



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

SEPTEMBER 14, 2022

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairperson Jeremy Scharrer at 5:32 PM.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATE OF AMERICA

A. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Kevin Burge	Commissioner	Present	
Sandra Talbot	Commissioner	Present	
James Craig	Vice Chairperson	Present	
Debra Dunsmore	Commissioner	Present	
Deborah K Walton	Commissioner	Present	
Robert Wilson	Commissioner	Present	
Jeremy Scharrer	Chairperson	Present	
Greg Hull	Councilman	Present	

B. STAFF PRESENT

Joy Roe, Clerk's Office
Racheal Boggs, City Clerk
Amy Clous, Parks and Recreation Director

Others present:
Gary Burns, VFW Representative

C. ADMINISTRATIVE REPORT

D. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Aug 10, 2022 5:30 PM

Mr. Scharrer stated approving the minutes will be tabled until next meeting because they didn't get them since the City was having problems with emails.

RESULT:	TABLED [UNANIMOUS]
AYES:	Burge, Talbot, Craig, Dunsmore, Walton, Wilson, Scharrer, Hull

E. AUDIENCE PARTICIPATION

None.

F. COMMITTEE DISCUSSION AND OR ACTION

Mrs. Clous thanked everyone that helped with the clean-up.

Mr. Scharrer stated, Fireman's Park still looks great and in the future possibly looking at a professional company to come in and clean the areas that couldn't be reached.

Mrs. Dunsmore discussed the Christmas with Santa event including the date, the time, and a few other details.

Mrs. Walton discussed something that happened at the last meeting when she was asking a question of the administration. She stated, she treats everyone with respect and she wants to be treated with respect back.

1. Discussion on the Trick-or-Treat Trail event scheduled October 22, 2022 at 10am.

Mr. Burge stated everything is all set for the Trick-or-Treat Trail except he talked with Ms. Span and she requested a map of where everything is going to be like she had last year.

Discussion ensued about the haunted halls and an update about the pumpkins, donuts, and cider was given by Mrs. Clous

Mr. Burns discussed the tractor and trailer.

Mr. Hull and Mr. Scharrer discussed trying to get more vendors to pass out candy and mentioning it at the council meetings.

2. Discussion on the Christmas Tree Lighting Ceremony schedule for November 19, 2022.

Discussion about the Christmas Tree Lighting Ceremony ensued including: the date to put the lights up is on October 29th at 10 AM, a brief explanation as to why it is happening before Thanksgiving and trying to incorporate Thanksgiving in somehow, the location of Water Tower Park.

Discussion ensued about the lights themselves and the bows.

Mr. Hull asked Mr. Burns about the other Christmas decoration the post has.

Mr. Scharrar discussed pulling the lights out this next week and checking them to see if they are working or if there is any problem with them. If there are problems with the lights, maybe looking into other options instead of replacing them because the 50,000 LED lights that were used last year was blowing GFIs.

THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, OCTOBER 12, 2022 AT 5:30 PM.

Meeting was adjourned at 5:55 PM.



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

AUGUST 10, 2022

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairperson Jeremy Scharrer at 5:30 PM.

A. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

B. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Kevin Burge	Commissioner	Present	
Sandra Talbot	Commissioner	Excused	
James Craig	Vice Chairperson	Present	
Debra Dunsmore	Commissioner	Excused	
Deborah K Walton	Commissioner	Present	
Robert Wilson	Commissioner	Excused	
Jeremy Scharrer	Chairperson	Present	
Greg Hull	Councilman	Present	

C. STAFF PRESENT

Amy Clous, Parks and Recreation Director
Katie Malin, Clerk's Office
Joy Roe, Clerk's Office

D. ADMINISTRATIVE REPORT

None.

E. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Regular Meeting - Jul 13, 2022 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	James Craig, Vice Chairperson
SECONDER:	Deborah K Walton, Commissioner
AYES:	Burge, Craig, Walton, Scharrer, Hull
EXCUSED:	Talbot, Dunsmore, Wilson

F. AUDIENCE PARTICIPATION

None.

G. COMMITTEE DISCUSSION AND OR ACTION

1. Fireman's Park Clean-Up August 18, 2022 5:30PM

- Power Washing
- Graffiti Removal
- General Clean-Up

Parks and Recreation Commission discussed putting down mulch, volunteers and replacing benches.

2. Trick-or-Treat Trail October 22, 2022

- Pop-up Tents Needed
- Steps for Hayride Trailer

The Parks and Recreation Commission discussed allowing the use of trunks or pop-up tents, haunted hallways, replacing the trailer, allowing political signs and literature.

Gary Burns from the VFW Post #2777 in Burton stated they have Halloween decorations and a wagon that Parks and Recreation could use for the Trick or Treat Trail.

3. Veterans Day Race November 12, 2022

The Parks and Recreation Commission discussed the post race dinner, medals and registration online, packet pick up at Complete Runner in Flint and the date set for November 12, 2022.

4. Tree Lighting Ceremony November 19, 2022

The Parks and Recreation Commission discussed changing the location of the Tree Lighting Ceremony, parking and the date set for November 19, 2022.

5. Motion to Approve \$500 for the Bendle Cheer Team for Helping with the Memorial Day 5k Race.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Greg Hull, Councilman
SECONDER:	Deborah K Walton, Commissioner
AYES:	Burge, Craig, Walton, Scharrer, Hull
EXCUSED:	Talbot, Dunsmore, Wilson

6. Motion to Approve \$500 for the Bentley Robotics Team for Helping with the Memorial Day 5k Race.

Minutes Acceptance: Minutes of Aug 10, 2022 5:30 PM (APPROVAL OF MINUTES)

RESULT: CARRIED [UNANIMOUS]
AYES: Burge, Craig, Walton, Scharrer, Hull
EXCUSED: Talbot, Dunsmore, Wilson

- 7. Motion to Approve \$500 for the Atherton Theatre for Helping with the Memorial Day 5k Race.

RESULT: CARRIED [UNANIMOUS]
AYES: Burge, Craig, Walton, Scharrer, Hull
EXCUSED: Talbot, Dunsmore, Wilson

THE NEXT REGULARLY SCHEDULED MEETING WILL BE HELD ON WEDNESDAY, SEPTEMBER 14, 2022 AT 5:30 PM.

Meeting was adjourned at 6:40 PM.

Minutes Acceptance: Minutes of Aug 10, 2022 5:30 PM (APPROVAL OF MINUTES)



Burton Park and Recreation Commission

4303 S. Center Road
Burton, MI 48519

Meeting: 09/14/22 05:30 PM
Department: Clerk's Office
Category: Discussion
Prepared By: Joy Roe
Department Head: Joy Roe

F.1

SCHEDULED

AGENDA ITEM (ID # 5492)

DOC ID: 5492

Discussion on the Trick-or-Treat Trail event scheduled October 22, 2022 at 10am.

COMMENTS - Current Meeting:

Mr. Burge stated everything is all set for the Trick-or-Treat Trail except he talked with Ms. Span and she requested a map of where everything is going to be like she had last year.

Discussion ensued about the haunted halls and an update about the pumpkins, donuts, and cider was given by Mrs. Clous

Mr. Burns discussed the tractor and trailer.

Mr. Hull and Mr. Scharrer discussed trying to get more vendors to pass out candy and mentioning it at the council meetings.



Burton Park and Recreation Commission

4303 S. Center Road
Burton, MI 48519

SCHEDULED

AGENDA ITEM (ID # 5497)

Meeting: 09/14/22 05:30 PM
Department: Clerk's Office
Category: Discussion
Prepared By: Joy Roe
Department Head: Joy Roe

F.2

DOC ID: 5497

Discussion on the Christmas Tree Lighting Ceremony schedule for November 19, 2022.

COMMENTS - Current Meeting:

Discussion about the Christmas Tree Lighting Ceremony ensued including: the date to put the lights up is on October 29th at 10 AM, a brief explanation as to why it is happening before Thanksgiving and trying to incorporate Thanksgiving in somehow, the location of Water Tower Park.

Discussion ensued about the lights themselves and the bows.

Mr. Hull asked Mr. Burns about the other Christmas decoration the post has.

Mr. Scharrar discussed pulling the lights out this next week and checking them to see if they are working or if there is any problem with them. If there are problems with the lights, maybe looking into other options instead of replacing them because the 50,000 LED lights that were used last year was blowing GFIs.