



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

AUGUST 11, 2021

AGENDA

Council Chambers

Regular Meeting

5:30 PM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. PLEDGE OF ALLEGIANCE

B. CALL TO ORDER

C. STAFF PRESENT

D. ADMINISTRATIVE REPORT

E. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Jul 14, 2021 5:30 PM

F. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Park and Recreation Commission. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

G. COMMITTEE DISCUSSION AND OR ACTION

1. Upcoming Events

- Movie in the Park at Settlement Park
- Trick-or-Treat Trail on 10/23/2021
- Veterans Day Ceremony on 11/11/2021 at 11:11 AM
- Veterans Day Race on 11/13/2021 at 11:11 AM
- Christmas Decorating Contest
- Christmas Tree Lighting Ceremony on 11/27/2021

2. Parks Reports

- Water Tower Park
- Settlement Park
- Veterans Memorial Park
- Kelly Lake Park
- Fireman's Park

3. Old Business

- Picnic Tables

**THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY,
SEPTEMBER 8, 2021 AT 5:30 PM.**



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

JULY 14, 2021

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairperson Jeremy Scharrer at 5:30 PM.

A. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was led by Jeremy Scharrer.

B. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Kevin Burge	Commissioner	Present	
Sandra Talbot	Vice Chairperson	Present	
James Craig	Commissioner	Present	
Debra Dunsmore	Commissioner	Excused	
Robert Wilson	Commissioner	Present	
Christina Conley	Councilwoman	Present	
Jeremy Scharrer	Chairperson	Present	
Greg Hull	Commissioner	Present	

C. STAFF PRESENT

Amy Clous, Parks and Recreation Director
Katie Malin, Clerk's Office

D. ADMINISTRATIVE REPORT

Mrs. Clous stated Burton Youth League had 225 kids participate. I want to thank Commissioner Kristi Gwinn, Mike Gwinn, and the DPW workers for all their help with another successful year. Just a reminder, the Burton Rotary Club will be sponsoring Music in the Park, Thursday, July 15, 2021 from 6 PM to 8 PM, at the City of Burton Pavilion.

E. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Jun 9, 2021 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	James Craig, Commissioner
AYES:	Burge, Talbot, Craig, Wilson, Conley, Scharrer, Hull
EXCUSED:	Dunsmore

F. AUDIENCE PARTICIPATION

Brendan Craig, Boy Scouts Troop #178 of Burton, Michigan stated I would like to propose my Eagle Scout project for Kelly Lake. I want to restrain the pavilions and picnic tables.

Mr. Burge asked, do you have specifics on what you would like to do?

Brendan Craig stated I would like to strip all the picnic tables and then restrain them. In the pavilion, I want to restrain all the wood, including the ceiling.

Mr. Scharrer asked, will there be any cost to Parks and Recreation?

Brendan Craig said no charge. I will do fundraising through the Boy Scouts to cover the cost of the project.

Mr. Burge asked, how long will it take?

Brendan Craig stated two whole days. On the first day, I plan to strip everything and on the second day, we will restrain with a couple of coats.

Mrs. Conley asked if the pavilion will be closed during the project.

Brendan Craig said, yes.

Mrs. Conley stated that way we can let the public know the pavilion will be closed.

Mr. Craig asked, when did you want to complete the project?

Brendan Craig stated I would like to complete it by the end of summer.

Discussion ensued regarding the Kelly Lake Project.

G. COMMITTEE DISCUSSION AND OR ACTION

1. Planning of Trick-or-Treat Trail

Mr. Scharrer stated everyone should have a copy of the Trick-or-Treat Trail flyer to take a look at.

Mr. Craig stated we may need to find a new pumpkin supplier. Our previous Bentley Representative took care of the cider donation.

Mr. Burge stated he will reach out to Mrs. Bauldry.

Mrs. Clous asked if they are mini pumpkins.

Mrs. Conley said, yes. At the last Trick-or-Treat Trail we had, we purchased them from Montrose Orchards.

Mrs. Clous asked, how many pumpkins do we need?

Mrs. Conley said, around 600.

Mrs. Talbot stated we would get the donuts and sugar cookies from Jablonski's, but they are no longer in business.

Mr. Hull suggested checking with Meijer for donations.

Mr. Craig stated we have received donations from Walmart in the past.

Mr. Burge suggested looking into purchasing straw and pumpkins from Walker's.

Mr. Wilson asked, how many people normally turn out for the event?

Mr. Craig stated we have anywhere from 500-3,000 trick-or-treaters depending on the weather.

Mr. Scharrer asked, do we supply bags?

Mrs. Talbot stated the Mayor has supplied bags in the past.

Mr. Scharrer stated I can check with the Fire Department about bags. We do a lot of different things in October for fire prevention month.

Mr. Craig stated I know in the past we have had vendors there selling items. Do we plan to do that again?

Mr. Scharrer stated we can. We need to add that to the flyer. What about the bounce houses?

Mrs. Talbot stated we have had two bounce houses in the past.

Mrs. Clous asked, do people set up tents or pull their car up and hand out candy?

Mrs. Conley stated in the past, people volunteer to hand out candy.

Mrs. Talbot stated they bring a tent, we do not have cars pull up.

Mr. Scharrer stated we need to get out the Parks and Recreation tent and make sure it is still in good shape.

Mrs. Conley stated City Council did add an extra \$1,000.00 to the budget for all our events.

2. Parks

- Water Tower Park
 - Fence
 - Fall Clean-up

Mrs. Conley stated I called Michigan Fence for an update. They plan to install the fence by the end of August or the beginning of September.

Mr. Scharrer stated once the fence goes in, we will have some clean-up to do.

- Settlement Park
 - Walk Through
 - Property
 - Proposed Movie in the Park

Mr. Scharrer stated after our walk-through of Settlement Park, we want to look into doing a Movie in the Park.

Mrs. Conley suggested purchasing an inflatable screen to show the movie on.

Mr. Scharrer stated we need to look into the cost of licensing to show the movie.

Mr. Hull asked, would this event be geared towards kids or adults?

Mr. Scharrer stated I would like to see us show a family-friendly movie.

Mr. Hull stated Habitat for Humanity will let us borrow their projector.

Mr. Scharrer asked, if Mr. Hull had any more information on the old Goodie Barn property next to the park.

Mr. Hull stated he did get an application from the land bank. We would need more of a set plan to move forward.

Mrs. Talbot suggested getting with the Library to do a reading in the park next summer.

Mr. Burge suggested getting a small sign for the park.

Mr. Hull stated he talked to someone with the Flint Art Project in regards to the massive stump in the park. We need to send pictures of the stump and he will come up with some ideas.

- Veterans Memorial Park
 - Music in the Park on July 15, 2021, 6:00-8:00 PM

Mr. Scharrer stated Music in the Park is sponsored by the Burton Rotary Club. There will be free hotdogs, chips, pop, and water. Music provided by Mike Odette.

- Kelly Lake Park

Mrs. Clous suggested getting Swan decoys for the lake to help with the issue with the geese.

- Fireman's Park
 - Walk Through
 - Fall Clean-up

Mr. Scharrer stated for Fireman's Park, we will do some power washing, paint touch-up and new mulch. We are looking into grants. Hopefully, we will hear something this fall.

3. Upcoming Events

- City of Burton 50th Anniversary
- Christmas Tree Lighting Ceremony

Mr. Scharrer stated we will plan on having some meetings soon in regards to the 50th Anniversary celebration and the Tree Lighting Ceremony.

Mr. Craig stated registration for the Veterans Honor Run will be opening soon. The race will take place on Saturday, November 13, 2021, at 11:11 AM.

THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, AUGUST 11, 2021 AT 5:30 PM.

Meeting was adjourned at 6:51 PM.

Minutes Acceptance: Minutes of Jul 14, 2021 5:30 PM (APPROVAL OF MINUTES)