



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

APRIL 13, 2016

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman James Craig at 5:30 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Sandra Talbot	Co-Chairman	Present	
Robert Spose	Commissioner	Present	
James Craig	Chairman	Present	
Debra Dunsmore	Commissioner	Excused	
Steven Hatfield	Councilman	Present	
Robert Wilson	Commissioner	Present	
Sherry Adams	Commissioner	Excused	
Angela Jackson	Commissioner	Present	

B. STAFF PRESENT

M. Kimball, Clerk's Office

C. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Mar 9, 2016 5:30 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Robert Wilson, Commissioner
SECONDER: Sandra Talbot, Co-Chairman
AYES: Talbot, Spose, Craig, Hatfield, Wilson, Jackson
EXCUSED: Dunsmore, Adams

2. Memorial Day 5K Run & Walk Committee - Regular - Apr 6, 2016 6:00 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Robert Wilson, Commissioner
SECONDER: Sandra Talbot, Co-Chairman
AYES: Talbot, Spose, Craig, Hatfield, Wilson, Jackson
EXCUSED: Dunsmore, Adams

3. Parks & Recreation Commission - By-Law Committee - Mar 30, 2016 5:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Sandra Talbot, Co-Chairman
AYES:	Talbot, Spose, Craig, Hatfield, Wilson, Jackson
EXCUSED:	Dunsmore, Adams

D. PURPOSE OF THE MEETING

1. April Movie Update

See Audience Participation.

2. Memorial Day Update

Mr. Wilson stated the Memorial Day Parade will line up at 1:00 PM with a 2:00 PM start time. There will also be a candlelight ceremony, flag ceremony, fireworks and other activities after the parade.

3. Burton Race Series Update

See Audience Participation.

4. Movies On The Lawn Update

See Audience Participation.

5. By-Laws Review and Recommendation to Council

Mr. Craig stated all Parks & Recreation donations or gifts should go through Mrs. Bigsby, Parks & Recreation Director. We would like to change the By-Laws to read, "any commission member who attends either a meeting or an event in each month will receive \$40.00 commission."

E. AUDIENCE PARTICIPATION

Councilman Vaughn Smith stated we have Hurley as a sponsor for the Burton Race Series. I am the director of the Superhero Run that will take place at the Flint Farmer's Market on Saturday, April 23rd, 2016. The 5K Run will start at 9:00 AM and the 1K Fun Run will start at 10:00 AM. This race has not been done since 2014. As of today we have 755 race participants. We will be putting registration forms for the upcoming races into the packets of each race participant. These races help us to market Burton and are subsidized by the race participants and the money goes back into the local community. Mr. Smith said from the race proceeds, we give a \$500.00 scholarship to the Atherton Robotics Team, \$2000.00 scholarship to Pack the Truck, \$300.00 scholarships to American Heritage Girls and the Center for Autism on Dort Hwy, Disabled American Veteran's received \$7,000, the Superhero Run will benefit the Weiss Child Advocacy Center.

Gage Estes, Burton resident and honor student from Bendle High School spoke regarding the Movie Events. Gage stated I would like to go to college for digital media arts, which is movies and radio. I am helping Kris Johns with the advertising for the Parks & Recreation movie events, fundraising and sponsorships. We will be having a pizza fundraiser at Sharkey's Sport Bar, April 29, 2016 at 6 p.m.

Kris Johns from Burton stated Gage has put together a video with the information on all of the upcoming movies. We will post this on Facebook. The sponsor for the Minions movie will be Molina Health Plan, Avenger's sponsor is Frank Manley Law Firm and Cinderella's sponsor is Genesee Health Plan.

Erica Leverette-Traore, District Executive of the Boy Scouts of America, thanked Mr. Craig for his hard work and volunteering for the Boy Scouts of America. She stated I am with the Flint office and we serve Genesee, Shiawassee and Lapeer County. We have a program called Exploring which is a co-ed program of scouting. It is career and leadership based. This is located right here in Burton and is called the Flint Power Squadron. I have had a difficult time recruiting young people to that and was wondering if you could help us in any way to increase participation and recruitment in scouting.

F. ADMINISTRATIVE REPORT

Sorry I cannot be with you this evening. The Park & Recreation department has been busy the last month. I applied for a Passport Grant for the Douglas E. Halstead Police/Fire Memorial Park to be located on the east side of the Police Department. We won't hear anything on that until at least fall.

April Movie Update:

We have taken bookmarks and posters to Atherton, Bendle and Bentley. Facebook advertising is ongoing. There seems to be quite a bit of interest in this event. We will need Hot dogs, buns, roasters, chips and cookies. I think bagging the chips like we did last time will work. Let me know if you have any donations.

Memorial Day Update:

The Contract with SauceCats has been signed. Porta Potties have been ordered. Petting zoo is ordered. Bounce houses have been ordered. Balloon twister has been notified. Frisbees are here. I have started a conversation with DPW about getting the decorations up around city hall, potholes on Center Road and manor Drive, street sweeping, snow fence around city hall, and a bunch of other items that they generally take care of before the event. We have 13 registrations for the parade. I will be getting more registration forms out in the next couple of weeks.

Youth League Update:

Registrations have been coming in pretty quickly this week. We are at about 160 kids signed up right now. We anticipate close to 250 more in the next two weeks. Coaches meeting was held this past Sunday. We had 13 coaches show up to go over the rules and make any change they wanted to see from years previous. Team pick day will be on May 1st. Prior to the coaches meeting on Sunday we went to the barn and inventoried the equipment to see what we need to order for the upcoming season.

Movies on the lawn:

You will see a flyer in your packet about the pizza fundraiser that Gage is doing to help raise money for the Movies on the Lawn this summer. My intern has made bookmarks that will be distributed to schools before the end of the year.

G. COMMISSION DISCUSSION

Mr. Craig asked the school board members if they could take the race flyers to the schools.

H. COMMISSION RECOMMENDATIONS AND/OR ACTION

1. Approve Parks & Recreation Commission By-Laws with 2016 amendments.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Spose, Commissioner
SECONDER:	Sandra Talbot, Co-Chairman
AYES:	Talbot, Spose, Craig, Hatfield, Wilson, Jackson
EXCUSED:	Dunsmore, Adams

2. Motion to bring the 2016 Parks & Recreation Commission By-Law amendments to the Burton City Council for approval.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Spose, Commissioner
SECONDER:	Sandra Talbot, Co-Chairman
AYES:	Talbot, Spose, Craig, Hatfield, Wilson, Jackson
EXCUSED:	Dunsmore, Adams

3. Approve Invoice #3122769-IN dated 4/12/16 from Maxwell Medals & Awards in the amount of \$865.60.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Robert Spose, Commissioner
AYES:	Talbot, Spose, Craig, Hatfield, Wilson, Jackson
EXCUSED:	Dunsmore, Adams

Meeting was adjourned at 6:22 PM.