



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

DECEMBER 9, 2015

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Co-Chairman Sandra Talbot at 5:30 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Sandra Talbot	Co-Chairman	Present	
Robert Spose	Commissioner	Present	
James Craig	Chairman	Present	
Debra Dunsmore	Commissioner	Present	
Steven Hatfield	Council Representative	Present	
Robert Wilson	Commissioner	Present	
Sherry Adams	Commissioner	Late	6:15 PM

B. THE PLEDGE OF ALLEGIANCE WAS LED BY COUNCILMAN STEVE HATFIELD.

C. STAFF PRESENT

B. Bigsby, Council President Steve Heffner and M. Kimball, Clerks Office.

D. APPROVAL OF MEETING MINUTES

1. Parks & Recreation Commission - Regular Meeting - Oct 14, 2015 5:30 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: James Craig, Chairman
SECONDER: Robert Wilson, Commissioner
AYES: Talbot, Spose, Craig, Dunsmore, Hatfield, Wilson
ABSENT: Adams

2. Parks & Recreation Commission - Regular Meeting - Nov 10, 2015 5:30 PM

RESULT: ACCEPTED [UNANIMOUS]
MOVER: James Craig, Chairman
SECONDER: Robert Wilson, Commissioner
AYES: Talbot, Spose, Craig, Dunsmore, Hatfield, Wilson
ABSENT: Adams

E. AUDIENCE PARTICIPATION

None.

F. ADMINISTRATIVE REPORT

Mrs. Bigsby reported the bylaws need to be changed to read: Must attend either the meeting or the event. The Park's & Recreation committee is different than other committees. We don't just have a meeting once a month; we usually have an event in that month also. Once we make the change in the bylaws, it will need to be approved by the Burton City Council.

In your packet I have included information from DNR on Michigan's two Iron Belle Trail routes (Rails to Trail) and grant money available. Part of this trail will go through Burton. Jacob Maurer from Genesee County Planning Division will help us to fill out the necessary paperwork for the grant money. We do not have to match the grant money; however it will give us points toward the application if we can. It has been in our Parks & Recreation Plan to do this and the Iron Belle Trail is now the Governor's priority. The grant deadline is January 8, 2016. We will need to put this on the agenda for approval at the January 18, 2016 Council meeting.

Our Five Year Plan will expire in January 2017. We will need to revise or update the plan in July 2016.

When DEQ approved the boardwalk for Kelly Lake, we also received approval to do the east wall mitigation of Kelly Lake. The seawall needs to be redone. We will be working on this in the 2016 budget year. DPW may be able to do some of the work. I will look into grant money possibilities for this project.

I want to thank everyone for all your hard work this year. I think we have touched 95% of the people in Burton with the events we have put on.

- A. To support the Rails to Trail Iron Belle Project Proposal for the Grant.

Mrs. Bigsby stated this will need to be approved by Burton City Council.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Robert Spose, Commissioner
AYES:	Talbot, Spose, Craig, Dunsmore, Hatfield, Wilson
ABSENT:	Adams

G. C. PURPOSE OF THE MEETING

- A. Election of Chairperson

Motion to elect Steve Hatfield for Chairperson.

RESULT:	FAILED [1 TO 5]
MOVER:	Sandra Talbot, Co-Chairman
SECONDER:	Debra Dunsmore, Commissioner
AYES:	Hatfield
NAYS:	Talbot, Spose, Craig, Dunsmore, Wilson
ABSENT:	Adams

- B. Election of Chairperson

Motion to elect Jim Craig for Chairperson.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Spose, Commissioner
SECONDER:	Robert Wilson, Commissioner
AYES:	Talbot, Spose, Craig, Dunsmore, Hatfield, Wilson
ABSENT:	Adams

C. Election of Co-Chairperson

Motion to elect Sandra Talbot for Vice-Chairperson.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Debra Dunsmore, Commissioner
SECONDER:	Robert Wilson, Commissioner
AYES:	Talbot, Spose, Craig, Dunsmore, Hatfield, Wilson
ABSENT:	Adams

D. Agenda for 2016

Mrs. Bigsby said we have a draft of dates and items for next year's events. Mr. Hatfield will have other event ideas that he will bring to the table. Also included on our Event Schedule are a few big events that are happening in the City as well as a few in the County. We list the County's events to keep us aware so that we don't schedule an event that may conflict with their dates. I will find out more information on the April Basketball Camp.

E. To approve 2016 Events Schedule as tentative.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Debra Dunsmore, Commissioner
AYES:	Talbot, Spose, Craig, Dunsmore, Hatfield, Wilson
ABSENT:	Adams

F. Wrap up of Christmas Events

Mrs. Bigsby commented, this was a wonderful event. We had around 400 kids attend, went through 68 pizza's and Santa will be responding to 86 letters to Santa. I sent a thank you card to Mr. Krowleski from Bendle thanking him for allowing us to hold the event at Bendle and asking permission to hold the event there again next year. This was an ideal place to have this event. This would also be a great alternate location to hold an event in the case of a rain out.

Ms. Dunsmore said the volunteer students from the Bendle National Honor Society were great. There were about 18 students that volunteered.

H. COMMISSION DISCUSSION

Mr. Craig stated he would like to officially welcome Councilman Steve Hatfield to Parks &

Recreation. He will make a great addition to the committee. I would also like to thank Councilman Steve Heffner for the great work he has done and the leadership and support he has given. He has been a catalyst in bringing the Parks & Recreation to where it is now. Councilman Steve Heffner stated I have put a lot of thought into replacing my position on Parks & Recreation Commission. Councilman Steve Hatfield will be a wonderful addition and will be an excellent fit. It has been a pleasure working with all of you and I will continue to work with you as needed.

Mr. Craig suggested having a movie event for other occasions such as Grand Parents Day. We want to get everyone involved. We had over 400 participants at the Veteran's Honor Run this year. With each event that our Parks & Recreation committee puts on, I feel this shows people that the City of Burton is a great place to live and raise their families.

Mr. Hatfield stated I am a big believer in city parks, trails, events, etc. With being on city council, a lot of my vision involved the Parks & Recreation. We have some great assets in this city. We have both city parks and county parks located in Burton and we have a lot of room to do more things. I would like to see a dog park in Burton. All of the cities are either building or already have a dog park. This will have to be privately funded with donations, etc. I would also love to see more music in the parks. These are just some of the things that bring people to Burton and keep them in Burton.

Mr. Craig stated he would like to form a committee for the dog park. Mr. Hatfield said he would like to chair this committee, Mr. Spose and Mr. Wilson stated they would also like to be on this committee.

I. COMMISSION RECOMMENDATIONS AND/OR ACTION

1. Approval of Invoice #209915 from Advanced Tex Screen Printing dated October 23, 2015, in the amount of \$142.00 for the purchase of Memorial Day Race Shirts.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Steven Hatfield, Council Representative
AYES:	Talbot, Spose, Craig, Dunsmore, Hatfield, Wilson, Adams

Meeting was adjourned at 6:31 PM.