



CITY OF BURTON

MEMORIAL DAY 5K RUN & WALK COMMITTEE MEETING

APRIL 30, 2015

AGENDA

McDonalds

Regular

6:00 PM

**5375 E. COURT ST. N
BURTON, MI 48509**

I. STAFF PRESENT

II. APPROVAL OF MINUTES

1. Memorial Day 5K Run & Walk Committee - Regular - Apr 1, 2015 6:00 PM

III. PURPOSE OF THE MEETING

1. Race Participation Update
2. Sponsors
3. Shirts
4. Volunteers
5. Race Snacks
6. Police
7. Race Route
8. Water Stations

IV. PUBLIC PARTICIPATION

V. ADMINISTRATIVE REPORT

VI. COMMITTEE DISCUSSION AND ACTION



BURTON, MICHIGAN

MEMORIAL DAY 5K RUN & WALK COMMITTEE MEETING

APRIL 1, 2015

MINUTES

McDonalds

Regular

6:00 PM

5375 E. COURT ST. N
BURTON, MI 48509

This meeting was opened by Chairman Vaughn Smith at 6:00 PM.

1. STAFF PRESENT

B. Bigsby, Parks & Recreational Director, Councilman Vaughn Smith, Park & Recreation Commission member Jim Craig, Debbie Newton, Tony Newton, Lester Brady, Erin Jenkinson, Paula Jenkinson, Steve Welch, Sachin Desai and Dean Perigo.

2. APPROVAL OF MINUTES

No previous minutes to approve.

3. ADMINISTRATIVE REPORT

Next Memorial Day 5K Run & Walk Committee meeting is scheduled for April 29th at 6:00 PM at McDonalds, 5375 E. Court St., Burton, MI. 48509.

4. COMMITTEE DISCUSSION AND ACTION

The following items were discussed: Race participation update, Sponsors, Shirts, Hav A Bar, Sweet Adeline Chorus, Volunteers, Atherton School Contact, Race Snacks, Police, Race Route, Water Stations, Genesys and Swartz Ambulance.

- I. Motion by Debbie Newton, seconded by Lester Brady to approve invoice in the amount of \$868.60 from Maxwell Medals and Awards, 1296 Business Park Drive, Traverse City, MI. 49686.

All members present voting in the affirmative.

Minutes Acceptance: Minutes of Apr 1, 2015 6:00 PM (Approval of Minutes)



SCHEDULED

AGENDA ITEM (ID # 1478)

DOC ID: 1478

Race participation update



Memorial Day 5K Run & Walk Committee

Meeting: 04/30/15 06:00 PM
Department: Mayor's Office
Category: Events
Prepared By: Marcy Kimball
Department Head: Paula Zelenko

3.2

SCHEDULED

AGENDA ITEM (ID # 1487)

DOC ID: 1487

sponsors



Memorial Day 5K Run & Walk Committee

Meeting: 04/30/15 06:00 PM

Department: Mayor's Office

Category: Events

Prepared By: Marcy Kimball

Department Head: Paula Zelenko

3.3

SCHEDULED

AGENDA ITEM (ID # 1481)

DOC ID: 1481

shirts



Memorial Day 5K Run & Walk Committee

Meeting: 04/30/15 06:00 PM
Department: Mayor's Office
Category: Events
Prepared By: Marcy Kimball
Department Head: Paula Zelenko

3.4

SCHEDULED

AGENDA ITEM (ID # 1482)

DOC ID: 1482

volunteers



Memorial Day 5K Run & Walk Committee

Meeting: 04/30/15 06:00 PM
Department: Mayor's Office
Category: Events
Prepared By: Marcy Kimball
Department Head: Paula Zelenko

3.5

SCHEDULED

AGENDA ITEM (ID # 1483)

DOC ID: 1483

race snacks



Memorial Day 5K Run & Walk Committee

Meeting: 04/30/15 06:00 PM
Department: Mayor's Office
Category: Events
Prepared By: Marcy Kimball
Department Head: Paula Zelenko

3.6

SCHEDULED

AGENDA ITEM (ID # 1484)

DOC ID: 1484

police



Memorial Day 5K Run & Walk Committee

Meeting: 04/30/15 06:00 PM
Department: Mayor's Office
Category: Events
Prepared By: Marcy Kimball
Department Head: Paula Zelenko

3.7

SCHEDULED

AGENDA ITEM (ID # 1485)

DOC ID: 1485

race route



Memorial Day 5K Run & Walk Committee

Meeting: 04/30/15 06:00 PM
Department: Mayor's Office
Category: Events
Prepared By: Marcy Kimball
Department Head: Paula Zelenko

3.8

SCHEDULED

AGENDA ITEM (ID # 1486)

DOC ID: 1486

water stations