



**BURTON, MICHIGAN**  
**MEMORIAL DAY COMMITTEE MEETING MEETING**  
**FEBRUARY 20, 2019**  
**MINUTES**

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<b>Community Room</b>	<b>Regular</b>	<b>5:00 PM</b>
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**4303 S. CENTER ROAD**  
**BURTON, MI 48519**

**This meeting was opened by Commissioner Robert Wilson at 5:00 PM.**

**A. MEMBERS PRESENT**

Bob Wilson, Parks & Recreation Commission, Burton VFW  
Jim Craig, Parks & Recreation Chairman  
Gary Burns, Burton VFW  
Sue Warren, Parks & Recreation Director

**B. PURPOSE OF THE MEETING**

1. Updates and discussion on Memorial Day events.

**MILE RUN**

Start time 2:00 PM.

**PARADE**

Parade Line up time is 1:00 PM and start time will be 2:05 PM, after the Mile Run.

**HONOR GUARD**

Mr. Wilson said I have left a message with the Marine Corps League and am waiting for a response.

**VETERAN MALE AND FEMALE OF THE YEAR**

To be determined.

**1 CARS FOR VETS VEHICLE**

Mr. Wilson said Al Serra is lined up.

**BUDGET**

No discussion.

**PARADE MC**

Ms. Warren said she will ask Scott Bednarski and Bob Slattery.

**JUDGE**

Ms. Warren will contact Judge Latchana to find out if he is available.

**INVITATION, DONATION, PARADE SIGN-UP, SPONSORSHIPS, VOLUNTEERS FORMS**

Discussion on updating the forms and getting them ready.

**NEWSPAPER AD AND OTHER ADVERTISING**

Ms. Warren suggested placing signs along Center Road advertising the Memorial Day events.

Mr. Craig suggested contacting the news stations to ask if they could help with promoting the events.

### **SCOUTS**

Mr. Burns said our VFW has a scout troop and a scout pack. I spoke to the C.O.R. of the pack. I have the wagon lined up for the parade. I have contacted Vietnam Vets asking them to be in the parade. The scouts will be decorating the wagon. Do we need volunteers after the parade, before the fireworks?

Mr. Craig said the scouts may need community service work.

Ms. Warren asked if it would be possibly for the scouts to set up a concession stand.

Mr. Craig said I am the C.O.R. for the Davison pack and am on the district committee. I may be able to find more volunteers.

### **DAV**

Will be setting up a food concession stand.

### **VFW**

Mr. Burns said the VFW will not be selling food. We do not have the personnel or volunteers to run it. The Marines Taking Care of Kids, Inc. (MTCK), will set up a table. This non-profit organization takes care of events and fundraisers for Toys for Tots, Old Newsboys, My Heart Supports the Troops, etc. They have a building on Saginaw Street in Flint.

### **FOOD, ETC.**

Mr. Craig said we have a food truck interested in setting up for the Memorial Day Race. Mr. Wilson suggested the time frame for the food trucks to be from 6 PM to 10 PM or as late as they want.

### **MUSIC**

To be determined

### **TRAFFIC CONTROL**

Burton Police Department

### **FIRE TRUCKS**

Burton Fire Department will be present for the fireworks.

### **BANDS**

Ms. Warren suggested having the band play at City Hall a little later than usual and have some kind of entertainment before the fireworks. I can make some calls asking for band participation.

Mr. Burns said he can also help with this if needed.

### **MEMORIAL SERVICE**

Judge Latchana will be the MC for the Memorial Ceremony.

### **CANDLE LIGHT SERVICE**

Will be at dusk. Time will be announced at a later date.

**FIREWORKS**

Ms. Warren said Councilman Heffner asked for a donation form to give to Waste Management to go toward the fireworks.

Mr. Wilson said he will ask Nehring's Market for a donation.

Burton Fire Department will be present for the fireworks.

**SPONSORS**

To be determined.

**VOLUNTEERS**

Discussion on contacting the scouts, students and Burton Court to ask for volunteers and community service workers.

Mr. Craig said he has posted on Facebook asking for volunteers.

**PORTA POTTY RENTAL**

One handicap and two regular for City Hall. Discussion on placing one somewhere near the start of the race.

**C. AUDIENCE PARTICIPATION**

None.

**D. COMMITTEE DISCUSSION**

The next Memorial Day Committee meeting will be held March 13, 2019 @ 6:30 PM in the Council Chambers.

Meeting was adjourned at 6:00 PM.

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