-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-2071-719.0000	Payroll Fringes	0.00	6.13	6.13	(6.13)	100.00
1001-2071-922.0000	DRAINS AT LARGE	69,300.00	68,721.89	(46,596.96)	578.11	99.11
1001-2071-922.0001	GILKEY CREEK PRINCIPAL	39,000.00	38,923.00	38,923.00	77.00	99.81
1001-2071-922.0002	GILKEY CREEK INTEREST	7,700.00	7,673.96	7,673.96	26.04	99.61
1001-2071-926.0000	STREET LIGHTING	345,000.00	148,909.69	30,513.40	196,090.31	43.11
1001-2071-959.7654	DISASTER AID	3,000.00	1,684.21	252.00	1,315.79	56.11
1001-2071-959.7660	HOLIDAY DECORATIONS/LABOR COST	7,500.00	4,210.96	0.00	3,289.04	56.11
1001-2071-959.7673	2013 MEMORIAL DAY PARADE	0.00	0.00	0.00	0.00	0.00
1001-2071-960.0000	VEHICLES	0.00	0.00	0.00	0.00	0.00
1001-2071-961.0000	WEED CUTTING - TAX REVERTED PROP.	35,000.00	13,942.74	0.00	21,057.26	39.81
1001-2071-962.0000	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
1001-2071-966.0000	BLIGHT ELIMINATION EXPENDITURE	0.00	0.00	0.00	0.00	0.00
Total Dept 2071-PUBLIC SERVICE		506,500.00	284,072.58	30,771.53	222,427.42	56.01
Dept 6090-PARKS & RECREATION						
1001-6090-705.0000	RECREATION DIRECTOR SALARY	10,000.00	6,738.54	769.24	3,261.46	67.31
1001-6090-706.0000	SALARIES PERMANENT	1,500.00	289.37	23.99	1,210.63	19.21
1001-6090-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
1001-6090-710.0000	COMMISSION SALARIES	3,600.00	1,480.00	240.00	2,120.00	41.11
1001-6090-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.00
1001-6090-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.00
1001-6090-719.0000	FRINGE BENEFITS	2,000.00	1,647.31	104.45	352.69	82.31
1001-6090-728.0000	INFORMATION TECH ALLOCATION	1,200.00	1,200.00	0.00	0.00	100.00
1001-6090-731.0000	POSTAGE	400.00	0.00	0.00	400.00	0.00
1001-6090-757.0000	OPERATING SUPPLIES	3,100.00	1,452.42	154.91	1,647.58	46.81
1001-6090-938.0000	MAINT OF GROUNDS	13,000.00	6,252.05	252.78	6,000.00	46.21

Attachment: 191-192 (2203 : Budget Amendment 191-192)



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2204)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.N

DOC ID: 2204

Budget Amendment 193-194 To approve and authorize the following 2015-2016 budget amendment: To decrease 1001-6090-956.6090 DNR Grant by \$2,500 and to increase 1001-6090-973.2000 Veterans Honor Race by \$2,500.

ATTACHMENTS:

- 193-194 (PDF)

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

193-194

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	02/29/2016 NORMAL (ABNORMAL)	MONTH 02/29/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 1001 - GENERAL FUND						
Expenditures						
1001-6090-943.0000	EQUIPMENT RENTAL	9,000.00	6,968.06	0.00	2,031.94	77.4%
1001-6090-956.0000	MISCELLANEOUS	800.00	0.00	0.00	800.00	0.0%
1001-6090-956.6090	DNR GRANT EXPENDITURES	97,305.44	32,172.25	19.50	65,133.19	33.0%
1001-6090-959.7674	MEMORIAL DAY PARADE	20,000.00	0.00	0.00	20,000.00	0.0%
1001-6090-973.0000	P & R COMMUNITY EVENTS	10,194.18	5,819.33	1,307.27	4,374.85	57.0%
1001-6090-973.1000	EASTER EGG HUNT	200.00	0.00	0.00	200.00	0.0%
1001-6090-973.1100	COURTLAND CONCERTS	0.00	0.00	0.00	0.00	0.0%
1001-6090-973.1200	TRICK OR TREAT TRAIL	4,500.00	3,507.20	0.00	992.80	77.9%
1001-6090-973.1300	CHRISTMAS - POLICE STATION	0.00	0.00	0.00	0.00	0.0%
1001-6090-973.1400	CHRISTMAS COURTLAND	300.00	0.00	0.00	300.00	0.0%
1001-6090-973.1600	FREE FISHING	0.00	0.00	0.00	0.00	0.0%
1001-6090-973.1700	MORS WEEKEND	0.00	0.00	0.00	0.00	0.0%
1001-6090-973.1800	BACK TO BRICKS	0.00	0.00	0.00	0.00	0.0%
1001-6090-973.1900	FIRE SAFETY	0.00	0.00	0.00	0.00	0.0%
1001-6090-973.2000	VETERAN'S HONOR RACE	14,000.00	16,317.45	4,600.00	(2,317.45)	116.5%
1001-6090-973.2001	BURTON MEMORIAL DAY RACE	9,000.00	527.00	85.00	8,473.00	5.8%
1001-6090-973.2002	THREE ON THREE BASKETBALL EVENT	0.00	0.00	0.00	0.00	0.0%
1001-6090-973.2003	BURTON MEMORIAL DAY CAR SHOW EXPENDITUR	0.00	0.00	0.00	0.00	0.0%
1001-6090-973.2004	MOVIES EXPENDITURES	2,005.82	1,976.34	0.00	29.48	98.5%
1001-6090-974.0000	COMMISSION	0.00	0.00	0.00	0.00	0.0%
1001-6090-974.7049	PARK PROJECTS	35,000.00	25,607.05	0.00	9,392.95	73.1%
1001-6090-977.7087	C.D. PARK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.0%
1001-6090-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.0%
1001-6090-999.7001	TRANSFER TO TRUST & AGENCY	0.00	0.00	0.00	0.00	0.0%
Total Dept 6090-PARKS & RECREATION		237,105.44	111,954.37	7,557.14	125,151.07	47.2%
Dept 8001-PLANNING						
1001-8001-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.0%
1001-8001-706.0000	SALARIES PERMANENT	24,400.00	16,314.38	2,066.91	8,085.62	66.8%
1001-8001-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.0%
1001-8001-710.0000	COMMISSION SALARIES	3,600.00	1,720.00	280.00	1,880.00	47.7%
1001-8001-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.0%
1001-8001-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.0%
1001-8001-719.0000	FRINGE BENEFITS	18,500.00	9,658.70	666.85	8,841.30	52.2%
1001-8001-727.0000	SUPPLIES & POSTAGE	500.00	252.37	0.00	247.63	50.4%
1001-8001-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0%
1001-8001-818.0000	CONTRACTUAL SERVICE	0.00	0.00	0.00	0.00	0.0%
1001-8001-828.0000	MEMBERSHIP & DUES	100.00	0.00	0.00	100.00	0.0%
1001-8001-864.0000	TRAINING	200.00	22.25	0.00	177.75	11.1%
1001-8001-900.0000	NOTICES	500.00	253.80	0.00	246.20	50.7%
Total Dept 8001-PLANNING		47,800.00	28,221.50	3,013.76	19,578.50	59.0%
Dept 8005-ZONING						
1001-8005-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.0%
1001-8005-706.0000	SALARIES PERMANENT	24,400.00	15,975.03	1,868.15	8,424.97	65.4%
1001-8005-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.0%
1001-8005-710.0000	BOARD SALARIES	3,600.00	1,400.00	0.00	2,200.00	38.8%
1001-8005-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.0%
1001-8005-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.0%
1001-8005-719.0000	FRINGE BENEFITS	18,600.00	9,610.60	630.69	8,989.40	51.6%
1001-8005-727.0000	SUPPLIES & POSTAGE	1,500.00	533.18	0.00	966.82	35.5%
1001-8005-757.0000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.0%

Attachment: 193-194 (2204 : Budget Amendment 193-194)



Finance Committee
4303 S. Center Road
Burton, MI 48519

Meeting: 03/02/16 03:00 PM
Department: Controller's Office

E.O

Category: Budget
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

SCHEDULED

AGENDA ITEM (ID # 2205)

DOC ID: 2205

Budget Amendment 195-197 To approve and authorize the following 2015-2016 budget amendment: To increase 2006-2006-727.0000 Office Supplies by \$400; to increase 2006-2006-956.0000 Miscellaneous by \$300 and to decrease 2006-2006-977.7089 New Equipment by \$700.

ATTACHMENTS:

- 195-197 (PDF)

195-197

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	02/29/2016 (NORMAL (ABNORMAL))	MONTH 02/29/2016 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 2006 - FIRE DEPARTMENT						
Revenues						
Dept 0000						
2006-0000-403.0000	CURRENT REAL/PERSONAL TAXES	490,100.00	486,316.58	5,004.06	3,783.42	99.2%
2006-0000-404.0000	TAX CHARGEBACKS	(4,000.00)	0.00	0.00	(4,000.00)	0.00
2006-0000-407.0000	DELINQUENT PERSONAL TAXES	29,300.00	0.00	0.00	29,300.00	0.00
2006-0000-450.0000	CAMPFIRE PERMITS	0.00	0.00	0.00	0.00	0.00
2006-0000-501.0010	FEDERAL AFG FEMA FIRE GRANT	1,000,000.00	62,291.00	27,176.00	937,709.00	6.2%
2006-0000-501.0020	FEMA SIREN GRANT	90,000.00	0.00	0.00	90,000.00	0.00
2006-0000-573.0000	LOC COMM STABILIZ SHR APPROPR (STATE)	10,000.00	9,026.96	0.00	973.04	90.2%
2006-0000-580.0000	CONTRIBUTION FROM LOCAL UNITS	0.00	0.00	0.00	0.00	0.00
2006-0000-630.0000	FIRE RECOVERY FEES	33,000.00	34,461.29	101.37	(1,461.29)	104.4%
2006-0000-631.0000	FIRE INSPECTION FEES	3,000.00	1,050.00	50.00	1,950.00	35.00
2006-0000-633.0000	SITE PLAN REVIEW	1,200.00	450.00	0.00	750.00	37.50
2006-0000-666.0000	INTEREST INCOME	900.00	0.00	0.00	900.00	0.00
2006-0000-673.0000	SALE OF ASSETS	7,500.00	125.00	0.00	7,375.00	1.6%
2006-0000-675.0000	REFUNDS & REBATES	3,500.00	0.00	0.00	3,500.00	0.00
2006-0000-678.0000	REIMBURSEMENT INCOME	18,125.22	17,249.30	155.54	875.92	95.1%
2006-0000-690.0001	FIRE STATION #2 PLAYGRD EQUIP DONATION	0.00	0.00	0.00	0.00	0.00
2006-0000-691.0651	COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
2006-0000-691.1001	CONTRIBUTION FROM OTHER FUNDS	900,000.00	900,000.00	0.00	0.00	100.00
2006-0000-691.4001	TRANSFER FROM CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.00
2006-0000-691.4145	TRANSFER IN FROM 4145	0.00	0.00	0.00	0.00	0.00
2006-0000-694.0000	OTHER REVENUES	3,500.00	1,998.12	0.00	1,501.88	57.0%
2006-0000-699.0000	CONTINGENCY	136,400.00	0.00	0.00	136,400.00	0.00
Total Dept 0000		2,722,525.22	1,512,968.25	32,486.97	1,209,556.97	55.5%
TOTAL Revenues		2,722,525.22	1,512,968.25	32,486.97	1,209,556.97	55.5%
Expenditures						
Dept 0000						
2006-0000-999.3001	CONTRIBUTION TO DEBT FUND	0.00	0.00	0.00	0.00	0.00
2006-0000-999.3082	CONTRIBUTION TO DEBT FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		0.00	0.00	0.00	0.00	0.00
Dept 2006-FIRE DEPARTMENT EXPENDITURES						
2006-2006-703.0000	SALARY	61,400.00	41,236.18	4,721.10	20,163.82	67.1%
2006-2006-706.0000	SALARIES PERMANENT	99,800.00	66,104.06	7,683.96	33,695.94	66.2%
2006-2006-707.0000	PART-TIME FIREMEN	240,000.00	123,187.82	11,630.68	116,812.18	51.3%
2006-2006-708.0000	SHARED SALARIES	0.00	0.00	0.00	0.00	0.00
2006-2006-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
2006-2006-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.00
2006-2006-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.00
2006-2006-719.0000	Payroll Fringes	161,000.00	135,549.34	11,208.67	25,450.66	84.1%
2006-2006-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	0.00	0.00	0.00	0.00
2006-2006-727.0000	OFFICE SUPPLIES	600.00	809.19	392.25	(209.19)	134.8%
2006-2006-728.0000	INFORMATION TECH ALLOCATION	25,100.00	25,100.00	0.00	0.00	100.00
2006-2006-744.0000	SAFETY WEAR & HEALTH	54,000.00	38,536.58	1,841.00	15,463.42	71.3%
2006-2006-757.0000	OPERATING SUPPLIES	20,000.00	10,832.08	3,434.16	9,167.92	54.1%
2006-2006-808.0000	AUDIT	2,800.00	1,160.57	0.00	1,639.43	41.4%
2006-2006-818.0000	CONTRACTUAL SERVICES	26,000.00	8,660.21	2.40	17,339.79	33.3%
2006-2006-826.0000	LEGAL	5,000.00	461.20	336.20	4,538.80	9.2%
2006-2006-828.0000	MEMBERSHIP & DUES	5,000.00	3,505.00	376.00	1,125.00	22.5%
2006-2006-863.0000	AUTO REPAIR	53,000.00	28,179.08	2,661.34	24,517.74	46.3%

Attachment: 195-197 (2205 : Budget Amendment 195-197)

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	02/29/2016 NORMAL (ABNORMAL)	MONTH 02/29/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 2006 - FIRE DEPARTMENT						
Expenditures						
2006-2006-864.0000	TRAINING	2,500.00	526.55	0.00	1,973.45	21.04
2006-2006-867.0000	GAS & OIL	16,000.00	5,494.91	171.54	10,505.09	34.34
2006-2006-910.0000	INSURANCE	32,000.00	20,362.56	0.00	11,637.44	63.63
2006-2006-910.7020	BUILDING INSURANCE	2,000.00	1,848.22	0.00	151.78	92.41
2006-2006-920.0000	UTILITIES	39,000.00	21,319.24	4,008.38	17,680.76	54.60
2006-2006-921.0000	SEWER PAYMENTS	5,000.00	3,218.51	493.16	1,781.49	64.37
2006-2006-934.0000	EQUIPMENT REPAIR	9,000.00	8.34	0.00	8,991.66	0.09
2006-2006-937.0000	BUILDING MAINT & SUPPLIES	25,749.03	16,772.75	1,550.67	8,976.28	65.14
2006-2006-943.0000	EQUIPMENT RENTAL	14,500.00	6,644.08	0.00	7,855.92	45.82
2006-2006-956.0000	MISCELLANEOUS	500.00	663.76	0.00	(163.76)	132.75
2006-2006-956.4000	BANKING FEES	0.00	0.00	0.00	0.00	0.00
2006-2006-957.0000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
2006-2006-962.0000	TRAINING & MATERIALS	12,000.00	7,805.60	310.00	4,194.40	65.05
2006-2006-963.0000	PREVENTION MATERIALS	9,376.19	8,227.53	0.00	1,148.66	87.75
2006-2006-969.0001	STATION #2 PLAYGRD EQUIPMENT EXPENDITUR	0.00	0.00	0.00	0.00	0.00
2006-2006-977.7087	COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
2006-2006-977.7088	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
2006-2006-977.7089	NEW EQUIPMENT	360,200.00	177,642.03	7,683.05	182,557.97	49.32
2006-2006-977.7090	BLDG EXPANSION	0.00	0.00	0.00	0.00	0.00
2006-2006-984.0000	OFFICE EQUIPMENT	300.00	0.00	0.00	300.00	0.00
2006-2006-985.0000	VEHICLE	960,200.00	45,213.10	0.00	914,986.90	4.71
2006-2006-991.0000	PRINCIPAL	150,000.00	150,000.00	0.00	0.00	100.00
2006-2006-991.0001	PRINCIPAL PORTION OF LEASE (CAPITAL) PM	0.00	0.00	0.00	0.00	0.00
2006-2006-995.0000	INTEREST ON BONDS	179,800.00	91,737.50	0.00	88,062.50	51.02
2006-2006-995.0001	INTEREST PORTION OF LEASE (CAPITAL) PMT	0.00	0.00	0.00	0.00	0.00
2006-2006-999.0000	PAYING AGENT FEES	700.00	125.00	0.00	575.00	17.86
2006-2006-999.3000	TRANSFER OUT TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
2006-2006-999.3001	CONTRIBUTION TO DEBT FUND	0.00	0.00	0.00	0.00	0.00
2006-2006-999.4001	TRANSFER TO CAPITAL IMPROV.	0.00	0.00	0.00	0.00	0.00
2006-2006-999.4206	TRANSFER OUT TO FIRE CAPITAL PROJECTS	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 2006-FIRE DEPARTMENT EXPENDITURES		2,722,525.22	1,040,930.99	58,504.56	1,681,594.23	38.25
Dept 4063-SURFACE MAINTENANCE						
2006-4063-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00
Total Dept 4063-SURFACE MAINTENANCE		0.00	0.00	0.00	0.00	0.00
TOTAL Expenditures		2,722,525.22	1,040,930.99	58,504.56	1,681,594.23	38.25
Fund 2006 - FIRE DEPARTMENT:						
TOTAL REVENUES		2,722,525.22	1,512,968.25	32,486.97	1,209,556.97	55.57
TOTAL EXPENDITURES		2,722,525.22	1,040,930.99	58,504.56	1,681,594.23	38.25
NET OF REVENUES & EXPENDITURES		0.00	472,037.26	(26,017.59)	(472,037.26)	100.00
BEG. FUND BALANCE		223,156.11	223,156.11			
END FUND BALANCE		223,156.11	695,193.37			

Attachment: 195-197 (2205 : Budget Amendment 195-197)

GL #	Over Budget
2006-2006-956.0000	Yes

Information as of: 01/07/2016

Print Window...

Selected GL Number: 2006-2006-956.0000

Description: MISCELLANEOUS

Budget Checking Specific Detail

Budget Check Type: GL #	
Amended Budget:	\$500.00
Activity To Date:	56.30
Encumbered:	0.00
Other:	0.00
Total Available:	\$443.70
Amount Requested:	\$607.46
Over Budget Amount:	-163.76

Close



INVOICE

December 28, 2015

Ms. Ginger Burke-Miller, Controller
City of Burton
4303 S. Center Road
Burton, MI 48519

*OK to pay
DBM
See allocation
attached --
allocation base
on detail in
the report from
Bendzinski*

RE: Invoice No. CDU 2015

For professional services rendered as Dissemination Agent for the City of Burton, County of Genesee, State of Michigan, (the "Issuer"), pursuant to various Continuing Disclosure Undertaking(s): Distribution of the Issuer's Annual Information Statement and audited financial statements to the Municipal Securities Rulemaking Board (the "MSRB") Electronic Municipal Market Access ("EMMA") System.

TOTAL \$1,000.00

Federal I.D. Number 38-2143158

615 Griswold Street • Suite 1225 • Detroit, MI 48226-3997
(313) 961-8222 • FAX (313) 961-8220
E-mail • info@bendzinski.com

Attachment: 195-197 (2205 : Budget Amendment 195-197)

Allocation of Bendzinski Annual report filing

			1,000.00		
Gilkey Creek Drain	400,091.00	0.04	38.97	→	1001-2071-922.0000
2011 GO Limited Tax Bonds	6,236,163.00	0.61	607.46	→	2006-2006-956.0000
SAD Series 2004B	3,629,755.00	0.35	353.57	→	1001-1001-956.0000
SAD Series 2004					
SAD Series 2003B					
	10,266,009		1,000.00		



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2206)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.P

DOC ID: 2206

Budget Amendment 198-199 To approve and authorize the following 2015-2016 budget amendment: To increase 2007-2007-811.7815 OCDEF Point Blank Grant by \$3,500 and to decrease 2007-2007-811.7813 OCDEF Expenditures by \$3,500.

ATTACHMENTS:

- 198-199 (PDF)

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

198-199

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDC
		AMENDED BUDGET	02/29/2016 NORMAL (ABNORMAL)	MONTH 02/29/2016 INCREASE (DECREASE)		BALANCE NORMAL (ABNORMAL)		
Fund 2007 - POLICE FUND								
Expenditures								
Dept 2007-POLICE FUND EXPENSES								
2007-2007-703.0000	ADMINISTRATIVE SALARIES	70,200.00	46,689.75	5,397.66		23,510.25	66.5%	
2007-2007-704.0000	LIEUTENANTS SALARIES	154,000.00	97,038.50	11,385.13		56,961.50	63.0%	
2007-2007-705.0000	SERGEANTS SALARIES	312,440.86	198,519.88	30,330.04		113,920.98	63.5%	
2007-2007-706.0000	SALARIES PERMANENT	1,885,903.44	1,116,888.93	133,362.39		769,014.51	59.2%	
2007-2007-708.0000	SHARED SALARIES	0.00	0.00	0.00		0.00	0.0%	
2007-2007-709.0000	OVERTIME	0.00	0.00	0.00		0.00	0.0%	
2007-2007-709.2007	OVERTIME - BACK TO THE BRICKS	0.00	0.00	0.00		0.00	0.0%	
2007-2007-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00		0.00	0.0%	
2007-2007-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00		0.00	0.0%	
2007-2007-719.0000	FRINGE BENEFITS	2,429,840.17	1,479,802.30	177,702.55		950,037.87	60.9%	
2007-2007-719.2007	FRINGE BENEFITS - OT B2B	20,000.00	10,597.31	0.00		9,402.69	52.9%	
2007-2007-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	0.00	0.00	0.00		0.00	0.0%	
2007-2007-727.0000	OFFICE SUPPLIES	6,000.00	4,531.22	611.40		1,468.78	75.5%	
2007-2007-728.0000	INFORMATION TECH ALLOCATION	58,900.00	58,900.00	0.00		0.00	100.0%	
2007-2007-728.0001	IT CONNECTIVITY CHARGES	0.00	0.00	0.00		0.00	0.0%	
2007-2007-731.0000	POSTAGE	1,000.00	427.51	46.95		572.49	42.7%	
2007-2007-741.0000	AMMUNITION & WEAPONS	20,000.00	301.91	0.00		19,698.09	1.5%	
2007-2007-744.0000	UNIFORMS	15,000.00	11,292.48	2,434.76		3,707.52	75.2%	
2007-2007-757.0000	OPERATING SUPPLIES	12,000.00	6,623.14	598.57		5,376.86	55.1%	
2007-2007-808.0000	AUDIT	3,200.00	2,450.00	0.00		750.00	76.5%	
2007-2007-811.7773	F.A.N.G. PROJECT OFFICERS	284,000.00	213,308.42	30,538.01		70,691.58	75.1%	
2007-2007-811.7774	CMH GRANT - OWI	0.00	0.00	0.00		0.00	0.0%	
2007-2007-811.7776	SCHOOL RESOURCE PROGRAM CHARGES	300.00	0.00	0.00		300.00	0.0%	
2007-2007-811.7777	POLICE GAIN UNIT OFFICER	0.00	0.00	0.00		0.00	0.0%	
2007-2007-811.7792	HIDTA GRANT EXPENSE (FANG)	15,000.00	11,523.15	1,200.29		3,476.85	76.8%	
2007-2007-811.7797	D.H.E. GRANT EXPENSE (FANG)	2,000.00	0.00	0.00		2,000.00	0.0%	
2007-2007-811.7798	HEMP GRANT EXPENSE (FANG)	3,179.29	2,892.29	0.00		287.00	90.9%	
2007-2007-811.7800	F.A.C.T. GRANT EXPENSE	600.00	0.00	0.00		600.00	0.0%	
2007-2007-811.7802	BRYNE JAG GRANT-RECORDS IMPROVEMENT	0.00	0.00	0.00		0.00	0.0%	
2007-2007-811.7803	PT-08-38 OHSP SAFE COMMUNITIES GRANT	0.00	0.00	0.00		0.00	0.0%	
2007-2007-811.7804	PROJECT SAFE NEIGHBORHOODS (FANG)	0.00	0.00	0.00		0.00	0.0%	
2007-2007-811.7805	PT-08-38 OHSP ENFORCEMENT EQUIPMENT GRN	0.00	0.00	0.00		0.00	0.0%	
2007-2007-811.7806	PT-09-25 OHSP SAFE COMMUNITIES GRANT	0.00	0.00	0.00		0.00	0.0%	
2007-2007-811.7807	PT-09-25 OHSP OPERATING/EQUIPMENT GRANT	0.00	0.00	0.00		0.00	0.0%	
2007-2007-811.7808	PT-10-20 OHSP SAFE COMMUNITIES GRANT	16,000.00	2,921.12	371.70		13,078.88	18.2%	
2007-2007-811.7809	WEED & SEED GRANT (FANG)	0.00	0.00	0.00		0.00	0.0%	
2007-2007-811.7810	SOUTH SIDE GRANT (FANG)	0.00	0.00	0.00		0.00	0.0%	
2007-2007-811.7811	ATF TASK FORCE EXPENSE (FANG)	0.00	0.00	0.00		0.00	0.0%	
2007-2007-811.7812	GENESEE CTY POSSE	0.00	0.00	0.00		0.00	0.0%	
2007-2007-811.7813	OCDETF EXPENDITURES	7,500.00	(6.88)	0.00		7,506.88	(0.0%)	
2007-2007-811.7814	METH GRANT EXPENDITURES	5,000.00	4,053.80	0.00		946.20	81.0%	
2007-2007-811.7815	OCDETF POINT BLANK GRANT	5,264.45	5,601.58	1,483.09		(337.13)	106.4%	
2007-2007-818.0000	CONTRACTUAL SERVICE	75,000.00	20,659.52	1,790.12		54,340.48	27.5%	
2007-2007-818.7170	NARCOTICS INVESTIGATION	26,520.00	26,516.26	0.00		3.74	99.9%	
2007-2007-826.0000	LEGAL	100,000.00	46,028.71	5,398.50		53,971.29	46.0%	
2007-2007-828.0000	MEMBERSHIP & DUES	1,500.00	633.00	163.00		867.00	42.2%	
2007-2007-863.0000	AUTO REPAIR	60,000.00	44,365.70	4,277.76		15,634.30	73.9%	
2007-2007-864.0000	TRAINING (PD ADMINISTRATORS)	3,000.00	337.24	0.00		2,662.76	11.2%	
2007-2007-867.0000	GAS & OIL	100,000.00	29,486.97	0.00		70,513.03	29.4%	
2007-2007-868.0000	AUTO WASH	3,500.00	2,047.00	247.00		1,453.00	58.4%	
2007-2007-910.0000	INSURANCE	75,000.00	63,789.45	0.00		11,210.55	85.0%	
2007-2007-920.0000	UTILITIES & BLDG. REPAIR	90,000.00	27,688.27	4,683.92		62,311.73	30.7%	
2007-2007-921.0000	SEWER PAYMENTS	2,500.00	1,805.50	318.19		694.50	72.2%	
2007-2007-934.0000	EQUIPMENT REPAIRS	1,600.00	206.46	0.00		1,393.54	12.9%	
2007-2007-943.0000	EQUIPMENT RENTAL	6,000.00	4,618.69	0.00		1,381.31	23.4%	

✓ 3500
+ 3500

Attachment: 198-199 (2206 : Budget Amendment 198-199)



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2207)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.Q

DOC ID: 2207

Budget Amendment 200-201 To approve and authorize the following 2015-2016 budget amendment: To increase 2065-0000-678.0001 Drug Forfeiture Cleared by \$4,000 and to increase 2065-0000-955.0000 Drug Law Enforcement Related Expenditure by \$4,000.

ATTACHMENTS:

- 200-201 (PDF)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 02/29/2016
 % Fiscal Year Completed: 66.67

200-201

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 02/29/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USI
Fund 2065 - DRUG LAW ENFORCEMENT FUND						
Revenues						
Dept 0000						
2065-0000-666.0000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
2065-0000-678.0001	DRUG FORFEITURE CLEARED	5,000.00	8,884.00	6,308.00	(3,884.00)	177.61
2065-0000-699.0000	CONTINGENCY	1,400.00	0.00	0.00	1,400.00	0.00
Total Dept 0000		6,400.00	8,884.00	6,308.00	(2,484.00)	138.81
TOTAL Revenues		6,400.00	8,884.00	6,308.00	(2,484.00)	138.81
Expenditures						
Dept 0000						
2065-0000-955.0000	DRUG LAW ENFORCEMENT RELATED EXP	6,400.00	420.00	0.00	5,980.00	6.51
2065-0000-956.4000	BANKING FEES	0.00	0.00	0.00	0.00	0.00
2065-0000-957.0000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		6,400.00	420.00	0.00	5,980.00	6.51
TOTAL Expenditures		6,400.00	420.00	0.00	5,980.00	6.51
Fund 2065 - DRUG LAW ENFORCEMENT FUND:						
TOTAL REVENUES		6,400.00	8,884.00	6,308.00	(2,484.00)	138.81
TOTAL EXPENDITURES		6,400.00	420.00	0.00	5,980.00	6.51
NET OF REVENUES & EXPENDITURES		0.00	8,464.00	6,308.00	(8,464.00)	100.00
BEG. FUND BALANCE		15,460.21	15,460.21			
END FUND BALANCE		15,460.21	23,924.21			

↑ 4,000

↑ 4,000.00

Attachment: 200-201 (2207 : Budget Amendment 200-201)



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 2208)

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.R

DOC ID: 2208

Budget Amendment 202-204 To approve and authorize the following 2015-2016 budget amendment: To increase 5090-0000-610.0000 Tap In Fees by \$2,500; to increase 5090-0000-649.0000 Material Sales by \$2,200 and to decrease 5090-0000-699.0000 Contingency by \$4,700.

ATTACHMENTS:

- 202-204 (PDF)

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	02/29/2016 (ABNORMAL)	MONTH 02/29/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 5090 - SEWER FUND						
Revenues						
Dept 0000						
5090-0000-539.0001	GRANT REVENUE (STATE) - S2 GRANT	0.00	0.00	0.00	0.00	0.00
5090-0000-539.0003	SAW GRANT REVENUE (STATE)	1,738,300.00	830,921.64	358,708.05	907,378.36	47.80
5090-0000-610.0000	TAP IN FEES	28,000.00	29,243.21	3,025.23	(1,243.21)	104.40
5090-0000-610.1000	CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
5090-0000-611.0000	USAGE FEES	5,200,000.00	4,150,039.20	426,724.46	1,049,960.80	79.80
5090-0000-625.0000	INSPECTION FEES	2,000.00	1,775.00	50.00	225.00	88.75
5090-0000-631.0000	SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00
5090-0000-649.0000	MATERIAL SALES	500.00	1,649.97	0.00	(1,149.97)	329.99
5090-0000-661.0000	LATE CHARGES	0.00	0.00	0.00	0.00	0.00
5090-0000-662.0000	PENALTIES	126,100.00	106,583.39	11,700.18	19,516.61	84.50
5090-0000-666.0000	INTEREST INCOME	55,500.00	34,983.67	15,198.83	20,516.33	63.00
5090-0000-666.2002	INTEREST DUE FROM MAJOR STREETS	0.00	0.00	0.00	0.00	0.00
5090-0000-666.2003	INTEREST DUE FROM LOCAL STREETS	0.00	0.00	0.00	0.00	0.00
5090-0000-667.0000	TAP IN INTEREST CONTRACTS	500.00	416.24	6.75	83.76	83.25
5090-0000-673.0000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
5090-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	3,000.00	0.00
5090-0000-678.0000	REIMBURSEMENT INCOME	5,000.00	0.00	0.00	5,000.00	0.00
5090-0000-691.0000	TRANSFERS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
5090-0000-691.3135	TRANSFER IN FROM TRAIL RIDGE SEWER	0.00	0.00	0.00	0.00	0.00
5090-0000-693.0001	GAIN ON SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
5090-0000-694.0000	MISCELLANEOUS	100.00	1,010.00	0.00	(910.00)	1,010.00
5090-0000-699.0000	CONTINGENCY REVENUE	438,800.00	0.00	0.00	438,800.00	0.00
Total Dept 0000		7,597,800.00	5,156,622.32	815,413.50	2,441,177.68	67.80
TOTAL Revenues		7,597,800.00	5,156,622.32	815,413.50	2,441,177.68	67.80
Expenditures						
Dept 0000						
5090-0000-719.0000	Payroll Fringes	0.00	381.58	381.58	(381.58)	100.00
5090-0000-925.0000	LOSS ON SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
5090-0000-956.4000	BANKING FEES	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		0.00	381.58	381.58	(381.58)	100.00
Dept 4090-CONTINGENCY						
5090-4090-957.0030	SPECIAL ASSESSMENTS CITY OWNED TX BILL	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 4090-CONTINGENCY		20,000.00	0.00	0.00	20,000.00	0.00
Dept 5090-SEWER EXPENSES						
5090-5090-703.0000	ADMINISTRATION SALARIES	56,900.00	25,324.28	3,024.89	31,575.72	44.50
5090-5090-703.2042	ADMINISTRATION SALARIES - 2042	0.00	0.00	0.00	0.00	0.00
5090-5090-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.00
5090-5090-705.2066	SUPERVISION SALARIES - 2066	0.00	0.00	0.00	0.00	0.00
5090-5090-706.0000	SALARIES PERMANENT	326,216.40	148,863.44	18,939.11	177,352.96	45.60
5090-5090-706.2021	SALARIES PERMANENT - 2021	0.00	0.00	0.00	0.00	0.00
5090-5090-706.2044	SALARIES PERMANENT - 2044	0.00	0.00	0.00	0.00	0.00
5090-5090-706.2045	SALARIES PERMANENT - 2045	0.00	0.00	0.00	0.00	0.00
5090-5090-706.2069	SALARIES PERMANENT - 2069	0.00	0.00	0.00	0.00	0.00
5090-5090-706.2073	SALARIES PERMANENT - 2073	0.00	0.00	0.00	0.00	0.00

Attachment: 202-204 (2208 : Budget Amendment 202-204)



SCHEDULED

AGENDA ITEM (ID # 2209)

DOC ID: 2209

Budget Amendment 205-212 To approve and authorize the following 2015-2016 budget amendment: To increase 5091-0000-539.2016 DWRP 2 Grant Revenue by \$807,873; to increase 5091-0000-610.0000 City Tap In Fees by \$6,500; to increase 5091-000-610.0625 Front Foot Fee Revenue by \$1,500; to increase 5091-0000-625.0000 Inspection and Approval Fees by \$3,500; to increase 5091-0000-631.0000 Service Charges by \$2,500; to increase 5091-0000-649.0000 Material, Repairs and Maintenance by \$1,500; to increase 5091-5091-968.0000 Depreciation Expense by \$120,000; to increase 5091-5091-957.0000 Contingency by \$703,373.

ATTACHMENTS:

- 205-212 (PDF)

205-212

GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDC
		AMENDED BUDGET	02/29/2016 NORMAL (ABNORMAL)	MONTH 02/29/2016 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 5091 - WATER DEPARTMENT						
Revenues						
Dept 0000						
5091-0000-403.0000	SPECIAL ASSESSMENT REVENUE	0.00	0.00	0.00	0.00	0.00
5091-0000-539.0004	GRANT (STATE) - DISADV COMMUNITY (DWRP)	0.00	0.00	0.00	0.00	0.00
5091-0000-539.2016	DWRP #2 GRANT REVENUE	0.00	(205,690.00)	0.00	205,690.00	100.00
5091-0000-610.0000	CITY TAP-IN FEES	114,000.00	119,571.33	3,000.00	(5,571.33)	104.89
5091-0000-610.0625	FRONT FOOT FEE REVENUE	10,500.00	11,704.52	0.00	(1,204.52)	111.47
5091-0000-610.1000	CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
5091-0000-611.0000	USAGE FEES	4,646,380.00	3,516,263.61	296,135.58	1,130,116.39	75.68
5091-0000-625.0000	INSPECTION & APPROVAL FEES	22,500.00	25,440.00	1,650.00	(2,940.00)	113.07
5091-0000-629.0000	LABOR CHARGES	0.00	0.00	0.00	0.00	0.00
5091-0000-631.0000	SERVICE CHARGES	50,000.00	50,526.01	4,763.87	(526.01)	101.05
5091-0000-632.0000	WATER TURN ON/SHUT OFF REVENUE	35,000.00	32,285.44	5,200.44	2,714.56	92.24
5091-0000-648.0000	EQUIPMENT RENTAL SALES	0.00	0.00	0.00	0.00	0.00
5091-0000-649.0000	MATERIAL, REPAIRS & MAINTENANCE	20,500.00	20,662.38	(192.70)	(162.38)	100.79
5091-0000-661.0000	LATE CHARGES	95,000.00	71,608.24	7,868.40	23,391.76	75.38
5091-0000-666.0000	INTEREST INCOME	12,500.00	5,075.21	0.00	7,424.79	40.60
5091-0000-667.0000	TAP IN INTEREST	25,000.00	9,515.20	0.00	15,484.80	38.06
5091-0000-673.0000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
5091-0000-675.0000	REFUNDS & REBATES	3,000.00	0.00	0.00	3,000.00	0.00
5091-0000-678.0000	REIMBURSEMENT INCOME	0.00	0.00	0.00	0.00	0.00
5091-0000-691.0651	COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
5091-0000-691.3136	TRANSFER IN FROM TRAIL RIDGE WATER	0.00	0.00	0.00	0.00	0.00
5091-0000-691.7094	TRANSFERS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
5091-0000-693.0001	GAIN ON SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
5091-0000-694.0000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
5091-0000-694.0002	FIRE HYDRANT METER DEPOSIT REVENUE	3,000.00	2,000.00	0.00	1,000.00	66.67
5091-0000-699.0000	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		5,037,380.00	3,658,961.94	318,425.59	1,378,418.06	72.64
TOTAL Revenues		5,037,380.00	3,658,961.94	318,425.59	1,378,418.06	72.64
Expenditures						
Dept 0000						
5091-0000-719.0000	Payroll Fringes	0.00	580.93	580.93	(580.93)	100.00
5091-0000-925.0000	LOSS ON SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
5091-0000-956.4000	BANKING FEES	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		0.00	580.93	580.93	(580.93)	100.00
Dept 4090-CONTINGENCY						
5091-4090-957.0030	SPECIAL ASSESSMENTS CITY OWNED TX BILL	0.00	0.00	0.00	0.00	0.00
Total Dept 4090-CONTINGENCY		0.00	0.00	0.00	0.00	0.00
Dept 5091-WATER EXPENSES						
5091-5091-703.0000	ADMINISTRATION SALARIES	41,100.00	17,297.69	2,064.59	23,802.31	42.09
5091-5091-703.2042	ADMINISTRATION SALARIES - 2042	0.00	0.00	0.00	0.00	0.00
5091-5091-705.0000	SUPERVISION SALARIES	0.00	0.00	0.00	0.00	0.00
5091-5091-705.2066	SUPERVISION SALARIES - 2066	0.00	0.00	0.00	0.00	0.00
5091-5091-706.0000	SALARIES PERMANENT	349,216.40	256,085.63	28,593.89	93,130.77	73.33
5091-5091-706.2021	SALARIES PERMANENT - 2021	0.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	2015-16	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDC
		AMENDED BUDGET	02/29/2016	INCREASE (DECREASE)	MONTH 02/29/2016	NORMAL (ABNORMAL)	BALANCE	
Fund 5091 - WATER DEPARTMENT								
Expenditures								
5091-5091-706.2030	SALARIES PERMANENT - 2030	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2036	SALARIES PERMANENT - 2036	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2037	SALARIES PERMANENT - 2037	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2044	SALARIES PERMANENT - 2044	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2045	SALARIES PERMANENT - 2045	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2069	SALARIES PERMANENT - 2069	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2073	SALARIES PERMANENT - 2073	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2081	SALARIES PERMANENT - 2081	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2087	SALARIES PERMANENT - 2087	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2088	SALARIES PERMANENT - 2088	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2093	SALARIES PERMANENT - 2093	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2094	SALARIES PERMANENT - 2094	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2099	SALARIES PERMANENT - 2099	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-706.2128	SALARIES PERMANENT - 2128	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-708.0000	SHARED SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-709.0000	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-717.0000	RETIREMENT - ACTIVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-718.0000	RETIREMENT - RETIREES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5091-5091-719.0000	FRINGE BENEFITS	423,988.13	314,298.55	22,378.90	109,689.58	74.1%		
5091-5091-719.1000	OPEB EXPENSE	100,000.00	0.00	0.00	100,000.00	0.00		
5091-5091-720.0000	UNEMPLOYMENT EXPENDITURES - MESC CHARGE	37.00	36.64	0.00	0.36	99.0%		
5091-5091-727.0000	OFFICE SUPPLIES	2,000.00	1,067.32	191.62	932.68	53.3%		
5091-5091-728.0000	INFORMATION TECH ALLOCATION	39,200.00	39,200.00	0.00	0.00	100.0%		
5091-5091-731.0000	POSTAGE	11,000.00	6,849.91	1,032.97	4,150.09	62.2%		
5091-5091-757.0000	OPERATING SUPPLIES	20,000.00	11,310.95	(759.60)	8,689.05	56.5%		
5091-5091-776.0000	REPAIR & MAINTENANCE SUPPLIES	58,500.00	15,952.13	1,492.78	42,547.87	27.2%		
5091-5091-782.0000	SAND & GRAVEL	1,800.00	647.63	0.00	1,152.37	35.9%		
5091-5091-789.0000	PIPE & FITTING	50,000.00	27,581.94	0.00	22,418.06	55.1%		
5091-5091-808.0000	AUDIT	7,163.00	5,221.19	0.00	1,941.81	72.8%		
5091-5091-814.0000	BILLING CHARGES	5,000.00	2,763.74	1,110.05	2,236.26	55.2%		
5091-5091-816.0000	CHARGES	2,958,000.00	1,622,485.27	5,426.44	1,335,514.73	54.8%		
5091-5091-818.0000	CONTRACTUAL SERVICE	80,000.00	70,553.66	18,508.95	9,446.34	88.1%		
5091-5091-818.1000	CONTRACTUAL - WATER TESTING	10,000.00	4,194.00	1,118.00	5,806.00	41.9%		
5091-5091-826.0000	LEGAL	500.00	31.25	0.00	468.75	6.2%		
5091-5091-828.0000	DUES & MEMBERSHIPS	1,500.00	735.00	0.00	765.00	49.0%		
5091-5091-864.0000	TRAINING	5,000.00	1,709.87	214.75	3,290.13	34.2%		
5091-5091-875.0000	PENSION EXPENSE	0.00	0.00	0.00	0.00	0.0%		
5091-5091-910.0000	INSURANCE	20,000.00	14,128.91	0.00	5,871.09	70.6%		
5091-5091-920.0000	UTILITIES	18,000.00	2,609.12	666.65	15,390.88	14.5%		
5091-5091-925.0000	LOSS ON SALE OF ASSETS	0.00	0.00	0.00	0.00	0.0%		
5091-5091-928.0000	TREATMENT	0.00	0.00	0.00	0.00	0.0%		
5091-5091-943.0000	EQUIPMENT RENTAL	125,000.00	56,786.69	0.00	68,213.31	45.4%		
5091-5091-956.0000	MISCELLANEOUS	3,000.00	189.00	0.00	2,811.00	6.3%		
5091-5091-956.0001	BAD DEBT EXPENDITURE	1,500.00	1,472.03	0.00	27.97	98.1%		
5091-5091-956.0002	FIRE HYDRANT METER REFUNDS	3,000.00	2,674.51	0.00	325.49	89.1%		
5091-5091-956.7801	PAVING ASSESSMENTS	0.00	0.00	0.00	0.00	0.0%		
5091-5091-957.0000	CONTINGENCY	134,075.47	0.00	0.00	134,075.47	0.0%		
5091-5091-957.0020	SPECIAL ASSESSMENTS CITY OWNED TRANSFER	33,000.00	31,664.05	0.00	1,335.95	95.9%		
5091-5091-968.0000	DEPRECIATION EXPENSE	350,000.00	0.00	0.00	350,000.00	0.0%		
5091-5091-970.0200	GIS PHASE I - 50% SWR, 50% WTR	0.00	0.00	0.00	0.00	0.0%		
5091-5091-970.0400	TAPPING MACHINE	0.00	0.00	0.00	0.00	0.0%		
5091-5091-970.0500	STORZ HYDRANT COUPLINGS	10,000.00	9,975.00	9,975.00	25.00	99.7%		
5091-5091-977.7087	COMMUNITY DEVELOPMENT	0.00	0.00	0.00	0.00	0.0%		
5091-5091-984.7850	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.0%		
5091-5091-991.0000	2011 REVENUE REFUNDING BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.0%		
5091-5091-991.2011	PRINCIPAL 2011 FENTON RD PROJ	0.00	0.00	0.00	0.00	0.0%		

↑ 703,373

↑ 120,000

Attachment: 205-212 (2209 : Budget Amendment 205-212)