



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

JANUARY 11, 2017

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman James Craig at 5:33 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Sandra Talbot	Co-Chairman	Present	
Robert Spose	Commissioner	Absent	
James Craig	Chairman	Present	
Debra Dunsmore	Commissioner	Excused	
Steven Hatfield	Councilman	Present	
Robert Wilson	Commissioner	Present	
Angela Jackson	Commissioner	Excused	
Megan Kalandyk	Commissioner	Present	

B. STAFF PRESENT

B. Bigsby, Parks & Recreation Director
M. Kimball, Records Tech.

C. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Dec 14, 2016 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Talbot, Craig, Hatfield, Wilson, Kalandyk
ABSENT:	Spose
EXCUSED:	Dunsmore, Jackson

D. PURPOSE OF THE MEETING

1. Race committee Members: Memorial Day, Patriot Day, Veteran's Honor Run

Mr. Craig stated we are trying to get everything in order for the races early so that we can cross promote at each race. We are hoping to get some morning air time from Channel 12 news the week before each race. Mrs. Bigsby will chair the Patriot Day Hero Run and I will co-chair with Mr. Wilson and Sandra Talbot on the committee. Mr. Wilson stated he would like to be on the Veteran's Honor Run committee.

Mrs. Bigsby stated next year we would like to add the Patriot Day Hero Run to the Burton Race Series. Then we would have five races in the series.

2. Easter form and confirm committee

On the Easter Egg Hunt committee will be Mrs. Bigsby and Mrs. Talbot. This event is at Atherton School. Mrs. Talbot said she would like to distribute the information to the schools early so that we will have enough volunteers, such as students that need community service hours and National Honor Society students. There will be an Easter Egg Hunt committee meeting January 25th, 2017 at 6:00 PM in the Council Chambers following the Memorial Day committee meeting at 5:00 PM.

3. Memorial Day form and confirm committee

Mr. Craig stated Mr. Wilson will chair the Memorial Day Race and I will be on the committee. Mrs. Talbot will chair the Candlelight Ceremony. There will be a Memorial Day committee meeting on January 25th, 2017 at 5:00 PM and an Easter Egg Hunt committee meeting at 6:00 PM in the Council Chambers.

4. Movies, discuss and confirm winter dates

January 14, 2017 at 5:30 PM there will be a movie night at Atherton Elementary School.

5. Soccer update and discussion

Mr. Craig stated so far on the soccer committee we have Mr. Hatfield, Mrs. Kalandyk and myself.

6. City plan, our role and reminder of meeting date

Mr. Craig said there will be a City of Burton Master Plan open house on January 24th @ the Burton Fire Station on Belsay Road. There are two times, 1:00 -3:00 PM and 6:30-8:30 PM. Everyone is invited and encouraged to attend and give your input.

7. Tax reverted property, discussion on possible uses once the list is available

Mrs. Bigsby went over some tax reverted properties. She said there are a few properties that have potential for new pocket parks and parking areas. Some ideas are an ice skating rink, basketball park and dog park.

E. ADMINISTRATIVE REPORT

Mrs. Bigsby stated the Memorial Day Race committee would like to give \$300 to the Atherton Theater Group. The Burton Race Series consists of Burton Kiwanis Hot Fudge Run/Walk, Race 2 Grace Run/Walk, Memorial Day Run/Walk and the Veteran's Honor Run/Walk. I will be meeting with Lt. Odette regarding the Patriot Day Hero Run sponsor and registration form. We would like to have each race information ready to hand out at the Hot Fudge Run, February 19, 2017. There may be computers at the race to sign up for the other Run/Walk's in the Burton Race Series. I have completed the facility usage form for Atherton and ordered 6,000 eggs for the Easter Egg Hunt. We should have around 8,000 eggs total for this event. My new interns name is Rokeem from Atherton School. He will be helping with our events. We have a Family Movie Night at Atherton Elementary School, January 28, 2017 at 5:30 PM. I will find out when the other schools will have their movie night. I am looking for someone to help with researching soccer rules for the Soccer League. I have given each of you the Fact Sheet about Open Meetings Act-Email Quorum Violation. We are all now members of MParks, Michigan Recreation and Parks Association,

and next week I will be attending a D&R grant writing class. We have applied for a grant for the Iron Belle Trail to connect to Grand Blanc's trail.

Mr. Craig said he believes this will bring in many new residents, especially when the trail will go right to the college district. I think this could rejuvenate the area.

F. AUDIENCE PARTICIPATION

Tanya Terry of the Burton View Newspaper asked about the 2017 Parks & Recreation Events.

G. COMMISSION DISCUSSION

Mr. Wilson spoke regarding the Burton Veteran's Memorial Park. He said the brick needs to be cleaned and the plants should be changed. In the summer the plants that are there look good but in the winter they do not. The park is deteriorating and is in need of yearly cleanup. I would like to be the chairman of this. I already have a commitment from the DAV to help clean it up. I will ask for commitment from the VFW and any other Veteran's groups inside the city and outside the city. Many people don't know that we even have a Veteran's Memorial Park. I would like to get the word out about this park and that it is for everyone not just Burton residents.

Mr. Craig agreed that we need a Veteran's Memorial Park committee with Mr. Wilson as the Chairperson. He is very passionate about this park. On the committee will be Councilman Hatfield, Ms. Talbot, myself and anyone else that would like to help. Mr. Wilson will bring his ideas back to the Parks & Recreation committee for discussion.

Mr. Wilson would like to set up a Veteran's Memorial Park committee meeting on Wednesday, March 15th, 2017 @ 5 PM in the Council Chambers.

H. COMMISSION RECOMMENDATIONS AND/OR ACTION

1. Motion to approve the donation of \$300 to Atherton Theatre Group from the Memorial Day Race Fund.

Mr. Craig stated in February we need to approve the distribution of the funds from the Memorial Day Race to the D.A.V. They will receive around 90% of it. The rest will go to a couple of other organizations that helped out. We will have the check presentation on February 20, 2017 at the Burton Council Meeting. Hurley will contribute again this year.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Steven Hatfield, Councilman
AYES:	Talbot, Craig, Hatfield, Wilson, Kalandyk
ABSENT:	Spose
EXCUSED:	Dunsmore, Jackson

Meeting was adjourned at 6:32 PM.