

CITY OF BURTON
FINANCE SUB-COMMITTEE MEETING MINUTES
FEBRUARY 25, 1999/9:00 A.M., COUNCIL CHAMBERS

MEETING CALLED TO ORDER BY CHAIRMAN, COUNILMAN KEITH COX AT 9:08 P.M.

MEMBERS PRESENT: Cross, Cox and Martinbianco.

MEMBERS ABSENT: None.

OTHERS PRESENT: B. Becker, Controller and G. Webster, City Clerk.

PURPOSE OF THE MEETING: DISCUSSION AND POSSIBLE RECOMMENDATIONS
CONCERNING:

1. BNHS remaining allocations
2. Memorial Day Parade costs

BNHS REMAINING ALLOCATIONS

PRESENTATION:

Mr. Becker gave a financial report on Burton Neighbor Housing Services, reviewing all transactions since last summer. In the last year, communications with the County have broken done considerably. Resolutions have been mailed and faxed repeatedly. The City of Burton's records show the 1996 allocations have been spent. After paying a \$19,000 bill in December 1998, there is a balance of \$962.70 for 1997. The 1998 funds of \$12,891.00 have been transferred to CD project #98-04 Fire Equipment. There has been no adjustment at the County level in regards to this transfer.

Mr. Cox agreed there has been some confusion at the County level in regards to the financial transactions and balances of Burton Neighborhood Housing. He asked if some of the resolutions were rejected at the County level. He suggested their minutes might reflect these transactions.

Mr. Cross asked if the County had time to receive the resolutions.

Mr. Becker said the resolutions were sent repeatedly. Historically, if the resolutions were done properly they were always accepted. They have not indicated the acceptance or rejection of the resolutions.

AUDIENCE PARTICIPATION:

Pauline Dargel, 6119 Hugh, spoke in opposition to BNHS. She felt historically the organization had a poor foundation. She would like the City to appeal the non action of the County and suggested we contact the HUD office in Detroit to pursue this issue.

Alta Walls, Council Member, agreed BNHS had a poor foundation. She suggested that Chapin Cook should be held responsible for \$62,000 of CD allocations being spent on the audits. She asked who authorized payment of these funds.

Mr. Cox said the Council allocated the funds and the Mayor authorized payment of the funds.

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COMMITTEE DISCUSSION:

Mr. Martinbianco said allocated BNHS CD dollars could be used for administrative work. Some of the funds were also used for accounting purposes. He felt the City had a commitment to the organization in regards to the previously allocated dollars.

Mr. Cox wanted to know if the resolutions were accepted at the County to assure our balance. He asked Mrs. Webster to contact the County and request written documentation on the acceptance of the previous resolutions.

Mr. Cross felt the Mayor shouldn't have stopped payment on the audits without first consulting the Council.

Mr. Martinbianco felt the balance of CD funds should remain in the BNHS account and that the audits should not have been stopped.

Mr. Becker said the Mayor received a verbal commitment from the County that they would pay the balance of those fees. If the \$962.00 is not moved to another CD area, the County will use the remaining funds for audit billings.

Discussion continued in reference to BNHS audits and remaining allocated funds.

Mr. Martinbianco made a motion to accept Mr. Becker's report and not to move the remaining balance of BNHS funds to another area.

MEMORIAL DAY PARADE COSTS

PRESENTATION:

Mr. Becker gave a report on Memorial Day expenses for 1998. Last year the project cost was set at \$12,000 and was later raised to \$20,000. The actual cost of the event was \$18,068. Outside contributions made up \$4,900 of the total amount and the City's portion was approximately \$13,000. This year \$12,000 was put in the budget for Memorial Day.

Mrs. Centilli, a spokesperson for 1999 Memorial Day Festivities, said more money is needed for the event and requested capping the project at \$20,000. The organizers will continue to raise money from outside sources. However, the amount of donations are hard to determine at this time. Plans are underway and need to be finalized well in advance. The Committee is very dedicated and will be very contentious and responsible when spending funds for the celebration. She gave a brief update on the day's events and indicated that the Memorial Day Celebration was a worthwhile cause. This day is special and means a lot to the Veteran's and the citizens of Burton.

AUDIENCE PARTICIPATION:

None.

COMMITTEE DISCUSSION:

Mr. Cox asked for clarification on the costs of the 1998 Memorial Day activities and the remaining balance.

Mr. Becker briefly reviewed the financial status of the event.

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The Finance Committee felt an autonomous group should take over the financial burden of the event and that the City should only continue funding up to the \$12,000 allotted for the event.

A lengthy discussion continued in regards to additional funding for Memorial Day activities.

Mr. Martinbianco made a motion to increase the line item by \$4,000 and encouraged the organizers to match these funds with donations.

Mr. Cross said the group could come back to Council in March or April, if more funds are needed at a later date.

Mr. Cox clarified that the project cost would be raised from \$12,000 to \$16,000 and suggested the group work within that budget. The additional funds should be raised through donations. He would like another group to take over the responsibility of the Memorial Day activities.

The Finance Committee requested that the Memorial Day Committee submit a financial update in March and April to Mrs. Webster. She will distribute the update to Council.

COMMITTEE RECOMMENDATIONS:

Martinbianco moved and Cross seconded the following motion:

1. Approve and authorize the Finance Committee's recommendation to Council, to accept Mr. Becker's report in regards to Burton Neighborhood Housing Services and not to move the remaining balance to other project areas.

Motion carried 3-0.

Martinbianco moved and Cross seconded the following motion:

2. Approve and authorize the Finance Committee's recommendation to Council, to increase the 1999 Memorial Dedication line item by \$4,000, capping the project at \$16,000.

Motion carried 3-0.

MEETING ADJOURNED AT 10:08 P.M.