



# CITY OF BURTON

## BURTON PARK AND RECREATION COMMISSION MEETING

OCTOBER 12, 2022

MINUTES

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**Council Chambers** **Regular Meeting** **5:30 PM**

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**4303 S. CENTER ROAD  
BURTON, MI 48519**

**This meeting was opened by Chairperson Jeremy Scharrer at 5:30 PM.**

### PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

#### A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Kevin Burge	Commissioner	Present	
Sandra Talbot	Commissioner	Present	
James Craig	Vice Chairperson	Present	
Debra Dunsmore	Commissioner	Present	
Deborah K Walton	Commissioner	Excused	
Robert Wilson	Commissioner	Present	
Jeremy Scharrer	Chairperson	Present	
Greg Hull	Councilman	Absent	

#### B. STAFF PRESENT

Racheal Boggs, City Clerk  
Tonya Walton, Clerk's Office  
Amy Clous, Parks & Recreation Director

Others Present:

Gary Burns, VFW Representative

#### C. ADMINISTRATIVE REPORT

None

#### D. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Aug 10, 2022 5:30 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Robert Wilson, Commissioner
<b>SECONDER:</b>	Debra Dunsmore, Commissioner
<b>AYES:</b>	Burge, Talbot, Craig, Dunsmore, Wilson, Scharrer, Hull
<b>EXCUSED:</b>	Walton

2. Parks & Recreation Commission - Regular Meeting - Sep 14, 2022 5:30 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Robert Wilson, Commissioner
<b>SECONDER:</b>	Debra Dunsmore, Commissioner
<b>AYES:</b>	Burge, Talbot, Craig, Dunsmore, Wilson, Scharrer, Hull
<b>EXCUSED:</b>	Walton

#### E. AUDIENCE PARTICIPATION

None.

#### F. COMMITTEE DISCUSSION AND OR ACTION

1. Discussion on the Trick-or-Treat Trail event scheduled October 22, 2022 at 10am.

Mr. Burns spoke regarding issues with the tractor being able to pull the wagon, graveyard decorations and hay bales.

Discussion ensued on fixing the tractor or using a truck to pull the wagon, height of the trailer and steps onto the trailer being suitable for people of all ages and abilities. All committee members agreed to using a truck to pull the trailer instead of using funds to fix the tractor.

Mr. Burge stated the truck will need a two inch ball to tow the trailer.

Discussion on pumpkins and location of the pumpkins during the event. Kevin Burge and Jeremy Scharrer will pick up the pumpkins at Walker Farms. Bounce houses and tents are ordered and will be setting up at 9am. Port A Potties will be brought in Friday night.

Mr. Burns stated the honor society students are listed as volunteers and I will be handling the outside set-up and tear down.

Mr. Scharrer stated we are starting at 10:00AM and the event begins at noon.

Mr. Burns suggests beginning set up at 9:00 AM.

Discussion ensued regarding picking up the truck, trailer, and pumpkins. Time and location for set up of bounce houses and port-a-potties.

Mrs. Clous stated she will pick up the donuts and cider from the orchard.

2. Discussion on the Christmas Tree Lighting Ceremony scheduled for November 19, 2022.

Mr. Scharrer stated I would like to change the name of this event to the Holiday Kick-off. A food drive will be conducted during the tree lighting. We will be putting lights up on October 29th at 10:00 AM at the park. The tree is confirmed. Mrs. Conley has been working on this. I will have a better plan and everything put together by Monday.

Mr. Burge asked if Santa and Mrs. Claus will be in attendance.

Mr. Scharrer stated Santa is all set and will be at the event for a short time. There will be no Mrs. Claus. There will be an elf, Rudolf, and the Grinch. They are looking to also invite The Bear.

3. Discussion on the Pizza with Santa event scheduled for December 3, 2022.

Mrs. Dunsmore stated I will not be able to attend this event. I do have everything all set up with the school and janitors. I would like everyone to get 4-5 kids that would like to donate their time to help with this event. They should be there at 9:30AM to help set up.

Mr. Wilson stated Veterans Day is coming up on November 11th.

Mr. Craig stated some of our volunteers for registration will not be participating this year. If anyone would like to volunteer, there is still a need for another water station. Registration is at 9:00AM. We get there about 7:00AM. Our Burton races are still doing well. Other municipalities are still down 50%. We need to check with the Chief to make sure we will have traffic control. We also need a singer if anyone knows a student. Amy will contact the Burton Idol to see if she is available to sing.

Discussion continued regarding Veterans Day Race.

Mrs. Clous stated we are looking for participants to hand out candy at the Trick or Treat Trail.

Mrs. Dunsmore stated she is sorry she is unable to attend some of the events this year.

Meeting Adjured at 6:02

**THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY,  
NOVEMBER 9, 2022 AT 5:30 PM.**

Meeting was adjourned at 6:01 PM.

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