



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

JANUARY 12, 2022

AGENDA

Council Chambers

Regular Meeting

5:30 PM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. PLEDGE OF ALLEGIANCE

B. CALL TO ORDER

C. STAFF PRESENT

D. ADMINISTRATIVE REPORT

E. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Nov 10, 2021 5:30 PM

F. NOMINATIONS

1. Approve and Authorize Jeremy Scharrer for Parks and Recreation Chairperson from January 2022- December 2022.
2. Approve and Authorize Jim Craig for Parks and Recreation Vice Chairperson from January 2022- December 2022.

G. PURPOSE OF THE MEETING

- 1. Veterans Day Race Recap**
- 2. Tree Lighting Recap**
- 3. Pizza with Santa Recap**
- 4. Easter Egg Hunt**
- 5. Bylaws Committee**
- 6. 2022 Goals**

H. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Park and Recreation Commission. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

**THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY,
FEBRUARY 9, 2022 AT 5:30 PM.**



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

NOVEMBER 10, 2021

MINUTES

Council Chambers

Regular Meeting

6:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairperson Jeremy Scharrer at 6:34 PM.

A. PLEDGE OF ALLEGIANCE

B. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Kevin Burge	Commissioner	Present	
Sandra Talbot	Vice Chairperson	Excused	
James Craig	Commissioner	Present	
Debra Dunsmore	Commissioner	Present	
Robert Wilson	Commissioner	Late	6:47 PM
Christina Conley	Councilwoman	Present	
Jeremy Scharrer	Chairperson	Present	
Greg Hull	Commissioner	Present	

C. STAFF PRESENT

Amy Clous, Parks and Recreation Director
Lindsey Bice, Clerk's Office

D. ADMINISTRATIVE REPORT

Mrs. Clous stated the Trick-or-Treat Trail was a great success, commended everyone on their hard work and thanked everyone for their help.

E. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Oct 13, 2021 6:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Greg Hull, Commissioner
SECONDER:	Debra Dunsmore, Commissioner
AYES:	Burge, Craig, Dunsmore, Wilson, Conley, Scharrer, Hull
EXCUSED:	Talbot

F. AUDIENCE PARTICIPATION

No Audience Participation.

G. PURPOSE OF THE MEETING

Minutes Acceptance: Minutes of Nov 10, 2021 5:30 PM (APPROVAL OF MINUTES)

1. Veterans Day Ceremony on November 11, 2021 at 11:11 AM

Parks and Recreation Board discussed tomorrow the Veterans Day Ceremony is at 11:11 AM. Everyone is welcome to join. Atherton School Band and the VFW Post 822 will be there.

2. Veterans Day Race on November 13, 2021 at 11:11 AM

Parks and Recreation Board discussed expecting between 250-300 racers, medals, Mayor Haskins will do the countdown, post race meal, changes that are taking place due to COVID, Honor Guard, the Ruck Division filling packs with canned goods, awards, challenge coins, and please contact Jim Craig if anyone would like to volunteer to help.

3. 'Twas the Lights Before Christmas

Parks and Recreation Board discussed registration forms are available at www.burtonmi.gov. If you know anyone who is decorating please encourage them to enter the contest.

4. Christmas Tree Lighting Ceremony on November 27, 2021 at 5:00 PM

Parks and Recreation Board discussed Friday at 10:00 AM, the tree will be put in place. Thursday at 11:00 AM, we will begin putting lights up. There will be a large tent put up this year in the parking lot and food in the fire hall so people are more spread out. If anyone would like to help put up lights we are in need of volunteers and will be there all weekend starting Saturday at 11:00 AM. Cookie orders, hot chocolate donated by Bigby, scissor lift donated by Alta, ugly sweater contest, carolers, the event starts at 5:00 PM on the 27th and we are in need of volunteers.

5. Pizza with Santa on December 4, 2021

Parks and Recreation Board discussed pictures, face painting, masks are optional, how much pizza is needed, the balloon twister will be there, stockings and coloring books. Coco Photography is \$200 per hour with unlimited prints. She will bring the backdrop and put a border around the picture.

THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, DECEMBER 8, 2021 AT 5:30 PM.

Meeting was adjourned at 7:38 PM.

Minutes Acceptance: Minutes of Nov 10, 2021 5:30 PM (APPROVAL OF MINUTES)



Burton Park and Recreation Commission

4303 S. Center Road
Burton, MI 48519

Meeting: 01/12/22 05:30 PM

Department: Clerk's Office

Category: Appointment

Prepared By: Lindsey Bice

Department Head: Racheal Boggs

F.1

ADOPTED

AGENDA ITEM (ID # 5283)

DOC ID: 5283 A

Approve and Authorize Jeremy Scharrer for Parks and Recreation Chairperson from January 2022- December 2022.



Burton Park and Recreation Commission

4303 S. Center Road
Burton, MI 48519

Meeting: 01/12/22 05:30 PM

Department: Clerk's Office

Category: Appointment

Prepared By: Lindsey Bice

Department Head: Racheal Boggs

F.2

ADOPTED

AGENDA ITEM (ID # 5284)

DOC ID: 5284 A

**Approve and Authorize Jim Craig for Parks and Recreation
Vice Chairperson from January 2022- December 2022.**