DRAFT

BURTON, MICHIGAN

BURTON PARK AND RECREATION COMMISSION MEETING

MAY 14, 2014

MINUTES

Council Chambers | **Regular Meeting** | **5:30 PM**

4303 S. CENTER ROAD
BURTON, MI 48519

A. MEETING CALLED TO ORDER BY COUNCILMAN STEVE HEFFNER AT 5:32 P.M.

ROLL CALL

Attendee Name	Title	Status	Arrived
Steve Heffner	Council Representative	Present	
Toby Bauldry	Commissioner	Present	
Sandra Talbot	Commissioner	Present	
Rob Spose	Commissioner	Present	
Mona Miron	Commissioner	Present	
James Craig	Commissioner	Present	
Kelly Luxton	Commissioner	Present	
Debra Dunsmore	Commissioner	Present	

B. STAFF PRESENT

B. Bigsby, Parks & Recreation Director
M. Kimball, Clerk Typist.

PURPOSE OF THE MEETING

1. Memorial Parade Update
2. 3 on 3 Tournament Update
3. Veteran's Honor Run Update

AUDIENCE PARTICIPATION

None

ADMINISTRATIVE REPORT

Mrs. Bigsby stated the registration for the Burton Youth League is now closed. We are still short about 50 kids in the T-Ball program; we are under 400 kid's total. If anyone knows of any kids that would like to be in T-Ball, please send them in this week. Uniforms are in the process of being ordered. The first game will be June 3, 2014. We had a little mishap with the Burton Youth League equipment. Our storage barn, that we use to keep the Burton Youth League equipment, was infested with mice. Quite a lot of equipment had to be thrown away. Eradico Pest Control set traps and cats are being delivered to the pole barn. Last Saturday we spent five hours sorting through the equipment and we didn't see any mice at that time. We cleaned everything and threw away what wasn't being used so the pole barn looks nice again.

Mrs. Bigsby spoke regarding the Memorial Day festivities. She said it is only a couple weeks away and if you know of anyone that would like to be in the parade or volunteer let me know. We will be taking entry forms through Monday, possibly later. So far we have 30 parade entry forms. I have ordered the bounce houses. A karate group will be in the parade and will also be doing a demonstration on the lawn in the kid's area. The Shriner's will be handing out toothbrushes and driving their motorcycles and little car's in the parade. We will need everyone on Parks & Recreation Commission, plus volunteers, at the Bristol and Center Rd. intersection, to keep the crowds back. We also need people in the line-up area. Last year I was told people were swarming the line-up area and were taking things.

COMMISSION DISCUSSION

Mr. Heffner asked who would be driving the truck that will pull the Parks & Recreation float. He said that it needs to be someone who is licensed and with the City of Burton.

Mr. Spose offered to drive the truck.

Mr. Craig said in previous years we have had a couple of people walk about 10 feet in front of the truck to stop any kids from running out in front of it.

Mrs. Bigsby said I will speak to Lt. Warden regarding monitoring these areas. We will be wearing the safety vests and will have bull horns.

Mr. Heffner said he would still like to hand out candy.

Mrs. Bigsby reported the ad for the Memorial Day festivities will be in the newspaper. We were able to get a full page ad for half page price. They will put the itinerary in next week. It will be an outside half column ad. The next parade meeting will be Tuesday, May 20 at 5:30 p.m. at Burton City Hall, to finalize this event.

Mrs. Miron stated I can request a grant for items needed for this year's events. However I would need a grand total amount on what we need for the whole year because you can only request one grant per calendar year.

Mrs. Bigsby spoke regarding the 3 on 3 Basketball Tournament Event. The photographer from Hot Shots will be taking the pictures for the Burton Youth League. She also does her own monogramming. I have asked her to give us some examples of basketball trophies. I am hoping she will have samples to show us at the next meeting and we will know more about her prices and what she has to offer. All her work is done locally, which is very nice. Our next meeting will be Thursday, May 22 at 5:30 for this event.

Mr. Heffner asked Mrs. Bigsby if she could send a reminder e-mail to the commission about the next meeting. He wondered if the agenda could also be e-mailed out.

Mrs. Miron said that she had a request from the people running the hot dog stand to move farther down the road so that they could be more visual. Bob Wilson, who was in the audience, stated they will have signs this year to make them more visual.

Mrs. Bigsby will check into getting new shirts for the Parks & Recreation Commission before the Memorial Day Parade.

Mr. Craig spoke regarding the Veteran's Honor Run event. He stated we had a meeting at Bubba O'Malley's. The menu will be the same as last year. They will have the early packet pick up on Friday from 2 to 7 p.m. on November 7, 2014 at Bubba's. The Veteran's Honor Run is Saturday, November 8 at 11:11 a.m. Vaughn Smith and I have found a way to adjust the 5K start line out to the cul-de-sac so the starts lines for the 5K and the 11K will be staggered. The 5K will be going through Kelly Lake as well. This will streamline the course a bit and we will have two volunteers in each spot instead of one this year. Online registration is open as of today. Early registration is $30.00 with an additional $10.00 if you want the t-shirt. In order the keep the cost down, we will be using the same medals as last year. The dog tags, challenge coins and t-shirt will be a different design. I spoke to the D.A.V. on a design to incorporate all the branches.

Mrs. Miron said I would like to keep all of the different Chamber of Commerce's in the area informed on what we have going on. I attended a Flint Genesee Chamber of Commerce luncheon today. There was no one there to represent Burton so I informed them of our Memorial Day function and invited them all to come. I would like to keep all of Genesee County informed as to what Burton has going on.

Mr. Heffner thanked Mrs. Miron for representing the Burton Parks & Recreation Commission.

Ms. Dunsmore said Mrs. Bigsby and all of our members do an awesome job for Parks and Recreation.

Mrs. Bigsby stated I want you all to know that I am very proud of each and every one of you. We put on some great events for everyone.

Mr. Spose said he would like to see us branch out to other financial institutions, churches, etc. for sponsorship and partnership.

COMMISSION RECOMMENDATIONS AND/OR ACTION

None

C. MEETING ADJOURNED AT 6:15 PM.