



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

MARCH 17, 2021

AGENDA

Council Chambers

Regular Meeting

5:30 PM

**4303 S. CENTER ROAD
BURTON, MI 48519**

A. MEETING INFORMATION

Burton Parks and Recreation Commission Meeting
Hosted by Racheal Boggs

<https://cityofburton.my.webex.com/cityofburton.my/j.php?MTID=mf4b061725596e175b9d99e5ca9229d88>

Wednesday, Mar 17, 2021 5:30 pm | 2 hours | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 182 335 9776

Password: Parks123 (72757123 from phones and video systems)

Join by video system

Dial 1823359776@webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0001 US Toll

Access code: 182 335 9776

B. CALL TO ORDER

C. PLEDGE OF ALLEGIANCE

D. STAFF PRESENT

E. ADMINISTRATIVE REPORT

1. Revenue and Expenditure Report 2/28/2021

F. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Feb 10, 2021 5:30 PM

G. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Park and Recreation Commission. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

Public comment may be sent to: publiccomment@burtonmi.gov. Comments received prior to the meeting will be read into the record.

H. COMMITTEE DISCUSSION AND OR ACTION

1. Memorial Day Race and Event**2. Park Clean-up****3. Appointment of Parks Representatives:****a. Veteran's Memorial Park****b. Water Tower Park****c. Fireman's Park****d. Settlement Park****e. Kelly Lake Park****4. Budget Line Item for Parks Maintenance, Development and
Beautification****5. Past Business**

**THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY,
APRIL 14, 2021 AT 5:30 PM.**



Burton Park and Recreation Commission

4303 S. Center Road
Burton, MI 48519

Meeting: 03/17/21 05:30 PM

Department: Clerk's Office

Category: Budget

Prepared By: Lindsey Bice

Department Head: Racheal Boggs

E.1

SCHEDULED

AGENDA ITEM (ID # 5035)

DOC ID: 5035

Revenue and Expenditure Report 2/28/2021

ATTACHMENTS:

- Revenue And Expend Report (PDF)



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

FEBRUARY 10, 2021

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairperson James Craig at 5:30 PM.

MEETING INFORMATION

Burton Park and Recreation Commission Meeting
Hosted by Racheal Boggs

<https://cityofburton.my.webex.com/cityofburton.my/j.php?MTID=m0def4963588c6b91a6e1e2c5a5aafe19>

Wednesday, Feb 10, 2021 5:30 pm | 2 hours | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 182 577 5011

Password: BPR2021 (2772021 from phones and video systems)

Join by video system

Dial 1825775011@webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0001 US Toll

Access code: 182 577 5011

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sandra Talbot	Commissioner	Present	
James Craig	Chairperson	Present	
Debra Dunsmore	Commissioner	Present	
Robert Wilson	Commissioner	Present	
Christina Conley	Councilwoman	Present	
Jeremy Scharrer	Vice Chairperson	Present	
William Owens	Commissioner	Absent	
Kevin Burge	Commissioner	Present	

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Tina Conley.

C. STAFF PRESENT

Amy Clous, Parks and Recreation Director

Lindsey Bice, Record Tech

D. ADMINISTRATIVE REPORT

Mrs. Clous welcomed Kevin Burge to the committee as our Bentley Representative and thanked Mr. Scharrer for taking the Christmas lights down at Fire Station 2. Currently the

Mayor's Office has formed a committee for Memorial Day planning. They have asked for anyone to come volunteer on that day.

Mr. Craig asked if we have a status as far as what we can and can't do. We are probably waiting on the Governor's Order, correct?

Mrs. Clous said, correct.

E. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Dec 9, 2020 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Debra Dunsmore, Commissioner
SECONDER:	Jeremy Scharrer, Vice Chairperson
AYES:	Talbot, Craig, Dunsmore, Wilson, Conley, Scharrer, Burge
ABSENT:	Owens

F. NOMINATIONS

1. Approve and Authorize Jeremy Scharrer for Parks & Recreation Chairperson from February 2021 - December 2021.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Debra Dunsmore, Commissioner
SECONDER:	Christina Conley, Councilwoman
AYES:	Talbot, Craig, Dunsmore, Wilson, Conley, Scharrer, Burge
ABSENT:	Owens

2. Approve and Authorize Sandra Talbot for Parks & Recreation Vice Chairperson from February 2021 - December 2021.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Debra Dunsmore, Commissioner
SECONDER:	Christina Conley, Councilwoman
AYES:	Talbot, Craig, Dunsmore, Wilson, Conley, Scharrer, Burge
ABSENT:	Owens

G. PURPOSE OF THE MEETING

1. Status Update for Easter Egg Hunt.

Mrs. Talbot stated that we are not even allowed to meet as a board to hold a meeting through March 30th. This event is on March 27th, I do not see how we are going to be able to hold this event. Even being outside, the number of people there is going to be huge.

Minutes Acceptance: Minutes of Feb 10, 2021 5:30 PM (APPROVAL OF MINUTES)

Mrs. Dunsmore agreed and added that we wouldn't be able to socially distance attendees and keep everything safely sanitized like we are supposed to. I say it is a no go.

Mrs. Talbot stated it is not that Atherton would not open up the outside of the building for us, but I do not feel like it would be safe or the right time.

Mr. Scharrer suggested making a motion to cancel this event.

1. Motion to Cancel Easter Egg Hunt that was scheduled for March 27th, 2021.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Debra Dunsmore, Commissioner
SECONDER:	Sandra Talbot, Commissioner
AYES:	Talbot, Craig, Dunsmore, Wilson, Conley, Scharrer, Burge
ABSENT:	Owens

2. Status Update for Memorial Day Race.

Mr. Craig stated we are still in a holding pattern as far as if we are going to have a live race. Because of the Burton Race Series Medals, we are still going to do a virtual race if that is our only option.

3. Update on Burton Race Series.

Mr. Craig stated The Hot Fudge Run is having their race this weekend and it is virtual. Faithway Christian is also doing virtual. We are trying to hold out on Memorial Day before we make a call because there are a lot of people that want to do live races. If we do not go forward with the live race then it will at least be held virtual. We have Hurley on board again for the Burton Race series as a sponsor.

4. Memorial Day Update.

Mrs. Clous stated the Mayor's Office is forming a committee. Anyone who would like to be on that committee please let me know so I can relay that to the Mayor's Office.

Mrs. Dunsmore asked if they are definitely holding this event.

Mr. Scharrer stated as of right now, we are planning for the event until we know that we can't.

Mrs. Clous stated we need all the volunteers we can get from Parks and Rec. That would be very helpful to the Mayor's Office.

Discussion ensued regarding Mayor's Office planning the Memorial Day event.

H. AUDIENCE PARTICIPATION

Public comment may be sent to: publiccomment@burtonmi.gov. Comments received prior to the meeting will be read into the record.

No Audience participation.

I. COMMITTEE DISCUSSION AND OR ACTION

Mrs. Conley asked Mr. Scharrer when he will begin taking the lights down at the fire station?

Mr. Scharrer stated he is planning for the end of March.

Mr. Burge stated he is here to help and volunteer in anyway he can. If anyone has any information they need him to take over to the Bentley Schools please let him know.

Mr. Craig stated with the colder weather, I have noticed a lot of people out at Kelly Lake. They are clearing the snow off it for ice hockey and also ice fishing. This weekend is the DNR free fishing weekend, so it would be a good weekend to try ice fishing if you have ever thought about wanting to.

THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, MARCH 17, 2021

Meeting was adjourned at 5:56 PM.

Minutes Acceptance: Minutes of Feb 10, 2021 5:30 PM (APPROVAL OF MINUTES)