

CITY OF BURTON
FINANCE SUB-COMMITTEE MEETING MINUTES
JANUARY 3, 1991, 6:00 P.M., COUNCIL CHAMBERS

This Finance Committee Meeting was called to order by Chairman Martinbianco at 6:00 P.M.

Members Present: Martinbianco and Hammon.

Members Absent: Abbey.

Others Present: Mayor, Jane L. Nimcheski; K. Collard, City Administrator; H. Clark, Police Chief; W. Walworth, City Clerk; P. McDougal, Criminal Diversion Officer and J. Kephart, Manager Courtland Center.

PURPOSE OF THE MEETING: DISCUSSION AND POSSIBLE RECOMMENDATION ON THE CRIMINAL DIVERSION DIRECTOR'S CONTRACT, POLICE DEPT./COURTLAND CENTER PROPOSAL AND OTHER MATTERS THAT MIGHT ARISE.

PRESENTATION:

POLICE DEPARTMENT\COURTLAND CENTER PROPOSAL:

Chief Clark reviewed the proposal from Forest Cities Enterprises and said they are willing to start the project with less hours. Mr. Clark said he thinks the agreement should be pursued and he could offer 10 additional hours of overtime, but would need \$5,000 added to his budget. He said the Mall had a full size holding cell in their sub-station and an agreement should be finalized by the Mayor with Mr. Kephart.

Mr. Kephart said the agreement would be good for the community and the station could be expanded to include an informational center. He said Forest Cities had spent \$50,000 to develop the station.

CRIMINAL DIVERSION DIRECTOR'S CONTRACT:

Mr. McDougal reviewed the Criminal Diversion program over the last nine months and said it had been run at no cost to the City. He said his present case load was 150 clients, and he is presently housed at the Police facility until the new Court is built. He said he was requesting a pay raise of \$25 per week effective July 1, 1990.

AUDIENCE PARTICIPATION:

POLICE DEPARTMENT\COURTLAND CENTER PROPOSAL:

None.

CRIMINAL DIVERSION DIRECTOR'S CONTRACT:

None.

COMMITTEE DISCUSSION:

POLICE DEPARTMENT\COURTLAND CENTER PROPOSAL:

Mr. Martinbianco asked about the operational hours being spelled out in the agreement. Mr. Clark said that could be done. Mr. Martinbianco asked if the City planned to hire an officer over and above the maximum allocation. Mr. Clark replied that the basic project should not be done with overtime and this project should be staffed with one additional officer. He said the City should be at full staff before it looked at other outside obligations such as D.A.R.E. Mr. Martinbianco said he was concerned then that we would be overstaffed, when and if Forest Cities dropped the project.

Mr. Martinbianco emphasized that he wanted the staffing to revert to the January 1, 1991 level at the end of the project. He also wanted an escalating clause incorporated if the project goes beyond 1992.

Mr. Hammon asked if there would be one officer regardless of rank. The answer was yes. He also asked about arrests and ticketing. Mr. Clark said that would depend on the offense and circumstances. Mr. Hammon asked if there would be a car stationed at the Mall. He was told yes.

Mr. Clark said bonding would be required but it would be an add on to our policy at a minimum cost.

Mr. Hammon asked for a review of the present police staffing. He was advised that an additional officer for the Mall project would bring the officer level to twenty four.

Mr. Hammon said either a one or two year contract was acceptable depending on the administrations recommendation in drawing up the contract.

Mayor Nimcheski said she preferred a one year contract to see if the project was workable.

CRIMINAL DIVERSION DIRECTOR'S CONTRACT:

Mr. Martinbianco noted the project was in the black by \$2,400 at the end of 1990. He said he thinks the request is in line with past practice but he was concerned that the client fee had not been raised over the years and that the \$175 should be raised to \$200. Mr. McDougal said this is under discussion. Mr. McDougal also said that some language in the contract needs to be brought in line with new State law. He said the oversight fee was really a participation fee and should be changed to reflect it.

Mr. Hammon asked about the breakdown of cases and how the program benefits the City. Mr. McDougal said his program shows the public that we are doing something with first time offenders.

Mr. Hammon asked what happens if the person does not have the \$175. Mr. McDougal replied there are ways to handle this, such as waiving the fee and community service work.

Mr. Hammon expressed concern of any liability the City might incur, especially if any type of counseling was attempted. Mr. Hammon asked if he could see any comparisons of similar programs and he asked if he could again sit down with Mr. McDougal to review what he does.

Mr. Martinbianco asked Mr. McDougal to sit down with Mr. Hamilton to go over a raise in the fee before the finance committee brings the contract changes to the total Council.

COMMITTEE RECOMMENDATIONS:

POLICE DEPARTMENT\COURTLAND CENTER PROPOSAL:

Moved by Hammon, supported by Martinbianco to recommend to the Council that the administration pursue a contract with Forest Cities Enterprises, to station an officer at the Mall and to bring the contract back to Council for consideration. Motion carried 2-0.

CRIMINAL DIVERSION DIRECTOR'S CONTRACT:

Mr. Martinbianco recommended that Mr. McDougal discuss with Mr. Hamilton, a change in the Client fee to \$200 and to get back with the committee by the end of the month. Mr. Hammon concurred.

Meeting Adjourned at 7:40 P.M.

Respectfully Submitted,

William R. Walworth
Burton City Clerk

WRW/cml