

Minutes
Governmental Clerks of Genesee County n
Thursday, June 17, 2004
Weekdays Restaurant

The meeting was called to order by President Darene Woodbury at 11:25 a.m.

PRESENT:

Cheryl Ladd, Jane Lefler, Ida M. Reed, Carol Arvoy, Darene Woodbury, Juanita Aguir, Mary Jo Clark, Sheri Warner, David Leyton, Lorri Donovan, Charlotte Kidder, Celeste Sywyk, Tom Broecker, Marti Donnelly, Sue Young, Jennifer Wills, Mike Dowler, Diane Dowler, Mindy Carrier, Pat Drozdowski, Lucille Little, Andrea Barden, Lorraine Bess, Janie Bradley, Rob Coffman, Lisa Baryo and Gayle Webster.

MINUTES:

Moved by Warner, seconded by Clark to approve the minutes of the March 18, 2004 meeting as written. Motion carried.

TREASURER'S REPORT:

Moved by Ladd, seconded by Woodbury to approve the treasurer's report dated June 14, 2004. Motion carried.

Send new street listings to Carol Arvoy so she will be able to update the County Directory.

PRESIDENT'S REPORT:

Ms. Woodbury gave an update on election classes and the Grand Blanc School election. There were no problems with the optical scan equipment during the school election. We should remind election workers to use privacy covers and avoid looking at voted ballots when addressing problems at the tabulators.

A brief discussion was held regarding absentee counting boards. While processing absentee ballots in the counting board, we should be careful not to expose the name of the voter with a voted ballot. Discussion continued in reference to absentee ballots, secrecy covers, ballot containers, the transporting of ballots and the importance of voter ballot instructions. Due to the size of the primary and general ballot, we will need to use ballot cans to transport the ballots. Grand Blanc Township has been using privacy panels on tables instead of devices. The panels are available through Double Day for \$18.00 a panel. Lorie Albitz is no longer our sales representative for Double Day.

Pat Drozdowski sent a thank you card after she received the Loretta Manwaring Award.

Our prayers were with Myra Hobson who was undergoing angioplasty.

David Leyton spoke regarding his candidacy for Genesee County Prosecuting Attorney. He was proud to serve as a Municipal Clerk and enjoyed working with many people that came to the Township Hall. Sheri Warren has been an excellent assistant during his term as Clerk.

Secretary of State, Terri Lynn Land plans to attend our September meeting. She will give a brief presentation followed by a question and answer period.

ELECTION REPORT:

Mr. Coffman said the ballots should be ready by Thursday, June 24th. The ballots are being printed locally by PRINTCOMM, which is located on Davison Road. The supplies were ordered from ES&S and should be in the following week. The County will be providing 50 reusable secrecy sleeves per precinct. The top end of the secrecy sleeve will be closed and the ballot tab will hang out the bottom end. This will allow the workers to tear off the number more easily without exposing the ballot. Pencils need to be mailed with the absentee ballot. Ballots can be marked with pen or pencil with any color except red ink. Red ink will not scan.

Mr. Coffman spoke regarding the ballot layout. The first column will display the Republican candidates, the second column will display the Democratic candidates and the third column will contain the non-partisan candidates and other ballot questions. The AV ballots are pre-folded. If you run out of AV ballots, you can use other ballots. If you run out of ballots on Election Day, you may use a laser printer to copy the ballot onto ledger size 17 x 11 paper. Do not run these ballots through the scanner. These ballots would need to be hand counted at the end of the evening. Voters cannot cross party vote in the August Primary. It would be helpful to provide instructions when the ballot is issued. He suggested each precinct have five election inspectors. One worker could be assigned to a station for redoing spoiled ballots.

A training session was scheduled for July 8th at 9:00 a.m. regarding Accuracy Tests. This meeting will be hosted by the City of Burton. Clerks and Deputies should attend this important meeting. An Accuracy Test will need to be performed 7-10 days before each election. The County will generate test ballots that will need to be marked with predetermined results. The County will publish a notice for the Logic and Accuracy Test and the Close of Registration.

A brief discussion was held in reference to ADA polling place accessibility issues. By 2006, HAVA requires that polling sites accommodate those that are sight and hearing impaired. He will update Clerks as information becomes available.

Meeting Adjourned at 1:20 p.m.

Gayle K. Webster, CMC
Secretary

