

CITY OF BURTON
PARKS AND RECREATION COMMISSION AGENDA
JANUARY 12, 2000/4:00 P.M., COUNCIL CHAMBERS

The Meeting was called to order by Paula Manzardo, Vice-Chair, at 4:00 P.M.

Members Present: Blundell, Hodgeson, Hindes, Crawford, Manzardo, Centilli, Walls, Roach, Waterson and West.

Members Absent: Abbey.

Others Present: J. Major, DPW Director and C. Ladd, Deputy City Clerk.

There were no minutes to be approved because of no quorum present at the 11-10-1999 meeting nor the 12-8-1999 meeting.

PURPOSE OF THE MEETING: 1. Fire Station #1/Water Tower Park –Progress Report
2. Improvements to Veterans Memorial Park – Progress Report
3. Fire Station #2 – Progress Report
4. Davison Road Side Park/Take Over Report by Sub-Committee
5. Bendle/CD Playground Equipment Request, received at 11-10-99 meeting
6. Election of Officers
7. By-Laws: Cancellation of meetings, agenda format, location of meetings
8. Any other business or discussion germane to commission business

Nominations were opened for Chairperson.

Mr. Hindes nominated Dave Roach as Chairperson. Mr. Roach declined the nomination.

Mr. Walls nominated Paula Manzardo as Chairperson and Mrs. West seconded the nomination.

There were no further nominations from the floor.

Mrs. Manzardo was unanimously elected as Chairperson, by a roll call vote. Motion carried 10-0.

Mrs. West nominated Mr. Roach as Vice-Chair and Mr. Roach accepted the nomination.

There were no further nominations from the floor.

Mr. Roach was unanimously elected as Vice-Chair, by a roll call vote. Motion carried 10-0.

PRESENTATION:

Mr. Major gave a brief update on each of the above listed projects.

Fire Station #1/Water Tower Park:

Mr. Major said the site is completed and there is one item to be cleaned up. He said a transfer of funds needs to be done to pay for the completion of the fence. The fence can be paid out of three line items. We can discuss this later in the meeting.

Improvements to Veterans Memorial Park:

Mr. Major said all of the existing projects are completed.

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Mr. Hindes said he spoke with Mrs. Zelenko regarding the cannon at the Veterans Memorial Park. She said that \$3,500 had been set aside to purchase the cannon. I have since learned that the cost has gone up to between \$4,500 and \$5,000. We are planning to order the cannon on Friday of this week.

Fire Station #2:

Mr. Major said there is some cleanup that needs to be done and a decision has to be made about the playscape or whatever will be in the middle area of the park.

Mrs. Waterson said the sub-committee has nothing new to report, but she would like to speak with the sales rep that did the playscape at Fire Station #1. He would be able to tell us what would be good for that space and area.

Davison Road Site Park/Take Over:

Paula Manzardo said the committee met but there are no plans to do anything at this time.

Mr. Hindes said this area needs to be improved, but he doesn't want the money taken from the Veterans Memorial Park line item.

Mrs. Manzardo said the committee needs to get prices to see what can be done.

Mrs. Crawford said the County Parks could be selling some of the undeveloped excess property under their ownership.

Mrs. Manzardo suggested that possibly the committee should discuss the selling of property with the County.

Bendle/CD Playground Equipment Request, Received at 11-10-1999 meeting:

Mr. Leonardo, Principal at West Bendle, said he submitted plans to the Board for their review and it is up to the Board as to what they want for the equipment.

Mr. Major said the Board should have received a packet explaining this issue. We need to finalize what you to spend as CD dollars will be used to purchase the playscape equipment. DPW staff will be utilized to install the playscape. According to the CD Office, we are not going to be able to solicit bids until after June 1st of this year. Part of that is because the State, County and Feds have to approve the site location, even though it's in the CD area. Sheila Long, at the CD Office, said there should be no reason why it isn't approved, it still must go through the review process for the site specific location. This is being done now. The Community Development office suggested the City Council combine the 1998, 1999 and 2000 CD dollars under the year 2000 program. It is up to the Board to discuss the playscape and give me some ideas as to what you would like to see in this area.

Mrs. Manzardo said, in looking over the plans for the playscape, it looks like the protective fall zone is included in the price.

Mr. Leonardo said the school already has the fall zone down. He said the school appreciates whatever the Parks and Rec Commission will give them.

Mr. Major said the CD Office will look at the fall zone and they may or may not approve it. They will want a copy of our specifications when we select a playscape so they can review our specs, our fall zone material, etc.

Mrs. Manzardo asked how many children attend the elementary school and the number of children that are figured in to the designs of these play scapes, so that there is sufficient play area for all the children.

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Mr. Leonardo replied that there are 340 children in the building. The lower elementary would use this playscape while the upper elementary is more muscular and more challenging. In grades 3 through 5 there are 200 children. We see parents at the play area with their children all the time.

Mrs. Manzardo said the playscape in Davison is beautiful, but it does require some maintenance be done on a yearly basis.

Mr. Leonardo said the school has custodians who will make certain the equipment is maintained.

Mr. Major reviewed the designs submitted by the school and asked if the school had one design they liked more than another for their building. He said he would have to ask the three companies to submit a bid. The CD Office may have a list of pre-qualified suppliers for playground equipment I don't know. If they do, we will also have to bid a certain number of those folks and advertise this in the paper. We could also go to the companies that have done some preliminary work and ask them to bid this particular type of playground set that the school wants. There are different variations, so if there is one particular one that you prefer and covers all your needs, we need to know. There are certain steps that must be followed and we lose our authority when dealing with CD dollars.

Mr. Centilli asked if all three companies made the same type of equipment.

Mr. Walls said he thought the basic designs were the same. He asked Mr. Major if he could meet with Mr. Leonardo and get the project together.

Mr. Major said the only thing he needs is for the Board to allow the DPW to solicit bids for the playscape. He said he would suggest that the Parks and Rec Commission set a \$20,000.00 limit. Whatever is left over from that will go into next year's projects.

Further discussion continued regarding the plans for the playscape and the dollar amount to be set in CD funds.

Mrs. Manzardo said Mr. Leonardo could meet with Mr. Major and they could make a decision about the playscape.

Mr. Major stated that the DPW will solicit bids in the amount of \$20,000.

Mrs. West asked how the schools qualify for CD dollars.

Mr. Major replied that the school qualifies according to the area in which it is located. He said he hasn't been told to submit any other district to the CD Office for qualification. However, we have put in streets and paved sidewalks with CD dollars in the Bentley area.

Mrs. Waterson said the Mayor called Genesee County and was told that the park did not qualify for CD funds.

Mr. Major said he would speak with Ms. Long at the CD Office to see if Seeley Subdivision qualifies for funds.

Mr. Walls asked Mr. Major if he would also check to see if the Atherton area would qualify for any CD funds.

Mrs. West said she thinks if one of the school districts receive the funds, that it should be divided amongst all the schools.

Mr. Hindes said the demilitarization of the cannon might cost as high as \$2,200. The pad will be about \$500.00 and the processing of the cannon would be about \$560.00. The delivery of the cannon to the City, will have to be done by a certified company and will cost \$1.00 per mile. We are not certain which state it will be coming from at this time.

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Mr. Walls asked Mr. Hinds what the transportation fee would be. He also asked if Mr. Hinds had checked with the National Guard about delivering the cannon to Burton.

Mr. Hinds replied that it would depend on where the cannon is coming from, but the cost would be \$1.00 per mile. In regards to the National Guard, he said he had checked into this and they would not deliver the cannon.

Mr. Walls suggested that Mr. Hinds meet with Mr. Roach to solve the problem of delivery.

Mr. Roach said he recommends that Mr. Hinds asks for the full price of moving the cannon today and if they can save money, they will.

Mr. Centilli asked Mr. Major about the possibility of removing the stones from around the water fountain at the Veterans Memorial and replacing them with short shrubs and dirt because kids throw the stones. He would like to get this done while the ground is frozen. Mr. Centilli said he would prefer to have green bushes in place of the stones.

Mr. Major said he didn't see a problem with doing this.

Mr. Hinds said different colored bushes could be put in also.

AUDIENCE PARTICIPATION:

Pauline Dargel, 6119 Hugh, agreed with the Board's decision to endorse the Bendle playground equipment. She said last year that the NHS budget had \$900 plus, transferred to this particular area. She asked if this was the 1998 allocation. She addressed the issue of having \$62,000.00 in the NHS line item for the audit.

Mr. Major said he isn't certain and doesn't have that information with him. He said he knows the City Council made a transfer of dollars from NHS, but I don't remember which line item it was put into. Some did go to Parks and Rec and some may have gone to the Fire Department. The CD Office did make some transfers on their own, to the Fire Department. He said he would check this out.

Mr. Centilli said that several members of the Council was unsuccessful in transferring the \$62,000.00 from the NHS. Because it took five votes to get the funds transferred. If this had been done, the County would have paid for the audit and Burton would still have the money. However, there was a little over \$900 left in the fund.

Mrs. Dargel said she agrees with Mr. Major that a neighborhood income survey would have to be done for an area to use CD dollars. Bendle District has been designated to receiving CD dollars from the very beginning.

Mr. Major said we have lost some land that was previous eligible. He said he is uncertain if there is an area in the Bentley School District that would be CD eligible without having an income survey.

COMMISSION DISCUSSION:

Mr. Hinds stated that the Director of VerSpeeten Trucking Company said he would like to do something for Burton if he could get some publicity out of it. There is a possibility that it may not cost us very much to have the cannon brought to the City.

Mr. Major said there is still time to order the cannon, so he will meet with Mr. Becker tomorrow and find out what the 1999 Veterans Park project is for. If it is for the cannon, he can indicate this and if not, this will be an agenda item for the next Commission meeting.

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Mr. Hindes said the problem is that the cannon was going to be ordered on Friday and we have to know that the money is there.

Mrs. Hodgeson asked if any of the money in the Veterans Park line item for maintenance. She said the only thing that was under Veterans Park was for the cannon.

Mr. Major said maintenance and ground is \$15,000. He thinks money could be taken from there if necessary. He said everybody here could have the understanding that the money will come out of the Veterans Park or Maintenance and Grounds. When the bill comes in, Mr. Becker can adjust this accordingly.

Mr. Walls stated that the money is there, correct? Mr. Major replied yes.

Mr. Centilli noted that the Veterans Improvements was for restrooms and a sprinkler system.

Mrs. Waterson inquired about the \$20.00 rental fee for use of the Veterans Park Pavilion.

Mr. Hindes said nothing has been done at the Park as far as he knew.

Mrs. Hodgeson asked if there was any reason why South Bendle did not come forward with a play structure, since West Bendle already has play structure. When this was first addressed, this was supposed to be for South Bendle. South Bendle has virtually no play structure whatsoever.

Mr. Major said he had no idea because the school would have to be the one to submit the proposal. He said he doesn't think the City will win the appeal to use CD dollars for the Tornado Sirens. Put in your suggestion with the Mayor and Council that the \$16,000 be reallocated back to Parks and Rec for play equipment for South Bendle. This could then be our next project.

Mr. Major said there is money in other funds that could be moved wherever the Commission chooses to do so. You could get play scapes wherever you want to put them.

Mrs. Waterson asked why Fire Station #2 isn't in the budget.

Mr. Major replied that there is nothing on-going there right now.

Discussion continued regarding the park at Fire Station #2.

Mrs. Manzardo suggested that the Sub-Committee decide what they would like to have at Fire Station #2 and bring it back to the Commission for discussion.

Mrs. Waterson said she would like to have someone come out and look at the site.

Mrs. Manzardo said to set a time for someone to come out and if the weather is bad, set another date. Further discussion continued.

Mr. Walls suggested that the by laws be addressed at the next meeting.

Mr. Major said he put these items on the agenda only for discussion to see if there are any changes that need to be addressed.

Mrs. Hodgeson asked who makes the decision when a meeting is cancelled.

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Mr. Major said there is nothing in the by-laws addressing the issue of meeting cancellations. This is an item that the Commission might want to address.

Mrs. Manzardo suggested that the members review the by-laws and if there are any changes that you think should be made, bring them to the next meeting and we can discuss them and possibly implement them.

There was no further audience participation.

Mr. Major suggested that possibly only one audience participation is needed at these meetings. This could be addressed and possibly modified at the next meeting.

A brief discussion was held on tree plantings.

COMMISSION RECOMMENDATIONS AND/OR ACTION:

Hindes moved and West seconded the following motion:

1. Approve and authorize the payment of \$5,879.00 for the additional chain link fence installed at the Water Tower Park and transfer \$5,879.00 from the commission line item.
Motion carried 10-0 with a roll call vote.

Hindes moved and Hodgeson seconded the following motion:

2. Approve and authorize the Parks Director or DPW to solicit bids for a play structure for West Bendle School, spending up to \$20,000.00 on this project.
Motion carried 10-0 with a roll call vote.

Meeting adjourned at 5:17 P.M.

Cheryl M. Ladd, CMC/AAE
Deputy City Clerk

CML