



CITY OF BURTON
FINANCE COMMITTEE MEETING
MARCH 2, 2016
MINUTES

Council Chambers **Regular Meeting** **3:00 PM**

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman Vaughn Smith at 3:03 PM.

A. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|----------------------|--------------|---------------|----------------|
| Tom Martinbianco | Councilman | Present | |
| Dennis O'Keefe | Councilman | Present | |
| Vaughn Smith | Chairman | Present | |

B. STAFF PRESENT

Karen Moffitt, Deputy Controller Rik Hayman, Chief of Staff
Teresa Karsney, Clerk

C. MINUTES APPROVAL

1. Finance Committee - Regular Meeting - Jan 18, 2016 6:00 PM

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| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

2. Finance Committee - Regular Meeting - Feb 10, 2016 3:00 PM

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| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

D. AUDIENCE PARTICIPATION

None

E. COMMITTEE DISCUSSION ON THE FOLLOWING ITEMS:

- A. 2124 : Discussion on Ordinance # 30.03 Administrative Officers. Motion to send this item to a special City Council Meeting in the future.

Mr. Hayman stated that the administration would like the Finance Committee to table this item.

Mr. O'Keefe stated that this item is on our list that we put together of items to look at after last years budget. He feels that this is a very important matter and that this matter should be discussed at a special council meeting with everyone here and not just finance committee.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

- B. Approve and authorize the creation of a new GL number 1001-1001-818.0001 Master Plan within General Fund-City Council.

Miss Moffitt stated this item is to add a general account number for the master plan for tracking purposes.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

- C. Approve and authorize the creation of a new GL number 1001-2009-757.0000 Operating Supplies within General Fund-Assessor.

Ms. Moffitt stated that Item C & D are to add new general ledger numbers of operating supplies to the Assessor office and to City Hall to be consistent in all the departments.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Tom Martinbianco, Councilman |
| SECONDER: | Dennis O'Keefe, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

- D. Approve and authorize the creation of a new GL number 1001-2065-757.0000 Operating Supplies within General Fund-City Hall.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Tom Martinbianco, Councilman |
| SECONDER: | Dennis O'Keefe, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

- E. Budget Amendment 167-168 Approve and authorize the following 2015-2016 budget amendment: To increase 3146-0000-403.0000 Current Real Taxes by \$6,000 and increase 3146-0000-999.4146 Transfer to Amy St Paving Capital Projects by \$6,000.

Ms. Moffitt stated this is because there were a couple extra tax payments to the Amy Street special assessment. A couple of residents sold their property and paid off the assessment.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Tom Martinbianco, Councilman |
| SECONDER: | Dennis O'Keefe, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

- F. Budget Amendment 169-177 Approve and authorize the following 2015-2016 budget amendment: to increase 2002-0000-574.0665 Federal/State Construction Match Revenue by \$79,000; to increase 2002-0000-574.0001 Other State Revenue Sources by \$300,000; to increase 2002-0000-649.0000 Material Sales Revenue by \$1,500; to increase 2002-4051-802.7587 Lapeer (Belsay to Vassar) by \$114,850; To increase 2002-4051-802.7593 Center Rd Signal Upgrade Project by \$229,850; to increase 2002-4051-802.7562 I-69 Reconstruction/Repairs by \$800; to increase 2002-4051-802.7588 Atherton (Dort to Center) by \$6,000; to increase 2002-4051-802.7590 Center Rd (Atherton to Lippincott) by \$4,000; to increase 2002-4051-802.7592 Potter/Casto Roads by \$25,000.

Ms. Moffitt stated that this is the extra money we are receiving from the State.

Mr. Martinbianco asked if this is the quarterly payments from the State.

Mr. Hayman stated that he would go check on this matter.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

- G. Budget Amendment 178-179 Approve and authorize the following 2015-2016 budget amendment: To decrease 1001-1001-818.0000 General Fund City Council Contracted Services by \$45,000 and to increase 1001-1001-818.0001 Master Plan by \$45,000.

Ms. Moffitt stated this is moving the money for the master plan to the new general ledger number that we just set up.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

- H. Budget Amendment 180-181 Approve and authorize the following 2015-2016 budget amendment: To increase 1001-1001-719.0000 General Fund-City Council Fringe Benefits by \$3,300 and to decrease 1001-1001-910.0000 Insurance by \$3,300.

Ms. Moffitt said that an additional City Council member is now electing the insurance.

Mr. Martinbianco stated that it is him and he would be abstaining from voting.

RESULT: CARRIED [2 TO 0]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Chairman
AYES: O'Keefe, Smith
ABSTAIN: Martinbianco

- I. Budget Amendment 182-183 Approve and authorize the following 2015-2016 budget amendment: To increase 6061-6061-983.1000 Lease Expense-Equipment by \$1,000 and to decrease 6061-6061-867.0000 Gas and Oil by \$1,000.

Ms. Moffitt said this is for the interest on the dump truck. We had to estimate the first interest payment.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, O'Keefe, Smith

- J. Budget Amendment 184-186 Approve and authorize the following 2015-2016 budget amendment: To increase 1001-0000-450.0000 All Permits and License by \$1,500; to increase 1001-0000-673.0000 Sales of Assets by \$223,000 and to decrease 1001-0000-699.0000 Contingency by \$224,500.

Ms. Moffitt stated that we are increasing permit and licenses by the \$1,500.00 because we have collected more than we had budgeted. The sale of assets is for the subdivisions we just sold.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, O'Keefe, Smith

- K. Budget Amendment 187-188 Approve and authorize the following 2015-2016 budget amendment: To decrease 1001-2009-719.0000 Fringe Benefits by \$150 and to increase 1001-2009-757.0000 Operating Supplies by \$150.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, O'Keefe, Smith

- L. Budget Amendment 189-190 Approve and authorize the following 2015-2016 budget amendment: To increase 1001-2053-727.0000 Office Supplies by \$150 and to decrease 1001-2053-984.0000 Office Equipment by \$150.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, O'Keefe, Smith

- M. Budget Amendment 191-192 Approve and authorize the following 2015-2016 budget amendment: To decrease 1001-2065-719.0000 Fringe Benefits by \$150 and to increase 1001-2065-757.0000 Operating Supplies by \$150.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, O'Keefe, Smith

- N. Budget Amendment 193-194 Approve and authorize the following 2015-2016 budget amendment: To decrease 1001-6090-956.6090 DNR Grant by \$2,500 and to increase 1001-6090-973.2000 Veterans Honor Race by \$2,500.

Finance Committee wants to know why we are taking the money from the DNR Grant.

RESULT: TABLED [UNANIMOUS]
MOVER: Tom Martinbianco, Councilman
SECONDER: Dennis O'Keefe, Councilman
AYES: Martinbianco, O'Keefe, Smith

- O. Motion to remove Budget Amendment 193-194 from table.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tom Martinbianco, Councilman
SECONDER: Dennis O'Keefe, Councilman
AYES: Martinbianco, O'Keefe, Smith

- P. Motion to send Budget Amendment 193-194 to the full City Council for approval.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tom Martinbianco, Councilman
SECONDER: Dennis O'Keefe, Councilman
AYES: Martinbianco, O'Keefe, Smith

- Q. Budget Amendment 195-197 Approve and authorize the following 2015-2016 budget amendment: To increase 2006-2006-727.0000 Office Supplies by \$400; to increase 2006-2006-956.0000 Miscellaneous by \$300 and to decrease 2006-2006-977.7089 New Equipment by \$700.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, O'Keefe, Smith

- R. Budget Amendment 198-199 Approve and authorize the following 2015-2016 budget amendment: To increase 2007-2007-811.7815 OCDEF Point Blank Grant by \$3,500 and to decrease 2007-2007-811.7813 OCDEF Expenditures by \$3,500.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tom Martinbianco, Councilman
SECONDER: Dennis O'Keefe, Councilman
AYES: Martinbianco, O'Keefe, Smith

- S. Budget Amendment 200-201 Approve and authorize the following 2015-2016 budget amendment: To increase 2065-0000-678.0001 Drug Forfeiture Cleared by \$4,000 and to increase 2065-0000-955.0000 Drug Law Enforcement Related Expenditure by \$4,000.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Martinbianco, O'Keefe, Smith

- T. Budget Amendment 202-204 Approve and authorize the following 2015-2016 budget amendment: To increase 5090-0000-610.0000 Tap In Fees by \$2,500; to increase 5090-0000-649.0000 Material Sales by \$2,200 and to decrease 5090-0000-699.0000 Contingency by \$4,700.

RESULT: CARRIED [UNANIMOUS]
MOVER: Tom Martinbianco, Councilman
SECONDER: Dennis O'Keefe, Councilman
AYES: Martinbianco, O'Keefe, Smith

- U. Budget Amendment 205-212 Approve and authorize the following 2015-2016 budget amendment: To increase 5091-0000-539.2016 DWRP 2 Grant Revenue by \$807,873; to increase 5091-0000-610.0000 City Tap In Fees by \$6,500; to increase 5091-000-610.0625 Front Foot Fee Revenue by \$1,500; to increase 5091-0000-625.0000 Inspection and Approval Fees by \$3,500; to increase 5091-0000-631.0000 Service Charges by \$2,500; to increase 5091-0000-649.0000 Material, Repairs and Maintenance by \$1,500; to increase 5091-5091-968.0000 Depreciation Expense by \$120,000; to increase 5091-5091-957.0000 Contingency by \$703,373.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

Meeting was adjourned at 4:30 PM.



CITY OF BURTON
FINANCE COMMITTEE MEETING
JANUARY 18, 2016
MINUTES

Council Chambers

Regular Meeting

6:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman Vaughn Smith at 6:07 PM.

A. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|------------------|------------|---------|---------|
| Tom Martinbianco | Councilman | Present | |
| Dennis O'Keefe | Councilman | Present | |
| Vaughn Smith | Chairman | Present | |

B. STAFF PRESENT

Paula Zelenko, Mayor
 Rik Hayman, Chief of Staff
 Teresa Karsney, Clerk

Ginger Burke-Miller, Controller
 Doug Bingaman, Treasurer

C. AUDIENCE PARTICIPATION

None

D. MINUTES APPROVAL

1. Finance Committee - Regular Meeting - Oct 5, 2015 6:00 PM

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|------------------|------------------------------|
| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

2. Finance Committee - Regular Meeting - Dec 21, 2015 6:00 PM

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|------------------|------------------------------|
| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

E. COMMITTEE DISCUSSION ON THE FOLLOWING ITEMS:

Mr. Smith asked since we are discussing these at the 7:00 p.m. City Council Meeting why are we having this Finance Meeting.

Minutes Acceptance: Minutes of Jan 18, 2016 6:00 PM (Minutes Approval)

Mayor Zelenko stated she called the Finance Meeting because she wanted to make sure the Finance Committee was well informed on what is going on with these deficits in several funds. She said the City needs to do a deficit eliminations plan to submit it to the State of Michigan so you don't risk holding of your State Shared Revenue. She stated Mr. Bingaman and Mrs. Burke-Miller are here to answer any questions you may have. We do need to approve this tonight to meet the State deadlines at the end of the month.

Mr. O'Keefe feels this would be redundant to discuss this now and then again at the City Council Meeting. He said he reviewed all the information that was supplied with the agenda and thinks he would rather have the discussion with the full Council.

Mr. Martinbianco stated he agrees with Mr. O'Keefe that he would like to discuss this with a full Council. He feels the Amy Street project has nothing to do with the State. This is an internal item that we funded.

Mayor Zelenko stated I will let Mr. Bingaman and Mrs. Burke-Miller explain this to you. Mr. Bingaman will not be able to stay for the City Council Meeting.

- A. Amy Street Capital Projects Fund Shortfall Elimination Plan To approve and authorize the Mayor and Controller to adopt a resolution for a shortfall elimination plan for the Amy Street Capital Projects Fund to be attached to the 2014-2015 City of Burton Audit.
- B. Major Street Fund Shortfall Elimination Plan To approve and authorize the Mayor and Controller to adopt a resolution for a shortfall elimination plan for the Major Street Fund to be attached to the 2014-2015 City of Burton Audit.
- C. Building Department Shortfall Elimination Plan To approve and authorize the Mayor and Controller to adopt a resolution for a shortfall elimination plan for the building department to be attached to the 2014-2015 City of Burton Audit.

Mr. Bingaman stated that part of the shortfall in the building fund is because of the demolition program. He stated that we have been taking the uncollectible receivables from demolitions and turning them over to a collection agency. When we do that we set up a reserver of uncollectible revenue and reduce the revenue when it goes over to the collection agency. If and when they collect it then we put the revenue back on the books. Part of the shortfall in building department fund the uncollectible revenue from the demolition program.

Mr. Smith asked if we are talking about the \$7,846.87 in the building department.

Mrs. Burke-Miller stated the \$7,846.87 is partially from the demolition program because we had to reduce our revenue. These have been with the collection agency for some time and are just uncollectible which was about \$40,000 but it also includes health insurance actual claims made exceeded illustrative rates from Blue Cross Blue Shield. In addition, due to the GASB requirements of reporting pensions the City made an accounting correction after many years of having 12 months of MERS in the fiscal year but having accrued June MERS paid in July into the prior year. At some point the City needed to absorb 13 months to properly account for the right time frame of expenditures into the right year. She stated she spoke with Doug Deeter

from Rehmann and decided to clear this up in the 2014-2015 fiscal year so we are correct in the future.

Mr. Smith stated he thought we contracted the demolitions out.

Mrs. Burke-Miller stated what she is explaining here is there were several items that made up this shortfall and when you added them up this put us over in the building department fund. But the reason we are asking for transfer of \$100,000 is because we budgeted thinking we were going to be in the black by \$75,200. When we worked through all the numbers in our budget, the revenues minus expenditures, we thought we were going to have a positive amount. When we ended this fiscal year, we ended with this negative amount and the State wants a deficit elimination plan and for us to use their template. So when I used their template starting off with the negative number, worked my way down, I discovered that we had the contingency in there for \$69,900 and that was an amount we anticipated we would dip into the fund balance. We were depending on what we were projecting, as to being in the black, that we were going to use that in the current fiscal year. That is why we are asking for a budget transfer of \$100,000.

Mr. Smith asked what is the salary permanent of \$79,400? It starts with the negative fund balance of (\$7,846.87).

Mrs. Burke-Miller stated the (\$7,846.87) was the ending balance for fiscal year 2014-2015. You are asking about salary permanent, that would be the employees salaries in the building department.

Mr. Smith asked so we didn't hire someone to take the buildings down.

Mrs. Burke-Miller stated yes but there is still a cost related to the demolitions. So even if we contracted it out there is still a cost to the City to demo a building.

Mr. Smith asked if this is for the management of the demolitions process.

Mrs. Burke-Miller stated yes we are incurring cost but we can not collect on it. Our audits would not allow us to show more revenue because the likelihood of collecting on them were low.

Mr. Bingaman stated that we have some in collections for almost two years and are not collectible. The collection agency has a better resource to track people down than I do. Also if the company is an LLC it is almost impossible to collect on these items.

Mr. Martinbianco asked if the administration is looking into a policy changes to safeguard in the future.

Mayor Zelenko stated that is why we want to tie this to blight elimination for our demolitions. We are working for this in the next budget plan for you to consider in the next fiscal year.

- D. Budget Transfer To approve and authorize the Mayor and Controller the following transfer related to the Building Department Shortfall Elimination Plan within the 2015-2016 fiscal year: Increase General Fund Transfers Out - Transfer to Building Department 1001-9099-999.2049 \$100,000 Increase Building Department Contributions from General Fund 2049-0000-691.1001 by \$100,000

Mr. Martinbianco stated we are talking about the shortfall from the 2014-2015 audit to satisfy our auditors and this transfer is now talking about the current fiscal year.

Mrs. Burke-Miller stated like I said earlier that we budgeted to dip into fund balance for the expenditures in 2015-2016 fiscal year and since the 2014-2015 fiscal year ended in a negative balance we didn't have a fund balance. We need to supplement this from General Fund by \$100,000. By working through the template from the state I figured that's what we would need for the 2015-2016 fiscal year.

Mr. Martinbianco asked about the blight elimination grants from the federal government.

Mayor Zelenko stated that's why we budgeted money for blight elimination so we had money for our matching purpose for these grants. We are currently working with the land bank on that grant. The land bank has to own the property in our city to qualify for that grant. They will look more favorable on us if we have some sort of match dollars or donating to the cause.

- E. Motion to recommend the four items above to City Council for their full deliberation.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Tom Martinbianco, Councilman |
| SECONDER: | Dennis O'Keefe, Councilman |
| AYES: | Martinbianco, O'Keefe, Smith |

Meeting was adjourned at 6:29 PM.

Minutes Acceptance: Minutes of Jan 18, 2016 6:00 PM (Minutes Approval)



CITY OF BURTON
FINANCE COMMITTEE MEETING
FEBRUARY 10, 2016
MINUTES

Council Chambers

Regular Meeting

3:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman Vaughn Smith at 3:05 PM.

A. ROLL CALL

| Attendee Name | Title | Status | Arrived |
|------------------|------------|---------|---------|
| Tom Martinbianco | Councilman | Absent | |
| Dennis O'Keefe | Councilman | Present | |
| Vaughn Smith | Chairman | Present | |

B. STAFF PRESENT

Paula Zelenko, Mayor
Teresa Karsney, Clerk

Ginger Burke-Miller, Controller
Rik Hayman Chief of Staff

C. MINUTES APPROVAL

1. Finance Committee - Regular Meeting - Jan 27, 2016 5:30 PM

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| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Vaughn Smith, Chairman |
| SECONDER: | Dennis O'Keefe, Councilman |
| AYES: | O'Keefe, Smith |
| ABSENT: | Martinbianco |

D. AUDIENCE PARTICIPATION

None

E. COMMITTEE DISCUSSION ON THE FOLLOWING ITEMS:

Items A- I have to do with the change City Council made to allow employees to change from single coverage to family coverage.

- A. Budget Amendment 145-147, 2015-2016: Recommend to increase 1001-1071-719.0000 General Fund Mayor Benefits by \$4,900; to increase 1001-2023-719.0000 General Fund Controller Benefits by \$2,500; to increase 1001-0000-699.0000 Contingency by \$7,400.
- B. Budget Amendment 148-149, 2015-2016: Recommendation to increase major streets surface maintenance benefits by \$8,500; to decrease 2002-4063-818.0000 major streets surface maintenance contractual service by \$8,500.

- C. Budget Amendment 150-151, 2015-2016: Recommendation to increase 2003-4063-719.0000 local streets surface maintenance benefits by \$11,600; to decrease 2003-4063-818.0000 local streets surface maintenance contractual service by \$11,600.
- D. Budget Amendment 152-153, 2015-2016: Recommendation to increase 2007-2007-719.0000 police benefits by \$5,000; to increase 2007-0000-699.0000 police contingency by \$5,000.
- E. Budget Amendment 154-155, 2015-2016: Recommendation to increase 2049-2061-719.0000 building benefits by \$1,500; to decrease 2049-2061-959.0000 Condemned housing by \$1,500.
- F. Budget Amendment 156-157, 2015-2016: Recommendation to increase 2069-2069-719.0000 Senior Citizen's benefits by \$300; to increase 2069-0000-699.0000 contingency by \$300.
- G. Budget Amendment 158-159, 2015-2016: Recommendation to increase 5090-5090-719.0000 sewer benefits by \$8,800; to increase 5090-0000-699.0000 contingency by \$8,800.
- H. Budget Amendment 160-161, 2015-2016: Recommendation to increase 5091-5091-719.0000 water benefits by \$2,500; to decrease 5091-5091-957.0000 contingency by 2,500.
- I. Budget Amendment 162-163, 2015-2016: Recommendation to increase 6061-6061-719.0000 motor pool benefits by \$300 and increase 6061-0000-699.0000 contingency by \$300.
- J. Motion to recommend to City Council Items A - I for approval.

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| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Vaughn Smith, Chairman |
| AYES: | O'Keefe, Smith |
| ABSENT: | Martinbianco |

- K. Budget Amendment 164-166, 2015-2016: Recommended to increase 1001-2071-922.0001 General Fund Public Service Gilkey Creek Principal by \$39,000; to increase 1001-2071-922.0002 General Fund Public Service Gilkey Creek Interest by \$7,700 and decrease 1001-2071-922.0000 General Fund Public Service Drains at Large by \$46,700.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Chairman
AYES: O'Keefe, Smith
ABSENT: Martinbianco

- L. Approve and authorize the City of Burton Capitalization of Assets policy whereby assets purchased which are equal to or greater than \$5,000 will be capitalized.

Mrs. Burke-Miller stated the auditor recommended we change our Capital Asset Policy from a current amount of \$750.00 to \$5,000.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Chairman
AYES: O'Keefe, Smith
ABSENT: Martinbianco

- M. Approve and authorize a Resolution 2016-9 to adopt the ICMA 401 plan document.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Vaughn Smith, Chairman
AYES: O'Keefe, Smith
ABSENT: Martinbianco

Meeting was adjourned at 3:34 PM.



ADOPTED

AGENDA ITEM (ID # 2124)

DOC ID: 2124

**Discussion on Ordinance # 30.03 Administrative Officers;
compensation and benefits adopted.**

ATTACHMENTS:

- Ordinance 30.03 (PDF)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

CHAPTER 30: CITY GOVERNMENT

Section

- 30.01 City Council meetings; location and notice
- 30.02 City primary election date
- 30.03 Administrative officers; compensation and benefits adopted
- 30.03.5 Contract employees
- 30.04 Code of Ethics

Cross-reference:

Authority to issue appearance tickets, see § 10.19

§ 30.01 CITY COUNCIL MEETINGS; LOCATION AND NOTICE.

(A) All meetings, both regular and special, of the City Council shall be held in the City Council Chamber located at 4303 S. Center Road, Burton, MI 48519; or the Senior Citizens Activity Center, 3410 S. Grand Traverse, Burton, MI 48529; or the Police and Fire Administration Building, 4090 Manor Drive, Burton, MI 48519.

(B) The location of all special and regular meetings of the City Council shall be determined by the Mayor or Council and notice of the location of all meetings shall be made in a timely manner in accordance with the provisions of the City Charter and applicable state law.

(C) Nothing herein shall prevent the City Council from holding public hearings and informational sessions at locations other than those set forth in subsection (A) of this section, so long as no official Council action takes place at those hearings or sessions.

§ 30.02 CITY PRIMARY ELECTION DATE.

The city primary election shall be held on the Tuesday following the first Monday in August in each odd-numbered year as provided in City Charter § 12.4.

§ 30.03 ADMINISTRATIVE OFFICERS; COMPENSATION AND BENEFITS ADOPTED.

(A) The annual salary of the Clerk of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

- (1) March 9, 2009 — \$58,241.42.

(2) July 1, 2009 until modified by ordinance: \$60,571.08.

(B) The annual salary of the Treasurer of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

(1) March 9, 2009 — \$58,311.45.

(2) July 1, 2009 until modified by ordinance: \$60,643.91.

(C) The annual salary of the Assessor of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

(1) March 9, 2009 — \$72,704.27.

(2) July 1, 2009 until modified by ordinance: \$75,612.44.

(D) The annual salary of the Chief of Police of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

(1) March 9, 2009 — \$67,470.72.

(2) July 1, 2009 until modified by ordinance: \$70,169.55.

(E) The annual salary of the Fire Chief of the City of Burton shall be an amount determined by the Mayor not in excess of the following amounts for the periods set forth:

(1) March 9, 2009 — \$59,013.79.

(2) July 1, 2009 until modified by ordinance: \$61,374.34.

(F) The compensation for the City Attorney of the City of Burton shall be an amount determined by the Council not in excess of the following amounts for the periods set forth: March 9, 2009 until modified by ordinance: \$125 per hour.

(G) All administrative officers, except the City Attorney, shall receive the following fringe benefits in addition to the annual salaries. The City Attorney may participate in group life insurance, health care insurance and/or dental insurance benefits at his or her own personal expense.

(1) *Group life insurance.* April 1, 2004 until modified by ordinance:

(a) Employee: \$120,000.00.

(b) Spouse: \$12,000.00.

(c) Dependent: \$6,000.00.

(2) *Health care coverage.*

(a) Except as provided in Subsection (G)(2)(g) below, the City of Burton shall provide health care coverage for its administrators and their families. The health care provider, the annual deductibles not funded by the employer, and the co-pay requirements for medical services and prescriptions shall be determined annually by resolution of the City Council and will be in conformance with the requirements of Act 152 of 2011, as it may be amended from time to time.

(b) Except as provided in Subsection (G)(2)(g) below health care coverage benefits shall be effective for newly appointed administrators and their families upon completion of 90 calendar days of employment, except that this 90 day waiting period shall be waived for any current full time City of Burton employee who is appointed to an administrator's position so as to prevent any lapse in health care coverage for that appointee.

(c) Administrators with a minimum of 1 year of service electing not to receive health care benefits which they would otherwise be entitled to receive, shall instead be entitled to receive \$1,500 annually once off the health insurance plan for 12 consecutive months. All payments shall be calculated on a pro rated basis.

(d) Except as provided in Subsection (G)(2)(g) below the employer shall provide to a nonunion administrator who retires, by fulfilling either age and service requirements or having a duty disability under the terms of the MERS pension plan, the following health insurance coverages:

1. One hundred percent of the premium for the current single coverage;
2. Eighty percent of the premium for 2 persons or couple; and
3. Sixty percent of the premium for a family coverage.

(e) Any administrator retiree receiving health care benefits from the city shall be required, to apply for Medicare at its first availability. At that point, the employer's exposure to retiree health care premiums shall be limited to the cost of the Medicare supplement (B). All of the employer's exposure comes from the retiree health care fund. In the event retiree becomes deceased prior to being eligible for Medicare, the surviving spouse and qualified dependents shall receive single coverage as provided above, until either of the following occurs:

1. The surviving spouse remarries;
2. The surviving spouse becomes eligible for medicare; or
3. The surviving spouse has coverage elsewhere;

(f) Upon the appointment of an administrator the city shall only negotiate an Employment Agreement if the terms differ from those set forth in this ordinance. Such agreements shall be approved by the City Council prior to the Administrator being sworn into office.

(g) Administrators receiving health care benefits through another employer or a former employer at the time of that administrator's date of employment with the City of Burton shall not be provided with health care coverage benefits by the City of Burton.

(3) *Dental insurance.* The City of Burton's health care benefits shall include dental insurance coverage for its administrators eligible for such benefits. Specific coverages, costs and co-pays shall be determined annually by resolution of the City Council, and will be in conformance with the requirements of Act 152 of 2011, as it may be amended from time to time.

(4) *Disability insurance.* Administrators shall receive 100% payment of salary and benefits for a period of 30 days while off work due to disability; thereafter the benefit shall be 2/3 of the administrator's regular salary for a period not to exceed one year from the date of the first day of disability leave.

(5) *Paid sick and/or personal days.* March 8, 2005 until modified by ordinance: 10 days per calendar year. Unused sick/personal days will be compensated at 100% of their monetary value.

(6) *Pension benefits.* July 1, 2001 until modified by ordinance: city's contribution of 15% of base pay July 1, 1992, until modified by ordinance as follows:

(a) Those administrative officers who elected to remain in the defined contribution plan shall receive a pension deposit equal to the amount calculated for the MERS participant less the wage differential for a MERS participant. Administrative officers employed subsequent to the effective date of March 1, 1992, shall be required to participate in a MERS retirement program. Buying of other service is at the full expense of the employee. To the MERS resolution of February 3, 1992 add FAC-3 effective August 1, 1992, and add F50/25 effective January 1, 2001.

(b) All new administrators hired after July 1, 2006 shall be enrolled into a MERS Defined Contribution Plan with a 15% contribution from the city.

(7) *Vacation leave.* March 1, 2004 until modified by ordinance: eligible on current calendar year per seniority:

- (a) Six months to 1 year: 1 working day per month maximum of 10 days.
- (b) One year to 4 years: 15 working days.
- (c) Five years to 7 years: 21 working days.
- (d) Eight years to 11 years: 26 working days.

(e) Twelve years to 19 years: 28 working days.

(f) Twenty years to 25 years: 30 working days.

(g) New administrative officers hired after the adoption of this section (March 7, 2004) shall receive a maximum of 15 vacation days to be taken within the calendar year, with no monetary value. This subsection (7) schedule will not apply to new administrative officers.

(8) *Optical benefits.* January 1, 2001 until modified by ordinance: reimbursements for optical not to exceed \$500 per year.

(9) *Unused sick/personal days and vacation days.*

(a) Vacation days and unused sick/personal days must be used by December 31, 2004 or by December 31 of any subsequent calendar year in which they are accumulated. Such days may not be carried over from year to year. Vacation days unused during the calendar year shall be forfeited and there will be no monetary compensation. Unused sick/personal days will be paid out as indicated in subsection (G)(5) above.

(b) If an administrative officer leaves the City of Burton, whether voluntarily or involuntarily, he or she will not be paid for unused vacation and sick days. In the event the Mayor cancels a scheduled vacation or does not approve a request for vacation due to the needs of operation, the Mayor in his or her sole discretion may approve payment for such unused days at the end of the calendar year.

(10) *Holidays.* Administrative officers shall be entitled to the following paid holidays:

- (a) New Years Day;
- (b) Good Friday;
- (c) Memorial Day;
- (d) Independence Day;
- (e) Labor Day;
- (f) Thanksgiving Day;
- (g) Day after Thanksgiving;
- (h) Day before Christmas;
- (i) Christmas Day;

- (j) New Years Eve; and
- (k) Two floater days.

(H) All Council persons shall receive the following fringe benefits in addition to their annual salaries which are established in accordance with provisions of § 31.02.

(1) *Group life insurance.* Group life term benefits in the amount of \$50,000 shall be kept in force during each council person's term of office.

(2) *Health care coverage.*

(a) The City of Burton shall provide health care coverage for its City Council persons and their families. The health care provider, the annual deductibles not funded by the employer, and the co-pay requirements for medical services and prescriptions shall be determined annually by resolution of the City Council and will be in conformance with the requirements of Act 152 of 2011, as it may be amended from time to time.

(b) City Council persons otherwise entitled to receive health care benefits who elect not to receive such benefits shall be entitled to an annual payment of \$1,500.

(3) *Dental insurance.* The City of Burton's health care benefits shall include dental insurance coverage for its City Council persons eligible for such benefits. Specific coverages, costs and co-pays shall be determined annually by resolution of the City Council in conformance with the requirements of Act 152 of 2011, as it may be amended from time to time.

(4) *Retirement benefits.* The city's annual retirement contribution for each City Council person shall be in an amount equal to 15% of the current wage of the Council until such time as this shall be modified by ordinance.

(5) *Optical benefits.* January 1, 2001 until modified by ordinance: reimbursements for optical not to exceed \$500 per year.

(I) Compensation for Board of Review persons shall be as set forth:

(1) Each member of the City of Burton's Board of Review shall receive compensation at the rate of \$150 per diem.

(2) Members of the Board of Review shall not receive any fringe benefits in addition to their per diem compensation.

§ 30.03.5 CONTRACT EMPLOYEES.

The Mayor may from time to time appoint interim or other contract employees for specified duties for specified periods of time subject to the execution of an employment agreement. Such employment shall not commence until such time as an employment agreement shall be approved by the City Council.

§ 30.04 CODE OF ETHICS.

(A) All city employees and elected and appointed officers shall:

- (1) Put loyalty to the highest moral principles and to country above loyalty to persons, party, or government department;
- (2) Uphold the Constitution, laws, and regulations of the U.S. and of all governments therein and never be a party to their evasion;
- (3) Give a full day's labor for a full day's pay; giving earnest effort and best thought to the performance of duties;
- (4) Seek to find and employ more efficient and economical ways of getting tasks accomplished;
- (5) Never discriminate unfairly by the dispensing of special favors or privileges to anyone, whether for remuneration or not; and never accept, for himself or herself or for family members, favors or benefits of such substance as to induce action under circumstances which might be construed by reasonable persons as influencing the performance of governmental duties;
- (6) Make no private promises of any kind binding upon the duties of office, since a government employee has no private word which can be binding on public duty;
- (7) Engage in no business with the city, either directly or indirectly, which is inconsistent with the conscientious performance of governmental duties or with the City Charter or state law;
- (8) Never use any information gained confidentially in the performance of governmental duties as a means of making private profit;
- (9) Expose corruption wherever discovered; and
- (10) Uphold these principles, ever conscious that public office is a public trust.

(B) *Prohibited Acts.*

- (1) *Gratuities.*

(a) No city officer, official or employee of the city shall solicit, accept or receive, directly or indirectly, any gift whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form, under circumstances in which it can be reasonably be inferred that the gift is intended to influence him or her in the performance of their official duty/duties or is intended as a reward for any official action on their part.

(b) This section is not intended to cover the following:

1. This section shall not prohibit a city officer, official, candidate or employee from accepting minor gifts such as meals, awards, pens, pencils, and other token items valued at \$25 or less when the gift is extended during the course of city business and no return promise is made by the recipient.

2. This section shall not prevent any officer, official or employee from accepting their regular compensation.

3. This section shall not prohibit nor discourage gifts and charitable donations of money, goods or services which are given or donated to, for, or on behalf of the City of Burton or for the public good.

(2) *Preferential treatment.* No city officer, official or employee of the city shall use or attempt to use their official position to unreasonably secure, request or grant, any privileges, exemptions, advantages, contracts, or preferential treatment for themselves or others.

Original City

CITY OF BURTON
GENESEE COUNTY, MICHIGAN

ORDINANCE NO. 2013-1-30.03

AN ORDINANCE AMENDING CHAPTER 30 OF THE CITY OF BURTON CODE OF ORDINANCES TO CLARIFY ELIGIBILITY REQUIREMENTS FOR HEALTH CARE BENEFITS FOR CITY ADMINISTRATOR RETIREES

THE CITY OF BURTON ORDAINS:

SECTION I

Subsections (A), (B), (C), (D), (E), (F) and (H) of Section 30.03 of the Code of Ordinances of the City of Burton (as codified through October 1, 2012) shall remain unchanged.

SECTION II

Subsection (G) of Section 30.03 of the Code of Ordinances of the City of Burton (as codified through October 1, 2012) shall be amended to provide as follows:

(G) All administrative officers, except the City attorney, shall receive the following fringe benefits in addition to their annual salaries. The City attorney may participate in group life insurance, health care insurance and/or dental insurance benefits at his or her own personal expense.

- (1) Unchanged.
- (2) Health Care Coverage.

- (a) Unchanged.
- (b) Unchanged.
- (c) Unchanged.

(d) Except as provided in Sub-section (G)(2)(g) below the employer shall provide nonunion administrators who retire having a minimum of fifteen (15) years of service with the City of Burton and who are otherwise qualified to draw pension benefits by fulfilling either age and service requirements, or by having duty disability under the terms of the applicable pension plan, the following health insurance coverages:

- 1. Unchanged.
- 2. Unchanged.
- 3. Unchanged.

Attachment: Ordinance 30.03 (2124 : Discussion on Ordinance # 30.03 Administrative Officers)

SECTION III

All other provisions of Chapter 30 inconsistent with the provisions of this Ordinance are hereby repealed. All other provisions of Chapter.30 shall be and are hereby ratified.

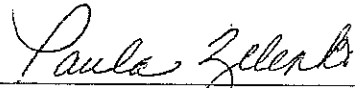
SECTION IV

This Ordinance shall be published in a newspaper of general circulation within the City of Burton, Genesee County, Michigan, and shall become effective immediately upon publication.

SECTION V

A copy of this Ordinance may be inspected at the City Clerk's office at the Burton City Hall, 4303 S. Center Road, Burton, Michigan, during regular business hours.

CITY OF BURTON



By: PAULA ZELENKO, MAYOR



By: JULIE ADAMS, CLERK

Ordinance introduced on:
01-21-13
Enacted:
02-04-13
Effective date Upon Publication:
02-07-13

Attachment: Ordinance 30.03 (2124 : Discussion on Ordinance # 30.03 Administrative Officers)

CITY OF BURTON
GENESEE COUNTY, MICHIGAN

ORDINANCE NO. 2014-3-30.03 (A)

AN ORDINANCE AMENDING SUB-PARAGRAPH G OF SECTION 30.03 OF THE CITY OF BURTON CODE OF ORDINANCES TO GOVERN THE PAYMENT OF FRINGE BENEFITS FOR ADMINISTRATIVE OFFICERS OF THE CITY WHO ARE NOT EMPLOYED ON A FULL TIME BASIS.

THE CITY OF BURTON ORDAINS:

SECTION I

Sub-paragraph (G) of Section 30.03 of the City of Burton Code of Ordinances is hereby amended as follows:

(G) All full time administrative officers, except the City Attorney, shall receive the following fringe benefits in addition to the annual salaries. The fringe benefits to be provided to any administrative officer who is not employed on a full time basis with the City shall be established and revised from time to time by the City Council upon recommendation of the Mayor. The City Attorney may participate in group life insurance, health care insurance and/or dental insurance benefits at his or her own personal expense.

(1) - (10) Unchanged

SECTION II

All other provisions of Chapter 30 inconsistent with the provisions of this Ordinance are hereby repealed. All other provisions of Chapter 30 shall be and are hereby ratified.

SECTION III

This Ordinance shall be published in a newspaper of general circulation within the City of Burton, Genesee County, Michigan, and shall become effective immediately upon publication.

SECTION IV

A copy of this ordinance may be inspected at the City Clerk's office at the Burton City Hall, 4303 S. Center Road, Burton, Michigan, during regular business hours.

Paula Zelenko
By: PAULA ZELENKO, MAYOR
Teresa Karnsey
By: TERESA KARNSEY, CLERK

Ordinance introduced on:
January 20, 2014

Enacted: February 3, 2014

Effective date: February 13, 2014

Attachment: Ordinance 30.03 (2124 : Discussion on Ordinance # 30.03 Administrative Officers)



Finance Committee
4303 S. Center Road
Burton, MI 48519

Meeting: 03/02/16 03:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

E.B

ADOPTED

AGENDA ITEM (ID # 2194)

DOC ID: 2194

**Approve and authorize the creation of a new GL number
1001-1001-818.0001 Master Plan within General Fund-City
Council.**

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Tom Martinbianco, Dennis O'Keefe, Vaughn Smith



Finance Committee
4303 S. Center Road
Burton, MI 48519

Meeting: 03/02/16 03:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

E.C

ADOPTED

AGENDA ITEM (ID # 2199)

DOC ID: 2199

**Approve and authorize the creation of a new GL number
1001-2009-757.0000 Operating Supplies within General Fund-
Assessor.**

RESULT: CARRIED [UNANIMOUS]
MOVER: Tom Martinbianco, Councilman
SECONDER: Dennis O'Keefe, Councilman
AYES: Tom Martinbianco, Dennis O'Keefe, Vaughn Smith



Finance Committee
4303 S. Center Road
Burton, MI 48519

Meeting: 03/02/16 03:00 PM
Department: Controller's Office
Category: Budget
Prepared By: Ginger Burke-Miller
Department Head: Ginger Burke-Miller

E.D

ADOPTED

AGENDA ITEM (ID # 2202)

DOC ID: 2202

**Approve and authorize the creation of a new GL number
1001-2065-757.0000 Operating Supplies within General Fund-
City Hall.**

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Tom Martinbianco, Councilman |
| SECONDER: | Dennis O'Keefe, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |



ADOPTED

AGENDA ITEM (ID # 2192)

DOC ID: 2192

Budget Amendment 167-168 Approve and authorize the following 2015-2016 budget amendment: To increase 3146-0000-403.0000 Current Real Taxes by \$6,000 and increase 3146-0000-999.4146 Transfer to Amy St Paving Capital Projects by \$6,000.

ATTACHMENTS:

- 167_168 (PDF)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Tom Martinbianco, Councilman |
| SECONDER: | Dennis O'Keefe, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

167-168

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 02/29/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDC USI |
|---|--|------------------------------|--|---|---|--------------|
| Fund 3146 - 13-008-P AMY STREET PAVING | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 3146-0000-403.0000 | CURRENT REAL/PERSONAL TAXES | 20,865.04 | 25,175.52 | 0.00 | (4,310.48) | 120.60 |
| 3146-0000-446.0000 | INTEREST & PENT. ON TAXES | 1,134.96 | 251.82 | 0.00 | 883.14 | 22.15 |
| 3146-0000-666.0000 | INTEREST INCOME | 0.00 | 50.78 | 0.00 | (50.78) | 100.00 |
| Total Dept 0000 | | 22,000.00 | 25,478.12 | 0.00 | (3,478.12) | 115.80 |
| TOTAL Revenues | | 22,000.00 | 25,478.12 | 0.00 | (3,478.12) | 115.80 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 3146-0000-999.4146 | TRANSFER TO AMY ST. PAVING CAP PROJECT | 22,000.00 | 0.00 | 0.00 | 22,000.00 | 0.00 |
| Total Dept 0000 | | 22,000.00 | 0.00 | 0.00 | 22,000.00 | 0.00 |
| TOTAL Expenditures | | 22,000.00 | 0.00 | 0.00 | 22,000.00 | 0.00 |
| Fund 3146 - 13-008-P AMY STREET PAVING: | | | | | | |
| TOTAL REVENUES | | 22,000.00 | 25,478.12 | 0.00 | (3,478.12) | 115.80 |
| TOTAL EXPENDITURES | | 22,000.00 | 0.00 | 0.00 | 22,000.00 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 25,478.12 | 0.00 | (25,478.12) | 100.00 |
| BEG. FUND BALANCE | | | | | | |
| END FUND BALANCE | | | 25,478.12 | | | |

6,000 ↑

\$ 6000 +

17,470.98 original roll
+ 9,194.92 Pay off

26,665.90
+ 50.78 Interest earned

26,716.68

Attachment: 167_168 (2192 : Budget Amendment 167-168)



ADOPTED

AGENDA ITEM (ID # 2193)

DOC ID: 2193 A

Budget Amendment 169-177 Approve and authorize the following 2015-2016 budget amendment: to increase 2002-0000-574.0665 Federal/State Construction Match Revenue by \$79,000; to increase 2002-0000-574.0001 Other State Revenue Sources by \$300,000; to increase 2002-0000-649.0000 Material Sales Revenue by \$1,500; to increase 2002-4051-802.7587 Lapeer (Belsay to Vassar) by \$114,850; To increase 2002-4051-802.7593 Center Rd Signal Upgrade Project by \$229,850; to increase 2002-4051-802.7562 I-69 Reconstruction/Repairs by \$800; to increase 2002-4051-802.7588 Atherton (Dort to Center) by \$6,000; to increase 2002-4051-802.7590 Center Rd (Atherton to Lippincott) by \$4,000; to increase 2002-4051-802.7592 Potter/Casto Roads by \$25,000.

ATTACHMENTS:

- 169-177 (PDF)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 02/29/2016
 % Fiscal Year Completed: 66.67

169-177

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 02/29/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BD US |
|---------------------------|---|------------------------------|--|---|---|------------|
| Fund 2002 - MAJOR STREETS | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2002-0000-450.0000 | RIGHT OF WAY PERMIT FEES | 5,000.00 | 3,812.95 | 200.00 | 1,187.05 | 76.2 |
| 2002-0000-574.0000 | 51 GAS & WEIGHT TAX | 2,074,513.64 | 1,019,366.48 | 153,380.05 | 1,055,147.16 | 49.1 |
| 2002-0000-574.0001 | OTHER STATE REVENUE SOURCES | 100,000.00 | 199,835.39 | 99,917.63 | (99,835.39) | 199.8 |
| 2002-0000-574.0659 | ST OF MI ROW MAINTENANCE FEE | 78,500.00 | 0.00 | 0.00 | 78,500.00 | 0.0 |
| 2002-0000-574.0665 | FEDERAL/STATE CONST. MATCH | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-0000-580.0000 | CONTRIBUTION FROM LOCAL UNITS | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-0000-649.0000 | MATERIAL SALES | 4,800.00 | 5,385.80 | 0.00 | (585.80) | 112.2 |
| 2002-0000-666.0000 | INTEREST INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-0000-675.0000 | REFUNDS & REBATES | 100.00 | 0.00 | 0.00 | 100.00 | 0.0 |
| 2002-0000-678.0000 | REIMBURSEMENT INCOME | 1,000.00 | 393.21 | 0.00 | 606.79 | 39.3 |
| 2002-0000-691.0000 | TRANSFERS FROM OTHER FUNDS | 2,030,000.00 | 2,030,000.00 | 0.00 | 0.00 | 100.0 |
| 2002-0000-694.0000 | MISCELLANEOUS | 13,000.00 | 10,415.96 | 0.00 | 2,584.04 | 80.1 |
| 2002-0000-697.0000 | LOAN PROCEEDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-0000-699.0000 | CONTINGENCY/DEFICIT | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| Total Dept 0000 | | 4,306,913.64 | 3,269,209.79 | 253,497.68 | 1,037,703.85 | 75.9 |
| TOTAL Revenues | | 4,306,913.64 | 3,269,209.79 | 253,497.68 | 1,037,703.85 | 75.9 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 2002-0000-719.0000 | Payroll Fringes | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| Total Dept 0000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| Dept 4051-CONSTRUCTION | | | | | | |
| 2002-4051-719.0000 | Payroll Fringes | 0.00 | 515.24 | 515.24 | (515.24) | 100.0 |
| 2002-4051-802.7537 | DAVISON (BELSAY-VASSAR) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7545 | GENESEE RD @ E COURT ST INTERSECTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7549 | TERM STREET BRIDGE REPLACEMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7550 | LAPEER RD (BELSAY-GENESEE) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7551 | BELSAY(DAV/POTTER) (LAPEER/ATH) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7555 | COURT STREET (GENESEE/BELSAY) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7556 | BELSAY ROAD (ATHERTON/MAPLE) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7557 | ATHERTON (CENTER-GENESEE) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7559 | LAPEER/VASSAR INTERSECTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7560 | ATHERTON (BELSAY-VASSAR) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7562 | I-69 RECONSTRUCTION/REPAIRS | 7,200.00 | 7,469.37 | 0.00 | (269.37) | 103.7 |
| 2002-4051-802.7564 | LAPEER/BELSAY INTERSECTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7565 | ATHERTON (GENESEE-BELSAY) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7571 | 2007 SIDEWALK PROGRAM | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7573 | CENTER RD (LAPEER/COURT) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7578 | ATHERTON (GENESEE-VASSAR) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7579 | 2008/2009 SIDEWALK PROGRAM | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7580 | DAVISON ROAD (GENESEE-BELSAY) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7581 | ATHERTON ROAD BRIDGE REHABILITATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7582 | MAPLE RD BRIDGE OVR THREAD CRK RECONSTR | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7583 | BRISTOL RD (CENTER TO BELSAY) 2011 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7584 | DAVISON RD (CENTER-GENESEE) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7585 | CHIP SEAL CASTO ST. 2012 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 2002-4051-802.7586 | CENTER RD (COURT-DAVISON) | 4,357.86 | 2,939.09 | 0.00 | 1,418.77 | 67.44 |
| 2002-4051-802.7587 | LAPEER (BELSAY TO VASSAR 2013_2014) | 261,200.00 | 32,964.03 | 3,199.30 | 228,235.97 | 12.62 |
| 2002-4051-802.7588 | ATHERTON (DORT_CENTER 2013_2014) | 11,474.68 | 15,288.75 | 3,081.15 | (3,713.37) | |

Attachment: 169-177 (2193 : Budget Amendment 169-177)

169-177

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDI | |
|-------------------------------------|--|----------------|-----------------------|--------------------------------------|--------------------------------------|---------------------------|-------------|--------|--|
| | | AMENDED BUDGET | 02/29/2016 (ABNORMAL) | MONTH 02/29/2016 INCREASE (DECREASE) | MONTH 02/29/2016 INCREASE (DECREASE) | NORMAL (ABNORMAL) BALANCE | USI | | |
| Fund 2002 - MAJOR STREETS | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 2002-4051-802.7589 | BRISTOL RD BRIDGE 2013 2014 | 50,464.66 | 29,513.38 | | 640.20 | | 20,951.28 | 58.41 | |
| 2002-4051-802.7590 | CENTER RD. (ATHERTON TO LIPPINCOTT) | 55,302.80 | 56,608.42 | | 853.60 | | (1,305.62) | 102.31 | |
| 2002-4051-802.7591 | BELSAY RD. (COURT TO DAVISON) | 1,000,000.00 | 811,593.72 | | 39,161.24 | | 188,406.28 | 81.11 | |
| 2002-4051-802.7592 | POTTER/CASTO ROADS (2015-2016) | 700,000.00 | 715,949.88 | | 3,721.56 | | (15,949.88) | 102.21 | |
| 2002-4051-802.7593 | CENTER RD LIGHT SIGNAL UPGRADE PROJECT | 0.00 | 14,965.02 | | 14,965.02 | | (14,965.02) | 100.00 | |
| 2002-4051-803.0000 | MONTHLY PREFERRED PROVIDER BEN | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | |
| 2002-4051-957.0000 | CONTINGENCY | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | |
| Total Dept 4051-CONSTRUCTION | | 2,090,000.00 | 1,687,806.90 | | 66,137.31 | | 402,193.10 | 80.71 | |
| Dept 4063-SURFACE MAINTENANCE | | | | | | | | | |
| 2002-4063-705.0000 | SUPERVISION SALARIES | 37,000.00 | 8,567.89 | | 0.00 | | 28,432.11 | 23.14 | |
| 2002-4063-706.0000 | SALARIES PERMANENT | 146,200.00 | 72,108.10 | | 10,618.32 | | 74,091.90 | 49.33 | |
| 2002-4063-708.0000 | SHARED SALARIES | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | |
| 2002-4063-709.0000 | OVERTIME | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | |
| 2002-4063-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | |
| 2002-4063-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | |
| 2002-4063-719.0000 | FRINGE BENEFITS | 177,000.00 | 92,855.99 | | 879.95 | | 84,144.01 | 52.44 | |
| 2002-4063-757.0000 | MATERIAL & GRAVEL | 50,000.00 | 17,716.93 | | 2,822.85 | | 32,283.07 | 35.44 | |
| 2002-4063-818.0000 | CONTRACTUAL SERVICE | 71,500.00 | 38,129.25 | | 6,443.50 | | 33,370.75 | 53.33 | |
| 2002-4063-943.0000 | EQUIPMENT RENTAL | 180,000.00 | 46,096.63 | | 0.00 | | 133,903.37 | 25.63 | |
| Total Dept 4063-SURFACE MAINTENANCE | | 661,700.00 | 275,474.79 | | 20,764.62 | | 386,225.21 | 41.63 | |
| Dept 4068-TREES & SHRUBS | | | | | | | | | |
| 2002-4068-705.0000 | SUPERVISION SALARIES | 1,600.00 | 118.56 | | 0.00 | | 1,481.44 | 7.44 | |
| 2002-4068-706.0000 | SALARIES PERMANENT | 3,000.00 | 864.16 | | 0.00 | | 2,135.84 | 28.81 | |
| 2002-4068-709.0000 | OVERTIME | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | |
| 2002-4068-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | |
| 2002-4068-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | |
| 2002-4068-719.0000 | FRINGE BENEFITS | 5,200.00 | 1,301.47 | | 0.00 | | 3,898.53 | 25.02 | |
| 2002-4068-818.0000 | CONTRACTUAL SERVICE | 20,000.00 | 6,250.00 | | 0.00 | | 13,750.00 | 31.25 | |
| 2002-4068-943.0000 | EQUIPMENT RENTAL | 3,200.00 | 1,210.79 | | 0.00 | | 1,989.21 | 37.82 | |
| Total Dept 4068-TREES & SHRUBS | | 33,000.00 | 9,744.98 | | 0.00 | | 23,255.02 | 29.53 | |
| Dept 4069-DRAINAGE | | | | | | | | | |
| 2002-4069-705.0000 | SUPERVISION SALARIES | 4,000.00 | 2,006.70 | | 0.00 | | 1,993.30 | 50.11 | |
| 2002-4069-706.0000 | SALARIES PERMANENT | 25,600.00 | 19,644.43 | | 114.88 | | 5,955.57 | 76.74 | |
| 2002-4069-709.0000 | OVERTIME | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | |
| 2002-4069-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | |
| 2002-4069-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | | 0.00 | | 0.00 | 0.00 | |
| 2002-4069-719.0000 | FRINGE BENEFITS | 30,100.00 | 24,448.08 | | 8.61 | | 5,651.92 | 81.22 | |
| 2002-4069-757.0000 | MATERIAL | 9,550.00 | 8,960.98 | | 75.32 | | 589.02 | 93.83 | |
| 2002-4069-818.0000 | CONTRACTUAL SERVICE | 18,450.00 | 16,847.82 | | 5,140.00 | | 1,602.18 | 91.33 | |
| 2002-4069-943.0000 | EQUIPMENT RENTAL | 41,000.00 | 30,401.77 | | 0.00 | | 10,598.23 | 74.13 | |
| Total Dept 4069-DRAINAGE | | 128,700.00 | 102,309.78 | | 5,338.81 | | 26,390.22 | 79.43 | |
| Dept 4074-TRAFFIC SIGNS | | | | | | | | | |
| 2002-4074-705.0000 | SUPERVISION SALARIES | 2,000.00 | 710.35 | | 0.00 | | 1,289.65 | 35.52 | |
| 2002-4074-706.0000 | SALARIES PERMANENT | 7,500.00 | 4,523.16 | | 331.38 | | 2,976.78 | 39.69 | |

Attachment: 169-177 (2193 : Budget Amendment 169-177)

| GL # | Over Budget |
|--------------------|-------------|
| 2002-4051-802.7588 | Yes |

Information as of: 02/01/2016

Selected GL Number: 2002-4051-802.7588

Description: ATHERTON (DORT_CENTER 2013_2014)

Print Window...

Budget Checking Specific Detail

| | |
|-------------------------|-------------|
| Budget Check Type: GL # | |
| Amended Budget: | \$11,474.68 |
| Activity To Date: | 11,657.30 |
| Encumbered: | 0.00 |
| Other: | 0.00 |
| Total Available: | (\$182.62) |
| Amount Requested: | \$1,928.79 |
| Over Budget Amount: | -2,111.41 |

Close



INVOICE

13026 Ref No: AP 383914
BURTON, CITY OF
4303 S CENTER RD
BURTON, MI 48519-1497

Invoice Number: AP 383914
Invoice Date: January 14, 2016
Payment Due: February 13, 2016
Phone: (517) 373-0416

| Invoice Item | Total Cos |
|-------------------------|------------|
| LOCAL PROGRESS BILLINGS | \$1,928.79 |

SEE ATTACHED DETAIL

PAYMENT DUE AS SPECIFIED IN THE SIGNED AGREEMENT

2002-4051-802.7588 = (1)

Okay
Attachment Det - Center 7588
GAK 01/25/2016

Total: \$1,928.79

MDOT Fed. Id.: 38-6000134

Federal item No.: HH9008
Job No.: 117909AA
(Detach Here)

Payment Due: February 13, 2016

MAKE CHECK OR MONEY ORDER PAYABLE TO: STATE OF MICHIGAN - MDOT
TO ENSURE PROPER CREDIT, SEND THIS PORTION WITH PAYMENT TO:
MICHIGAN DEPT. OF TRANSPORTATION
ATTENTION: FINANCE CASHIER
PO BOX 30648
LANSING, MI 48909

(Please note or make any mailing corrections below)

BURTON, CITY OF
4303 S CENTER RD
BURTON, MI 48519-1497

INVOICE NO:
AP 383914

For Cashier's Use Only:

Total Due: \$1,928.79

Attachment: 169-177 (2193 : Budget Amendment 169-177)

CITY OF BURTON - DEPARTMENT OF PUBLIC WORKS

PROJECT: 15-001-P and 15-001-PC Crush & Shape Potter and Casto
 CONTRACTOR: Ace-Saginaw Paving Company

1/4/2016
 Page 1 of 2


| Item # | Item Description | Plan Quantity | Units | Unit Price | Authorized Amount | Quantity this Est | Estimate Amount | Quantity to date | Amount to date |
|--------|-----------------------------|------------------|-------|---------------|----------------------|----------------------|--------------------|---------------------|-------------------|
| 1P | Maintaining Traffic | 1.00 | LS | \$12,000.00 | \$12,000.00 | 0.00 | \$0.00 | 1.00 | 12,000.00 |
| 2P | Mobilization | 1.00 | LS | \$14,000.00 | \$14,000.00 | 0.00 | \$0.00 | 1.00 | 14,000.00 |
| 3P | Cleanup & Restoration | 1.00 | LS | \$10,000.00 | \$10,000.00 | 0.00 | \$0.00 | 1.00 | 10,000.00 |
| 4P | Remove Pavement | 72.00 | SY | \$20.00 | \$1,440.00 | 0.00 | \$0.00 | 99.30 | 1,986.00 |
| 5P | SESC | 1.00 | LS | \$15,500.00 | \$15,500.00 | 0.00 | \$0.00 | 1.00 | 15,500.00 |
| 6P | HMA Base Crush & Shape | 13,655.00 | SY | \$7.90 | \$107,874.50 | 0.00 | \$0.00 | 12,627.12 | 99,754.25 |
| 7P | HMA Driveway Approach | 1,305.00 | SY | \$28.00 | \$36,540.00 | 0.00 | \$0.00 | 1,012.40 | 28,347.20 |
| 8P | HMA, 13A, Modified | 2,595.00 | TN | \$67.00 | \$173,865.00 | 0.00 | \$0.00 | 2,584.92 | 173,189.64 |
| 9P | Cold Milling HMA Surface | 1,305.00 | SY | \$14.00 | \$18,270.00 | 0.00 | \$0.00 | 400.00 | 5,600.00 |
| 10P | Driveway, PCC, 6" Plain | 668.00 | SF | \$8.00 | \$5,344.00 | 0.00 | \$0.00 | 893.70 | 7,149.60 |
| 11P | Aggregate Surface | 404.00 | TN | \$41.00 | \$16,564.00 | 0.00 | \$0.00 | 523.66 | 21,470.00 |
| 12P | Pavement Markings | 1.00 | LS | \$2,200.00 | \$2,200.00 | 0.00 | \$0.00 | 1.00 | 2,200.00 |
| 13P | Adjust Monument Box | 2.00 | EA | \$800.00 | \$1,600.00 | 0.00 | \$0.00 | 2.00 | 1,600.00 |
| 14C | Maintaining Traffic | 1.00 | LS | \$8,600.00 | \$8,600.00 | 0.00 | \$0.00 | 1.00 | 8,600.00 |
| 15C | Mobilization | 1.00 | LS | \$11,000.00 | \$11,000.00 | 0.00 | \$0.00 | 1.00 | 11,000.00 |
| 16C | Cleanup & Restoration | 1.00 | LS | \$8,000.00 | \$8,000.00 | 0.00 | \$0.00 | 1.00 | 8,000.00 |
| 17C | Remove Pavement | 367.00 | SY | \$12.00 | \$4,404.00 | 0.00 | \$0.00 | 613.00 | 7,356.00 |
| 18C | SESC | 1.00 | LS | \$6,950.00 | \$6,950.00 | 0.00 | \$0.00 | 1.00 | 6,950.00 |
| 19C | HMA Base Crush & Shape | 6,580.00 | SY | \$7.90 | \$51,982.00 | 0.00 | \$0.00 | 5,452.11 | 43,071.11 |
| 20C | HMA Driveway Approach | 231.00 | SY | \$39.00 | \$9,009.00 | 0.00 | \$0.00 | 185.00 | 7,215.00 |
| 21C | HMA, 13A, Modified | 1,249.00 | TN | \$69.00 | \$86,181.00 | 0.00 | \$0.00 | 1,261.03 | 87,011.00 |
| 22C | Cold Milling HMA Surface | 231.00 | SY | \$22.00 | \$5,082.00 | 0.00 | \$0.00 | 165.00 | 3,630.00 |
| 23C | Driveway, PCC, 6" Plain | 3,298.00 | SF | \$8.00 | \$26,384.00 | 0.00 | \$0.00 | 2,916.00 | 23,328.00 |
| 24C | Aggregate Surface | 93.00 | TN | \$76.00 | \$7,068.00 | 0.00 | \$0.00 | 151.19 | 11,490.00 |
| 25C | Pavement Markings | 1.00 | LS | \$1,400.00 | \$1,400.00 | 0.00 | \$0.00 | 1.00 | 1,400.00 |
| 26C-1 | Undercut - Removal Only | 160.00 | CY | \$14.00 | \$2,240.00 | 25.00 | \$350.00 | 185.00 | 2,590.00 |
| 27C-1 | 21AA Crushed Concrete | 260.00 | TN | \$25.70 | \$6,682.00 | 74.18 | \$1,906.43 | 426.18 | 10,952.00 |
| 28-1 | Culvert Rem, Ditch, Restore | 1.00 | LS | \$2,100.00 | \$2,100.00 | 0.00 | \$0.00 | 1.00 | 2,100.00 |
| 29C | Geotextile Fabric | 0.00 | SY | \$3.15 | \$0.00 | 455.60 | \$1,435.14 | 455.60 | 1,435.14 |
| | TOTAL | | | | \$652,279.50 | | \$3,691.57 | | \$628,926.89 |

Attachment: 169-177 (2193 : Budget Amendment 169-177)

SUMMARY

1/4/2016
Page 2 of 2

| | | |
|---|---------------------------------------|--------------|
| A | TOTAL AMOUNT EARNED | \$628,926.89 |
| B | RETAINED PERCENTAGE (0%) | 0.00 |
| C | TOTAL EARNED LESS RETAINED PERCENTAGE | 628,926.89 |
| D | TOTAL PREVIOUSLY PAID | 625,235.33 |
| E | AMOUNT DUE THIS ESTIMATE | 3,691.56 |
| F | UNPAID FROM PRIOR ESTIMATE | 0.00 |
| G | TOTAL AMOUNT DUE | \$3,691.56 |



 Gregory A. Kray, City Engineer

Date: 02/04/2016

2002-4051-802,7592

Attachment: 169-177 (2193 : Budget Amendment 169-177)



ADOPTED

AGENDA ITEM (ID # 2195)

DOC ID: 2195

Budget Amendment 178-179 Approve and authorize the following 2015-2016 budget amendment: To decrease 1001-1001-818.0000 General Fund City Council Contracted Services by \$45,000 and to increase 1001-1001-818.0001 Master Plan by \$45,000.

ATTACHMENTS:

- 178-179 (PDF)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

178-171
 180-1

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % | BDI |
|--------------------------|---|----------------|-----------------------------------|---|------------------------------|--------|-----|
| | | AMENDED BUDGET | 02/29/2016 (NORMAL (ABNORMAL)) | MONTH 02/29/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | | |
| Fund 1001 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| 1001-1001-703.0000 | SALARY | 67,000.00 | 44,666.80 | 5,583.35 | 22,333.20 | 66.67 | |
| 1001-1001-710.0000 | BOARD OF REVIEW | 2,500.00 | 450.00 | 0.00 | 2,050.00 | 18.00 | |
| 1001-1001-719.0000 | FRINGE BENEFITS | 50,000.00 | 29,702.58 | 1,371.98 | 20,297.42 | 59.41 | |
| 1001-1001-727.0000 | OFFICE SUPPLIES | 900.00 | 272.00 | 0.00 | 628.00 | 30.22 | |
| 1001-1001-728.0000 | INFORMATION TECH ALLOCATION | 27,000.00 | 27,000.00 | 0.00 | 0.00 | 100.00 | |
| 1001-1001-731.0000 | POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 1001-1001-808.0000 | AUDIT | 18,020.00 | 6,550.52 | 0.00 | 11,469.48 | 36.35 | |
| 1001-1001-818.0000 | CONTRACTUAL SERVICES | 95,000.00 | 49,103.75 | 39,825.00 | 45,896.25 | 51.68 | |
| 1001-1001-818.0001 | MASTER PLAN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 1001-1001-819.0000 | COMPUTERS/PRINTER IN CHAMBERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 1001-1001-826.0000 | LEGAL | 20,000.00 | 11,685.70 | 1,843.75 | 8,314.30 | 58.41 | |
| 1001-1001-828.0000 | MEMBERSHIP & DUES | 12,000.00 | 9,653.00 | 0.00 | 2,347.00 | 80.42 | |
| 1001-1001-864.0000 | TRAINING | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 0.00 | |
| 1001-1001-900.0000 | NOTICES | 5,000.00 | 937.22 | 245.34 | 4,062.78 | 18.74 | |
| 1001-1001-910.0000 | INSURANCE | 98,000.00 | 87,223.37 | 0.00 | 10,776.63 | 89.01 | |
| 1001-1001-956.0000 | MISCELLANEOUS | 500.00 | 360.27 | 0.00 | 139.73 | 72.05 | |
| 1001-1001-956.0400 | VIDEO TAPING OF COUNCIL MTGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Dept 1001-COUNCIL | | 407,920.00 | 267,605.21 | 48,869.42 | 140,314.79 | 65.61 | |
| Dept 1071-MAYOR | | | | | | | |
| 1001-1071-703.0000 | SALARY | 74,300.00 | 49,240.12 | 5,692.50 | 25,059.88 | 66.22 | |
| 1001-1071-706.0000 | SALARIES PERMANENT | 70,816.40 | 48,390.13 | 5,808.42 | 22,426.27 | 68.33 | |
| 1001-1071-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 1001-1071-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 1001-1071-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 1001-1071-719.0000 | FRINGE BENEFITS | 91,488.13 | 58,039.10 | 7,427.17 | 33,449.03 | 63.46 | |
| 1001-1071-727.0000 | OFFICE SUPPLIES | 1,200.00 | 507.66 | 135.11 | 692.34 | 42.33 | |
| 1001-1071-728.0000 | INFORMATION TECH ALLOCATION | 9,800.00 | 9,800.00 | 0.00 | 0.00 | 100.00 | |
| 1001-1071-731.0000 | POSTAGE | 500.00 | 163.17 | 0.00 | 336.83 | 32.62 | |
| 1001-1071-757.0000 | OPERATING SUPPLIES | 800.00 | 0.00 | 0.00 | 800.00 | 0.00 | |
| 1001-1071-818.0000 | CONTRACTUAL SERVICE | 1,600.00 | 0.00 | 0.00 | 1,600.00 | 0.00 | |
| 1001-1071-828.0000 | MEMBERSHIP & DUES | 900.00 | 415.00 | 0.00 | 485.00 | 46.11 | |
| 1001-1071-863.0000 | AUTO REPAIR | 300.00 | 98.48 | 18.30 | 201.52 | 32.85 | |
| 1001-1071-864.0000 | TRAINING | 8,000.00 | 105.00 | 0.00 | 7,895.00 | 1.31 | |
| 1001-1071-867.0000 | GAS & OIL | 600.00 | 85.74 | 40.93 | 514.26 | 14.21 | |
| 1001-1071-868.0000 | AUTO WASH | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 | |
| 1001-1071-956.0000 | MISCELLANEOUS | 1,800.00 | 890.79 | 45.30 | 909.21 | 49.44 | |
| 1001-1071-984.0000 | OFFICE EQUIPMENT | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 | |
| 1001-1071-985.0000 | VEHICLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Dept 1071-MAYOR | | 262,804.53 | 167,735.19 | 19,167.73 | 95,069.34 | 63.87 | |
| Dept 1091-ELECTION | | | | | | | |
| 1001-1091-706.0000 | SALARIES PERMANENT | 62,400.00 | 29,631.55 | 4,186.00 | 32,768.45 | 47.49 | |
| 1001-1091-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 1001-1091-710.0000 | FEES PER DIEM | 49,525.00 | 36,685.07 | 0.00 | 12,839.93 | 74.07 | |
| 1001-1091-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 1001-1091-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 1001-1091-719.0000 | FRINGE BENEFITS | 51,000.00 | 15,565.49 | 1,587.03 | 35,434.51 | 30.52 | |
| 1001-1091-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 0.00 | (5,561.86) | 0.00 | 5,561.86 | 100.00 | |
| 1001-1091-727.0000 | SUPPLIES | 10,000.00 | 3,883.18 | 1,999.40 | 6,116.82 | 38.83 | |
| 1001-1091-728.0000 | INFORMATION TECH ALLOCATION | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 100.00 | |
| 1001-1091-731.0000 | POSTAGE | 5,500.00 | 2,062.93 | 0.00 | 3,437.07 | 62.51 | |

↑ 3,300

45,000.00 ↓
 45,000

↓ 3,300

Attachment: 178-179 (2195 : Budget Amendment 178-179)



ADOPTED

AGENDA ITEM (ID # 2196)

DOC ID: 2196

Budget Amendment 180-181 Approve and authorize the following 2015-2016 budget amendment: To increase 1001-1001-719.0000 General Fund-City Council Fringe Benefits by \$3,300 and to decrease 1001-1001-910.0000 Insurance by \$3,300.

ATTACHMENTS:

- 180-181 (PDF)

| | |
|------------------|------------------------------|
| RESULT: | CARRIED [2 TO 0] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Vaughn Smith, Chairman |
| AYES: | Dennis O'Keefe, Vaughn Smith |
| ABSTAIN: | Tom Martinbianco |

178-171
 180-1

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BUD |
|---------------------------------|---|-------------------|---------------------------------|---|------------------------------|--------------|
| | | AMENDED BUDGET | 02/29/2016 NORMAL (ABNORMAL) | MONTH 02/29/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-1001-703.0000 | SALARY | 67,000.00 | 44,666.80 | 5,583.35 | 22,333.20 | 66.67 |
| 1001-1001-710.0000 | BOARD OF REVIEW | 2,500.00 | 450.00 | 0.00 | 2,050.00 | 18.00 |
| 1001-1001-719.0000 | FRINGE BENEFITS | 50,000.00 | 29,702.58 | 1,371.98 | 20,297.42 | 59.41 |
| 1001-1001-727.0000 | OFFICE SUPPLIES | 900.00 | 272.00 | 0.00 | 628.00 | 30.22 |
| 1001-1001-728.0000 | INFORMATION TECH ALLOCATION | 27,000.00 | 27,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-1001-731.0000 | POSTAGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-1001-808.0000 | AUDIT | 18,020.00 | 6,550.52 | 0.00 | 11,469.48 | 36.35 |
| 1001-1001-818.0000 | CONTRACTUAL SERVICES | 95,000.00 | 49,103.75 | 39,825.00 | 45,896.25 | 51.68 |
| 1001-1001-818.0001 | MASTER PLAN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-1001-819.0000 | COMPUTERS/PRINTER IN CHAMBERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-1001-826.0000 | LEGAL | 20,000.00 | 11,685.70 | 1,843.75 | 8,314.30 | 58.42 |
| 1001-1001-828.0000 | MEMBERSHIP & DUES | 12,000.00 | 9,653.00 | 0.00 | 2,347.00 | 80.42 |
| 1001-1001-864.0000 | TRAINING | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 0.00 |
| 1001-1001-900.0000 | NOTICES | 5,000.00 | 937.22 | 245.34 | 4,062.78 | 18.74 |
| 1001-1001-910.0000 | INSURANCE | 98,000.00 | 87,223.37 | 0.00 | 10,776.63 | 89.01 |
| 1001-1001-956.0000 | MISCELLANEOUS | 500.00 | 360.27 | 0.00 | 139.73 | 72.05 |
| 1001-1001-956.0400 | VIDEO TAPING OF COUNCIL MTGS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 1001-COUNCIL | | 407,920.00 | 267,605.21 | 48,869.42 | 140,314.79 | 65.61 |
| Dept 1071-MAYOR | | | | | | |
| 1001-1071-703.0000 | SALARY | 74,300.00 | 49,240.12 | 5,692.50 | 25,059.88 | 66.22 |
| 1001-1071-706.0000 | SALARIES PERMANENT | 70,816.40 | 48,390.13 | 5,808.42 | 22,426.27 | 68.33 |
| 1001-1071-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-1071-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-1071-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-1071-719.0000 | FRINGE BENEFITS | 91,488.13 | 58,039.10 | 7,427.17 | 33,449.03 | 63.46 |
| 1001-1071-727.0000 | OFFICE SUPPLIES | 1,200.00 | 507.66 | 135.11 | 692.34 | 42.33 |
| 1001-1071-728.0000 | INFORMATION TECH ALLOCATION | 9,800.00 | 9,800.00 | 0.00 | 0.00 | 100.00 |
| 1001-1071-731.0000 | POSTAGE | 500.00 | 163.17 | 0.00 | 336.83 | 32.62 |
| 1001-1071-757.0000 | OPERATING SUPPLIES | 800.00 | 0.00 | 0.00 | 800.00 | 0.00 |
| 1001-1071-818.0000 | CONTRACTUAL SERVICE | 1,600.00 | 0.00 | 0.00 | 1,600.00 | 0.00 |
| 1001-1071-828.0000 | MEMBERSHIP & DUES | 900.00 | 415.00 | 0.00 | 485.00 | 46.11 |
| 1001-1071-863.0000 | AUTO REPAIR | 300.00 | 98.48 | 18.30 | 201.52 | 32.85 |
| 1001-1071-864.0000 | TRAINING | 8,000.00 | 105.00 | 0.00 | 7,895.00 | 1.31 |
| 1001-1071-867.0000 | GAS & OIL | 600.00 | 85.74 | 40.93 | 514.26 | 14.21 |
| 1001-1071-868.0000 | AUTO WASH | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 1001-1071-956.0000 | MISCELLANEOUS | 1,800.00 | 890.79 | 45.30 | 909.21 | 49.45 |
| 1001-1071-984.0000 | OFFICE EQUIPMENT | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| 1001-1071-985.0000 | VEHICLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 1071-MAYOR | | 262,804.53 | 167,735.19 | 19,167.73 | 95,069.34 | 63.82 |
| Dept 1091-ELECTION | | | | | | |
| 1001-1091-706.0000 | SALARIES PERMANENT | 62,400.00 | 29,631.55 | 4,186.00 | 32,768.45 | 47.49 |
| 1001-1091-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-1091-710.0000 | FEES PER DIEM | 49,525.00 | 36,685.07 | 0.00 | 12,839.93 | 74.07 |
| 1001-1091-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-1091-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-1091-719.0000 | FRINGE BENEFITS | 51,000.00 | 15,565.49 | 1,587.03 | 35,434.51 | 30.50 |
| 1001-1091-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 0.00 | (5,561.86) | 0.00 | 5,561.86 | 100.00 |
| 1001-1091-727.0000 | SUPPLIES | 10,000.00 | 3,883.18 | 1,999.40 | 6,116.82 | 38.83 |
| 1001-1091-728.0000 | INFORMATION TECH ALLOCATION | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 100.00 |
| 1001-1091-731.0000 | POSTAGE | 5,500.00 | 2,062.93 | 0.00 | 3,437.07 | 0.00 |

Attachment: 180-181 (2196 : Budget Amendment 180-181)



ADOPTED

AGENDA ITEM (ID # 2197)

DOC ID: 2197

Budget Amendment 182-183 Approve and authorize the following 2015-2016 budget amendment: To increase 6061-6061-983.1000 Lease Expense-Equipment by \$1,000 and to decrease 6061-6061-867.0000 Gas and Oil by \$1,000.

ATTACHMENTS:

- 182-183 (PDF)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

182-183

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDC |
|-------------------------------------|---|----------------|-----------------------------------|---|--------------------------------|--------|
| | | AMENDED BUDGET | 02/29/2016 (NORMAL (ABNORMAL)) | MONTH 02/29/2016 (INCREASE (DECREASE)) | BALANCE (NORMAL (ABNORMAL)) | |
| Fund 6061 - MOTOR POOL | | | | | | |
| Expenditures | | | | | | |
| 6061-6061-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-719.0000 | FRINGE BENEFITS | 95,300.00 | 46,542.78 | 3,171.11 | 48,757.22 | 48.8% |
| 6061-6061-719.2012 | FRINGE BENEFITS - 2012 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-719.2015 | FRINGE BENEFITS - 2015 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-719.2035 | FRINGE BENEFITS - 2035 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-719.2039 | FRINGE BENEFITS - 2039 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-719.2060 | FRINGE BENEFITS - 2060 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-719.2069 | FRINGE BENEFITS - 2069 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-719.2076 | FRINGE BENEFITS - 2076 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-719.2078 | FRINGE BENEFITS - 2078 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-719.2096 | FRINGE BENEFITS - 2096 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-719.2104 | FRINGE BENEFITS - 2104 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-719.2109 | FRINGE BENEFITS - 2109 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-719.2128 | FRINGE BENEFITS - 2128 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-728.0000 | INFORMATION TECH ALLOCATION | 14,700.00 | 14,700.00 | 0.00 | 0.00 | 100.00 |
| 6061-6061-746.7006 | CULVERTS | 5,000.00 | 4,034.43 | 0.00 | 965.57 | 80.6% |
| 6061-6061-746.7017 | MONUMENT BOXES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-747.7009 | GRAVEL | 40,000.00 | 20,253.01 | 0.00 | 19,746.99 | 50.6% |
| 6061-6061-748.7008 | SALT | 140,000.00 | 81,828.74 | 0.00 | 58,171.26 | 58.4% |
| 6061-6061-749.7007 | TRAFFIC SIGNS | 3,000.00 | 2,497.12 | 439.57 | 502.88 | 83.2% |
| 6061-6061-757.0000 | OPERATING SUPPLIES | 50,000.00 | 34,654.04 | 7,261.52 | 15,345.96 | 69.3% |
| 6061-6061-776.0000 | BLDG MAINT/SUPL/JANITORIAL | 35,000.00 | 30,351.40 | 2,306.19 | 4,648.60 | 86.7% |
| 6061-6061-808.0000 | AUDIT | 3,800.00 | 735.00 | 0.00 | 3,065.00 | 19.3% |
| 6061-6061-818.0000 | CONTRACTUAL SERVICE | 5,659.80 | 929.43 | 76.50 | 4,730.37 | 16.4% |
| 6061-6061-864.0000 | TRAINING | 1,200.00 | 565.68 | 0.00 | 634.32 | 47.1% |
| 6061-6061-867.0000 | GAS & OIL | 158,000.00 | 39,240.06 | 0.00 | 118,759.94 | 24.8% |
| 6061-6061-910.0000 | VEHICLE INSURANCE | 70,000.00 | 41,884.89 | 0.00 | 28,115.11 | 59.8% |
| 6061-6061-910.7020 | BUILDING INSURANCE | 3,000.00 | 2,521.19 | 0.00 | 478.81 | 84.0% |
| 6061-6061-920.0000 | UTILITIES | 30,000.00 | 16,655.41 | 3,847.87 | 13,344.59 | 55.5% |
| 6061-6061-925.0000 | LOSS ON SALE OF ASSETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-934.0000 | EQUIPMENT REPAIRS | 165,000.00 | 117,981.32 | 15,431.15 | 47,018.68 | 71.5% |
| 6061-6061-957.0000 | CONTINGENCY/SURPLUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-958.0000 | FREIGHT | 2,000.00 | 636.43 | 85.65 | 1,363.57 | 31.8% |
| 6061-6061-968.0000 | DEPRECIATION EXPENSE | 140,000.00 | 0.00 | 0.00 | 140,000.00 | 0.00 |
| 6061-6061-970.0600 | 2V BOX SPREADERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-970.0610 | 1V BOX SPREADER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-970.0620 | TIRE & WHEEL BALANCER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-970.0630 | TIRE MOUNTING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-970.0640 | ROTARY VEHICLE LIFT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6061-6061-978.0000 | TOOLS & EQUIPMENT | 10,000.00 | 6,827.55 | 668.60 | 3,172.45 | 68.2% |
| 6061-6061-979.0000 | SMALL PARTS & TOOLS | 1,000.00 | 8.29 | 0.00 | 991.71 | 0.8% |
| 6061-6061-983.0000 | LEASE EXPENSE-BUILDING | 15,500.00 | 1,114.85 | 0.00 | 14,385.15 | 7.1% |
| 6061-6061-983.1000 | LEASE EXPENSE-EQUIPMENT | 60,000.00 | 60,914.83 | 57,145.06 | (914.83) | 101.5% |
| 6061-6061-999.7094 | TRANSFER TO OTHER FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 6061-MOTOR POOL EXPENSES | | 1,146,800.00 | 594,795.89 | 98,217.15 | 552,004.11 | 51.8% |
| TOTAL Expenditures | | 1,146,800.00 | 594,795.89 | 98,217.15 | 552,004.11 | 51.8% |
| Fund 6061 - MOTOR POOL: | | | | | | |
| TOTAL REVENUES | | 1,146,800.00 | 598,226.39 | 439.57 | 548, | |

Attachment: 182-183 (2197 : Budget Amendment 182-183)

↓ 1,000.

+1,000 ↑

| GL # | Over Budget |
|--------------------|-------------|
| 6061-6061-983.1000 | Yes |

Information as of: 02/02/2016 Print Window...

Selected GL Number: 6061-6061-983.1000

Description: LEASE EXPENSE-EQUIPMENT

Budget Checking Specific Detail

| | |
|-------------------------|-------------|
| Budget Check Type: GL # | |
| Amended Budget: | \$60,000.00 |
| Activity To Date: | 3,769.77 |
| Encumbered: | 0.00 |
| Other: | 0.00 |
| Total Available: | \$56,230.23 |
| Amount Requested: | \$57,145.06 |
| Over Budget Amount: | -914.83 |

Close



JOHN DEERE
FINANCIAL

**ORIGINAL
INVOICE**

E.I.a

CORRESPONDENCE ONLY:

JOHN DEERE FINANCIAL
LEASING DEPARTMENT
PO BOX 6600
JOHNSTON, IA 50131-6600

Phone: 1-800-771-0681
Fax: 1-800-254-0020

PAGE 1 OF 1

DUE DATE: 03/01/16

TOTAL DUE: 57,145.06

0295/000295/000295 7 001 GXHHJY REG01FP 6



CITY OF BURTON
4303 S CENTER RD
BURTON MI 48519-1497

REMIT CHECK PAYABLE TO:

DEERE CREDIT, INC.
P.O. BOX 4450
CAROL STREAM IL 60197-4450

| INVOICE NUMBER: | 1651223 | CUSTOMER ACCOUNT NUMBER: | | | | | |
|--------------------------|-------------------------------------|----------------------------|----------------|-------------|-------------|---------------|-----------|
| DATE ISSUED: | 01/16/16 | LESSEE'S REFERENCE NUMBER: | | | | | |
| LAST PAYMENT RECEIVED: | 01/26/15 | | | | | | |
| CONTRACT NUMBER | DESCRIPTION S/N & MODEL | DUE DATE | PAYMENT AMOUNT | LATE CHARGE | MISC CHARGE | SALES/USE TAX | TOTAL DUE |
| 030-0061993-000 | JD GRDR 1DWS70GXCC643345 670G | 03/01/16 | 57,145.06 | | | | 57,145.06 |
| CURRENT TOTAL AMOUNT DUE | | | | | | | 57,145.06 |

6061-6061-983,1000-854

Your lease information is now available 24/7 at MyJDFAccount.com. Make payments view your account information and more!

EVERY DISHONORED CHECK RECEIVED WILL RESULT IN A FEE OF \$20 OR IN AN AMOUNT NOT TO EXCEED THE HIGHEST AMOUNT PERMITTED BY STATE LAW.

JDM03A - 02/2011

TO ENSURE PROPER CREDIT, RETURN LOWER PORTION WITH YOUR PAYMENT

Change of Address
Please check box
complete other si

INVOICE NUMBER: 1651223
ACCOUNT NUMBER: CITY OF BURTON
4303 S CENTER RD
BURTON MI 48519

DUE DATE: 03/01/16
TOTAL DUE: 57,145.06

Amount Enclosed: _____

DEERE CREDIT, INC.
P.O. BOX 4450
CAROL STREAM IL 60197-4450



Attachment: 182-183 (2197 : Budget Amendment 182-183)



Finance Committee

4303 S. Center Road
Burton, MI 48519

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.J

ADOPTED

AGENDA ITEM (ID # 2198)

DOC ID: 2198

Budget Amendment 184-186 Approve and authorize the following 2015-2016 budget amendment: To increase 1001-0000-450.0000 All Permits and License by \$1,500; to increase 1001-0000-673.0000 Sales of Assets by \$223,000 and to decrease 1001-0000-699.0000 Contingency by \$224,500.

ATTACHMENTS:

- 184-186 (PDF)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

184-186

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDC |
|--------------------------|---------------------------------------|----------------------------------|----------------------|--------------------------------------|-------------------|----------|
| | | AMENDED BUDGET | 02/29/2016 (A)NORMAL | MONTH 02/29/2016 INCREASE (DECREASE) | BALANCE (A)NORMAL | |
| Fund 1001 - GENERAL FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 1001-0000-403.0000 | CURRENT REAL/PERSONAL TAXES | 2,525,400.00 | 2,289,239.36 | 23,556.24 | 236,160.64 | 90.6% |
| 1001-0000-404.0000 | TAX CHARGEBACKS | (130,000.00) | 0.00 | 0.00 | (130,000.00) | 0.0% |
| 1001-0000-407.0000 | DELINQUENT PERSONAL TAXES | 202,032.00 | 0.00 | 0.00 | 202,032.00 | 0.0% |
| 1001-0000-417.0000 | DELINQUENT PERSONAL TAXES | 71,000.00 | 0.00 | 0.00 | 71,000.00 | 0.0% |
| 1001-0000-446.0000 | INTEREST & PENALTIES ON TAXES | 101,400.00 | 46,462.07 | 13,052.61 | 54,937.93 | 45.8% |
| 1001-0000-450.0000 | ALL PERMITS & LICENSE FEES | + 1,500.00 21,200.00 | 21,428.60 | 939.00 | (228.60) | 101.0% |
| 1001-0000-453.0000 | FRANCHISE FEES | 500,000.00 | 231,016.34 | 116,677.30 | 268,983.66 | 46.2% |
| 1001-0000-454.0000 | LEASE FEES | 37,000.00 | 22,723.07 | 0.00 | 14,276.93 | 61.4% |
| 1001-0000-501.0000 | FEDERAL VOTER EQUIPMENT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-0000-501.0010 | FEDERAL DHS FIRE ACT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-0000-539.0002 | GRANT REVENUE (STATE) - DNR GRANT | 99,372.75 | 32,152.75 | 0.00 | 67,220.00 | 32.3% |
| 1001-0000-539.0005 | HAVA GRANT REVENUE | 14,300.00 | 14,280.00 | 0.00 | 20.00 | 99.8% |
| 1001-0000-573.0000 | LOC COMM STABILIZ SHR APPROPR (STATE) | 43,000.00 | 42,489.87 | 0.00 | 510.13 | 98.8% |
| 1001-0000-574.0000 | STATE SHARED REVENUES | 2,597,800.00 | 864,428.00 | 0.00 | 1,733,372.00 | 33.2% |
| 1001-0000-574.0665 | FED./STATE PASS THROUGH FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-0000-576.0000 | LIQUOR FEES | 26,800.00 | 96.25 | 41.25 | 26,703.75 | 0.3% |
| 1001-0000-608.0000 | BOARD OF APPEALS | 8,500.00 | 7,150.00 | 0.00 | 1,350.00 | 84.1% |
| 1001-0000-618.0000 | ADMINISTRATION FEES-TAXES | 320,000.00 | 224,134.26 | 13,980.64 | 95,865.74 | 70.0% |
| 1001-0000-619.0000 | COLLECTION FEES-DOG LICENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-0000-622.0000 | ZONING FEES | 12,500.00 | 8,210.00 | 190.00 | 4,290.00 | 65.6% |
| 1001-0000-627.0000 | COPY FEES | 1,200.00 | 969.64 | 223.89 | 230.36 | 80.8% |
| 1001-0000-633.0000 | SITE PLAN REVIEW - PLANNING/ZONING | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-0000-640.0000 | PROPERTY TRANSFER AFFIDAVIT REVENUE | 35,000.00 | (3,000.00) | (200.00) | 38,000.00 | (8.5%) |
| 1001-0000-645.0000 | SALE OF EQUIPMENT/LAND | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-0000-666.0000 | INTEREST INCOME | 22,500.00 | 22,052.33 | 0.00 | 447.67 | 98.0% |
| 1001-0000-673.0000 | SALE OF ASSETS | + 223,000 13,900.00 | 235,925.00 | 233,385.00 | (222,025.00) | 1,697.3% |
| 1001-0000-674.0000 | PARKS AND REC DONATIONS | 5,500.00 | 1,400.31 | 0.00 | 4,099.69 | 25.4% |
| 1001-0000-675.0000 | REFUNDS & REBATES | 35,000.00 | 0.00 | 0.00 | 35,000.00 | 0.0% |
| 1001-0000-678.0000 | REIMBURSEMENT INCOME | 95,000.00 | 18,144.66 | 0.00 | 76,855.34 | 19.1% |
| 1001-0000-690.2000 | VETERAN'S HONOR RACE REVENUE | 15,950.00 | 15,926.00 | 0.00 | 24.00 | 99.8% |
| 1001-0000-690.2001 | BURTON MEMORIAL DAY RACE | 13,000.00 | 820.55 | 145.00 | 12,179.45 | 6.3% |
| 1001-0000-690.2002 | THREE ON THREE BASKETBALL REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-0000-690.2003 | BURTON MEMORIAL DAY CAR SHOW REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-0000-690.2004 | MOVIES REVENUE (P&R) | 1,400.00 | 1,250.00 | 600.00 | 150.00 | 89.2% |
| 1001-0000-691.0000 | TRANSFERS IN - RESIDUAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-0000-691.0651 | COMMUNITY DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-0000-691.0653 | MEMORIAL DAY PARADE DONATIONS | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 0.0% |
| 1001-0000-691.2026 | TRANSFER FROM RUBBISH FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-0000-691.3001 | TRANSFERS IN SWR DEBT RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-0000-694.0000 | OTHER REVENUES | 18,000.00 | 3,704.84 | 565.07 | 14,295.16 | 20.5% |
| 1001-0000-699.0000 | CONTINGENCY | - 223,000 - 1500.00 1,629,531.53 | 0.00 | 0.00 | 1,629,531.53 | 0.0% |
| Total Dept 0000 | | 8,343,286.28 | 4,101,003.90 | 403,156.00 | 4,242,282.38 | 49.1% |
| TOTAL Revenues | | 8,343,286.28 | 4,101,003.90 | 403,156.00 | 4,242,282.38 | 49.1% |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 1001-0000-719.0000 | Payroll Fringes | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Dept 0000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Dept 1001-COUNCIL | | | | | | |

Attachment: 184-186 (2198 : Budget Amendment 184-186)



ADOPTED

AGENDA ITEM (ID # 2200)

DOC ID: 2200

Budget Amendment 187-188 Approve and authorize the following 2015-2016 budget amendment: To decrease 1001-2009-719.0000 Fringe Benefits by \$150 and to increase 1001-2009-757.0000 Operating Supplies by \$150.

ATTACHMENTS:

- 187-188 (PDF)

RESULT: CARRIED [UNANIMOUS]
MOVER: Dennis O'Keefe, Councilman
SECONDER: Tom Martinbianco, Councilman
AYES: Tom Martinbianco, Dennis O'Keefe, Vaughn Smith

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 02/29/2016
 % Fiscal Year Completed: 66.67

E.K.a
 187-188

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 02/29/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDC USI |
|--------------------------|---|------------------------------|--|---|---|--------------|
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-1091-757.0000 | OPERATING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-1091-818.0000 | CONTRACTUAL SERVICE | 5,500.00 | 4,701.85 | 0.00 | 798.15 | 85.4% |
| 1001-1091-861.0000 | AUTO ALLOWANCE | 500.00 | 153.20 | 0.00 | 346.80 | 30.6% |
| 1001-1091-864.0000 | TRAINING | 2,500.00 | 1,237.75 | 37.75 | 1,262.25 | 49.5% |
| 1001-1091-900.0000 | NOTICES | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 1001-1091-943.0000 | EQUIPMENT RENTAL | 675.00 | 459.71 | 0.00 | 215.29 | 68.1% |
| 1001-1091-956.0000 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-1091-956.1091 | HAVA GRANT EXPENDITURES | 16,600.00 | 16,572.69 | 0.00 | 27.31 | 99.8% |
| 1001-1091-977.7089 | NEW EQUIPMENT | 1,000.00 | 230.96 | 230.96 | 769.04 | 23.1% |
| 1001-1091-999.4001 | TRANSFER TO CAPITAL IMPROV. | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 100.0% |
| Total Dept 1091-ELECTION | | 210,700.00 | 110,822.52 | 8,041.14 | 99,877.48 | 52.6% |
| Dept 2009-ASSESSOR | | | | | | |
| 1001-2009-703.0000 | SALARY | 75,000.00 | 35,812.50 | 4,562.50 | 39,187.50 | 47.7% |
| 1001-2009-706.0000 | SALARIES PERMANENT | 139,600.00 | 68,922.99 | 11,849.56 | 70,677.01 | 49.3% |
| 1001-2009-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2009-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2009-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2009-719.0000 | FRINGE BENEFITS | 163,100.00 | 35,395.04 | 3,102.78 | 127,704.96 | 21.7% |
| 1001-2009-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2009-727.0000 | OFFICE SUPPLIES | 2,000.00 | 398.19 | 143.75 | 1,601.81 | 19.9% |
| 1001-2009-728.0000 | INFORMATION TECH ALLOCATION | 7,400.00 | 7,400.00 | 0.00 | 0.00 | 100.0% |
| 1001-2009-731.0000 | POSTAGE | 6,500.00 | 4,841.62 | 0.00 | 1,658.38 | 74.4% |
| 1001-2009-757.0000 | OPERATING SUPPLIES | 0.00 | 105.00 | 105.00 | (105.00) | 100.0% |
| 1001-2009-818.0000 | CONTRACTUAL SERVICE | 6,000.00 | 1,421.56 | 0.00 | 4,578.44 | 23.6% |
| 1001-2009-818.7100 | PICTOMETRY & ORTHOIMAGERY PROJECT | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.0% |
| 1001-2009-826.0000 | LEGAL | 10,000.00 | 406.25 | 0.00 | 9,593.75 | 4.0% |
| 1001-2009-828.0000 | MEMBERSHIP & DUES | 1,000.00 | 154.00 | 154.00 | 846.00 | 15.4% |
| 1001-2009-863.0000 | AUTO REPAIR | 1,000.00 | 213.23 | 0.00 | 786.77 | 21.3% |
| 1001-2009-864.0000 | TRAINING | 8,100.00 | 235.00 | 0.00 | 7,865.00 | 2.9% |
| 1001-2009-867.0000 | GAS & OIL | 1,000.00 | 156.75 | 0.00 | 843.25 | 15.6% |
| 1001-2009-868.0000 | AUTO WASH | 100.00 | 0.00 | 0.00 | 100.00 | 0.0% |
| 1001-2009-880.0000 | ECONOMIC DEVELOPMENT | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.0% |
| 1001-2009-934.0000 | EQUIPMENT REPAIR | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-2009-960.0000 | DEED RECORDING | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-2009-984.0000 | OFFICE EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-2009-985.0000 | CAPITAL - VEHICLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-2009-999.4001 | TRANSFER TO CAPITAL IMPROV. | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Dept 2009-ASSESSOR | | 427,800.00 | 155,462.13 | 19,917.59 | 272,337.87 | 36.3% |
| Dept 2015-CLERK | | | | | | |
| 1001-2015-703.0000 | CLERK SALARY | 60,600.00 | 40,713.68 | 4,659.20 | 19,886.32 | 67.1% |
| 1001-2015-706.0000 | SALARIES PERMANENT | 28,216.40 | 14,488.03 | 2,154.22 | 13,728.37 | 51.3% |
| 1001-2015-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-2015-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-2015-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-2015-719.0000 | FRINGE BENEFITS | 81,488.13 | 42,964.87 | 4,560.25 | 38,523.26 | 52.7% |
| 1001-2015-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 0.00 | (1,853.95) | 0.00 | 1,853.95 | 100.0% |
| 1001-2015-727.0000 | OFFICE SUPPLIES | 700.00 | 454.15 | 109.94 | 245.85 | 64.8% |
| 1001-2015-728.0000 | INFORMATION TECH ALLOCATION | 3,700.00 | 3,700.00 | 0.00 | 0.00 | 100.0% |
| 1001-2015-731.0000 | POSTAGE | 200.00 | 66.96 | 0.00 | 133.04 | 33.4% |
| 1001-2015-757.0000 | OPERATING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

Attachment: 187-188 (2200 : Budget Amendment 187-188)



ADOPTED

AGENDA ITEM (ID # 2201)

DOC ID: 2201

Budget Amendment 189-190 Approve and authorize the following 2015-2016 budget amendment: To increase 1001-2053-727.0000 Office Supplies by \$150 and to decrease 1001-2053-984.0000 Office Equipment by \$150.

ATTACHMENTS:

- 189-190 (PDF)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 02/29/2016
 % Fiscal Year Completed: 66.67

189-190

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 02/29/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BD US |
|-----------------------------------|---|------------------------------|--|---|---|-------------|
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-2015-818.0000 | CONTRACTUAL SERVICE | 500.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 1001-2015-828.0000 | MEMBERSHIP & DUES | 800.00 | 565.00 | 0.00 | 235.00 | 70.6 |
| 1001-2015-861.0000 | AUTO ALLOWANCE | 200.00 | 0.00 | 0.00 | 200.00 | 0.0 |
| 1001-2015-864.0000 | TRAINING | 3,000.00 | 450.00 | 0.00 | 2,550.00 | 15.0 |
| 1001-2015-956.0000 | MISCELLANEOUS | 200.00 | 70.00 | 0.00 | 130.00 | 35.0 |
| 1001-2015-984.0000 | OFFICE EQUIPMENT | 100.00 | 0.00 | 0.00 | 100.00 | 0.0 |
| 1001-2015-999.4001 | TRANSFER TO CAPITAL IMPROV. | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| Total Dept 2015-CLERK | | 179,704.53 | 101,618.74 | 11,483.61 | 78,085.79 | 56.5 |
| Dept 2023-CONTROLLER | | | | | | |
| 1001-2023-703.0000 | CONTROLLER SALARY | 12,200.00 | 8,130.97 | 949.28 | 4,069.03 | 66.6 |
| 1001-2023-706.0000 | SALARIES PERMANENT | 34,500.00 | 22,557.17 | 2,642.93 | 11,942.83 | 65.3 |
| 1001-2023-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 1001-2023-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 1001-2023-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 1001-2023-719.0000 | FRINGE BENEFITS | 70,500.00 | 34,643.70 | 4,212.85 | 35,856.30 | 49.1 |
| 1001-2023-727.0000 | OFFICE SUPPLIES | 1,600.00 | 396.39 | 82.62 | 1,203.61 | 24.7 |
| 1001-2023-728.0000 | INFORMATION TECH ALLOCATION | 7,300.00 | 7,300.00 | 0.00 | 0.00 | 100.0 |
| 1001-2023-731.0000 | POSTAGE | 200.00 | 23.20 | 0.00 | 176.80 | 11.6 |
| 1001-2023-818.0000 | CONTRACTUAL SERVICE | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 1001-2023-828.0000 | MEMBERSHIP & DUES | 1,800.00 | 505.00 | 0.00 | 1,295.00 | 28.0 |
| 1001-2023-864.0000 | TRAINING | 3,400.00 | 2,548.48 | 615.00 | 851.52 | 74.9 |
| 1001-2023-956.0000 | MISCELLANEOUS | 400.00 | 396.35 | 0.00 | 3.65 | 99.0 |
| 1001-2023-984.0000 | OFFICE EQUIPMENT | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| Total Dept 2023-CONTROLLER | | 137,900.00 | 76,501.26 | 8,502.68 | 61,398.74 | 55.4 |
| Dept 2053-TREASURER | | | | | | |
| 1001-2053-703.0000 | TREASURER SALARY | 13,900.00 | 9,212.24 | 1,064.98 | 4,687.76 | 66.2 |
| 1001-2053-706.0000 | SALARIES PERMANENT | 9,500.00 | 5,934.31 | 739.33 | 3,565.69 | 62.4 |
| 1001-2053-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 1001-2053-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 1001-2053-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 1001-2053-719.0000 | FRINGE BENEFITS | 20,000.00 | 9,833.34 | 1,061.13 | 10,166.66 | 49.1 |
| 1001-2053-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 1001-2053-727.0000 | OFFICE SUPPLIES | 150.00 500.00 | 516.02 | 216.30 | (16.02) | 103.2 |
| 1001-2053-728.0000 | INFORMATION TECH ALLOCATION | 1,800.00 | 1,800.00 | 0.00 | 0.00 | 100.0 |
| 1001-2053-731.0000 | POSTAGE | 15,700.00 | 6,153.40 | 0.00 | 9,546.60 | 39.1 |
| 1001-2053-757.0000 | OPERATING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 1001-2053-818.0000 | CONTRACTUAL SERVICE | 3,000.00 | 1,594.81 | 200.08 | 1,405.19 | 53.1 |
| 1001-2053-827.0000 | TAX ROLL EXPENSE | 9,000.00 | 5,254.76 | 0.00 | 3,745.24 | 58.3 |
| 1001-2053-828.0000 | MEMBERSHIP & DUES | 100.00 | 50.00 | 0.00 | 50.00 | 50.0 |
| 1001-2053-864.0000 | TRAINING | 800.00 | 0.00 | 0.00 | 800.00 | 0.0 |
| 1001-2053-956.0000 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 1001-2053-956.3000 | BANKING SUPPLIES | 500.00 | 195.77 | 0.00 | 304.23 | 39.1 |
| 1001-2053-956.4000 | BANKING FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 1001-2053-984.0000 | OFFICE EQUIPMENT | 150.00 1,000.00 | 516.55 | 0.00 | 483.45 | 51.6 |
| Total Dept 2053-TREASURER | | 75,800.00 | 41,061.20 | 3,281.82 | 34,738.80 | 54.1 |
| Dept 2065-CITY HALL | | | | | | |
| 1001-2065-706.0000 | SALARIES PERMANENT | 53,100.00 | 26,672.04 | 2,873.88 | 26, | |

Attachment: 189-190 (2201 : Budget Amendment 189-190)



Finance Committee

4303 S. Center Road
Burton, MI 48519

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.M

ADOPTED

AGENDA ITEM (ID # 2203)

DOC ID: 2203

Budget Amendment 191-192 Approve and authorize the following 2015-2016 budget amendment: To decrease 1001-2065-719.0000 Fringe Benefits by \$150 and to increase 1001-2065-757.0000 Operating Supplies by \$150.

ATTACHMENTS:

- 191-192 (PDF)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

191-192

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDC |
|--------------------------------|---|--------------------------------|-----------------------------------|---|--------------------------------|--------|
| | | AMENDED BUDGET | 02/29/2016 (NORMAL (ABNORMAL)) | MONTH 02/29/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-2065-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2065-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2065-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2065-719.0000 | FRINGE BENEFITS | 45,100.00 45,100.00 | 11,619.36 | 431.44 | 33,480.64 33,480.64 | 25.71 |
| 1001-2065-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 426.00 | 316.17 | 0.00 | 109.83 | 74.21 |
| 1001-2065-727.0000 | OFFICE SUPPLIES | 6,000.00 | 3,911.93 | 1,416.05 | 2,088.07 | 65.21 |
| 1001-2065-728.0000 | INFORMATION TECH ALLOCATION | 82,900.00 | 82,900.00 | 0.00 | 0.00 | 100.00 |
| 1001-2065-757.0000 | OPERATING SUPPLIES | 0.00 0.00 | 105.00 | 105.00 | (105.00) 105.00 | 100.00 |
| 1001-2065-818.0000 | CONTRACTUAL SERVICE | 6,074.00 | 2,865.45 | 76.00 | 3,208.55 | 47.11 |
| 1001-2065-825.0000 | JANITORIAL | 13,000.00 | 5,760.00 | 0.00 | 7,240.00 | 44.31 |
| 1001-2065-826.0000 | LEGAL | 20,000.00 | 11,771.59 | 604.35 | 8,228.41 | 58.81 |
| 1001-2065-864.0000 | TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2065-910.0000 | BUILDING INSURANCE | 4,000.00 | 3,889.79 | 0.00 | 110.21 | 97.21 |
| 1001-2065-920.0000 | UTILITIES | 48,000.00 | 24,699.18 | 3,931.47 | 23,300.82 | 51.41 |
| 1001-2065-937.0000 | BUILDING MAINT & SUPPLIES | 35,000.00 | 12,065.34 | 1,027.96 | 22,934.66 | 34.41 |
| 1001-2065-937.8000 | ADA BLDG/MAINT & SUPPLIES | 6,500.00 | 1,071.31 | 0.00 | 5,428.69 | 16.41 |
| 1001-2065-938.0000 | MAINT OF GROUNDS | 5,700.00 | 2,254.53 | 490.93 | 3,445.47 | 39.51 |
| 1001-2065-943.0000 | EQUIPMENT RENTAL | 12,000.00 | 5,671.66 | 0.00 | 6,328.34 | 47.21 |
| 1001-2065-956.0401 | PAYMENT ON PENSION UAL | 1,000,000.00 | 1,000,000.00 | 0.00 | 0.00 | 100.00 |
| 1001-2065-977.7089 | NEW EQUIPMENT | 15,000.00 | 1,775.00 | 975.00 | 13,225.00 | 11.81 |
| 1001-2065-977.7090 | CITY HALL EXPANSION/LEASE | 160,900.00 | 9,020.15 | 0.00 | 151,879.85 | 5.61 |
| 1001-2065-999.4001 | TRANSFER TO CAPITAL IMPROV. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 2065-CITY HALL | | 1,513,700.00 | 1,206,368.50 | 11,932.08 | 307,331.50 | 79.71 |
| Dept 2071-PUBLIC SERVICE | | | | | | |
| 1001-2071-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2071-719.0000 | Payroll Fringes | 0.00 | 6.13 | 6.13 | (6.13) | 100.00 |
| 1001-2071-922.0000 | DRAINS AT LARGE | 69,300.00 | 68,721.89 | (46,596.96) | 578.11 | 99.11 |
| 1001-2071-922.0001 | GILKEY CREEK PRINCIPAL | 39,000.00 | 38,923.00 | 38,923.00 | 77.00 | 99.81 |
| 1001-2071-922.0002 | GILKEY CREEK INTEREST | 7,700.00 | 7,673.96 | 7,673.96 | 26.04 | 99.61 |
| 1001-2071-926.0000 | STREET LIGHTING | 345,000.00 | 148,909.69 | 30,513.40 | 196,090.31 | 43.11 |
| 1001-2071-959.7654 | DISASTER AID | 3,000.00 | 1,684.21 | 252.00 | 1,315.79 | 56.11 |
| 1001-2071-959.7660 | HOLIDAY DECORATIONS/LABOR COST | 7,500.00 | 4,210.96 | 0.00 | 3,289.04 | 56.11 |
| 1001-2071-959.7673 | 2013 MEMORIAL DAY PARADE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2071-960.0000 | VEHICLES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2071-961.0000 | WEED CUTTING - TAX REVERTED PROP. | 35,000.00 | 13,942.74 | 0.00 | 21,057.26 | 39.81 |
| 1001-2071-962.0000 | LAND ACQUISITION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-2071-966.0000 | BLIGHT ELIMINATION EXPENDITURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 2071-PUBLIC SERVICE | | 506,500.00 | 284,072.58 | 30,771.53 | 222,427.42 | 56.01 |
| Dept 6090-PARKS & RECREATION | | | | | | |
| 1001-6090-705.0000 | RECREATION DIRECTOR SALARY | 10,000.00 | 6,738.54 | 769.24 | 3,261.46 | 67.31 |
| 1001-6090-706.0000 | SALARIES PERMANENT | 1,500.00 | 289.37 | 23.99 | 1,210.63 | 19.21 |
| 1001-6090-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-6090-710.0000 | COMMISSION SALARIES | 3,600.00 | 1,480.00 | 240.00 | 2,120.00 | 41.11 |
| 1001-6090-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-6090-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-6090-719.0000 | FRINGE BENEFITS | 2,000.00 | 1,647.31 | 104.45 | 352.69 | 82.31 |
| 1001-6090-728.0000 | INFORMATION TECH ALLOCATION | 1,200.00 | 1,200.00 | 0.00 | 0.00 | 100.00 |
| 1001-6090-731.0000 | POSTAGE | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| 1001-6090-757.0000 | OPERATING SUPPLIES | 3,100.00 | 1,452.42 | 154.91 | 1,647.58 | 46.81 |
| 1001-6090-938.0000 | MAINT OF GROUNDS | 13,000.00 | 6,252.05 | 252.78 | 6,000.00 | 46.21 |

Attachment: 191-192 (2203 : Budget Amendment 191-192)



Finance Committee

4303 S. Center Road
Burton, MI 48519

Meeting: 03/02/16 03:00 PM

Department: Controller's Office

Category: Budget

Prepared By: Ginger Burke-Miller

Department Head: Ginger Burke-Miller

E.N

TABLED

AGENDA ITEM (ID # 2204)

DOC ID: 2204

Budget Amendment 193-194 Approve and authorize the following 2015-2016 budget amendment: To decrease 1001-6090-956.6090 DNR Grant by \$2,500 and to increase 1001-6090-973.2000 Veterans Honor Race by \$2,500.

ATTACHMENTS:

- 193-194 (PDF)
- Budget Amendment 193-194 (PDF)

| | |
|------------------|--|
| RESULT: | TABLED [UNANIMOUS] |
| MOVER: | Tom Martinbianco, Councilman |
| SECONDER: | Dennis O'Keefe, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

193-194

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDC |
|------------------------------------|---|----------------|---------------------------------|---|------------------------------|--------|
| | | AMENDED BUDGET | 02/29/2016 NORMAL (ABNORMAL) | MONTH 02/29/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 1001 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 1001-6090-943.0000 | EQUIPMENT RENTAL | 9,000.00 | 6,968.06 | 0.00 | 2,031.94 | 77.4% |
| 1001-6090-956.0000 | MISCELLANEOUS | 800.00 | 0.00 | 0.00 | 800.00 | 0.0% |
| 1001-6090-956.6090 | DNR GRANT EXPENDITURES | 97,305.44 | 32,172.25 | 19.50 | 65,133.19 | 33.0% |
| 1001-6090-959.7674 | MEMORIAL DAY PARADE | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.0% |
| 1001-6090-973.0000 | P & R COMMUNITY EVENTS | 10,194.18 | 5,819.33 | 1,307.27 | 4,374.85 | 57.0% |
| 1001-6090-973.1000 | EASTER EGG HUNT | 200.00 | 0.00 | 0.00 | 200.00 | 0.0% |
| 1001-6090-973.1100 | COURTLAND CONCERTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-6090-973.1200 | TRICK OR TREAT TRAIL | 4,500.00 | 3,507.20 | 0.00 | 992.80 | 77.9% |
| 1001-6090-973.1300 | CHRISTMAS - POLICE STATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-6090-973.1400 | CHRISTMAS COURTLAND | 300.00 | 0.00 | 0.00 | 300.00 | 0.0% |
| 1001-6090-973.1600 | FREE FISHING | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-6090-973.1700 | MORS WEEKEND | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-6090-973.1800 | BACK TO BRICKS | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-6090-973.1900 | FIRE SAFETY | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-6090-973.2000 | VETERAN'S HONOR RACE | 14,000.00 | 16,317.45 | 4,600.00 | (2,317.45) | 116.5% |
| 1001-6090-973.2001 | BURTON MEMORIAL DAY RACE | 9,000.00 | 527.00 | 85.00 | 8,473.00 | 5.8% |
| 1001-6090-973.2002 | THREE ON THREE BASKETBALL EVENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-6090-973.2003 | BURTON MEMORIAL DAY CAR SHOW EXPENDITUR | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-6090-973.2004 | MOVIES EXPENDITURES | 2,005.82 | 1,976.34 | 0.00 | 29.48 | 98.5% |
| 1001-6090-974.0000 | COMMISSION | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-6090-974.7049 | PARK PROJECTS | 35,000.00 | 25,607.05 | 0.00 | 9,392.95 | 73.1% |
| 1001-6090-977.7087 | C.D. PARK IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-6090-999.4001 | TRANSFER TO CAPITAL IMPROV. | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-6090-999.7001 | TRANSFER TO TRUST & AGENCY | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Dept 6090-PARKS & RECREATION | | 237,105.44 | 111,954.37 | 7,557.14 | 125,151.07 | 47.2% |
| Dept 8001-PLANNING | | | | | | |
| 1001-8001-705.0000 | SUPERVISION SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-8001-706.0000 | SALARIES PERMANENT | 24,400.00 | 16,314.38 | 2,066.91 | 8,085.62 | 66.8% |
| 1001-8001-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-8001-710.0000 | COMMISSION SALARIES | 3,600.00 | 1,720.00 | 280.00 | 1,880.00 | 47.7% |
| 1001-8001-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-8001-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-8001-719.0000 | FRINGE BENEFITS | 18,500.00 | 9,658.70 | 666.85 | 8,841.30 | 52.2% |
| 1001-8001-727.0000 | SUPPLIES & POSTAGE | 500.00 | 252.37 | 0.00 | 247.63 | 50.4% |
| 1001-8001-757.0000 | OPERATING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-8001-818.0000 | CONTRACTUAL SERVICE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-8001-828.0000 | MEMBERSHIP & DUES | 100.00 | 0.00 | 0.00 | 100.00 | 0.0% |
| 1001-8001-864.0000 | TRAINING | 200.00 | 22.25 | 0.00 | 177.75 | 11.1% |
| 1001-8001-900.0000 | NOTICES | 500.00 | 253.80 | 0.00 | 246.20 | 50.7% |
| Total Dept 8001-PLANNING | | 47,800.00 | 28,221.50 | 3,013.76 | 19,578.50 | 59.0% |
| Dept 8005-ZONING | | | | | | |
| 1001-8005-705.0000 | SUPERVISION SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-8005-706.0000 | SALARIES PERMANENT | 24,400.00 | 15,975.03 | 1,868.15 | 8,424.97 | 65.4% |
| 1001-8005-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-8005-710.0000 | BOARD SALARIES | 3,600.00 | 1,400.00 | 0.00 | 2,200.00 | 38.8% |
| 1001-8005-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-8005-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 1001-8005-719.0000 | FRINGE BENEFITS | 18,600.00 | 9,610.60 | 630.69 | 8,989.40 | 51.6% |
| 1001-8005-727.0000 | SUPPLIES & POSTAGE | 1,500.00 | 533.18 | 0.00 | 966.82 | 35.5% |
| 1001-8005-757.0000 | OPERATING SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |

Attachment: 193-194 (2204 : Budget Amendment 193-194)

PERIOD ENDING 02/29/2016
% Fiscal Year Completed: 66.67

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 02/29/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDC USE |
|---------------------------------|---------------------------------------|------------------------------|--|---|---|--------------|
| Fund 1001 - GENERAL FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 1001-0000-403.0000 | CURRENT REAL/PERSONAL TAXES | 2,525,400.00 | 2,289,239.36 | 23,556.24 | 236,160.64 | 90.65 |
| 1001-0000-404.0000 | TAX CHARGEBACKS | (130,000.00) | 0.00 | 0.00 | (130,000.00) | 0.00 |
| 1001-0000-407.0000 | DELINQUENT PERSONAL TAXES | 202,032.00 | 0.00 | 0.00 | 202,032.00 | 0.00 |
| 1001-0000-417.0000 | DELINQUENT PERSONAL TAXES | 71,000.00 | 0.00 | 0.00 | 71,000.00 | 0.00 |
| 1001-0000-446.0000 | INTEREST & PENALTIES ON TAXES | 101,400.00 | 46,462.07 | 13,052.61 | 54,937.93 | 45.82 |
| 1001-0000-450.0000 | ALL PERMITS & LICENSE FEES | 21,200.00 | 21,628.60 | 1,139.00 | (428.60) | 102.02 |
| 1001-0000-453.0000 | FRANCHISE FEES | 500,000.00 | 231,016.34 | 116,677.30 | 268,983.66 | 46.20 |
| 1001-0000-454.0000 | LEASE FEES | 37,000.00 | 26,016.76 | 3,293.69 | 10,983.24 | 70.32 |
| 1001-0000-501.0000 | FEDERAL VOTER EQUIPMENT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-0000-501.0010 | FEDERAL DHS FIRE ACT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-0000-539.0002 | GRANT REVENUE (STATE) - DNR GRANT | 99,372.75 | 32,152.75 | 0.00 | 67,220.00 | 32.36 |
| 1001-0000-539.0005 | HAVA GRANT REVENUE | 14,300.00 | 14,300.00 | 0.00 | 20.00 | 99.86 |
| 1001-0000-573.0000 | LOC COMM STABILIZ SHR APPROPR (STATE) | 43,000.00 | 42,489.87 | 0.00 | 510.13 | 98.81 |
| 1001-0000-574.0000 | STATE SHARED REVENUES | 2,597,800.00 | 864,428.00 | 0.00 | 1,733,372.00 | 33.28 |
| 1001-0000-574.0665 | FED./STATE PASS THROUGH FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-0000-576.0000 | LIQUOR FEES | 26,800.00 | 96.25 | 41.25 | 26,703.75 | 0.36 |
| 1001-0000-608.0000 | BOARD OF APPEALS | 8,500.00 | 7,150.00 | 0.00 | 1,350.00 | 84.12 |
| 1001-0000-618.0000 | ADMINISTRATION FEES-TAXES | 320,000.00 | 224,134.26 | 13,980.64 | 95,865.74 | 70.04 |
| 1001-0000-619.0000 | COLLECTION FEES-DOG LICENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-0000-622.0000 | ZONING FEES | 12,500.00 | 8,380.00 | 360.00 | 4,120.00 | 67.04 |
| 1001-0000-627.0000 | COPY FEES | 1,200.00 | 973.14 | 227.39 | 226.86 | 81.10 |
| 1001-0000-633.0000 | SITE PLAN REVIEW - PLANNING/ZONING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-0000-640.0000 | PROPERTY TRANSFER AFFIDAVIT REVENUE | 35,000.00 | (3,000.00) | (200.00) | 38,000.00 | (8.57) |
| 1001-0000-645.0000 | SALE OF EQUIPMENT/LAND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-0000-666.0000 | INTEREST INCOME | 22,500.00 | 22,052.33 | 0.00 | 447.67 | 98.01 |
| 1001-0000-673.0000 | SALE OF ASSETS | 13,900.00 | 235,925.00 | 233,385.00 | (222,025.00) | 1,697.30 |
| 1001-0000-674.0000 | PARKS AND REC DONATIONS | 5,500.00 | 1,400.31 | 0.00 | 4,099.69 | 25.46 |
| 1001-0000-675.0000 | REFUNDS & REBATES | 35,000.00 | 0.00 | 0.00 | 35,000.00 | 0.00 |
| 1001-0000-678.0000 | REIMBURSEMENT INCOME | 95,000.00 | 18,144.66 | 0.00 | 76,855.34 | 19.10 |
| 1001-0000-690.2000 | VETERAN'S HONOR RACE REVENUE | 15,950.00 | 15,926.00 | 0.00 | 24.00 | 99.85 |
| 1001-0000-690.2001 | BURTON MEMORIAL DAY RACE | 13,000.00 | 820.55 | 145.00 | 12,179.45 | 6.31 |
| 1001-0000-690.2002 | THREE ON THREE BASKETBALL REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-0000-690.2003 | BURTON MEMORIAL DAY CAR SHOW REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-0000-690.2004 | MOVIES REVENUE (P&R) | 1,400.00 | 1,250.00 | 600.00 | 150.00 | 89.29 |
| 1001-0000-691.0000 | TRANSFERS IN - RESIDUAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-0000-691.0651 | COMMUNITY DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-0000-691.0653 | MEMORIAL DAY PARADE DONATIONS | 7,000.00 | 300.00 | 300.00 | 6,700.00 | 4.29 |
| 1001-0000-691.2026 | TRANSFER FROM RUBBISH FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-0000-691.3001 | TRANSFERS IN SWR DEBT RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1001-0000-694.0000 | OTHER REVENUES | 18,000.00 | 4,252.84 | 1,113.07 | 13,747.16 | 23.63 |
| 1001-0000-699.0000 | CONTINGENCY | 1,629,531.53 | 0.00 | 0.00 | 1,629,531.53 | 0.00 |
| Total Dept 0000 | | 8,343,286.28 | 4,105,519.09 | 407,671.19 | 4,237,767.19 | 49.21 |
| TOTAL Revenues | | 8,343,286.28 | 4,105,519.09 | 407,671.19 | 4,237,767.19 | 49.21 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 1001-0000-719.0000 | Payroll Fringes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 0000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dept 1001-COUNCIL | | | | | | |

Attachment: Budget Amendment 193-194 (2204 : Budget Amendment 193-194)



ADOPTED

AGENDA ITEM (ID # 2205)

DOC ID: 2205

Budget Amendment 195-197 Approve and authorize the following 2015-2016 budget amendment: To increase 2006-2006-727.0000 Office Supplies by \$400; to increase 2006-2006-956.0000 Miscellaneous by \$300 and to decrease 2006-2006-977.7089 New Equipment by \$700.

ATTACHMENTS:

- 195-197 (PDF)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

195-197

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDC |
|--|---|----------------|-----------------------------------|---|--------------------------------|--------|
| | | AMENDED BUDGET | 02/29/2016 (NORMAL (ABNORMAL)) | MONTH 02/29/2016 (INCREASE (DECREASE)) | BALANCE (NORMAL (ABNORMAL)) | |
| Fund 2006 - FIRE DEPARTMENT | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2006-0000-403.0000 | CURRENT REAL/PERSONAL TAXES | 490,100.00 | 486,316.58 | 5,004.06 | 3,783.42 | 99.2% |
| 2006-0000-404.0000 | TAX CHARGEBACKS | (4,000.00) | 0.00 | 0.00 | (4,000.00) | 0.00 |
| 2006-0000-407.0000 | DELINQUENT PERSONAL TAXES | 29,300.00 | 0.00 | 0.00 | 29,300.00 | 0.00 |
| 2006-0000-450.0000 | CAMPFIRE PERMITS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-0000-501.0010 | FEDERAL AFG FEMA FIRE GRANT | 1,000,000.00 | 62,291.00 | 27,176.00 | 937,709.00 | 6.2% |
| 2006-0000-501.0020 | FEMA SIREN GRANT | 90,000.00 | 0.00 | 0.00 | 90,000.00 | 0.00 |
| 2006-0000-573.0000 | LOC COMM STABILIZ SHR APPROPR (STATE) | 10,000.00 | 9,026.96 | 0.00 | 973.04 | 90.2% |
| 2006-0000-580.0000 | CONTRIBUTION FROM LOCAL UNITS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-0000-630.0000 | FIRE RECOVERY FEES | 33,000.00 | 34,461.29 | 101.37 | (1,461.29) | 104.4% |
| 2006-0000-631.0000 | FIRE INSPECTION FEES | 3,000.00 | 1,050.00 | 50.00 | 1,950.00 | 35.00 |
| 2006-0000-633.0000 | SITE PLAN REVIEW | 1,200.00 | 450.00 | 0.00 | 750.00 | 37.50 |
| 2006-0000-666.0000 | INTEREST INCOME | 900.00 | 0.00 | 0.00 | 900.00 | 0.00 |
| 2006-0000-673.0000 | SALE OF ASSETS | 7,500.00 | 125.00 | 0.00 | 7,375.00 | 1.6% |
| 2006-0000-675.0000 | REFUNDS & REBATES | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 0.00 |
| 2006-0000-678.0000 | REIMBURSEMENT INCOME | 18,125.22 | 17,249.30 | 155.54 | 875.92 | 95.1% |
| 2006-0000-690.0001 | FIRE STATION #2 PLAYGRD EQUIP DONATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-0000-691.0651 | COMMUNITY DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-0000-691.1001 | CONTRIBUTION FROM OTHER FUNDS | 900,000.00 | 900,000.00 | 0.00 | 0.00 | 100.00 |
| 2006-0000-691.4001 | TRANSFER FROM CAPITAL IMPROV. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-0000-691.4145 | TRANSFER IN FROM 4145 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-0000-694.0000 | OTHER REVENUES | 3,500.00 | 1,998.12 | 0.00 | 1,501.88 | 57.0% |
| 2006-0000-699.0000 | CONTINGENCY | 136,400.00 | 0.00 | 0.00 | 136,400.00 | 0.00 |
| Total Dept 0000 | | 2,722,525.22 | 1,512,968.25 | 32,486.97 | 1,209,556.97 | 55.5% |
| TOTAL Revenues | | 2,722,525.22 | 1,512,968.25 | 32,486.97 | 1,209,556.97 | 55.5% |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 2006-0000-999.3001 | CONTRIBUTION TO DEBT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-0000-999.3082 | CONTRIBUTION TO DEBT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 0000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dept 2006-FIRE DEPARTMENT EXPENDITURES | | | | | | |
| 2006-2006-703.0000 | SALARY | 61,400.00 | 41,236.18 | 4,721.10 | 20,163.82 | 67.1% |
| 2006-2006-706.0000 | SALARIES PERMANENT | 99,800.00 | 66,104.06 | 7,683.96 | 33,695.94 | 66.2% |
| 2006-2006-707.0000 | PART-TIME FIREMEN | 240,000.00 | 123,187.82 | 11,630.68 | 116,812.18 | 51.3% |
| 2006-2006-708.0000 | SHARED SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-719.0000 | Payroll Fringes | 161,000.00 | 135,549.34 | 11,208.67 | 25,450.66 | 84.1% |
| 2006-2006-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-727.0000 | OFFICE SUPPLIES | 600.00 | 809.19 | 392.25 | (209.19) | 134.8% |
| 2006-2006-728.0000 | INFORMATION TECH ALLOCATION | 25,100.00 | 25,100.00 | 0.00 | 0.00 | 100.00 |
| 2006-2006-744.0000 | SAFETY WEAR & HEALTH | 54,000.00 | 38,536.58 | 1,841.00 | 15,463.42 | 71.3% |
| 2006-2006-757.0000 | OPERATING SUPPLIES | 20,000.00 | 10,832.08 | 3,434.16 | 9,167.92 | 54.1% |
| 2006-2006-808.0000 | AUDIT | 2,800.00 | 1,160.57 | 0.00 | 1,639.43 | 41.4% |
| 2006-2006-818.0000 | CONTRACTUAL SERVICES | 26,000.00 | 8,660.21 | 2.40 | 17,339.79 | 33.31% |
| 2006-2006-826.0000 | LEGAL | 5,000.00 | 461.20 | 336.20 | 4,538.80 | 9.22% |
| 2006-2006-828.0000 | MEMBERSHIP & DUES | 5,000.00 | 3,505.00 | 376.00 | 1,125.00 | 22.5% |
| 2006-2006-863.0000 | AUTO REPAIR | 53,000.00 | 28,179.08 | 2,661.34 | 24,517.74 | 46.2% |

Attachment: 195-197 (2205 : Budget Amendment 195-197)

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 02/29/2016
 % Fiscal Year Completed: 66.67

195-197

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDC |
|--|---|----------------|---------------------------------|---|------------------------------|--------|
| | | AMENDED BUDGET | 02/29/2016 NORMAL (ABNORMAL) | MONTH 02/29/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 2006 - FIRE DEPARTMENT | | | | | | |
| Expenditures | | | | | | |
| 2006-2006-864.0000 | TRAINING | 2,500.00 | 526.55 | 0.00 | 1,973.45 | 21.04 |
| 2006-2006-867.0000 | GAS & OIL | 16,000.00 | 5,494.91 | 171.54 | 10,505.09 | 34.34 |
| 2006-2006-910.0000 | INSURANCE | 32,000.00 | 20,362.56 | 0.00 | 11,637.44 | 63.63 |
| 2006-2006-910.7020 | BUILDING INSURANCE | 2,000.00 | 1,848.22 | 0.00 | 151.78 | 92.41 |
| 2006-2006-920.0000 | UTILITIES | 39,000.00 | 21,319.24 | 4,008.38 | 17,680.76 | 54.60 |
| 2006-2006-921.0000 | SEWER PAYMENTS | 5,000.00 | 3,218.51 | 493.16 | 1,781.49 | 64.37 |
| 2006-2006-934.0000 | EQUIPMENT REPAIR | 9,000.00 | 8.34 | 0.00 | 8,991.66 | 0.09 |
| 2006-2006-937.0000 | BUILDING MAINT & SUPPLIES | 25,749.03 | 16,772.75 | 1,550.67 | 8,976.28 | 65.14 |
| 2006-2006-943.0000 | EQUIPMENT RENTAL | 14,500.00 | 6,644.08 | 0.00 | 7,855.92 | 45.82 |
| 2006-2006-956.0000 | MISCELLANEOUS | 500.00 | 663.76 | 0.00 | (163.76) | 132.75 |
| 2006-2006-956.4000 | BANKING FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-957.0000 | CONTINGENCY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-962.0000 | TRAINING & MATERIALS | 12,000.00 | 7,805.60 | 310.00 | 4,194.40 | 65.05 |
| 2006-2006-963.0000 | PREVENTION MATERIALS | 9,376.19 | 8,227.53 | 0.00 | 1,148.66 | 87.75 |
| 2006-2006-969.0001 | STATION #2 PLAYGRD EQUIPMENT EXPENDITUR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-977.7087 | COMMUNITY DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-977.7088 | LAND ACQUISITION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-977.7089 | NEW EQUIPMENT | 360,200.00 | 177,642.03 | 7,683.05 | 182,557.97 | 49.32 |
| 2006-2006-977.7090 | BLDG EXPANSION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-984.0000 | OFFICE EQUIPMENT | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 2006-2006-985.0000 | VEHICLE | 960,200.00 | 45,213.10 | 0.00 | 914,986.90 | 4.71 |
| 2006-2006-991.0000 | PRINCIPAL | 150,000.00 | 150,000.00 | 0.00 | 0.00 | 100.00 |
| 2006-2006-991.0001 | PRINCIPAL PORTION OF LEASE (CAPITAL) PM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-995.0000 | INTEREST ON BONDS | 179,800.00 | 91,737.50 | 0.00 | 88,062.50 | 51.02 |
| 2006-2006-995.0001 | INTEREST PORTION OF LEASE (CAPITAL) PMT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-999.0000 | PAYING AGENT FEES | 700.00 | 125.00 | 0.00 | 575.00 | 17.86 |
| 2006-2006-999.3000 | TRANSFER OUT TO DEBT SERVICE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-999.3001 | CONTRIBUTION TO DEBT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-999.4001 | TRANSFER TO CAPITAL IMPROV. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-2006-999.4206 | TRANSFER OUT TO FIRE CAPITAL PROJECTS | 150,000.00 | 0.00 | 0.00 | 150,000.00 | 0.00 |
| Total Dept 2006-FIRE DEPARTMENT EXPENDITURES | | 2,722,525.22 | 1,040,930.99 | 58,504.56 | 1,681,594.23 | 38.25 |
| Dept 4063-SURFACE MAINTENANCE | | | | | | |
| 2006-4063-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 4063-SURFACE MAINTENANCE | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL Expenditures | | 2,722,525.22 | 1,040,930.99 | 58,504.56 | 1,681,594.23 | 38.25 |
| Fund 2006 - FIRE DEPARTMENT: | | | | | | |
| TOTAL REVENUES | | 2,722,525.22 | 1,512,968.25 | 32,486.97 | 1,209,556.97 | 55.57 |
| TOTAL EXPENDITURES | | 2,722,525.22 | 1,040,930.99 | 58,504.56 | 1,681,594.23 | 38.25 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 472,037.26 | (26,017.59) | (472,037.26) | 100.00 |
| BEG. FUND BALANCE | | 223,156.11 | 223,156.11 | | | |
| END FUND BALANCE | | 223,156.11 | 695,193.37 | | | |

Attachment: 195-197 (2205 : Budget Amendment 195-197)

| GL # | Over Budget |
|--------------------|-------------|
| 2006-2006-956.0000 | Yes |

Information as of: 01/07/2016

Print Window...

Selected GL Number: 2006-2006-956.0000

Description: MISCELLANEOUS

Budget Checking Specific Detail

| | |
|-------------------------|----------|
| Budget Check Type: GL # | |
| Amended Budget: | \$500.00 |
| Activity To Date: | 56.30 |
| Encumbered: | 0.00 |
| Other: | 0.00 |
| Total Available: | \$443.70 |
| Amount Requested: | \$607.46 |
| Over Budget Amount: | -163.76 |

Close



INVOICE

December 28, 2015

Ms. Ginger Burke-Miller, Controller
City of Burton
4303 S. Center Road
Burton, MI 48519

*OK to pay
DBM
See allocation
attached --
allocation base
on detail in
the report from
Bendzinski*

RE: Invoice No. CDU 2015

For professional services rendered as Dissemination Agent for the City of Burton, County of Genesee, State of Michigan, (the "Issuer"), pursuant to various Continuing Disclosure Undertaking(s): Distribution of the Issuer's Annual Information Statement and audited financial statements to the Municipal Securities Rulemaking Board (the "MSRB") Electronic Municipal Market Access ("EMMA") System.

TOTAL \$1,000.00

Federal I.D. Number 38-2143158

615 Griswold Street • Suite 1225 • Detroit, MI 48226-3997
(313) 961-8222 • FAX (313) 961-8220
E-mail • info@bendzinski.com

Attachment: 195-197 (2205 : Budget Amendment 195-197)

Allocation of Bendzinski Annual report filing

| | | | 1,000.00 | | |
|---------------------------|--------------|------|----------|---------------|--------------------|
| Gilkey Creek Drain | 400,091.00 | 0.04 | 38.97 | | 1001-2071-922.0000 |
| 2011 GO Limited Tax Bonds | 6,236,163.00 | 0.61 | 607.46 | Fire building | 2006-2006-956.0000 |
| SAD Series 2004B | 3,629,755.00 | 0.35 | 353.57 | | 1001-1001-956.0000 |
| SAD Series 2004 | | | | | |
| SAD Series 2003B | | | | | |
| | 10,266,009 | | 1,000.00 | | |



ADOPTED

AGENDA ITEM (ID # 2206)

DOC ID: 2206

Budget Amendment 198-199 Approve and authorize the following 2015-2016 budget amendment: To increase 2007-2007-811.7815 OCDETF Point Blank Grant by \$3,500 and to decrease 2007-2007-811.7813 OCDETF Expenditures by \$3,500.

ATTACHMENTS:

- 198-199 (PDF)

RESULT: CARRIED [UNANIMOUS]
MOVER: Tom Martinbianco, Councilman
SECONDER: Dennis O'Keefe, Councilman
AYES: Tom Martinbianco, Dennis O'Keefe, Vaughn Smith

PERIOD ENDING 02/29/2016

% Fiscal Year Completed: 66.67

198-199

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDC |
|--------------------------------|---|----------------|---------------------------------|---|------------------------------|--------|
| | | AMENDED BUDGET | 02/29/2016 NORMAL (ABNORMAL) | MONTH 02/29/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 2007 - POLICE FUND | | | | | | |
| Expenditures | | | | | | |
| Dept 2007-POLICE FUND EXPENSES | | | | | | |
| 2007-2007-703.0000 | ADMINISTRATIVE SALARIES | 70,200.00 | 46,689.75 | 5,397.66 | 23,510.25 | 66.5% |
| 2007-2007-704.0000 | LIEUTENANTS SALARIES | 154,000.00 | 97,038.50 | 11,385.13 | 56,961.50 | 63.0% |
| 2007-2007-705.0000 | SERGEANTS SALARIES | 312,440.86 | 198,519.88 | 30,330.04 | 113,920.98 | 63.5% |
| 2007-2007-706.0000 | SALARIES PERMANENT | 1,885,903.44 | 1,116,888.93 | 133,362.39 | 769,014.51 | 59.2% |
| 2007-2007-708.0000 | SHARED SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-709.2007 | OVERTIME - BACK TO THE BRICKS | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-719.0000 | FRINGE BENEFITS | 2,429,840.17 | 1,479,802.30 | 177,702.55 | 950,037.87 | 60.9% |
| 2007-2007-719.2007 | FRINGE BENEFITS - OT B2B | 20,000.00 | 10,597.31 | 0.00 | 9,402.69 | 52.9% |
| 2007-2007-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-727.0000 | OFFICE SUPPLIES | 6,000.00 | 4,531.22 | 611.40 | 1,468.78 | 75.5% |
| 2007-2007-728.0000 | INFORMATION TECH ALLOCATION | 58,900.00 | 58,900.00 | 0.00 | 0.00 | 100.0% |
| 2007-2007-728.0001 | IT CONNECTIVITY CHARGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-731.0000 | POSTAGE | 1,000.00 | 427.51 | 46.95 | 572.49 | 42.7% |
| 2007-2007-741.0000 | AMMUNITION & WEAPONS | 20,000.00 | 301.91 | 0.00 | 19,698.09 | 1.5% |
| 2007-2007-744.0000 | UNIFORMS | 15,000.00 | 11,292.48 | 2,434.76 | 3,707.52 | 75.2% |
| 2007-2007-757.0000 | OPERATING SUPPLIES | 12,000.00 | 6,623.14 | 598.57 | 5,376.86 | 55.1% |
| 2007-2007-808.0000 | AUDIT | 3,200.00 | 2,450.00 | 0.00 | 750.00 | 76.5% |
| 2007-2007-811.7773 | F.A.N.G. PROJECT OFFICERS | 284,000.00 | 213,308.42 | 30,538.01 | 70,691.58 | 75.1% |
| 2007-2007-811.7774 | CMH GRANT - OWI | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-811.7776 | SCHOOL RESOURCE PROGRAM CHARGES | 300.00 | 0.00 | 0.00 | 300.00 | 0.0% |
| 2007-2007-811.7777 | POLICE GAIN UNIT OFFICER | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-811.7792 | HIDTA GRANT EXPENSE (FANG) | 15,000.00 | 11,523.15 | 1,200.29 | 3,476.85 | 76.8% |
| 2007-2007-811.7797 | D.H.E. GRANT EXPENSE (FANG) | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.0% |
| 2007-2007-811.7798 | HEMP GRANT EXPENSE (FANG) | 3,179.29 | 2,892.29 | 0.00 | 287.00 | 90.9% |
| 2007-2007-811.7800 | F.A.C.T. GRANT EXPENSE | 600.00 | 0.00 | 0.00 | 600.00 | 0.0% |
| 2007-2007-811.7802 | BRYNE JAG GRANT-RECORDS IMPROVEMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-811.7803 | PT-08-38 OHSP SAFE COMMUNITIES GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-811.7804 | PROJECT SAFE NEIGHBORHOODS (FANG) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-811.7805 | PT-08-38 OHSP ENFORCEMENT EQUIPMENT GRN | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-811.7806 | PT-09-25 OHSP SAFE COMMUNITIES GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-811.7807 | PT-09-25 OHSP OPERATING/EQUIPMENT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-811.7808 | PT-10-20 OHSP SAFE COMMUNITIES GRANT | 16,000.00 | 2,921.12 | 371.70 | 13,078.88 | 18.2% |
| 2007-2007-811.7809 | WEED & SEED GRANT (FANG) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-811.7810 | SOUTH SIDE GRANT (FANG) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-811.7811 | ATF TASK FORCE EXPENSE (FANG) | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-811.7812 | GENESEE CTY POSSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.0% |
| 2007-2007-811.7813 | OCDETF EXPENDITURES | 7,500.00 | (6.88) | 0.00 | 7,506.88 | (0.0%) |
| 2007-2007-811.7814 | METH GRANT EXPENDITURES | 5,000.00 | 4,053.80 | 0.00 | 946.20 | 81.0% |
| 2007-2007-811.7815 | OCDETF POINT BLANK GRANT | 5,264.45 | 5,601.58 | 1,483.09 | (337.13) | 106.4% |
| 2007-2007-818.0000 | CONTRACTUAL SERVICE | 75,000.00 | 20,659.52 | 1,790.12 | 54,340.48 | 27.5% |
| 2007-2007-818.7170 | NARCOTICS INVESTIGATION | 26,520.00 | 26,516.26 | 0.00 | 3.74 | 99.9% |
| 2007-2007-826.0000 | LEGAL | 100,000.00 | 46,028.71 | 5,398.50 | 53,971.29 | 46.0% |
| 2007-2007-828.0000 | MEMBERSHIP & DUES | 1,500.00 | 633.00 | 163.00 | 867.00 | 42.2% |
| 2007-2007-863.0000 | AUTO REPAIR | 60,000.00 | 44,365.70 | 4,277.76 | 15,634.30 | 73.9% |
| 2007-2007-864.0000 | TRAINING (PD ADMINISTRATORS) | 3,000.00 | 337.24 | 0.00 | 2,662.76 | 11.2% |
| 2007-2007-867.0000 | GAS & OIL | 100,000.00 | 29,486.97 | 0.00 | 70,513.03 | 29.4% |
| 2007-2007-868.0000 | AUTO WASH | 3,500.00 | 2,047.00 | 247.00 | 1,453.00 | 58.4% |
| 2007-2007-910.0000 | INSURANCE | 75,000.00 | 63,789.45 | 0.00 | 11,210.55 | 85.0% |
| 2007-2007-920.0000 | UTILITIES & BLDG. REPAIR | 90,000.00 | 27,688.27 | 4,683.92 | 62,311.73 | 30.7% |
| 2007-2007-921.0000 | SEWER PAYMENTS | 2,500.00 | 1,805.50 | 318.19 | 694.50 | 72.2% |
| 2007-2007-934.0000 | EQUIPMENT REPAIRS | 1,600.00 | 206.46 | 0.00 | 1,393.54 | 12.9% |
| 2007-2007-943.0000 | EQUIPMENT RENTAL | 6,000.00 | 4,618.69 | 0.00 | 1,381.31 | 23.5% |

✓ 3500
+ 3500

Attachment: 198-199 (2206 : Budget Amendment 198-199)



ADOPTED

AGENDA ITEM (ID # 2207)

DOC ID: 2207

Budget Amendment 200-201 Approve and authorize the following 2015-2016 budget amendment: To increase 2065-0000-678.0001 Drug Forfeiture Cleared by \$4,000 and to increase 2065-0000-955.0000 Drug Law Enforcement Related Expenditure by \$4,000.

ATTACHMENTS:

- 200-201 (PDF)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

REVENUE AND EXPENDITURE REPORT FOR CITY OF BURTON
 PERIOD ENDING 02/29/2016
 % Fiscal Year Completed: 66.67

200-201

| GL NUMBER | DESCRIPTION | 2015-16 AMENDED BUDGET | YTD BALANCE 02/29/2016 NORMAL (ABNORMAL) | ACTIVITY FOR MONTH 02/29/2016 INCREASE (DECREASE) | AVAILABLE BALANCE NORMAL (ABNORMAL) | % BDC USI |
|--|----------------------------------|------------------------------|--|---|---|--------------|
| Fund 2065 - DRUG LAW ENFORCEMENT FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 2065-0000-666.0000 | INTEREST INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2065-0000-678.0001 | DRUG FORFEITURE CLEARED | 5,000.00 | 8,884.00 | 6,308.00 | (3,884.00) | 177.68 |
| 2065-0000-699.0000 | CONTINGENCY | 1,400.00 | 0.00 | 0.00 | 1,400.00 | 0.00 |
| Total Dept 0000 | | 6,400.00 | 8,884.00 | 6,308.00 | (2,484.00) | 138.8 |
| TOTAL Revenues | | 6,400.00 | 8,884.00 | 6,308.00 | (2,484.00) | 138.8 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 2065-0000-955.0000 | DRUG LAW ENFORCEMENT RELATED EXP | 6,400.00 | 420.00 | 0.00 | 5,980.00 | 6.51 |
| 2065-0000-956.4000 | BANKING FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2065-0000-957.0000 | CONTINGENCY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 0000 | | 6,400.00 | 420.00 | 0.00 | 5,980.00 | 6.51 |
| TOTAL Expenditures | | 6,400.00 | 420.00 | 0.00 | 5,980.00 | 6.51 |
| Fund 2065 - DRUG LAW ENFORCEMENT FUND: | | | | | | |
| TOTAL REVENUES | | 6,400.00 | 8,884.00 | 6,308.00 | (2,484.00) | 138.8 |
| TOTAL EXPENDITURES | | 6,400.00 | 420.00 | 0.00 | 5,980.00 | 6.51 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 8,464.00 | 6,308.00 | (8,464.00) | 100.00 |
| BEG. FUND BALANCE | | 15,460.21 | 15,460.21 | | | |
| END FUND BALANCE | | 15,460.21 | 23,924.21 | | | |

↑ 4,000

↑ 4,000.00

Attachment: 200-201 (2207 : Budget Amendment 200-201)



ADOPTED

AGENDA ITEM (ID # 2208)

DOC ID: 2208

Budget Amendment 202-204 Approve and authorize the following 2015-2016 budget amendment: To increase 5090-0000-610.0000 Tap In Fees by \$2,500; to increase 5090-0000-649.0000 Material Sales by \$2,200 and to decrease 5090-0000-699.0000 Contingency by \$4,700.

ATTACHMENTS:

- 202-204 (PDF)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Tom Martinbianco, Councilman |
| SECONDER: | Dennis O'Keefe, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

202-209

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDC |
|-----------------------------|--|----------------|-----------------------|--------------------------------------|---------------------------|----------|
| | | AMENDED BUDGET | 02/29/2016 (ABNORMAL) | MONTH 02/29/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 5090 - SEWER FUND | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 5090-0000-539.0001 | GRANT REVENUE (STATE) - S2 GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-0000-539.0003 | SAW GRANT REVENUE (STATE) | 1,738,300.00 | 830,921.64 | 358,708.05 | 907,378.36 | 47.80 |
| 5090-0000-610.0000 | TAP IN FEES | 28,000.00 | 29,243.21 | 3,025.23 | (1,243.21) | 104.40 |
| 5090-0000-610.1000 | CAPITAL CONTRIBUTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-0000-611.0000 | USAGE FEES | 5,200,000.00 | 4,150,039.20 | 426,724.46 | 1,049,960.80 | 79.80 |
| 5090-0000-625.0000 | INSPECTION FEES | 2,000.00 | 1,775.00 | 50.00 | 225.00 | 88.75 |
| 5090-0000-631.0000 | SERVICE CHARGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-0000-649.0000 | MATERIAL SALES | 500.00 | 1,649.97 | 0.00 | (1,149.97) | 329.99 |
| 5090-0000-661.0000 | LATE CHARGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-0000-662.0000 | PENALTIES | 126,100.00 | 106,583.39 | 11,700.18 | 19,516.61 | 84.50 |
| 5090-0000-666.0000 | INTEREST INCOME | 55,500.00 | 34,983.67 | 15,198.83 | 20,516.33 | 63.00 |
| 5090-0000-666.2002 | INTEREST DUE FROM MAJOR STREETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-0000-666.2003 | INTEREST DUE FROM LOCAL STREETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-0000-667.0000 | TAP IN INTEREST CONTRACTS | 500.00 | 416.24 | 6.75 | 83.76 | 83.25 |
| 5090-0000-673.0000 | SALE OF ASSETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-0000-675.0000 | REFUNDS & REBATES | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 5090-0000-678.0000 | REIMBURSEMENT INCOME | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 5090-0000-691.0000 | TRANSFERS FROM OTHER FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-0000-691.3135 | TRANSFER IN FROM TRAIL RIDGE SEWER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-0000-693.0001 | GAIN ON SALE OF FIXED ASSETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-0000-694.0000 | MISCELLANEOUS | 100.00 | 1,010.00 | 0.00 | (910.00) | 1,010.00 |
| 5090-0000-699.0000 | CONTINGENCY REVENUE | 438,800.00 | 0.00 | 0.00 | 438,800.00 | 0.00 |
| Total Dept 0000 | | 7,597,800.00 | 5,156,622.32 | 815,413.50 | 2,441,177.68 | 67.80 |
| TOTAL Revenues | | 7,597,800.00 | 5,156,622.32 | 815,413.50 | 2,441,177.68 | 67.80 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 5090-0000-719.0000 | Payroll Fringes | 0.00 | 381.58 | 381.58 | (381.58) | 100.00 |
| 5090-0000-925.0000 | LOSS ON SALE OF ASSETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-0000-956.4000 | BANKING FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 0000 | | 0.00 | 381.58 | 381.58 | (381.58) | 100.00 |
| Dept 4090-CONTINGENCY | | | | | | |
| 5090-4090-957.0030 | SPECIAL ASSESSMENTS CITY OWNED TX BILL | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| Total Dept 4090-CONTINGENCY | | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| Dept 5090-SEWER EXPENSES | | | | | | |
| 5090-5090-703.0000 | ADMINISTRATION SALARIES | 56,900.00 | 25,324.28 | 3,024.89 | 31,575.72 | 44.50 |
| 5090-5090-703.2042 | ADMINISTRATION SALARIES - 2042 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-5090-705.0000 | SUPERVISION SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-5090-705.2066 | SUPERVISION SALARIES - 2066 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-5090-706.0000 | SALARIES PERMANENT | 326,216.40 | 148,863.44 | 18,939.11 | 177,352.96 | 45.60 |
| 5090-5090-706.2021 | SALARIES PERMANENT - 2021 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-5090-706.2044 | SALARIES PERMANENT - 2044 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-5090-706.2045 | SALARIES PERMANENT - 2045 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-5090-706.2069 | SALARIES PERMANENT - 2069 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5090-5090-706.2073 | SALARIES PERMANENT - 2073 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Attachment: 202-204 (2208 : Budget Amendment 202-204)



ADOPTED

AGENDA ITEM (ID # 2209)

DOC ID: 2209

Budget Amendment 205-212 Approve and authorize the following 2015-2016 budget amendment: To increase 5091-0000-539.2016 DWRF 2 Grant Revenue by \$807,873; to increase 5091-0000-610.0000 City Tap In Fees by \$6,500; to increase 5091-000-610.0625 Front Foot Fee Revenue by \$1,500; to increase 5091-0000-625.0000 Inspection and Approval Fees by \$3,500; to increase 5091-0000-631.0000 Service Charges by \$2,500; to increase 5091-0000-649.0000 Material, Repairs and Maintenance by \$1,500; to increase 5091-5091-968.0000 Depreciation Expense by \$120,000; to increase 5091-5091-957.0000 Contingency by \$703,373.

ATTACHMENTS:

- 205-212 (PDF)

| | |
|------------------|--|
| RESULT: | CARRIED [UNANIMOUS] |
| MOVER: | Dennis O'Keefe, Councilman |
| SECONDER: | Tom Martinbianco, Councilman |
| AYES: | Tom Martinbianco, Dennis O'Keefe, Vaughn Smith |

205-212

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDC |
|------------------------------|---|----------------|---------------------------------|---|------------------------------|--------|
| | | AMENDED BUDGET | 02/29/2016 NORMAL (ABNORMAL) | MONTH 02/29/2016 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 5091 - WATER DEPARTMENT | | | | | | |
| Revenues | | | | | | |
| Dept 0000 | | | | | | |
| 5091-0000-403.0000 | SPECIAL ASSESSMENT REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-539.0004 | GRANT (STATE) - DISADV COMMUNITY (DWRP) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-539.2016 | DWRP #2 GRANT REVENUE | 0.00 | (205,690.00) | 0.00 | 205,690.00 | 100.00 |
| 5091-0000-610.0000 | CITY TAP-IN FEES | 114,000.00 | 119,571.33 | 3,000.00 | (5,571.33) | 104.89 |
| 5091-0000-610.0625 | FRONT FOOT FEE REVENUE | 10,500.00 | 11,704.52 | 0.00 | (1,204.52) | 111.47 |
| 5091-0000-610.1000 | CAPITAL CONTRIBUTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-611.0000 | USAGE FEES | 4,646,380.00 | 3,516,263.61 | 296,135.58 | 1,130,116.39 | 75.68 |
| 5091-0000-625.0000 | INSPECTION & APPROVAL FEES | 22,500.00 | 25,440.00 | 1,650.00 | (2,940.00) | 113.07 |
| 5091-0000-629.0000 | LABOR CHARGES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-631.0000 | SERVICE CHARGES | 50,000.00 | 50,526.01 | 4,763.87 | (526.01) | 101.05 |
| 5091-0000-632.0000 | WATER TURN ON/SHUT OFF REVENUE | 35,000.00 | 32,285.44 | 5,200.44 | 2,714.56 | 92.24 |
| 5091-0000-648.0000 | EQUIPMENT RENTAL SALES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-649.0000 | MATERIAL, REPAIRS & MAINTENANCE | 20,500.00 | 20,662.38 | (192.70) | (162.38) | 100.79 |
| 5091-0000-661.0000 | LATE CHARGES | 95,000.00 | 71,608.24 | 7,868.40 | 23,391.76 | 75.38 |
| 5091-0000-666.0000 | INTEREST INCOME | 12,500.00 | 5,075.21 | 0.00 | 7,424.79 | 40.60 |
| 5091-0000-667.0000 | TAP IN INTEREST | 25,000.00 | 9,515.20 | 0.00 | 15,484.80 | 38.06 |
| 5091-0000-673.0000 | SALE OF ASSETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-675.0000 | REFUNDS & REBATES | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 5091-0000-678.0000 | REIMBURSEMENT INCOME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-691.0651 | COMMUNITY DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-691.3136 | TRANSFER IN FROM TRAIL RIDGE WATER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-691.7094 | TRANSFERS FROM OTHER FUNDS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-693.0001 | GAIN ON SALE OF FIXED ASSETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-694.0000 | MISCELLANEOUS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-694.0002 | FIRE HYDRANT METER DEPOSIT REVENUE | 3,000.00 | 2,000.00 | 0.00 | 1,000.00 | 66.67 |
| 5091-0000-699.0000 | CONTINGENCY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 0000 | | 5,037,380.00 | 3,658,961.94 | 318,425.59 | 1,378,418.06 | 72.64 |
| TOTAL Revenues | | 5,037,380.00 | 3,658,961.94 | 318,425.59 | 1,378,418.06 | 72.64 |
| Expenditures | | | | | | |
| Dept 0000 | | | | | | |
| 5091-0000-719.0000 | Payroll Fringes | 0.00 | 580.93 | 580.93 | (580.93) | 100.00 |
| 5091-0000-925.0000 | LOSS ON SALE OF ASSETS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-0000-956.4000 | BANKING FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 0000 | | 0.00 | 580.93 | 580.93 | (580.93) | 100.00 |
| Dept 4090-CONTINGENCY | | | | | | |
| 5091-4090-957.0030 | SPECIAL ASSESSMENTS CITY OWNED TX BILL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 4090-CONTINGENCY | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dept 5091-WATER EXPENSES | | | | | | |
| 5091-5091-703.0000 | ADMINISTRATION SALARIES | 41,100.00 | 17,297.69 | 2,064.59 | 23,802.31 | 42.09 |
| 5091-5091-703.2042 | ADMINISTRATION SALARIES - 2042 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-705.0000 | SUPERVISION SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-705.2066 | SUPERVISION SALARIES - 2066 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.0000 | SALARIES PERMANENT | 349,216.40 | 256,085.63 | 28,593.89 | 93,130.77 | 73.33 |
| 5091-5091-706.2021 | SALARIES PERMANENT - 2021 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Attachment: 205-212 (2209 : Budget Amendment 205-212)

| GL NUMBER | DESCRIPTION | 2015-16 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDC |
|------------------------------|---|----------------|---------------------------------|---|---|------------------------------|--------|-------|
| | | AMENDED BUDGET | 02/29/2016 NORMAL (ABNORMAL) | MONTH 02/29/2016 INCREASE (DECREASE) | MONTH 02/29/2016 INCREASE (DECREASE) | NORMAL (ABNORMAL) BALANCE | USI | |
| Fund 5091 - WATER DEPARTMENT | | | | | | | | |
| Expenditures | | | | | | | | |
| 5091-5091-706.2030 | SALARIES PERMANENT - 2030 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2036 | SALARIES PERMANENT - 2036 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2037 | SALARIES PERMANENT - 2037 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2044 | SALARIES PERMANENT - 2044 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2045 | SALARIES PERMANENT - 2045 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2069 | SALARIES PERMANENT - 2069 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2073 | SALARIES PERMANENT - 2073 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2081 | SALARIES PERMANENT - 2081 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2087 | SALARIES PERMANENT - 2087 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2088 | SALARIES PERMANENT - 2088 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2093 | SALARIES PERMANENT - 2093 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2094 | SALARIES PERMANENT - 2094 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2099 | SALARIES PERMANENT - 2099 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-706.2128 | SALARIES PERMANENT - 2128 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-708.0000 | SHARED SALARIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-709.0000 | OVERTIME | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-717.0000 | RETIREMENT - ACTIVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-718.0000 | RETIREMENT - RETIREES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5091-5091-719.0000 | FRINGE BENEFITS | 423,988.13 | 314,298.55 | 22,378.90 | | 109,689.58 | 74.1% | |
| 5091-5091-719.1000 | OPEB EXPENSE | 100,000.00 | 0.00 | 0.00 | | 100,000.00 | 0.00 | |
| 5091-5091-720.0000 | UNEMPLOYMENT EXPENDITURES - MESC CHARGE | 37.00 | 36.64 | 0.00 | | 0.36 | 99.0% | |
| 5091-5091-727.0000 | OFFICE SUPPLIES | 2,000.00 | 1,067.32 | 191.62 | | 932.68 | 53.3% | |
| 5091-5091-728.0000 | INFORMATION TECH ALLOCATION | 39,200.00 | 39,200.00 | 0.00 | | 0.00 | 100.0% | |
| 5091-5091-731.0000 | POSTAGE | 11,000.00 | 6,849.91 | 1,032.97 | | 4,150.09 | 62.2% | |
| 5091-5091-757.0000 | OPERATING SUPPLIES | 20,000.00 | 11,310.95 | (759.60) | | 8,689.05 | 56.5% | |
| 5091-5091-776.0000 | REPAIR & MAINTENANCE SUPPLIES | 58,500.00 | 15,952.13 | 1,492.78 | | 42,547.87 | 27.2% | |
| 5091-5091-782.0000 | SAND & GRAVEL | 1,800.00 | 647.63 | 0.00 | | 1,152.37 | 35.9% | |
| 5091-5091-789.0000 | PIPE & FITTING | 50,000.00 | 27,581.94 | 0.00 | | 22,418.06 | 55.1% | |
| 5091-5091-808.0000 | AUDIT | 7,163.00 | 5,221.19 | 0.00 | | 1,941.81 | 72.8% | |
| 5091-5091-814.0000 | BILLING CHARGES | 5,000.00 | 2,763.74 | 1,110.05 | | 2,236.26 | 55.2% | |
| 5091-5091-816.0000 | CHARGES | 2,958,000.00 | 1,622,485.27 | 5,426.44 | | 1,335,514.73 | 54.8% | |
| 5091-5091-818.0000 | CONTRACTUAL SERVICE | 80,000.00 | 70,553.66 | 18,508.95 | | 9,446.34 | 88.1% | |
| 5091-5091-818.1000 | CONTRACTUAL - WATER TESTING | 10,000.00 | 4,194.00 | 1,118.00 | | 5,806.00 | 41.9% | |
| 5091-5091-826.0000 | LEGAL | 500.00 | 31.25 | 0.00 | | 468.75 | 6.2% | |
| 5091-5091-828.0000 | DUES & MEMBERSHIPS | 1,500.00 | 735.00 | 0.00 | | 765.00 | 49.0% | |
| 5091-5091-864.0000 | TRAINING | 5,000.00 | 1,709.87 | 214.75 | | 3,290.13 | 34.2% | |
| 5091-5091-875.0000 | PENSION EXPENSE | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| 5091-5091-910.0000 | INSURANCE | 20,000.00 | 14,128.91 | 0.00 | | 5,871.09 | 70.6% | |
| 5091-5091-920.0000 | UTILITIES | 18,000.00 | 2,609.12 | 666.65 | | 15,390.88 | 14.5% | |
| 5091-5091-925.0000 | LOSS ON SALE OF ASSETS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| 5091-5091-928.0000 | TREATMENT | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| 5091-5091-943.0000 | EQUIPMENT RENTAL | 125,000.00 | 56,786.69 | 0.00 | | 68,213.31 | 45.4% | |
| 5091-5091-956.0000 | MISCELLANEOUS | 3,000.00 | 189.00 | 0.00 | | 2,811.00 | 6.3% | |
| 5091-5091-956.0001 | BAD DEBT EXPENDITURE | 1,500.00 | 1,472.03 | 0.00 | | 27.97 | 98.1% | |
| 5091-5091-956.0002 | FIRE HYDRANT METER REFUNDS | 3,000.00 | 2,674.51 | 0.00 | | 325.49 | 89.1% | |
| 5091-5091-956.7801 | PAVING ASSESSMENTS | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| 5091-5091-957.0000 | CONTINGENCY | 134,075.47 | 0.00 | 0.00 | | 134,075.47 | 0.00 | |
| 5091-5091-957.0020 | SPECIAL ASSESSMENTS CITY OWNED TRANSFER | 33,000.00 | 31,664.05 | 0.00 | | 1,335.95 | 95.9% | |
| 5091-5091-968.0000 | DEPRECIATION EXPENSE | 350,000.00 | 0.00 | 0.00 | | 350,000.00 | 0.00 | |
| 5091-5091-970.0200 | GIS PHASE I - 50% SWR, 50% WTR | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| 5091-5091-970.0400 | TAPPING MACHINE | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| 5091-5091-970.0500 | STORZ HYDRANT COUPLINGS | 10,000.00 | 9,975.00 | 9,975.00 | | 25.00 | 99.7% | |
| 5091-5091-977.7087 | COMMUNITY DEVELOPMENT | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| 5091-5091-984.7850 | OFFICE EQUIPMENT | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| 5091-5091-991.0000 | 2011 REVENUE REFUNDING BOND PRINCIPAL | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| 5091-5091-991.2011 | PRINCIPAL 2011 FENTON RD PROJ | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |

↑ 703,373

↑ 120,000

Attachment: 205-212 (2209 : Budget Amendment 205-212)