

GENESEE COUNTY ASSOCIATION OF CLERKS AND TREASURERS
FEBRUARY 2, 1994, 12:00 P.M., R. C. COOPER'S RESTAURANT

ATTENDANCE: 33

Don Becker, President, called the meeting to order at 12:40 P.M.

ANNOUNCEMENTS:

MTA will be held at Richfield Township of Thursday, February 17, 1994 at 7:30 P.M.

Darene Woodbury said a Clerk's Meeting will be held on Thursday, February 10, 1994 at Genesee Township at 10:00 A.M.

Mr. Becker said a discussion was held concerning sending flowers or cards for sickness and deaths for our members. A determination was made to send cards because so many times we are notified after the fact and this way everyone would be treated fairly. If anyone knows of someone who should be sent a card, please contact the secretary and she will forward the card from our organization.

Ginger Spencer gave a report from the Treasurer's meeting. Dorothy Haley said she prefers the units not send tax rolls to her this year. She briefly discussed the new tax bills which will be used this summer.

Ginger said there is concern about who will be responsible for the homestead exemption form. Each local unit will receive the information back and will then forward to the State. The forms will not be mailed out until after February 7th and the letter will be mailed on County stationery. The County Commissioners have authorized \$14,000 for printing costs of the forms. The actual postage will be assumed by the State Treasury Department. There should be no fees charged back to the local units. The forms will not be sent to industrial and exempt properties. After the State Treasury receives the forms, they will return those which have been denied.

Carl Lippemann said Flushing Township has made a decision to copy each one prior to sending it to the State. If there is any question, the local unit would have a copy of what was sent to the State.

Ginger said the property which is claimed on your income tax is to be the primary residence. If both husband and wife's names are on the home, both will have to sign the form and both social security numbers will be needed. When the forms are returned to the local units, we are to assume whatever is on that form is correct and it will be up to the State to approve or deny them. There will be no forms sent for vacant property.

GUEST SPEAKER: Joe Heimbach, Management Information Services

Mr. Heimbach gave an overview of his department's functions. He said there are 20 people, in various capacities, in the department.

Mr. Heimbach spoke about the new high beam laser printer and some of the problems the County, as well as the local units, have encountered. He said the one thing needed is the post-processing equipment. That should be in place before the summer tax cycle hits.

Mr. Heimbach said one area which is important is the appraisal package. We hope, sometime in 1994, to implement the appraisal system.

One of the major projects we have is a joint venture between the County and the City of Flint Justice System. The project was approved in 1993 and it will have a direct affect on the Courts and Prosecutor's Office. We are making tremendous strides, which were lacking in past years. It's important that we don't sit in a stagnant world. We have talked about bar coding, which would simplify the billing process.

Ginger asked, what is happening with the letter about the software to access the tax system?

Mr. Heimbach said the sought approval and are in the process of going to local units and installing the software on the PC's.

Diane Fortune asked when will the personal property be on the new system. Mr. Heimbach advised her that he was unable to answer at this time.

Ginger inquired about the appraisal package being compatible with the software packages. Mr. Heimbach said it would probably be compatible, but not plug in and go. He is hoping by the end of the year it could be available.

Mr. Heimbach said if anyone had any problems and questions he could be reached at his office at 257-3007, ext. 103.

Mr. Becker adjourned the meeting at 1:30 P.M.

Respectfully Submitted,

Cheryl M. Ladd, CMC/AAE
Secretary