



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

FEBRUARY 10, 2021

AGENDA

Council Chambers

Regular Meeting

5:30 PM

**4303 S. CENTER ROAD
BURTON, MI 48519**

MEETING INFORMATION

Burton Park and Recreation Commission Meeting
Hosted by Racheal Boggs

<https://cityofburton.my.webex.com/cityofburton.my/j.php?MTID=m0def4963588c6b91a6e1e2c5a5aafe19>

Wednesday, Feb 10, 2021 5:30 pm | 2 hours | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 182 577 5011

Password: BPR2021 (2772021 from phones and video systems)

Join by video system

Dial 1825775011@webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0001 US Toll

Access code: 182 577 5011

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. STAFF PRESENT

D. ADMINISTRATIVE REPORT

E. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Dec 9, 2020 5:30 PM

F. NOMINATIONS

1. Approve and Authorize _____ for Parks & Recreation Chairperson from February 2021 - December 2021.
2. Approve and Authorize _____ for Parks & Recreation Vice Chairperson from February 2021 - December 2021.

G. PURPOSE OF THE MEETING

- 1. Status Update for Easter Egg Hunt.**
- 2. Status Update for Memorial Day Race.**
- 3. Update on Burton Race Series.**
- 4. Memorial Day Update.**

H. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Park and Recreation Commission. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

Public comment may be sent to: publiccomment@burtonmi.gov. Comments received prior to the meeting will be read into the record.

I. COMMITTEE DISCUSSION AND OR ACTION

**THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY,
MARCH 17, 2021**



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

DECEMBER 9, 2020

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairperson James Craig at 5:35 PM.

MEETING INFORMATION

Parks and Recreation
Hosted by Racheal Boggs

<https://cityofburton.my.webex.com/cityofburton.my/j.php?MTID=m12d946f5a4a2452962fbac7ba40c02af>

Wednesday, Dec 9, 2020 5:30 pm | 2 hours | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 126 132 9125

Password: Sh8atKfaN93 (74828532 from phones and video systems)

aa243fed6b604090827ad8336805cc00

Join by video system

Dial 1261329125@webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0001 US Toll

Access code: 126 132 9125

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Toby Bauldry	Commissioner	Absent	
Sandra Talbot	Commissioner	Present	
James Craig	Chairperson	Present	
Debra Dunsmore	Commissioner	Excused	
Robert Wilson	Commissioner	Present	
Christina Conley	Councilwoman	Present	
Jeremy Scharrer	Vice Chairperson	Present	
William Owens	Commissioner	Absent	

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mrs. Talbot.

C. STAFF PRESENT

Amy Clous, Parks and Recreation Director
Lindsey Bice, Records Tech

D. ADMINISTRATIVE REPORT

None.

E. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Oct 14, 2020 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Jeremy Scharrer, Vice Chairperson
AYES:	Talbot, Craig, Wilson, Conley, Scharrer
ABSENT:	Bauldry, Owens
EXCUSED:	Dunsmore

F. PURPOSE OF THE MEETING

1. Veterans Day (briefing)

Mrs. Clous stated she had very positive feedback regarding the Veteran's Day Ceremony. Good job Bob.

Mr. Craig stated I think it was one of the bigger turnouts.

Mr. Wilson stated the weather was nice.

Mr. Craig stated that may have had a lot to do with it. The Fire Department was there, I saw a lot of Council Members there. It was nicely done. Good job to Bob and Amy on coordinating your different parts on that.

2. Christmas Decorating Contest - 'Twas the Lights Before Christmas

Mr. Craig stated everyone is getting into this from what I am seeing driving around town.

Mrs. Clous stated I have 43 houses on the list now.

Mr. Craig asked, how long do they have to enroll?

Mrs. Clous stated they have until December 14th. Everything has to be in by 5:00 PM. If I get a registration on the 15th, it is too late. I need time to get everything together for the seniors to do the judging.

Mrs. Conley asked, are they going to have enough time to go to 43 houses?

Mrs. Clous stated it is going to be a two day judging process. I have spoke with Jean and they will go on Thursday and Friday. I will meet with them on Saturday to get all the forms to get it all calculated to find out who our winners are.

Mrs. Conley stated it is nice to see all the houses decorated right now because of what we have been going through.

Mr. Scharrer stated it is nice to see that stores are selling out of lights.

Mr. Craig stated we have many people in our subdivision that put on wonderful displays every year but this one guy is over the top. The one on Bristol by Belsay is a site to see.

Mrs. Clous stated the one with the tunnel.

Mr. Craig stated every year we see a lot but this year it seems like there are so many more. Perhaps the contest spurred them into action.

Mr. Scharrer stated there has been questions regarding a master list for spectators who want to drive around to see these lights.

Mrs. Clous stated there will be a list. I will be posting it on Burton City Chat and the Friends of Parks and Rec. If someone wants a copy of the list they can come to my office and get one.

Mrs. Conley asked, are you only going to show the people on the contest or other ones around Burton?

Mrs. Clous stated I am only going to do the ones that are in the contest. There won't be any names, it will only have the address.

Mr. Scharrer asked, how are the seniors being bused around?

Mrs. Clous stated they have two buses so they can socially distance. Ruth will drive one bus and Jean will drive the other. Ruth will be our 5th voter so we do not have any ties.

3. Event & Meeting Dates for 2021

Confirm Sub-Committee Chair Easter Egg Hunt
Confirm Sub-Committee Chair Memorial Day Race
Confirm Sub-Committee Chair Memorial Day Parade/ Ceremony/ Fireworks/ Other Entertainment
Confirm Sub-Committee Chair Trick-or-Treat Trail
Confirm Sub-Committee Chair Veterans Honor Run
Confirm Sub-Committee Chair Pizza with Santa
Confirm Sub-Committee Chair Christmas Tree Lighting
Confirm Sub-Committee Chair Christmas Decorating Contest

Mr. Craig stated the Easter Egg Hunt is scheduled for March 27th. Mrs. Talbot takes the lead on this. The big question will be if Atherton schools will let us have the event.

Mrs. Talbot stated I don't see that happening. With how things are progressing, I see this still being an issue come March.

Mr. Craig stated I know it is outside but I also know it gathers people. There seems to be a lot of grandparents there as well as the parents.

Mrs. Talbot stated where we put the eggs, there would be no social distancing.

Mr. Craig stated that was my thought too. We don't want to cross it off yet but by the end of January we should make a call. Next is the Memorial Day events, this is mine. We don't know yet if it will go. We have not heard yet from the Kiwanis on the Hot Fudge Run, that is at Bentley School, so it may be up in the air. We will wait to see what the Mayor says on the Memorial Day events that take place here. If we do that, Bob is the committee chair for that event. I would rather plan for this and get basic ideas down and have it canceled than not plan anything and in April decide it can take place and we have to scramble to put it together. Trick-or-Treat Trail, we may have someone from the Bentley School Board coming on after the first of the year. They are waiting to be approved on their end with the Bentley School Board, if they are, I think they would fly through our City Council without a problem. It is someone who has been to a lot of our events and has volunteered at a lot of our events. I will hold off on this event until we find out about that and I would like to talk to Billy because this is a good event for him to take a leadership role in. Veteran's Honor Run is me. Pizza with Santa is Debbie. Christmas Tree Lighting is Jeremy. Christmas Decorating Contest is Mrs. Clous. Does anyone have any questions or thoughts on this? This is what we usually do, I want to know if anyone is interested in doing more, doing something else, or if you are feeling overwhelmed and need to step away from your event.

Mrs. Conley stated I do the Christmas Tree Lighting with Jeremy. I always help with all the other events also.

Mr. Craig stated, yes. A lot of us all help out with each event. I only meant that Jeremy is at the Fire Department so he coordinates that aspect of it. I am just trying to find out if anyone wanted to switch up their normal events this year.

Mr. Wilson stated there is nothing here in regards to the 50th anniversary.

Mr. Scharrer stated I am planning on having a meeting with the Mayor and the new administration to get their thoughts on it and go from there before we make any type of commitment.

Discussion ensued regarding the 2022 Burton 50th Anniversary.

Mr. Craig asked if anyone sees anything on any of these dates that seems off? I know the Veterans Honor Run was going to be changed to Saturday November 6th.

Mr. Scharrer asked if Pizza with Santa is a week or two weeks after the Christmas Tree Lighting Ceremony?

Mrs. Conley stated I think it is one week.

Mrs. Talbot stated I think we changed it the one year because of my granddaughters birthday party.

Discussion ensued regarding the Pizza with Santa event date.

Mrs. Clous stated the March meeting date is moved to March 17th. We have Board of Review on March 10th and it is our night board, so I wouldn't be able to make it.

Mr. Craig asked if anyone else has any questions regarding the 2021 schedule or events. We will proceed as they are tentative events at this time until we hear otherwise.

Mrs. Talbot stated we would have everything we need for the Easter Egg Hunt because we bought it for this year and it was cancelled.

Mrs. Conley presented a decoration idea for the Christmas Tree Lighting event next year to do with the kids.

G. AUDIENCE PARTICIPATION

Public comment may be sent to: publiccomment@burtonmi.gov. Comments received prior to the meeting will be read into the record.

No audience participation.

H. COMMITTEE DISCUSSION AND OR ACTION

None.

THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, JANUARY 13, 2021 AT 5:30 PM.

Meeting was adjourned at 6:07 PM.

Minutes Acceptance: Minutes of Dec 9, 2020 5:30 PM (APPROVAL OF MINUTES)

**Burton Park and Recreation Commission**

4303 S. Center Road
Burton, MI 48519

SCHEDULED**MOTION (ID # 5001)**

Meeting: 02/10/21 05:30 PM
Department: Clerk's Office
Category: Appointment
Prepared By: Racheal Boggs
Initiator: Racheal Boggs
Sponsors:
DOC ID: 5001

**Approve and Authorize _____ for Parks &
Recreation Chairperson from February 2021 - December
2021.**

**Burton Park and Recreation Commission**

4303 S. Center Road
Burton, MI 48519

SCHEDULED**MOTION (ID # 5002)**

Meeting: 02/10/21 05:30 PM
Department: Clerk's Office
Category: Appointment
Prepared By: Racheal Boggs
Initiator: Racheal Boggs
Sponsors:
DOC ID: 5002

**Approve and Authorize _____ for Parks &
Recreation Vice Chairperson from February 2021 - December
2021.**