



BURTON, MICHIGAN

DRAFT

BURTON PARK AND RECREATION COMMISSION MEETING

AUGUST 13, 2014

MINUTES

Council Chambers

Regular Meeting

5:30 PM

**4303 S. CENTER ROAD
BURTON, MI 48519**

This meeting was opened by Council Representative Steve Heffner at 5:40 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Steve Heffner	Council Representative	Present	
Toby Bauldry	Commissioner	Absent	
Sandra Talbot	Commissioner	Present	
Rob Spose	Commissioner	Absent	
Mona Miron	Commissioner	Late	5:45 PM
James Craig	Commissioner	Present	
Kelly Luxton	Commissioner	Excused	
Debra Dunsmore	Commissioner	Present	

B. STAFF PRESENT

B. Bigsby, Parks and Recreation Director, T. Karsney, City Clerk and Marcy Kimball, Clerk Typist.

C. APPROVAL OF MEETING MINUTES

1. Parks & Recreation Commission - Regular Meeting - Jul 9, 2014 5:30 PM

D. PURPOSE OF THE MEETING

1. Demonstration of IQM2 Use
2. Cristal Fieldhouse Partnership
3. Trick or Treat Trail Update
4. Veteran's Honor Run Update
5. Memorial Day Committee Meeting
6. Discussion of 2015 Events

E. AUDIENCE PARTICIPATION

None.

F. COMMISSION DISCUSSION

Mr. Heffner stated due to lack of quorum this meeting will now be considered a workshop.

Mrs. Bigsby reported Karen Lemieux from Cristal Fieldhouse was supposed to be at this meeting to speak about us partnering with them. Unfortunately, they had a board meeting so we are going to try to get them on the schedule for next month. They wanted us to sponsor some skate classes so I wanted her to talk to the Parks and Recreation Commission regarding this. We were supposed to have a Trick or Treat Trail meeting after this meeting tonight, however due to lack of members tonight I think we should reschedule this.

Mr. Craig spoke regarding the Veteran's Honor Run Event. He said we have about 50 people signed up already. We did officially let Bubba's know that the event will be moved to Blessed Sacrament. There were about three parties involved and we just couldn't get a positive answer on whether the run could be held at Bubba's. We didn't want to have to move the event at the last minute. The 5K runners will be able to run through Burton Fire Station 2. The food will be catered by a place from Frankenmuth. Mrs. Miron mentioned to me that Blessed Sacrament is a historical site so maybe we can tie that into the race somehow to give them recognition.

Mr. Heffner said we need more sponsors. I wondered if we could have each commission member bring in a sponsor with the exception of Mr. Craig who already has brought in a few sponsors.

Mr. Craig stated I have already had a meeting with the folks from Genesys, Rite Aid and the fudge shop on Saginaw. We may have to pay the fudge shop a little for them to hand out free fudge during the race. They did this for the Memorial Day Race and the Hot Chocolate Run.

Mr. Heffner asked about the cost of the radio ads from the 3 ON 3 Basketball Tournament that was cancelled. If we have any ad space left maybe we could use this for the Veteran's Honor Run. This might bring in a few more runners.

Mrs. Bigsby said she will check to see if we have any spots left. I already have the shirts in my office that we can use if we reschedule the 3 ON 3 Basketball Tournament. What does everyone think about having it on Memorial Day?

Mr. Heffner said I think that would be too much work with everything else that will be going on that day.

Mr. Craig said that we have money left to use for ABC 12 TV commercials. We have a runner that signed up from Iowa.

Mr. Heffner stated Councilman Vaughn Smith will be stepping up to the plate to help market the Memorial Day Event. I am trying to get one more council person involved. Then we will have three council people helping, including myself.

Mrs. Bigsby said I will contact the new owners of Courtland Center to see if we can still have Christmas at Courtland there this year. I thought this was a very good event last year but with a little more advertising it could have been busier.

Mr. Craig said that the Transom Twisters Boat Race needs to change their date because every year this event falls on the same day as the Free Fishing Weekend at Kelly Lake.

Mrs. Bigsby replied she will talk to Mark about this. They originally had a different date and then the Race to Grace Event had the runners going through Kelly Lake on the same day. Now they conflict with the Free Fishing Weekend Event.

Mrs. Miron asked about a party at the Settlement Park. Mrs. Bigsby said any events or

parties at any of our parks have to be scheduled with Melanie in the Clerk's Office.

Mr. Heffner asked to make a motion to move \$5000.00 for the parking lot at the Settlement Park.

Mrs. Bigsby said we can't make a motion tonight because this is just a workshop and we can't take action. I am waiting to see the final budget from the controller. It will probably be Fall before I get this. I will ask Lisa from Fleis and VandenBrink if we need to have this area staked out and I will need a map showing where we want the parking lot to be.

Mr. Craig asked when the construction will begin at Kelly Lake.

Mrs. Bigsby replied we have one bid for this project so far and it came in \$60,000 over budget. We have sent out for bid twice so far. Lisa seems to have some ideas and she will be meeting with Mayor Zelenko, Mrs. Moulton and myself. If we can't come up with something we may have to let the grant go back. We cannot get people to bid on this and they have been sending the bid request statewide.

Mrs. Miron asked if the United States flags could be ordered for the parks.

Mrs. Bigsby stated Kristopher Johns and his wife would like to be active in the community. He was on the 3 ON 3 Basketball committee. Mr. Johns works for Health Plus and has just recently moved into Burton. He sent me an email this week and asked if we could look into having movies in the park events similar to what Swartz Creek has. I told him that we have discussed it a couple of times and we are interested. I asked him if he could do the research on this and give us a presentation at one of our meetings. I have this marked on our calendar for October and at this time we can set up the committee and talk about sponsorships for this event. The next Veteran Honor Run meeting will be on August 27th at 5:30 pm. Mrs. Miron's commission was up last month. She will need to submit a letter of intent. Mayor Zelenko will be posting for the two, possibly three open positions.

Mr. Craig asked if we have anything set up to where if a commission member has a certain amount of unexcused absences they will be taken off the commission.

Mrs. Bigsby stated yes it is in our by-laws. However it does not pertain to school board members.

Mr. Heffner stated Kelly Luxton did call me and tell me that she was supposed to work tonight but she was going to try to change her appointment. It looks like she wasn't able to do that.

Mrs. Bigsby replied if people would call me and let me know that they are not going to be here, I could let the chairman know that we need to cancel the meeting or just have a workshop. A lot of work, time and research goes into the preparation for the meeting and then people don't show up. We have a coyote or a fox at Kelly Lake that we think is attacking the geese. We also have a homeless man at Kelley Lake living in the trees. He was cutting down small trees for firewood. We cleared out his home but he keeps coming back and then takes off when we get there.

G. COMMISSION RECOMMENDATIONS AND/OR ACTION

None.