



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

OCTOBER 11, 2017

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman James Craig at 5:30 PM.

A. PLEDGE OF ALLEGIANCE WAS LED BY TOBY BAULDRY

B. CALL TO ORDER

No Quorum.

Attendee Name	Title	Status	Arrived
Toby Bauldry	Board Member	Present	
Sandra Talbot	Co-Chairman	Excused	
James Craig	Chairman	Present	
Debra Dunsmore	Commissioner	Excused	
Robert Wilson	Commissioner	Present	
Megan Kalandyk	Commissioner	Absent	
Christina Conley	Councilwoman	Present	
Genevieve Field	Board Member	Absent	

C. STAFF PRESENT

S. Warren, Parks and Recreation Director

M. Kimball, Records Tech

D. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Sep 13, 2017 5:30 PM

No Quorum.

RESULT:	TABLED [UNANIMOUS]
AYES:	Bauldry, Craig, Wilson, Conley
ABSENT:	Kalandyk, Field
EXCUSED:	Talbot, Dunsmore

2. Veterans Honor Run Committee - Regular - Sep 13, 2017 6:30 PM

No Quorum.

RESULT:	TABLED [UNANIMOUS]
AYES:	Bauldry, Craig, Wilson, Conley
ABSENT:	Kalandyk, Field
EXCUSED:	Talbot, Dunsmore

3. Parks & Recreation Commission - Trick or Treat Trail - Sep 20, 2017 5:00 PM

No Quorum.

RESULT:	TABLED [UNANIMOUS]
AYES:	Bauldry, Craig, Wilson, Conley
ABSENT:	Kalandyk, Field
EXCUSED:	Talbot, Dunsmore

E. ADMINISTRATIVE REPORT

Ms. Warren stated we have been collecting donations and sponsorships and so far we have around \$400.00. I have bought some candy and purchase orders have been issued. I am pricing out cookies. I haven't heard back from the balloon twister yet. I have the flyers to hand out. the newspaper ad will come out in the November 19th and 26th paper. The next step on the 5 Year Plan Update will be to hold the public meeting. Our deadline is March 1, 2018. We still need volunteers for all of the events. I would like to try to get a tally of the people that attend each event for audit purposes.

F. PURPOSE OF THE MEETING

1. Trick or Treat Trail update

Ms. Bauldry said I talked to Meijer about the donuts and we still need to order the cider from somewhere.

Still needed are 20 bales of hay, steps for the trailer and pumpkins.

Ms. Warren said I will pick up the cups and napkins. So far we have about a dozen people that will be handing out candy.

Ms. Conley said I will take care of the face painting details.

2. Veterans Honor Run Update

Mr. Craig stated as of today, we have 95 people signed up. Should be able to get another water station going from the Bentley Robotics. The deadline for shirt sponsors is October 20, 2017. Set up will start at 7 AM and volunteers need to be there at 9 AM. We will need someone to manage traffic at Roberta and Belsay Road. Volunteers and students that need community service hours are needed.

3. Christmas w/Santa

Ms. Dunsmore will be taking care of most of the details for this event.

4. Christmas Parade

Mr. Craig said our Parks & Recreation float will be easy to do. We do need to get the word out, we need more participants. We could put an article in the paper.

5. Five Year Plan update

Mr. Craig said city council approved the budget amendment for \$10,000 for the Five Year Plan Update.

G. AUDIENCE PARTICIPATION

None.

H. COMMITTEE DISCUSSION AND OR ACTION

Ms. Conley suggested sending out a thank you note to all of the sponsors.

Mr. Craig stated we need to find out if Megan Kalandyk is coming back and if not, we need to fill her position.

Meeting was adjourned at 6:30 PM.
