



CITY OF BURTON
FINANCE COMMITTEE MEETING
MARCH 7, 2022
AGENDA

Council Chambers

Regular Meeting

6:00 PM

4303 S. CENTER ROAD
BURTON, MI 48519

A. ROLL CALL

B. STAFF PRESENT

C. MINUTES APPROVAL

1. Finance Committee - Regular Meeting - Mar 15, 2021 6:30 PM

D. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Finance Committee. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

E. COMMITTEE DISCUSSION & ACTION ON THE FOLLOWING ITEMS:

- A. Discussion and possible action on a budget amendment for the Memorial Day/50th Anniversary event.



CITY OF BURTON
FINANCE COMMITTEE MEETING
MARCH 15, 2021
MINUTES

Virtual Meeting

Regular Meeting

6:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman Vaughn Smith at 6:30 PM.

A. MEETING INFORMATION

Finance Meeting
 Hosted by Racheal Boggs

<https://cityofburton.my.webex.com/cityofburton.my/j.php?MTID=m711bbcb53907f62682808cc64482d9aa>

Monday, Mar 15, 2021 6:30 pm | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 182 879 3904

Password: Fin2021 (3462021 from phones and video systems)

Join by video system
 Dial 1828793904@webex.com
 You can also dial 173.243.2.68 and enter your meeting number.

Join by phone
 +1-415-655-0001 US Toll
 Access code: 182 879 3904

B. ROLL CALL

Attendee Name	Title	Status	Arrived
Tom Martinbianco	Council Member	Remote	
Dennis O'Keefe	Council Member	Present	
Vaughn Smith	Chairman	Present	

C. STAFF PRESENT

Duane Haskins, Mayor
 Racheal Boggs, City Clerk
 Charles Abbey, DPW Director/HR
 Amber Abbey, Deputy DPW Director
 Amanda Doyle, City Attorney
 Steve Phillips, IT Director

D. ADMINISTRATIVE REPORT

1. Revenue and Expenditure Report 2/28/2021

E. AUDIENCE PARTICIPATION

Public comment may be sent to: publiccomment@burtonmi.gov. Comments received prior to the meeting will be read into the record.

None.

F. COMMITTEE DISCUSSION & ACTION ON THE FOLLOWING ITEMS:

- A. Motion to approve and send to City Council to repair the fence at Fire Station #1 with unused funds from cancelled 2020-2021 Parks & Recreation Events in the amount of \$13,800.

Mr. Smith stated I have asked Councilwoman, Tina Conley to come tonight to discuss Parks & Recreation events and where we will be drawing the money from. Thank you to the Clerk for providing the revenue and expenditure report with our packet. This is also on page 5 of your 2020-21 budget. Basically, none of our Parks & Recreation events have happened this year and Mrs. Conley has been working diligently on repairing the fence at Fire Station #1. I will turn the meeting over to her.

Mrs. Conley stated I would like to go over events in the budget that were cancelled. The Easter Egg Hunt was cancelled twice and we had budgeted \$2,000, the Trick or Treat Trail was \$3,800, Tree Lighting Ceremony was \$3,000, Pizza with Santa was \$2,800 and we also have P&R Community Events where we budgeted \$3,000. If you add this all up it come to \$13,800. Looking at last years money, which would have been \$24,000 for the Easter Egg Hunt and Memorial Day Event, we didn't use the money and it went back into general fund. I made a diagram for all the council members and we can go over it. We may have to get into the general fund for a small amount but, most of the money is here from the events that we didn't have. I gave everyone a packet of what we would like to do. The pictures are labeled and I brought them with me.

Mr. O'Keefe stated Mrs. Conley has definitely done her due diligence. You can tell your heart is in this project. I compliment you on how efficient you have been. I would like to send this to council.

Mr. Martinbianco asked the Mayor how the budget process is going. Will we be in compliance with the City Charter for presenting the budget at the first meeting in April?

Mayor Haskins said, yes sir.

Mr. Smith stated the schedule has been done and the administration is reviewing it now. Everyone will get a copy in plenty of time to see what their schedules are like.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dennis O'Keefe, Council Member
SECONDER:	Tom Martinbianco, Council Member
AYES:	Martinbianco, O'Keefe, Smith

Meeting was adjourned at 6:42 PM.

Minutes Acceptance: Minutes of Mar 15, 2021 6:30 PM (Minutes Approval)



Finance Committee

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 5304)

Meeting: 03/07/22 06:00 PM

Department: Clerk's Office

Category: Finance

Prepared By: Racheal Boggs

Department Head: Racheal Boggs

E.A

DOC ID: 5304

**Discussion and possible action on a budget amendment for
the Memorial Day/50th Anniversary event.**

ATTACHMENTS:

- Vendor Budget Memorial Day-50th Anniversary 2022 (PDF)

VENDOR	AMOUNT	Days	TOTAL AMOUNT	AMOUNT PAID
Burton Idol 1st place	\$ 500.00	1	\$ 500.00	
Burton Idol 2nd place	\$ 350.00	1	\$ 350.00	
Burton Idol 3rd place	\$ 150.00	1	\$ 150.00	
Melissa Hagar	\$ 400.00	2	\$ 800.00	
Derek Sorenson	\$ 400.00	1	\$ 400.00	
Cornhole	\$ 600.00	1	\$ 600.00	
3rd Degree Burn	\$ 750.00	1	\$ 750.00	
Reverand Right Time	\$ 500.00	1	\$ 500.00	
Billy Gunther	\$ 700.00	1	\$ 700.00	
John Vance	\$ 750.00	2	\$ 1,500.00	
Flyover	\$ 2,600.00	1	\$ 2,600.00	
Zoo	\$ 2,660.00	1	\$ 2,660.00	
Balloon Twister	\$ 300.00	1	\$ 300.00	
Face Painter	\$ 350.00	2	\$ 700.00	
Slide	\$ 3,500.00	2	\$ 7,000.00	
Berry Ride	\$ 2,500.00	2	\$ 5,000.00	
Carousel	\$ 2,500.00	2	\$ 5,000.00	
Inflatables	\$ 2,400.00	1	\$ 2,400.00	
Keys to the City	\$ 400.00	1	\$ 400.00	
Fireworks	\$ 12,400.00	1	\$ 12,400.00	
Advertising	\$ 3,400.00	1	\$ 3,400.00	
Porta Pots	\$ 455.00	4	\$ 1,820.00	
Shirts for Volunteers	\$ 450.00	1	\$ 450.00	
Kendall	\$ 4,000.00	1	\$ 4,000.00	
Flowers	\$ 900.00	1	\$ 900.00	
Banners	\$ 1,700.00	1	\$ 1,700.00	
Helper Lunch	\$ 150.00	1	\$ 150.00	
Candy	\$ 500.00	1	\$ 500.00	
Trophy for Car Show	\$ 100.00	1	\$ 100.00	
DPW Workers	\$ 22,000.00	1	\$ 22,000.00	
Police Officers	\$ 18,000.00	1	\$ 18,000.00	
Street Sweeping	\$ 3,200.00	1	\$ 3,200.00	
Equipment Rental	\$ 500.00	1	\$ 500.00	
Entertainment for Saturday	\$ 2,000.00	1	\$ 2,000.00	
Mark Farner	\$ 15,000.00	1	\$ 15,000.00	

Grand Total	\$ 118,430.00
Budget	\$ 39,200.00
Money Needed	\$ 79,230.00