



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

NOVEMBER 10, 2021

AGENDA

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

A. PLEDGE OF ALLEGIANCE

B. CALL TO ORDER

C. STAFF PRESENT

D. ADMINISTRATIVE REPORT

E. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Oct 13, 2021 5:30 PM

F. AUDIENCE PARTICIPATION

Now is the time set-aside for members of the audience to address the Burton Park and Recreation Commission. I would ask each individual to give their name and address for the record and to limit their comments to three (3) minutes and to speak on the topics germane to City business.

G. PURPOSE OF THE MEETING

- 1. Veterans Day Ceremony on November 11, 2021 at 11:11 AM**
- 2. Veterans Day Race on November 13, 2021 at 11:11 AM**
- 3. 'Twas the Lights Before Christmas**
- 4. Christmas Tree Lighting Ceremony on November 27, 2021 at 5:00 PM**
- 5. Pizza with Santa on December 4, 2021**

**THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY,
DECEMBER 8, 2021 AT 5:30 PM.**



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

OCTOBER 13, 2021

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairperson Jeremy Scharrer at 5:33 PM.

PLEDGE OF ALLEGIANCE

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Kevin Burge	Commissioner	Present	
Sandra Talbot	Vice Chairperson	Present	
James Craig	Commissioner	Present	
Debra Dunsmore	Commissioner	Present	
Robert Wilson	Commissioner	Absent	
Christina Conley	Councilwoman	Present	
Jeremy Scharrer	Chairperson	Present	
Greg Hull	Commissioner	Present	

B. STAFF PRESENT

Amy Clous, Parks and Recreation Director
Lindsey Bice, Clerk's Office

C. ADMINISTRATIVE REPORT

Mrs. Clous discussed fliers she handed out to the board.

D. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Sep 8, 2021 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Debra Dunsmore, Commissioner
SECONDER:	Sandra Talbot, Vice Chairperson
AYES:	Burge, Talbot, Craig, Dunsmore, Conley, Scharrer, Hull
ABSENT:	Wilson

E. AUDIENCE PARTICIPATION

No audience participation.

F. PURPOSE OF THE MEETING

Minutes Acceptance: Minutes of Oct 13, 2021 5:30 PM (APPROVAL OF MINUTES)

1. Upcoming Events

- Trick-or-Treat Trail

Parks and Recreation Commission discussed pumpkins, donuts, and cider orders. Bounce houses, tents, porta-potties, tables and chairs, decorations and set-up times. There are 11 vendors so far, we still need more. Bentley Theatre group is doing Haunted Hallways that will be incorporated with the trail. Hay bales are still needed. New stairs are needed for the trailer used for hay rides.

- Christmas Decorating Contest

Parks and Recreation Commission discussed that there will be five categories to enter this year. Everything will be set up on the web page for easier registration.

- Veterans Honor Run

Parks and Recreation Commission discussed needing volunteers for the race on Saturday November 13th, and runners filling their rucksacks with food for donations for the Veterans. Mrs. Clous has a few registrations in her office for Mr. Craig. Mr. Hull volunteered to help with the race.

- Veterans Day Ceremony

Parks and Recreation Commission discussed the flier for the Veterans Day Ceremony. It will be the same as last year, just removing the Bataan Highway presentation. It will take place on November 11th at 11:11AM.

- Christmas Tree Lighting Ceremony

Parks and Recreation Commission discussed placement of the tree, the fence going up, and times for the event.

- Pizza with Santa

Parks and Recreation Commission discussed the date being set with the school, Santa, using a photographer that prints on-site, finding a possible sponsor to put a logo on pictures to cover costs of the photographer, and if masks will be required while taking pictures with Santa.

THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, NOVEMBER 10, 2021 AT 5:30 PM.

Meeting was adjourned at 6:25 PM.

Minutes Acceptance: Minutes of Oct 13, 2021 5:30 PM (APPROVAL OF MINUTES)