



CITY OF BURTON

BURTON PARK AND RECREATION COMMISSION MEETING

JANUARY 13, 2016

MINUTES

Council Chambers

Regular Meeting

5:30 PM

4303 S. CENTER ROAD
BURTON, MI 48519

This meeting was opened by Chairman James Craig at 5:30 PM.

ROLL CALL

Attendee Name	Title	Status	Arrived
Sandra Talbot	Co-Chairman	Present	
Robert Spose	Commissioner	Present	
James Craig	Chairman	Present	
Debra Dunsmore	Commissioner	Present	
Steven Hatfield	Council Representative	Present	
Robert Wilson	Commissioner	Present	
Sherry Adams	Commissioner	Excused	
Angela Jackson	Commissioner	Present	

A. STAFF PRESENT

B. APPROVAL OF MEETING MINUTES

1. Parks & Recreation Commission - Regular Meeting - Dec 9, 2015 5:30 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Wilson, Commissioner
SECONDER:	Steven Hatfield, Council Representative
AYES:	Talbot, Spose, Craig, Dunsmore, Hatfield, Wilson, Jackson
EXCUSED:	Adams

C. PURPOSE OF THE MEETING

2. Easter Egg Hunt March 19, 2016

Mrs. Bigsby reported I have ordered 6,000 easter eggs for the Easter Egg Hunt and they have been delivered. We saved \$60.00 by ordering them early.

3. Movies in the Park 2016

See Audience Participation.

4. Veteran's Honor Run Update & Check Presentation

Mr. Craig said we need to finalize the date for the Veteran's Honor Run check presentation. I would like to do this on Feb. 15, 2016 at the Burton City Council meeting. Hurley was also involved with the Veteran's Honor Run and fundraiser. They will have a check to present to the D.A.V.

5. Dog Park Committee Discussion

Mr. Craig stated I have asked Mr. Hatfield if he would expand the dog park to include the trails, especially since we have a Five Year Plan coming up that would include both. We have a few location ideas.

6. Tax Reverted Property next to Settlement Park discussion.

No discussion.

7. Parks & Recreation Programming Committee Discussion

No discussion.

8. 2016 Events Committee's

Mr. Craig stated on the Easter Egg Hunt committee will be Ms. Talbot as chair, Mr. Spose and Ms. Adams. On the Veteran's Memorial Day parade and events committee will be Mr. Wilson as Chair, Mr. Spose and Ms. Jackson. On the Veteran's Memorial subcommittee will be Mr. Wilson as chair and Mr. Spose.

9. Five Year plan Discussion

Mr. Craig said since the Five Year Plan doesn't expire until December 31, 2017, we can table this discussion until the next meeting.

D. AUDIENCE PARTICIPATION

Christopher Johns from Burton stated I am here tonight to speak about the Movies in the Park 2016 event. The tentative plan this year is to have three movies; Cinderella, The Avengers and another movie (to be determined), on three dates starting in June. The Eagles club will host it again for no fee. I am asking for a budget of \$3,975.00. This will cover the activities, ice cream, prizes, raffle, etc. Gage from Bendle School National Honor Society is really interested in helping. We have had discussions on fundraising such as a pizza buffet at Sharky's or a pizza eating contest. I think we can raise a minimum of \$1,600.00 through fundraiser events. Genesee Health Plan is interested in sponsoring again this year. We would like to ask our Burton businesses to donate gift cards for the movie event or donate their time. For example, we have spoken to Rumors Hair Salon and they are willing to donate their time for the movie event, Cinderella. They are thinking of doing manicures, etc. Another idea would be to have a slip and slide.

E. ADMINISTRATIVE REPORT

Mrs. Bigsby stated I would like to introduce and welcome Angela Jackson as our newest member of Parks and Recreation. She is our Bentley representative. We now have a Bentley, Bendle and Atherton Representative on our board. The Trailway Grant in the Bendle area, section 11 and 12, was approved by the Burton City Council and it was submitted by the Jan. 8th deadline. We will need to add the Basketball Camp, Concerts in the Park and a new pole barn to our budget. On Memorial Day we will have the 5K Run starting at 9:00 a.m. Starting at 2 p.m. we will have the Memorial Day Parade, kids area,

candle light vigil, and Memorial Ceremony. We have talked about doing a movie night in February. We need to set up a date so that I can purchase the license and we should probably start it at 6 p.m.

Ms. Dunsmore said I will see what date Bendle school has available. I can also get donations such as hotdogs, cookies, etc. I have a steamer that will cook 200 hot dogs at a time.

Mrs. Bigsby stated we will need to drop off the registration forms for Burton Youth League to the schools. Teams will be picked on May 1, 2016 and it will start on June 6, 2016. The Coaches meeting will be held April 10, 2016. Mike Gwinn is the commissioner again this year. I will be at the concession stand selling candy, pop and water. The Burton Police and Fire will be having the Patriot Day Hero's Run on Sept. 10, 2016. This is a fundraiser for the Police and Fire Memorial Park. This will be one of our new parks. They are asking that we sell bricks to law enforcement and fire fighters. These bricks will be the paving into the park.

F. COMMISSION DISCUSSION

Mrs. Bigsby reported the pavers at the Veteran's Memorial Park are crumbling and need to be redone.

Mr. Wilson said the D.A.V. is authorized to donate a \$1,000.00 to the Memorial Park for repairs. I would like to maintain the upkeep of the Veteran's Memorial Park.

Mr. Hatfield stated Mr. Sweers, choir director at a Swartz Creek Catholic Church, would like to put on a patriotic concert possibly at Holy Rosary the Sunday night before the Memorial Day. It would be like a kick off to our all day events. He would like us to place this on our event page.

Mrs. Dunsmore said she would like to have a car seat safety class at one of our events. She knows of an instructor that could do it at no charge. She would need four months to set it up.

Mr. Spose suggested having first aid training stations or a workshop area where kids could build something with one of Parks & Recreation events.

Mr. Craig suggested starting a program where the students work with the senior citizens to teach them computer basics.

G. COMMISSION RECOMMENDATIONS AND/OR ACTION

10. Approve Invoice # 128832 from Tomlinson Design & Advertising in the amount of \$85.00 for 2016 Race Application Revisions.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robert Spose, Commissioner
SECONDER:	Robert Wilson, Commissioner
AYES:	Talbot, Spose, Craig, Dunsmore, Hatfield, Wilson, Jackson
EXCUSED:	Adams

Meeting was adjourned at 6:51 PM.