



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

MARCH 21, 2018

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman James Craig at 5:35 PM.

PLEDGE OF ALLEGIANCE WAS LED BY JOSEPH FALLIS.

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Toby Bauldry	Board Member	Excused	
Sandra Talbot	Co-Chairman	Present	
James Craig	Chairman	Present	
Debra Dunsmore	Commissioner	Excused	
Robert Wilson	Commissioner	Present	
Christina Conley	Councilwoman	Present	
Genevieve Field	Board Member	Present	
Jeremy Scharrer	Commissioner	Present	
Joseph Fallis	Commissioner	Present	

B. STAFF PRESENT

S. Warren, Parks & Recreation Director
M. Kimball, Clerk's Office

C. ADMINISTRATIVE REPORT

Ms. Warren said Brenda Elverson who is a 4H Pet Club leader would like to be in the Memorial Day Parade. Another group that has water activities, dunk tank, slides, etc. would like to participate in the activities. They could set up if we have room and they would fully staff it. He has his own sponsors so our cost would only be a \$100 commitment fee. I spoke to Gary Burns who wants to establish an armed forces day May 19, 2018 they would like to start a Rolling Thunder event. They would start at Martin Luther King/Saginaw Street and end up at the VFW on Belsay Road in Burton. He has already spoke to the Police Chief to find out what he will need.

Mr. Craig said Race to Grace is on that day in the morning however, the course should be cleared by 10 a.m.

Mr. Wilson said he would contact Mr. Burns and ask about the time he would start the Rolling Thunder ride.

D. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Burton Race Series - Jan 10, 2018 7:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Sandra Talbot, Co-Chairman
AYES:	Talbot, Craig, Wilson, Conley, Field, Scharrer, Fallis
EXCUSED:	Bauldry, Dunsmore

2. Parks & Recreation Commission - Burton Memorial Parade & Activities - Jan 17, 2018 5:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Sandra Talbot, Co-Chairman
AYES:	Talbot, Craig, Wilson, Conley, Field, Scharrer, Fallis
EXCUSED:	Bauldry, Dunsmore

3. Parks & Recreation Commission - Regular Meeting - Feb 14, 2018 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Sandra Talbot, Co-Chairman
AYES:	Talbot, Craig, Wilson, Conley, Field, Scharrer, Fallis
EXCUSED:	Bauldry, Dunsmore

E. PURPOSE OF THE MEETING

1. Election of Officers
2. Motion to appoint Jim Craig as Chairperson of the Parks & Recreation Commission.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Genevieve Field, Board Member
AYES:	Talbot, Craig, Wilson, Conley, Field, Scharrer, Fallis
EXCUSED:	Bauldry, Dunsmore

3. Motion to appoint Bob Wilson as Vice Chair of the Parks & Recreation Commission.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	James Craig, Chairman
SECONDER:	Sandra Talbot, Co-Chairman
AYES:	Talbot, Craig, Wilson, Conley, Field, Scharrer, Fallis
EXCUSED:	Bauldry, Dunsmore

4. Easter Egg Hunt

Ms. Talbot asked if we have everything ready.

Ms. Warren stated the eggs are filled. Texas Roadhouse donated some small eggs and gift cards. The bounce houses are on order. I called and sent an email to the balloon twister but have not heard from him yet. I still need to pick up prizes for the games.

5. Memorial Day Activities

Mr. Wilson said the parade lineup is at 1 PM, the parade starts at 2:05 PM, the Honor Guard is the Marine Corp. League Flint Detachment 155 and we have the male and female Veteran of the Year. The VFW and DAV will have their food court in the parking lot of City Hall. There will be a support group there. The Mile run starts at 2:00 PM. The Memorial Service will be at 5 PM. I am going to ask a Commanding officer from the Navy Reserves in Saginaw to make a speech. After that, there will be a Candlelight Ceremony and Fireworks. I would like to get some applications for the parade to hand out.

6. Budget Review 2018/19

Mr. Craig stated we will need to cut around \$10,000 from our budget.

After committee discussion, it was decided to take out the following amounts:

Movie Expenditures - \$4500
Training and Membership - \$2,000
Pizza with Santa - \$500
Trick or Treat Trail - \$500
Maintenance of grounds - \$1250
Equipment rental - \$1250

Ms. Fields said we need more sponsors that are corporate. Meijer is no longer sponsoring the fireworks.

7. Committee Chair updates

Mr. Craig listed the committee chair people as follows:

Genevieve Fields - Social Media Chair
Sandra Talbot - Easter Egg Hunt Chair
Robert Wilson - Memorial Day Chair
Vaughn Smith, Amber Newton and Jim Craig - Memorial Day 5K Race Chairs
Toby Bauldry - Trick or Treat Trail Chair

Jim Craig - Veteran's Honor Run Chair
Debra Dunsmore - Pizza with Santa Chair
Jeremy Scharrer - Police/Fire Memorial Chair
Robert Wilson - Veterans Memorial Chair
Joseph Fallis - Park & Recreation Trails Chair

Ms. Warren said the flags, in the parks, will need to be replaced soon.

F. AUDIENCE PARTICIPATION

None.

G. COMMITTEE DISCUSSION AND OR ACTION

Mr. Scharrer said our first Police/Fire Memorial meeting will be held at the Burton Fire Department Station 2 on April 12, 2018 @ 5:30 PM.

**THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY,
APRIL 11, 2018 AT 5:30 PM.**

Meeting was adjourned at 7:20 PM.
