



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

APRIL 11, 2018

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman James Craig at 5:32 PM.

THIS MEETING WAS OPENED BY JIM CRAIG.

PLEDGE OF ALLEGIANCE WAS LED BY GENEVIEVE FIELD.

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Toby Bauldry	Board Member	Excused	
Sandra Talbot	Co-Chairman	Present	
James Craig	Chairman	Present	
Debra Dunsmore	Commissioner	Excused	
Robert Wilson	Commissioner	Present	
Christina Conley	Councilwoman	Absent	
Genevieve Field	Board Member	Present	
Jeremy Scharrer	Commissioner	Present	
Joseph Fallis	Commissioner	Absent	

B. STAFF PRESENT

Sue Warren, P&R Director
Marcy Kimball, Clerk's Office

C. ADMINISTRATIVE REPORT

The Burton Jaycees said they would like to be in the Memorial Day Parade. They would like to sell cotton candy or ice cream. I received a request from a non-resident that was in the military asking about putting her name on the Veteran's Wall. Her father and grandfather's names are on there.

Ms. Talbot said we have never had any regulations on this.

Mr. Wilson said as long as they served in the service, there is no stipulation on what your qualification is. I would say if you served 180 days with good conduct you can have your name on the wall.

Mr. Craig asked Ms. Warren to find out if there are any printed guidelines and protocol and any particular person that is in charge of this now. If not, Bob Wilson could be in charge of this.

Ms. Warren asked about resurfacing or refacing the pavers at the Memorial. I have a donation from Waste Management to go toward this. This is separate from their annual \$5,000 donation each year for community events. I have the expenditure report through the

end of March, and the forms for the Burton Mile Race, Burton Youth League and Memorial Parade.

Mr. Wilson said this is where they encase the brick with the people's name, branch of service and dates of service.

Mr. Craig said if someone donates money for a specific purpose it has to stay with that account. Last year, the Waste Management representative said that they wanted to donate \$5,000 as a sponsor for the Veteran's Honor Run. They ended up donating \$300 for this event. We should be looking at the expenditure report at each meeting.

Ms. Warren said I will go over individual budgets now, based on our request. We have a separate budget now for the Burton Youth League, Veteran's Memorial Park, Cancer Survivor Park, Memorial Day Race, Veteran's Honor Run, Patriot Run and Burton Race Series. After separating this out, that left the Parks & Recreation recommended budget at \$108,200 for next year. This year's budget for the Parks & Recreation events was \$5,000. This was reduced to \$3,000. Trick or Treat was reduced to \$4,500. Easter Egg Hunt stayed the same. The movie expenditure zero'd out. Pizza with Santa went down to \$2,500. Training and memberships stayed the same. Memorial Day stayed the same, contractual services is \$10,000 and DNR Grant is \$10,000.

D. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Burton Memorial Parade & Activities - Feb 19, 2018 5:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Sandra Talbot, Co-Chairman
SECONDER:	Robert Wilson, Commissioner
AYES:	Talbot, Craig, Wilson, Field, Scharrer
ABSENT:	Conley, Fallis
EXCUSED:	Bauldry, Dunsmore

2. Parks & Recreation Commission - Regular Meeting - Mar 21, 2018 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Sandra Talbot, Co-Chairman
SECONDER:	Robert Wilson, Commissioner
AYES:	Talbot, Craig, Wilson, Field, Scharrer
ABSENT:	Conley, Fallis
EXCUSED:	Bauldry, Dunsmore

E. PURPOSE OF THE MEETING

1. Memorial Day Events

Mr. Wilson stated we have the male and female veteran of the year, honor guards, truck from Al Serra, budget \$20,000, invitations ready to be passed out, scouts and food. The Memorial Service will be at 7:00 PM and I have the speaker. As far as the fireworks, we need permits and sponsors.

Mrs. Warren suggested using the band, Rodeo Drive. We need to make sure that anyone sponsoring write specifically what event it is for on the check.

Mr. Scharrer said I am still working on the band.

Ms. Field suggested that a food truck set up at the corner of Bristol and Center during the parade and at City Hall after the parade.

Mr. Wilson said they would need to wait until after 5:00 PM to set up at City Hall. We will already have DAV and VFW there selling food for a fundraiser. It would be nice to have food available between 5:00 PM until after the fireworks.

Mr. Craig suggested a food truck competition.

1. Easter Egg Hunt

RESULT:	TABLED [UNANIMOUS]
AYES:	Talbot, Craig, Wilson, Field, Scharrer
ABSENT:	Conley, Fallis
EXCUSED:	Bauldry, Dunsmore

2. P&R 5-Year Plan updates

Mr. Craig said we are waiting to hear from Lisa Easterwood from Fleis & VandenBrink for updates on the 5-Year Plan and the Trail.

Ms. Warren said I sent her a reminder just today.

3. Trail scoping update

None.

4. Committee updates

Ms. Talbot stated the Easter Egg Hunt went off very well.

Ms. Field said snapchat was used a few times.

Mr. Sharrer said the May 16, 2022 will be the City's 50th anniversary of becoming a city. We should keep this in mind. It is right before our Memorial Day event and maybe we could do something for this.

Mr. Wilson stated Nov. 11, 2018 will also be the 100th anniversary of Treaty of Versailles and the end of world war one. We could do something at this year's Veteran's Honor Run event.

F. AUDIENCE PARTICIPATION

None.

THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, MAY 9, 2018 AT 5:30 PM.

Meeting was adjourned at 6:32 PM.
