

**GOVERNMENTAL CLERKS OF GENESEE COUNTY
MEETING MINUTES
THURSDAY, MARCH 20, 2008
Weekdays Restaurant**

The meeting was called to order by President Darene Woodbury at 11:10 a.m.

PRESENT:

Marti Donnelly, Sue Young, Julie Adams, Cheryl Ladd, Jane Lefler, Jennifer Naismith, Mindy Carrier, Michael Dowler, Diane Dowler, Lorri Donovan, Sheri Warner, Juanita Aguir, Deanna Korth, Carol Thompson, Tina Rush, Andrea Barden, Debbie Banyas, Charles Marshall, Margaret Herriman, Lisa Holmes, Carol Liddell, Julie Paulson, Julia Morford, Debbie Muron, Sandy Brayton, Bob Krug, Alicia Echots, Linda Kingston, Doreen Fulcher, Sue DeVernay, Carol Arvoy, Karen Miller, Darene Woodbury and Gayle Webster.

MINUTES AND TREASURER REPORT:

Moved by Linda Kingston, seconded by Julie Adams to approve the meeting minutes for December 20, 2007 and the Treasurer Report dated March 15, 2008. Motion carried.

PRESIDENT REPORT:

Ms. Woodbury said everyone should send Lorraine Bess a card. She just got out of the hospital. Carol Arvoy recently had surgery and is doing fine.

ELECTION REPORT:

Doreen Fulcher wanted to know if we were reporting new streets and addresses to the State, other than the QVF. An annual report should be submitted for the census.

In January 2009, we are required to perform a two-year review of the School Coordinating Agreements. Ms. Fulcher would like a committee to review and provide input on how to improve the agreement. Please call Sue if you would like to participate. At the end of the process, the committee will report to the whole group. The review should be finalized by the end of the year.

The County Clerk's Office is reviewing the option of replacing the ES&S Maintenance Agreement on the M-100s. ES&S has gone through major changes and reorganization. Not everyone was happy with the service that was being provided. It is anticipated that the current maintenance agreements would be increased by 3% to 5%. The County has been in contact with another company to determine if they could provide maintenance service at a better price. This could result in a 10% savings in maintenance fees. The firmware would still be supported and invoiced by ES&S. After a brief conversation, it was determined that the County Clerk would continue to look into the possibility of obtaining an outside service vender. We would be responsible for ordering our own parts. The AutoMarks are still under warranty until 2009. Ms. Fulcher will keep the Clerks informed on this issue.

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Ms. Fulcher asked if anyone was interested in purchasing equipment and software so they could be a remote site location for ballot tabulation. There is an initial one-time cost for the software (Data Acquisition Manager) at \$2,500.00 and the hardware (OMNI Drive) at \$600.00. There would be an annual maintenance fee on the software of approximately \$2,200.00. In addition, a designated telephone line would be required. Having remote sites would speed up ballot tabulation and eliminate election night travel. Poll books would be delivered to the County the next day. If you are interested in purchasing the software and card reader for your municipality, please contact Doreen.

Sandy Prenger, State Bureau of Elections, spoke on Election Day issues. She indicated that five pieces of information were required with the Statement of Votes, which included the name of the jurisdiction, date of the election, write-in candidates with votes, proposal language and total tapes. Do not remove the zero total tape from the M-100. The zero tape must be attached to the total tape. This tape is to be added to the white Clerk's envelope at the end of the night. The M-100 will be programmed to provide four tapes at the end of the night. Each envelope and the blue bag will need to have a total tape added. The County will provide a copy of the proposal language. This will need to be attached to each Statement of Votes and added to the poll book.

Ms. Prenger reminded everyone that the inspectors must compare the actual ballot number with the ballot number on the application before the ballot is placed in the tabulator. This will guarantee everyone is voting the proper ballot. She indicated that white canvas bags were not considered to be approved ballot transfer cases. You must use approved ballot containers with an affixed seal. Ballots put in uncertified bags cannot be recounted.

Ms. Prenger provided AutoMark Training and Election Inspector Training on DVDs.

The State has scheduled an election training session for April 4, 2008 at the Genesee Township Fire Hall. In addition, there will be State training sessions being held the week of June 2nd. If you plan to attend a June class send an email to Sandy at prenger@michigan.gov.

The meeting was adjourned at 12:05 p.m.

Gayle K. Webster, CMC
Secretary