



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

FEBRUARY 9, 2022

AGENDA

Council Chambers

Regular Meeting

5:30 PM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. PLEDGE OF ALLEGIANCE

B. CALL TO ORDER

C. STAFF PRESENT

D. ADMINISTRATIVE REPORT

E. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Jan 12, 2022 5:30 PM
2. Parks & Recreation Commission - By-Law Committee - Jan 18, 2022 5:30 PM

F. PURPOSE OF THE MEETING

- 1. *Easter Egg Hunt***
- 2. *By Laws***
- 3. *Memorial Day/ 50th***

G. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Park and Recreation Commission. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

THE NEXT REGULAR SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, MARCH 9, 2022 AT 5:30 PM.



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

JANUARY 12, 2022

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairperson Jeremy Scharrer at 5:30 PM.

A. PLEDGE OF ALLEGIANCE

B. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Kevin Burge	Commissioner	Present	
Sandra Talbot	Vice Chairperson	Present	
James Craig	Commissioner	Present	
Debra Dunsmore	Commissioner	Present	
Deborah K Walton	Commissioner	Excused	
Robert Wilson	Commissioner	Present	
Jeremy Scharrer	Chairperson	Present	
Greg Hull	Councilman	Present	

C. STAFF PRESENT

Amy Clous, Parks and Recreation Director
Lindsey Bice, Clerk's Office

D. ADMINISTRATIVE REPORT

Mrs. Clous thanked the board and Mayor Haskins for all their hard work on the 2021 events and welcomed Mrs. Walton to the board and Greg Hull back to the board.

E. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Nov 10, 2021 5:30 PM

RESULT:	ACCEPTED [6 TO 0]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Debra Dunsmore, Commissioner
AYES:	Burge, Talbot, Craig, Dunsmore, Wilson, Scharrer
ABSTAIN:	Hull
EXCUSED:	Walton

F. NOMINATIONS

1. Approve and Authorize Jeremy Scharrer for Parks and Recreation Chairperson from January 2022- December 2022.

RESULT:	CARRIED [6 TO 0]
MOVER:	Sandra Talbot, Vice Chairperson
SECONDER:	Debra Dunsmore, Commissioner
AYES:	Burge, Talbot, Craig, Dunsmore, Wilson, Hull
ABSTAIN:	Scharrer
EXCUSED:	Walton

2. Approve and Authorize Jim Craig for Parks and Recreation Vice Chairperson from January 2022- December 2022.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Debra Dunsmore, Commissioner
SECONDER:	Sandra Talbot, Vice Chairperson
AYES:	Burge, Talbot, Craig, Dunsmore, Wilson, Scharrer, Hull
EXCUSED:	Walton

G. PURPOSE OF THE MEETING

A. Veterans Day Race Recap

Parks and Recreation commission discussed the success of the Veterans Day Race. The Race will be on November 12th this year.

B. Tree Lighting Recap

Parks and Recreation Commission discussed the success of the Tree Lighting Ceremony, the turn out, the cotton candy machine rental needing to be refunded, and leftovers from the night were donated to the Shelter of Flint. This year the event will be held before Thanksgiving. Decorations will be taken down on January 22nd at 1:00 PM, all volunteers are welcome.

C. Pizza with Santa Recap

Parks and Recreation Commission discussed possible projects the kids could do for this years event, the sponsor is set for the photographer for this year, and the date will be December 3rd.

D. Easter Egg Hunt

Parks and Recreation Commission discussed having the Easter Egg Hunt on April 9th, 2022.

E. Bylaws Committee

Parks and Recreation Commission discussed forming their Bylaws Committee. They nominated Jeremy Scharrer, Jim Craig, Greg Hull, and Bob Wilson to be on this committee. The date of the Meeting will be Tuesday January 18th, 2022 at 5:30 PM.

F. 2022 Goals

Parks and Recreation Commission discussed the progress of the trails, the five-year plan, budget funds for Veteran's Memorial Park, Memorial Day Discussions, include the Tree Lighting Ceremony plans in the goals, engage the Boy Scouts with more park projects, and decoy for Kelly Lake.

H. AUDIENCE PARTICIPATION

No audience participation.

THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, FEBRUARY 9, 2022 AT 5:30 PM.

Meeting was adjourned at 6:31 PM.

Minutes Acceptance: Minutes of Jan 12, 2022 5:30 PM (APPROVAL OF MINUTES)



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

JANUARY 18, 2022

MINUTES

Council Chambers

By-Law Committee

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairperson Jeremy Scharrer at 5:30 PM.

A. PLEDGE OF ALLEGIANCE

B. CALL TO ORDER

Attendee Name	Title	Status	Arrived
James Craig	Commissioner	Present	
Robert Wilson	Commissioner	Absent	
Jeremy Scharrer	Chairperson	Present	
Greg Hull	Councilman	Present	

C. STAFF PRESENT

Amy Clous, Parks and Recreation Director
Lindsey Bice, Clerk's Office

D. ADMINISTRATIVE REPORT

None.

E. PURPOSE OF THE MEETING

1. Review and Possible Action on Parks and Recreation Bylaws.

The Bylaws Committee discussed amending the following sections of the Parks and Recreation Bylaws:

- **Section 5 Appointments and Terms:** Will reflect that in the event that a School Board Member is not available to sit on the Parks and Recreation Commission, the school may appoint another member from the school with interest, such as a member of the faculty.
- **Section 6 Officers:** Language will be added after the third sentence, "Agenda items will be submitted to the Clerk's Office the Thursday prior to a meeting."
- **Section 7 Secretarial Duties:** The word "of" after Monday will be changed to "prior to".
- **Section 8 Meetings:** Will read " The Parks and Recreation Commission shall meet once a month, unless cancelled by the Parks and Recreation Commission Chairperson, a quorum vote by the Commission, or the Director with the consent of the Chair or Vice Chair in the absence of the Chair person."

- **Section 13 Voting:** It was determined by the board that the language in the second sentence of this section should read "This conflict of interest shall be stated to this commission."
- **Section 14 Stipend:** The second sentence will be corrected to read "Commission Chairperson will receive an additional \$10.00 per month."

F. AUDIENCE PARTICIPATION

None.

G. COMMITTEE DISCUSSION AND OR ACTION

None.

Meeting was adjourned at 6:30 PM.

Minutes Acceptance: Minutes of Jan 18, 2022 5:30 PM (APPROVAL OF MINUTES)