CITY OF BURTON
PARKS AND RECREATION MEETING MINUTES
JANUARY 11, 2012, 5:30PM, COUNCIL CHAMBERS
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The Parks and Recreation Meeting was called to order by Chairman Steven Heffner at 5:40 PM.

MEMBERS PRESENT: Miron, Groulx, Heffner, Craig, and Bigsby.
MEMBERS ABSENT: Adams, Bauldry, and Dunsmore.
OTHERS PRESENT: Mayor P. Zelenko, and L. Young, Clerk's Office.

PURPOSE OF THE MEETING:

1. Present draft for 5-year plan
2. Open 30-day review period
3. Review map of City owned properties
4. Events for the year
5. Board President and Vice President

Mayor Zelenko deferred to Lisa Easterwood of Fleis and Vandenbrink.

Lisa Easterwood handed out the Parks and Recreation 5-year draft plan. This meeting signifies the opening of the 30 day review period. The draft plan will be presented to Council at the January 16, 2012 meeting. She reviewed the draft plan with the Parks and Recreation Commission. She spoke in reference to the Community Description, which goes over demographics and the landscape of the City of Burton and community input. The Administrative Structure and Partnerships section of the plan describes how the Commission functions in relation to the Mayor, Council and other groups. It also goes over funding, volunteers and partnerships. The section regarding Recreation Inventory goes over City owned properties, an inventory of privately owned properties and school properties. It goes over the different amenities, types of parks and maintenance. The Planning and Public Input Process explains what occurred to obtain public data, including the survey, workshop and planning methods used to determine goals. She mentioned the Goals and Objectives section that was discussed in great detail at the last meeting. The Action Program is where a capital improvement plan is laid out and funding mechanisms are discussed. Local Adoption which is the section that includes resolutions, meeting minutes, and correspondence. The plan has to be sent to the Regional Planning Board as well as a County Planning Board. She spoke in reference to the plan and itemized list of improvements for Kelly Lake. Ms. Easterwood reviewed the maps of the Proposed Pathways, Burton City Park, and the Burton Memorial Library Children's Reading Garden.

Mayor Zelenko gave the Commission a copy of the 2012 budget. She said that Courtland Center is another potential partnership.

Mr. Groulx said the plan for Burton City park is a great concept.

Ms. Easterwood said she would love to see a low impact development that incorporates rain gardens, bio soils, and managing storm water naturally to control runoff at Burton City Park.

Mayor Zelenko said the area around Maple Courts subdivision is historically a flood zone. She suggested they get the Drain Commissioner's input.

Ms. Easterwood spoke in reference to the Gilkey Creek watershed. She also spoke in reference to the plan for Kelly Lake Park, which includes natural trails, a paved pathway, a boardwalk, a water fountain, interpretive signage and gravel parking by the sledding hill. She explained there needs to be conceptual engineering. The project for which they are applying can be broken into two phases.
She also discussed the projected costs of the project. The approved plan needs to be on file with the DNR by April 1, 2012.

Ms. Miron spoke in reference to Atherton High School, which is 175 years old. She said it is the third oldest school in the State of Michigan and asked if it would be possible to look into funding.

Ms. Easterwood explained Grand Blanc does not have a Parks and Recreation plan, therefore have missed out on grant opportunities.

Mr. Heffner asked if a Historical Society is handled through the Parks and Recreation Commission.

Ms. Easterwood replied that an ordinance would have to be written and adopted to establish a Historical Society.

Mr. Groulx asked about funding for the Library project.

Mr. Craig said that project would be a minimal cost of possibly $1,000. He suggested they meet with the Friends of the Library to discuss the details.

Mr. Heffner said they may be able to get the Rotary, Chamber of Commerce and Kiwanis to get involved.

Mayor Zelenko said the project will likely happen in the Spring. She asked what the status reports for the DNR grant would entail and added that it may become a problem, Administratively.

Ms. Bigsby asked if they could write the Administrative costs into the grant.

Ms. Easterwood replied that they don't fund certain things. She said the plans will have to be acted on at the February 20, 2012 Council meeting.

Mr. Craig spoke in reference to the Easter Egg Hunt. He suggested they work with the schools for the event.

Mayor Zelenko suggested they rotate schools each year and work with the schools for volunteers.

Mr. Heffner said he wants to utilize the hay ride for every event. He said Van Y would be a good location and that access to bathrooms is all they would need.

Mr. Groulx suggested they get a school band to come play at the event.

Ms. Bigsby stated they should set a date and time for the Easter Egg Hunt.

The Commission decided the Easter Egg Hunt will be held on March 31, 2012.

Mr. Craig said the Trick or Treat trail could have a hay ride, cotton candy, and popcorn.

Mayor Zelenko suggested they get more community businesses involved, possibly Courtland Center.

The Commission decided the Trick or Treat Trail would be held on October 27, 2012.

Mayor Zelenko spoke in reference to Memorial Day, which is May 26, 2012. She said there will be a race, parade, ceremony and fireworks.

Mr. Heffner said they should do a car show and concert on the Saturday before.

Mr. Craig said there will be no Gus Macker this year.

Mayor Zelenko said she had a conversation with Troy Hannon from Courtland Center about a different 3 on 3 tournament.

Ms. Bigsby said she drove by a church that had the 3 on 3 hoops in their church yard.

Mr. Heffner said Blessed Sacrament Church has 80 acres with trails they said the City could use.

Mr. Craig spoke in reference to a summer concert series. He also spoke in reference to the Christmas event. He said they should partner with Courtland Center.

Mr. Heffner said they should get things to give away such as bikes and gift cards.

Ms. Bigsby said they have a budget of $500 and only spend $360 on the event. She suggested they give the Atherton High School Band $75 - $100 as a thank you for coming out and playing.

The Commission decided there would be sub-committees for each event.

Discussion was held in reference to the free fishing days and boat races, and Back to the Bricks, which is August 14-18.

Mr. Craig said they should look at all the events and allocate money to each.

Mr. Groulx suggested a formal dance.

It was decided that Mr. Heffner would be the President and Jim Craig would be the Vice President.

AUDIENCE PARTICIPATION:

None.

COUNCIL ACTION:

Moved by Bigsby and seconded by Craig to approve and authorize the expenditure of $100.00 to Atherton High School Band from the remainder of the Christmas at Courtland Center budget. Motion carried 5-0.

Moved by Miron and seconded by Groulx to approve and authorize Jim Craig as the Vice President of the Parks and Recreation Commission. Motion carried 5-0.

Meeting adjourned at 9:07 PM.

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