

CITY OF BURTON
PARKS AND RECREATION COMMISSION MEETING MINUTES
FEBRUARY 10, 1999/4:00 P.M., COUNCIL CHAMBERS

The Meeting is called to order by Paula Manzardo at 4:00 P.M.

Members Present: Manzardo, LaDuke, Kallin, Walls, Blundell, Hodgeson, Hindes, Crawford, Waterson, Burger, Zelenko

Members Absent: None

Others Present: K. Cheli, Rowe Engineering, J. Major, DPW Director, J. Adams, Clerk's Office.

Moved by Hindes, seconded by Walls to approve and authorize the minutes of the Regular Parks & Recreation Commission meeting of January 13, 1999, at 4:00 p.m.

Motion carried, 10-0.

PURPOSE OF THE MEETING: 1. Review & discussion relative to Water Tower Park design at Fire Station #1
 2. Any other business or discussion germane to Commission business

PRESENTATION:

Mr. Walls indicated the Sub-Committee for the Water Tower Park met on January 27, 1999, at 4:00 p.m. Present in the meeting were Jeff Major from DPW, and a representative from Rowe Engineering. Pauline Dargel and Steve Heffner were invited to their round table discussion with the Committee. They decided on an extra bench, a tan and green theme throughout the park except for the climbing unit, which is multi-colors to brighten up that section. Also discussed was the entryway, fences, additional shrubbery and trees, and a 4 ft. chain link fence along the side between Arbor Drugs and the park. Mr. Walls said he feels the Committee moved things along very well and everyone seemed to be in consensus at the meeting.

Mr. Major said the preliminary design Rowe Engineering submitted is basically what was approved. There was not geographic or design changes made. They need authorization of Rowe to do the work drawings and prepare the plans and specs off the preliminary layout based on the items suggested in the new plan. Mr. Major indicated they will get bids and cost estimates to bring back to the Parks & Recreation Commission for approval. He spoke further regarding volunteers expressing an interest in doing part of the work. Mr. Major said they are looking for direction and getting Rowe into the design stages.

Mr. Hindes spoke of the original design to have a clock there and inquired if it is still to be a part of the plan.

Mr. Walls said the clock was an option but the money would not cover it. There is enough room there to add the clock in the future if it comes forward.

Mr. Major indicated that the Mayor is working on that and they could possibly have it as a side project.

Mrs. Manzardo inquired as to a cost estimate. She inquired further, if the area is maintenance free and if the area will have a place for planting annually.

Mr. Cheli said there could be a place developed for planting annuals, but it is low maintenance as possible for right now. If the Parks & Recreation Commission authorizes them to move forward on finalizing the developing of the construction drawings, they can have the drawings available to the City for an initial review early next week. He indicated they may want to consider as a courtesy, submitting the plans to the Planning Commission for review.

Mr. Walls thanked Pauline Dargel and Steve Heffner for participating in the meeting and helping in choosing the items and colors to develop the park.

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AUDIENCE PARTICIPATION:

Don Sanderlin, 4460 Killarney Park, Burton, MI, said it would be a good idea to have an open house for the Water Tower Park when it is finished, and involve the Bendle School District with it.

COMMISSION DISCUSSION:

Mrs. Manzardo asked about a time frame for the development of the park.

Mr. Cheli indicated approximately 40 to 45 days.

Mrs. Manzardo suggested a ribbon cutting ceremony.

Mr. Cheli said the park is close to several of the Bendle Schools and it would be great for field trips and a lot of other activities. Mr. Cheli presented the Commission members and audience with an illustration and handouts, and spoke briefly regarding the play structure and color schemes.

Discussion followed regarding parking spaces, play structure, equipment, fall zone area, fibar and other materials.

Mr. Blundell spoke regarding Arbor Drugs possibly contributing to the park with fencing or other items. He indicated he will look into the matter with them.

Mr. Major spoke regarding volunteers and indicated he would like to get commitments before they have Rowe Engineering go out for bid.

Brief discussion followed regarding liability, responsibility, fencing and costs involved.

COMMISSION RECOMMENDATIONS
AND/OR ACTION:

Moved by Crawford, seconded by Burger to approve and authorize the engineering and design of the Water Tower Park at Fire Station #1 and report recommended by Water Tower Park Sub-committee Chairman R. Walls.
Motion carried, 10-0.

AUDIENCE PARTICIPATION:

Teryl Sperlich, 1253 Howe Rd., Burton, MI, said at the last meeting Kelly Lake was discussed and it was decided not to amend the proposal. She said she does not understand why they do not want to amend it when the voice of the people, voice of the Chair and Mayor, and two City Council members in the audience all spoke to do so. She indicated they were assured at the Council Meeting, Kelly Lake would be on this meeting's agenda.

Jan Bolen, 1169 Howe Rd., Burton, MI, inquired as to where the City stands with this at present, since the grant was turned down and they received zero points on it the second time around. She inquired further regarding the City covering costs due to the grant being denied.

Mr. LaDuke indicated Kelly Lake was just a vision of some members of this Commission, there are no plans to do anything at this time, so there is no cost involved at this time. They are keeping it in the plan, and some members felt at the last meeting that they did not want to remove it. Mr. LaDuke stated further, he is not aware of any pending things to do with Kelly Lake at present, and their first goal is to take care of the Water Tower Park.

Jan Bolen stated if it is in the plan, there is a purpose for it, and it will cost to develop it. She inquired as to where the money will come from since it is not from a grant.

Mr. Hindes said there is not anything concrete yet and there are smaller projects they are going to finish before they get into that.

Mr. LaDuke said knowing the City funds, they will not do this without some type of outside funding.

Mrs. Bolen inquired as to the City ownership of the property, and spoke regarding the fencing at Arbor Drugs.

Mrs. Dargel, 6119 Hugh St., Burton, MI, asked if there is a financial spread as to where they are at in this particular fiscal year, and a budget or breakdown that shows different areas.

Mrs. Manzardo indicated not as yet. They have not taken on any projects yet other than the Water Tower Park.

Mr. Major said they probably have not spent enough money other than some engineering fees. He can get that information from the Treasurer, but indicated looking first at the funding based on the construction costs of what the Water Tower Park is going to be before an update.

Mrs. Dargel said perhaps that is some capital improvements that we would see, but there has been money spent in November for the Dan Burden seminar, although she does not know if it has been invoiced yet, and prior to that, a the City-wide mailing that was attributed to the Parks & Recreation Commission.

Mrs. Manzardo said the last she knew, they had not been invoiced yet for the Dan Burden seminar.

Mr. Major indicated they have not really spent enough to put a dent in the budget since money was allocated by the Council last year. He gets spreadsheets on a monthly basis and he will let the Commission know where they are at.

Mrs. Dargel said she can understand Mrs. Bolen's comment, the five year plan that was adopted and showed year 1, year 2, and so on. She inquired if they are into year two now.

Mrs. Manzardo stated she believes they are just into year one.

Mr. Cheli said the Commission developed two capital improvement schedules. One specifically outlined and targeted grants, which Kelly Lake fell under. The other was for smaller projects to implement with resources like the Water Tower Park.

COMMISSION DISCUSSION:

Mr. Hindes spoke at length regarding the Veterans Memorial and future plans and stated that last night at the Planning Commission meeting, 67th District Judge Hughes, who is also President of the Burton Rotary Club, presented a plan for a pavilion at the Veterans Memorial. It will be in place for this year's Memorial Day. Mr. Hindes spoke of the many ways to utilize the pavilion and expressed the desire to have a cannon at the site.

COMMISSION RECOMMENDATIONS

AND/OR ACTION:

Moved by Hindes, seconded by LaDuke to send a letter of thanks from the Parks & Recreation Commission to the Burton Rotary Club for their giving and paying the entire expenses of putting up the pavilion.

Motion carried, 11-0.

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Mr. Cheli said he spoke with a rotary club member and they would like to do a presentation showing the Commission the proposed drawing for the pavilion at the next meeting of February 24, 1999.

Mrs. Zelenko mentioned the Commission's two meetings a month.

Mrs. Crawford spoke regarding the people responding to the mail out surveys.

The next meeting of the Parks & Recreation Commission is scheduled for **Wednesday, February 24, 1999, at 4:00** p.m.

MEETING ADJOURNED AT 5:03 P.M.

JRA