



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

MAY 13, 2015

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Council Representative Steven Heffner at 5:45 PM.

A. ROLL CALL

Attendee Name	Title	Status	Arrived
Steven Heffner	Council Representative	Present	
Sandra Talbot	Commissioner	Excused	
Rob Spose	Commissioner	Present	
James Craig	Commissioner	Present	
Kelly Luxton	Commissioner	Excused	
Debra Dunsmore	Commissioner	Present	
Robert Wilson	Commissioner	Present	
Sherry Adams	Commissioner	Present	

B. THE PLEDGE OF ALLEGIANCE WAS LED BY B. BIGSBY, PARKS AND RECREATION DIRECTOR

C. STAFF PRESENT

B. Bigsby, Parks & Recreation Director, M. Kimball, Clerk Typist

D. APPROVAL OF MEETING MINUTES

1. Parks & Recreation Commission - Regular Meeting - Apr 8, 2015 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Sherry Adams, Commissioner
SECONDER:	James Craig, Commissioner
AYES:	Heffner, Spose, Craig, Dunsmore, Wilson, Adams
EXCUSED:	Talbot, Luxton

E. PURPOSE OF THE MEETING

1. Memorial Day Update

Mrs. Bigsby stated I would like to recommend a \$200.00 donation from Park & Recreation to the Elf Khurafeh Shrine Motorcycle Drill Team to have them participate in the parade. The donation would go to the Shriner Hospital. Memorial Day Events start at 9 a.m. at Atherton High School for the Road Race. We will be meeting at 10 a.m. at City Hall to start setting up. We have a few community service workers that will be helping with set up and clean up starting the Friday before Memorial Day.

Krupp's is supposed to be repainting the Eagle at the Memorial, however I noticed

that it has not been done yet and we are getting down to the wire.

Mr. Heffner said he would call them.

Mrs. Bigsby said so far we have about 30 parade entries.

2. Kelly Lake Boardwalk Update

Mrs. Bigsby said Heystek Construction will begin Friday at Kelly Lake. The equipment is being moved in now. They have ordered 2400 spindles for the boardwalk. The boardwalk construction will probably be done around the middle of June. I have asked the Police Department to do more cruiser checks at the park especially now with the equipment there.

Mr. Heffner would like a ribbon cutting ceremony when it is done.

Mr. Craig stated there are still cars parking right on the trail. Is there any way we could block this off?

Mrs. Bigsby replied we have to keep it open for emergency vehicles. I will ask Heystek Construction if they need a key to the gate.

3. Movies in the Park Update

The three movies that will be shown this year are Frozen, Planes Fire & Rescue and Monsters U. The Fire Department is very excited about Planes Fire & Rescue. We are waiting for Mott College to decide what activities they want to do for Monsters U and Genesys Health Plan will be sponsoring Frozen. Parks & Recreation should have about \$1000.00 to allocate toward each of those events.

4. Veteran's Honor Run Update

Mr. Craig reported Elga Credit Union decided not to be the shirt sponsor for the Veteran's Honor Run this year since they are spending so much on the Burton Race Series. We are looking for sponsor's to donate \$100.00 and in return they will receive their name on the back of the shirt, they can put promotional material in the hand out bags and their company name or logo will be placed on the registration website. We are now listed on runmichigan.com. We have 22 sign-ups so far for the Veteran's Honor Run in November. This weekend is Race to Grace, next weekend is Burton Memorial Day Race and in November is Veteran's Honor Run. Participants that take part in at least three of these events will receive a special participation medal along with the medal for the race they are in.

F. AUDIENCE PARTICIPATION

Mary Down from Burton and from "Friends of the Library" reported on Webb Park. She stated we spent several hours this morning cleaning up Webb Park and the library. Two benches were donated to the library, one adult bench and one child's bench. We need to set up installation of the slab to place the benches on. The flower planting will take place May 27, 2015 at 10:00 a.m. Friends of the Library would like to purchase the concrete waste receptacle with the liner for the Webb Park. I spoke to DPW and they said we could have it delivered there and they would get it to the park.

Ms. Down said in the back of the park there are huge mounds of limbs and brush that need to be taken care of. The neighbor next to the park has been trying to clean up the area also, but it is too much for him to do. He has had break-ins and homeless people living in

that area because of all the brush.

Mrs. Bigsby said she would contact DPW regarding this.

Mike Gwinn, Burton Youth League Director, reported the BYL has 30 teams this year, 425 kids. They games will start June 2, 2015 and end around July 14th. All the teams are fully sponsored except one. We are looking for one last sponsor. The cost is \$250.00 to sponsor a team. The games are on Tuesday and Thursday nights with a 5:30 p.m. and a 7:00 p.m. You are all welcome to come out and watch the games.

Mrs. Bigsby replied Elga Credit Union may sponsor a team.

Mona Miron from Burton stated she would like to set up an area on Memorial Day and sell cookies, pretzels, lemonade, etc. Mrs. Miron will check with DPW to see if she needs a permit. She will not sell anything that the VFW/DAV sells.

G. ADMINISTRATIVE REPORT

Mrs. Bigsby reported she has been working with the Police and Fire Department. When Fire Chief Doug Halstead was with us, he bought the Police and Fire sculptures. It was always his intent to have a Police and Fire Memorial Park with these sculptures and a memorial wall. They started a fund for this a while ago. The designated area is between the front parking lot and the employee's parking lot. They want to have some events to generate money. They are going to have an 8K Run/Walk on September 12, 2015. This is the day after 911. They are calling it the Patriot Day Hero's Run. This will be an 8K Run/Walk and a 2 Mile Run/Walk. They are going to have a Police & Fire Open House after the race with bounce houses, kid's activities, tours and refreshments. This is not a Park & Recreation event, but if our commission members are interested in helping out let them know. We are just now getting the forms developed. They are just getting started and do not have any sponsor's as of yet. Eventually this will be another park for Parks & Recreation.

H. COMMISSION DISCUSSION

1. Motion to add to the agenda a donation of \$200.00 to Elf Khurafeh Shrine Motorcycle Drill Team to participate in the Memorial Day Parade.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rob Spose, Commissioner
SECONDER:	Debra Dunsmore, Commissioner
AYES:	Heffner, Spose, Craig, Dunsmore, Wilson, Adams
EXCUSED:	Talbot, Luxton

I. COMMISSION RECOMMENDATIONS AND/OR ACTION

1. Motion to make a \$200.00 donation from Parks & Recreation to the Elf Khurafeh Shrine Motorcycle Drill Team for their participation in the Memorial Day Parade.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	James Craig, Commissioner
AYES:	Heffner, Spose, Craig, Dunsmore, Wilson, Adams
EXCUSED:	Talbot, Luxton

Meeting was adjourned at 6:20 PM.