



# CITY OF BURTON

## BURTON PARK AND RECREATION COMMISSION MEETING

AUGUST 10, 2022

### MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD  
BURTON, MI 48519

This meeting was opened by Chairperson Jeremy Scharrer at 5:30 PM.

#### A. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

#### B. CALL TO ORDER

| Attendee Name    | Title            | Status  | Arrived |
|------------------|------------------|---------|---------|
| Kevin Burge      | Commissioner     | Present |         |
| Sandra Talbot    | Commissioner     | Excused |         |
| James Craig      | Vice Chairperson | Present |         |
| Debra Dunsmore   | Commissioner     | Excused |         |
| Deborah K Walton | Commissioner     | Present |         |
| Robert Wilson    | Commissioner     | Excused |         |
| Jeremy Scharrer  | Chairperson      | Present |         |
| Greg Hull        | Councilman       | Present |         |

#### C. STAFF PRESENT

Amy Clous, Parks and Recreation Director  
Katie Malin, Clerk's Office  
Joy Roe, Clerk's Office

#### D. ADMINISTRATIVE REPORT

None.

#### E. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Jul 13, 2022 5:30 PM

|                  |                                      |
|------------------|--------------------------------------|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>          |
| <b>MOVER:</b>    | James Craig, Vice Chairperson        |
| <b>SECONDER:</b> | Deborah K Walton, Commissioner       |
| <b>AYES:</b>     | Burge, Craig, Walton, Scharrer, Hull |
| <b>EXCUSED:</b>  | Talbot, Dunsmore, Wilson             |

#### F. AUDIENCE PARTICIPATION

None.

#### G. COMMITTEE DISCUSSION AND OR ACTION

1. Fireman's Park Clean-Up August 18, 2022 5:30PM

- Power Washing
- Graffiti Removal
- General Clean-Up

Parks and Recreation Commission discussed putting down mulch, volunteers and replacing benches.

2. Trick-or-Treat Trail October 22, 2022

- Pop-up Tents Needed
- Steps for Hayride Trailer

The Parks and Recreation Commission discussed allowing the use of trunks or pop-up tents, haunted hallways, replacing the trailer, allowing political signs and literature.

Gary Burns from the VFW Post #2777 in Burton stated they have Halloween decorations and a wagon that Parks and Recreation could use for the Trick or Treat Trail.

3. Veterans Day Race November 12, 2022

The Parks and Recreation Commission discussed the post-race dinner, medals and registration online, packet pick up at Complete Runner in Flint and the date set for November 12, 2022.

4. Tree Lighting Ceremony November 19, 2022

The Parks and Recreation Commission discussed changing the location of the Tree Lighting Ceremony, parking and the date set for November 19, 2022.

5. Motion to Approve \$500 for the Bendle Cheer Team for Helping with the Memorial Day 5k Race.

|                  |                                      |
|------------------|--------------------------------------|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>           |
| <b>MOVER:</b>    | Greg Hull, Councilman                |
| <b>SECONDER:</b> | Deborah K Walton, Commissioner       |
| <b>AYES:</b>     | Burge, Craig, Walton, Scharrer, Hull |
| <b>EXCUSED:</b>  | Talbot, Dunsmore, Wilson             |

6. Motion to Approve \$500 for the Bentley Robotics Team for Helping with the Memorial Day 5k Race.

|                 |                                      |
|-----------------|--------------------------------------|
| <b>RESULT:</b>  | <b>CARRIED [UNANIMOUS]</b>           |
| <b>AYES:</b>    | Burge, Craig, Walton, Scharrer, Hull |
| <b>EXCUSED:</b> | Talbot, Dunsmore, Wilson             |

7. Motion to Approve \$500 for the Atherton Theatre for Helping with the Memorial Day 5k Race.

|                 |                                      |
|-----------------|--------------------------------------|
| <b>RESULT:</b>  | <b>CARRIED [UNANIMOUS]</b>           |
| <b>AYES:</b>    | Burge, Craig, Walton, Scharrer, Hull |
| <b>EXCUSED:</b> | Talbot, Dunsmore, Wilson             |

**THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, SEPTEMBER 14, 2022 AT 5:30 PM.**

Meeting was adjourned at 6:40 PM.

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# CITY OF BURTON

## BURTON PARK AND RECREATION COMMISSION MEETING

JULY 13, 2022

### MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD  
BURTON, MI 48519

This meeting was opened by Chairperson Jeremy Scharrer at 5:30 PM.

### PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

#### A. CALL TO ORDER

| Attendee Name    | Title            | Status  | Arrived |
|------------------|------------------|---------|---------|
| Kevin Burge      | Commissioner     | Present |         |
| Sandra Talbot    | Commissioner     | Present |         |
| James Craig      | Vice Chairperson | Present |         |
| Debra Dunsmore   | Commissioner     | Excused |         |
| Deborah K Walton | Commissioner     | Present |         |
| Robert Wilson    | Commissioner     | Present |         |
| Jeremy Scharrer  | Chairperson      | Present |         |
| Greg Hull        | Councilman       | Present |         |

#### B. STAFF PRESENT

Amy Clous, Parks and Recreation Director  
Katie Malin, Clerk's Office

#### C. ADMINISTRATIVE REPORT

Mrs. Clous stated we just finished another successful year of Burton Youth League. I want to thank Commissioner Gary Wines for all his hardwork.

#### D. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - May 11, 2022 5:30 PM

|                  |                                                      |
|------------------|------------------------------------------------------|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | Robert Wilson, Commissioner                          |
| <b>SECONDER:</b> | Deborah K Walton, Commissioner                       |
| <b>AYES:</b>     | Burge, Talbot, Craig, Walton, Wilson, Scharrer, Hull |
| <b>EXCUSED:</b>  | Dunsmore                                             |

#### E. AUDIENCE PARTICIPATION

None.

#### F. COMMITTEE DISCUSSION AND OR ACTION

The Parks and Recreation Commission discussed offering programs and classes, adult and summer events.

### **1. Memorial Day/ 50th Anniversary Recap**

The Parks and Recreation Commission discussed the Memorial Day Parade, where to direct feedback and The Memorial Day Race.

Kevin Burge read a letter into the record from Janice Weeden in regards to a float in the parade they felt was inappropriate.

Mrs. Clous thanked everyone who came out and helped with the 50th and Memorial Day Celebration.

### **2. Park Clean-Ups**

Fireman's Park

The Parks and Recreation Commission discussed cleaning up Fireman's Park on August 18th and checking with the 67th District Court to see if anyone in need of community service could help with park clean-up.

Kelly Lake Park Bathrooms

The Parks and Recreation Commission discussed Kelly Lake Park is full of trash and is in need of organizing a clean-up date, locking up the park at night, a floating decoy for the water, getting a new sign and removing the bathrooms.

### **3. Budget**

The Parks and Recreation Commission discussed the budget for the Trick or Treat Trail, The Christmas Tree Lighting Ceremony, Pizza with Santa and The Easter Egg Hunt.

### **4. Trick-or-Treat Trail**

The Parks and Recreation Commission discussed haunted hallways, vendors, new steps for the wagon and the date set for October 22, 2022.

**THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, AUGUST 10, 2022 AT 5:30 PM.**

Meeting was adjourned at 6:26 PM.

Minutes Acceptance: Minutes of Jul 13, 2022 5:30 PM (APPROVAL OF MINUTES)