CITY OF BURTON
REGULAR PARKS AND RECREATION COMMISSION MEETING MINUTES
SEPTEMBER 24, 1997 4:00 P.M. COUNCIL CHAMBERS

This meeting was called to order by Vice-Chairman R. Walls at 4:00 p.m.

Members present: R. Walls; Al Hatch, alternate; J. Kallin; R. Waterson; P. Manzardo; R. Blundell; J. Hodgeson; A. Hindes.

Members absent: P. Zelenko, M. Crawford and R. Foutch.

Others present: Keith Cheli, & Brent Sauvidon, Rowe Engineering; S. Perez, Fiscal Control Officer; J. Brown, Clerk's Office.

Moved by Kallin, supported by Hindes to approve the minutes of the regular meeting of August 20, 1997 and September 10, 1997 at 4:00 p.m. Motion carried 8-0.

Purpose of the Meeting:

1. By-laws
2. Presentation by Rowe Engineering relative to Master Plan and directio of plan, tasks required, etc.
3. Any other business or discussion germane to commission business.

Presentation:

2. Keith Cheli, Rowe Engineering thanked the Commission for being a great group to work with and said they were very excited about this project. He introduced Brent Savidant and said he has alot of Recreation planning experience and he will present a "Proposed Parks and Rec Commission By-laws" worksheet to the Commission to be used as a guide in drawing up By-laws for this board. Mr.Cheli explained that the books that were handed out at the last meeting would be used as a reference for the planning and discussion that this board would be doing. He encourages their input and feed back and will answer any questions they have. Rowe will tailor their plans to our community's needs. He reviewed state funding said the State will fund up to 75% of some plans with a 25% match by the community. He summarized some of the "nature" categories the State will look into. Land acquisition is another application to look at, that is through the land and water conservation fund, another DNR grant. That's a 50/50 match. Jeff Major has prepared some information for the Board, i.e. city owned property, a park along Thread Creek. Mr.Cheli suggested input sessions for Burton residents at public meetings, and mail-out surveys. He said Rowe is planning 4 to 6 meetings and its going to be difficult keeping them to a one hour time

frame, he feels two hour meetings may be necessary at every other meeting.
These would be workshop type meetings. He wants the members to share their
thoughts and feelings and goals and what recreation means to them.  We intend
to interview recreation providers in the community also understand their issues, community development directors within the schools, soccer, even football coaches.  If the members share two or three names they would have a
good list for interviews.  He also needs help with a



recreational inventory list, football fields, running tracks, playgrounds,
etc. He also needs a draft of community census information, the gender of the community, age, etc.  Mr. Cheli said on October 24, he would like to come back and have a two hour meeting. R. Walls asked Mr. Cheli to have a schedule of what will be discussed at the next meeting.  Mr. Cheli said he would present a schedule of what they have planned to guide this board and have them in their mailboxes the Friday before the next meeting.

AUDIENCE PARTICIPATION:

No one wished to speak.

COMMISSION DISCUSSION:

Discussion on getting names and phone numbers for the Commission to interview, using Assessor's Office for information and getting a recreational inventory list together followed.  P. Manzardo suggested getting examples of grants from the DNR in Lansing.

1.  By-laws.

Brent Savidant handed out an outline for drafting By-laws for this commission.  He recommended they be tailored for this Board to meet it's needs.  He summarized each topic of the handout and there was some discussion on each topic.  It was established that the Clerk's Office would take the minutes for this commission.  S. Perez explained he feels it is the Mayor's intention for this commission to have power to formulate and implement plans for parks and recreational facilities. Length of terms and staggered terms were discussed. Mrs. Hodgeson volunteered to draft By-laws for this Board's consideration at the next meeting.  Discussion on length of meetings followed.

Moved by Hindes, seconded by Hodgeson to fix the length of the second meeting of each to two hours for a workshop type meeting.  Motion carried 8-0.

3. Any other business or discussion germane to commission business.

In the audience was the Bentley representative and alternate for this Board. Bill McLemore and Marian Torok. They explained the original representative is unable to attend the meetings and when Council approves the new appointees they will assume the role of representatives at the next meeting.

Meeting adjourned 5:13 P.M.

Jeanette Brown,
Clerk's Office