



BURTON, MICHIGAN

MEMORIAL DAY 5K RUN & WALK COMMITTEE MEETING

AUGUST 9, 2017

MINUTES

Council Chambers

Regular

6:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Park & Recreation Chairperson James Craig at 6:30 PM.

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Vaughn Smith	Councilman	Present	
James Craig	Park & Recreation Chairperson	Present	
Robert Wilson	Park & Recreation Commissioner	Present	
Christina Conley	Council Representative	Present	
Tony Newton	Committee Member	Present	
Debbie Newton	Committee Member	Present	
Amber Shaw	Committee Member	Present	
Steve Welch	Committee Member	Present	

B. STAFF PRESENT

Mayor Paula Zelenko

C. PURPOSE OF THE MEETING

1. Discussion and Disbursement of Funds to Charity
 - \$800 Donation to Atherton Theatre Group
 - \$500 Donation to Bentley Robotics Club
 - \$100 Donation to Atherton Art Group
 - \$1,000 Donation to the Burton Police Department
 - \$100 Sponsorship to Burton Kiwanis Golf Outing
 - \$150 Burton Race Series Sponsor Revenue Share - Race2Grace
 - \$150 Burton Race Series Sponsor Revenue Share - Burton Kiwanis Hot Fudge Run
 - \$150 Burton Race Series Sponsor Revenue Share - Veteran's Honor Run

D. ADMINISTRATIVE REPORT

Mayor Paula Zelenko went over the Revenue and Expense Report that was provided to her by the Controller. All expenses were reconciled.

E. AUDIENCE PARTICIPATION

None.

F. COMMITTEE DISCUSSION

Discussion on the Revenue and Expense Report provided by Mayor Paula Zelenko.

Discussion on the following items for future action:

- Reinstatement of walk division place medals
- Continue post-race hot dogs
- Continue post-race ice cream
- Possibility of adding women's V-neck race shirt option during early registration

Committee recommended Burton Race Series be a separate account from the Memorial Day Race to ensure more accurate Revenue and expense reporting, eliminating "mixed funds".

Meeting was adjourned at 6:35 PM.
