



BURTON, MICHIGAN

DRAFT

BURTON PARK AND RECREATION COMMISSION MEETING

OCTOBER 1, 2014

MINUTES

Council Chambers

Special Meeting

6:30 PM

**4303 S. CENTER ROAD
BURTON, MI 48519**

This meeting was opened by Council Representative Steven Heffner at 6:30 PM.

A. STAFF PRESENT

Mrs. Bigsby, Steven Heffner, Sandra Talbot and Jim Craig.

B. APPROVAL OF MINUTES

1. Parks & Recreation Commission - Special Meeting - Sep 24, 2014 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steven Heffner, Council Representative
SECONDER:	Sandra Talbot, Commissioner
AYES:	Heffner, Talbot, Craig
EXCUSED:	Spose, Luxton, Dunsmore

C. AUDIENCE PARTICIPATION

None.

D. COMMISSION DISCUSSION

1. Discussion on Trick or Treat Trail

Mrs. Bigsby said I have passed out a map of the different areas and a list of what supplies will be needed for each area. I sent a letter to Judge Latchana asking for community service workers.

Ms. Talbot said I talked to the school about posting for volunteers.

Mr. Heffner said I would like to get about 30, 5 gallon buckets, filled with cement and some PVC and rope to make something to help keep the lines in formation. We could ask for donations for the supplies. I would like to have two signs made, one for each side of the Kelly Lake sign. We will need three people working the hayride. We still need to find a sound system for Halloween music and announcements.

Ms. Luxton suggested moving future Trick or Treat Trail events to Atherton school or a church where there is more parking.

Mrs. Bigsby stated sponsorship is not mandatory to participate. Participants will bring their own tables, signs and candy, etc. I do need the sponsorships by October 10th in order to be in the newspaper advertising. I will order long sleeve shirts for us to wear that identify us as Parks & Recreation.

Mr. Heffner said he would like to get name tags made up for the commissioners to wear when we go out and ask for sponsorships.

Mrs. Bigsby said the next Trick or Treat Trail meeting will be October 15, 2014 at 6:30 PM.