

GENESEE COUNTY CLERK'S/TREASURER'S ASSOCIATION MINUTES
OCTOBER 5, 1994, 12:00 P.M.
R.C. COOPER'S RESTAURANT

ATTENDANCE: 30

Mr. Becker called the meeting to order at 12:45 P.M.

ANNOUNCEMENTS:

Spouse's Night will be October 21st at Grand Blanc Golf Club at 6:30 P.M.

November 1st will be a Treasurer's Meeting at the County.

Jeff Cyphert, Treasurer of Grand Blanc Township, said he just returned from the Michigan Municipal Treasurer's Association Conference and there were many interesting sessions held. He encouraged those who haven't attended the conference to get involved.

Doris Carpenter, Treasurer of Forest Township, gave an update on the tax notice forms. She explained that after 1994, there will be no parcel numbers, only the 10-digit number, except for personal property.

Discussion was held concerning the tax notice forms. Diane Fortune, Deputy Treasurer from City of Burton, said the forms are very inadequate. The City had a summer tax collection and she is very dissatisfied with the form.

Doris Carpenter said all Special Assessments must be in by November 1st and all information into the computer so taxes can be printed. The rates will be finalized by November 10th.

Mr. Becker said there could be a problem with cash flow if collecting taxes only once each year for cities.

GUEST SPEAKER: Chuck Secrest and Zigitis Viskantas

Mr. Secrest spoke regarding the new WWS Billing System. He said some of the advantages to the new system is immediate access to customer accounts; posting of payments directly to the account; balance adjustments made; daily financial summary can be printed at community; customer billing history is available for display; notes can be added to customers record; customer turn on/turn off with manual bill creation can be done at community; miscellaneous charges may be entered at community; tap-in information can be added and updated at community; meter reading may be entered and evaluated using past account history; customer accounts may be retrieved by name and connection address in addition to account number and bar codes printed on customers bill will allow scanning of account in place of manual keying.

Mr. Secrest said if anyone stays on the old system, some changes will have to be made. They are eliminating the use of the 5-1/4" disks. He said they are now experimenting with two hardware systems. We are finding that the security is not good and the system is not fast enough. There is a third system with a remote control and it will tie into our system. We are recommending the 486/25 MHz. processor. It has a 4 Meg random access memory, which is standard and a 100 Meg. Hard disk drive. It will have a 3.5" Floppy disk drive. We are currently testing the system using "Hayes Optima 288 V.FC" modems. These modems are available in either external or internal versions. The internal version eliminates the need for the "high speed serial port".

There is a standard dial-up telephone line. The line should be dedicated to this computer and not through a switchboard.

These machines are normally sold with Microsoft DOS and Windows installed. They need to be DOS version 6.2 or greater and Windows 3.1 or greater. There are no standards for the printer at this time.

Mr. Viskantas reviewed the handout of sample screen images. The actual images in the delivered product may be different than what is presented here today. He said some of the disadvantages of the system is there is no room to add messages to send along with bills. The new system gives you your own account system. The City of Burton is the first on line because they are currently on line with three (3) stations.

Mr. Becker said the next meeting will be held November 2, 1994 and Mt. Morris Police Chief, Fred Thorsby will be speaking on Genesee Law Enforcement Assistance Network (GLEAN). In December, the Parks and Recreation Department will be present and will have tickets to Crossroads Village.

Mr. Becker adjourned the meeting at 1:45 P.M.

Respectfully Submitted,

Cheryl M. Ladd, CMC/AAE
Secretary