

CITY OF BURTON
LEGISLATIVE COMMITTEE MEETING MINUTES
JUNE 15, 2005, 3:00 P.M., COUNCIL CHAMBERS
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Chairman, Charles Cross called the Legislative Meeting to order at 3:00 p.m.

MEMBERS PRESENT: C. Cross, R. Centilli, G. Isham, Attorney R. Austin.

MEMBERS ABSENT: None.

OTHERS PRESENT: M. Snow, Clerks Office.

PURPOSE OF THE MEETING: DISCUSSION AND POSSIBLE RECOMMENDATIONS
CONCERNING THE FOLLOWING:

1. Review of the Attorney Guidelines and billing procedures.
2. Council's Procedure and Policy for adding items to the agenda.

REVIEW OF THE ATTORNEY GUIDELINES AND BILLING PROCEDURE.

PRESENTATION: Mr. Cross reviewed the Attorney guidelines, stipulations and stated the City's goal is to cut costs.

Attorney Austin explained circumstances for his presence and expertise being needed.

AUDIENCE PARTICIPATION:

Pauline Dargel, 6119 Hugh St. spoke in reference to past and present legal fees, 1099 forms, the billing process absent from the contract and prefers the Attorney live in the City of Burton.

COMMITTEE DISCUSSION:

The Committee spoke regarding the Attorneys residency, yearly reappointment and client representation.

COMMITTEE RECOMMENDATIONS:

Isham moved and Centilli seconded the motion to add the following to the Attorney Guidelines:

7. To be an elector of the City of Burton.
8. Refrain from representing clients doing business with the City if Burton, without two-thirds waiver
from the City if Burton Council members.
9. Section 6.5 of the City Charter.

Motion carried, 3-0.

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COUNCIL'S PROCEDURE AND POLICY FOR ADDING ITEMS TO THE AGENDA.

PRESENTATION: Mr. Cross stated the need for a policy on adding items to the Council agenda.

AUDIENCE PARTICIPATION:

Pauline Dargel 6119 Hugh St. spoke regarding adopting all rules shown and a consent agenda.

COMMITTEE DISCUSSION:

The Committee and Attorney Austin spoke regarding who approaches the Clerk with material, Council having agenda access, procedures for adding items, Councilmens' opportunity to present items for addition at the Council meeting and having a second member back up suitable material in order to be added to the agenda.

The Committee tabled this item until the Legislative Committee Meeting set for June 22, 2005 at 3:00 p.m.

Meeting adjourned at 4:15 p.m.

mrs