

CITY OF BURTON
FINANCE SUB-COMMITTEE MEETING MINUTES

The Meeting was called to order by Tom Martinbianco, Chairman, at 6:40 P.M.

Members Present: Walls, Zelenko and Martinbianco.

Members Absent: None.

Others Present: Mayor Charles Smiley; B. Becker, Treasurer/Controller; J. Major, DPW Director; D. Lowthian, Assessor; C. Ladd, Deputy Clerk.

PURPOSE OF THE MEETING: Discussion and Possible Recommendation Concerning Police Aide; Fire Department And Other Matters That Might Arise.

PRESENTATION:

POLICE AIDE POSITION:

Mayor Smiley said when he proposed the budget, he was eliminating the Police Aide position, but with two officers on sick leave, there is money in the budget to keep the position for a period of time. The Police Chief would like this to carry him through the month of January. I am asking the Finance Committee to look at the police budget and consider my proposal.

Mr. Becker said the two officers have been on sick leave since July 1st and longer. The weekly salary between the two is approximately \$1,330.00 and does not include fringe benefits. This give us a savings of this amount minus the overtime of the other officer to cover these two positions. The amount of the police aide position doesn't come close to the salaries of the two officers. Robert Goodman, who is the police aide, has a salary of \$300.00 per week. The Chief has concerns about pulling officers off the road to handle the duties that the police aide has.

Mr. Becker noted that Chief Benthall was ill or he would have attended the meeting to present his reasons for the request.

FIRE DEPARTMENT:

Mayor Smiley said the Fire Chief is on vacation and that's why he isn't here this evening. He said in reference to an incident that happened at the Bumper Mart Fire, under the Right to Know Law, there are concerns from MIOSHA, that some of the paper work wasn't completed to bring us into compliance. It is very difficult for a one man department to handle all the mandates and still run the department. We do have an extra building inspector and it looks like, if we don't have any projects generated, we could utilize that person to work with the Fire Chief in order to go to all the businesses and make sure we are in compliance with the Act of the Right to Know Law. This would require a transfer from the budget. I would like you to think about this, and I am not asking for any action to be taken at this time.

Mayor Smiley said the Assistant Chief's are working on a lot of the paperwork. Possibly in another week or two we could reconvene and maybe we would know a little more about the Chief's position and his needs.

SUBDIVISION PROGRESS UPDATE:

Mayor Smiley said he asked Rick Riess to prepare a document on the standings of the subdivision construction. (See Attached Update to Minutes)

AUDIENCE PARTICIPATION:

POLICE AIDE POSITION:

None.

FIRE DEPARTMENT:

None.

COMMITTEE DISCUSSION:

POLICE AIDE POSITION:

Mr. Martinbianco asked if either of the officers are on Workman's Compensation.

Mr. Becker said no, they are both on non-work related injuries.

Mrs. Walls asked if the officers would be coming back to work during this time.

Mayor Smiley said that is a possibility.

Mr. Becker said if and when we come to grips with some future full-time lay-offs, it is understood that all of the part-time people will be laid off first. Chief Benthall has a clerical position in the department on second shift and he would be in favor of bringing this person to first shift if there is a need to do so in the case of lay-offs.

Mrs. Zelenko said as long as the request is within the scope of the budget she has no problems with the request.

Mr. Martinbianco asked how the Chief would manage when this job is cut.

Mr. Becker said the Chief thought about bringing in the neighborhood liaison person in to cover this position.

FIRE DEPARTMENT:

Mr. Martinbianco asked the Mayor to give a breakdown of the Building Department in regards to the employees.

Mayor Smiley said prior to the budget a building inspector was eliminated out of the Building Department. That inspector has been working in the Sewer Department as an inspector on the Maple Road sewer extension. This has freed up other inspectors to work on the road paving construction. Everything has been working very well and I don't believe we have fallen behind in the Building Department. However, it has come to the point where the Building Department can no longer carry Randy Stewart as an inspector and the road paving will be done in the next two (2) weeks.

Mr. Major said Maple Pointe Subdivision and Brookwood Pointe Subdivision will be going into the next phase. There is a condo project starting on Atherton Road and Al Kloss will be starting his project about the same time the others are

being completed. Our outside inspector is not doing estimates and putting together the program for next years petitions. At this time, we have everybody busy and that will last for the next two weeks or so.

Mayor Smiley said rather than start the lay-off process at this time, he would like to utilize the talent the City has in making sure that we are in compliance and have that person working with the Fire Chief. He said he would like to have Randy Stewart or Ken Wright working with the Chief, as they would have access to the site plan reviews from the Building Department.

He said he just wanted the Committee to be aware of this so when he requests a meeting for transfer in the budget, the members have had time to think about this.

COMMITTEE RECOMMENDATIONS:

POLICE AIDE POSITION:

Moved by Walls, supported by Zelenko to recommend to the City Council to extend the position of the Police Aide for a period not to exceed January 31, 1995.
Motion carried 3-0.

FIRE DEPARTMENT:

No recommendation at this time.

Meeting Adjourned at 7:29 P.M.

Respectfully Submitted,

Cheryl M. Ladd, CMC/AAE
Deputy City Clerk

CML