

CITY OF BURTON
PARKS AND RECREATION COMMISSION MINUTES
AUGUST 10, 5:00 P.M., COUNCIL CHAMBERS
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Chairman Tammy Gwinn called the Meeting to order at 5:05 p.m.

MEMBERS PRESENT: Dunsmore, Bigsby, Gwinn, Bauldry, Adams, Haskins, and Craig.

MEMBERS ABSENT: O'Reilly.

OTHERS PRESENT: Mayor Zelenko, G. Burke-Miller, Controller, and J. Anderson,
Clerk/Typist.

PURPOSE OF THE MEETING: 1) Trick or Treat Trail
 2) Christmas Tree Lighting
 3) Voting of Officers

COMMISSION DISCUSSION:

Mrs. Gwinn stated she is willing to help with the Christmas tree lighting and asked if anyone else would like to be involved.

Mr. Craig said he would like to be involved but would like to know what day the committee would like to do the event.

Mrs. Gwinn indicated the Christmas tree lighting will be on December 1, 2011 at 6:30 p.m.

PRESENTATION:

Doug Pickett, Rowe, spoke regarding the 5-year plan and what the City's current status is now, and where we need to go from here. Mr. Pickett stated these plans are only good for 5-years and we need to establish or adopt a new plan. The State requires we prepare a plan that meets their criteria. When we apply for a grant, they see if we apply for the grant money we are requesting for our plan. Mr. Pickett stated further, we can get involved with the schools and involve them with our plan. There are four good reasons to have a 5-year plan. 1) We must have a plan on file to get grant money, 2) It helps us see what we really want and allows us to communicate our expectation with others, 3) Having a plan allows us to do little by little and still move forward, and finally, 4) Planning allows us to ask the questions we need to move forward. We need to submit our five-year plan by March 1, 2012. It is a plan that they can help us prepare in three months or more. We do not need to hire Rowe or anyone else to create a five year plan but hiring will help us focus on the main ideas with the expertise that knows what needs to be done and when.

Mr. Haskins asked whether or not we could use our previous plan and just update it to fit the requirements needed.

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Mr. Pickett responded that can be done but you would still have to go through and rewrite the plan to fit with new requirements set by the State and there would be more than just polishing up the old plan.

Mr. Craig stated another reason would be that there has been another census since the last plan and the inventory and the backgrounds have changed.

Mayor Zelenko said the 5-year plan has to be approved by the Planning Commission and then approved by Council by the second meeting in February to let the committee know what kind of deadline we are looking at. She recommends going out to bid for help with our five-year plan and also include the area schools in our plans.

Mrs. Burke-Miller stated she is here to go over the P&R budget so that the committee can be aware of where we stand, and also let the committee see what items they may have over spent and if they want to clean up any of the items so that the line items can be closed out. Mrs. Burke-Miller indicated further that \$750 was already given to the concerts at Courtland. Being that the minutes did not come out and knowing that Parks & Recreation was not getting involved until asked but it can be moved to a different line item if needed.

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Mrs. Bigsby stated that no one has presented to the committee to ask for funds for such things as concerts or car shows so until involved, the committee feels they should not be held responsible.

Mayor Zelenko stated she agrees and that is why she is here tonight to know what the committee's recommendations are.

Mrs. Adams asked when was the last time we did a back to school bash?

Mrs. Gwinn replied that because of the trick or treat trail we no longer do the back to school bash. It has been three years since the last one was put on and she would like to close out that line item being that it was an event P&R put on.

Mr. Craig stated the committee needs to close out the Gus Macker line item because they need to cut a check to the Food Bank but we need to make sure there are no outstanding invoices. Mr. Craig stated he would also like to send a letter letting the Macker committee know we would like to opt out for future years.

Mr. Haskins stated Council needs to be the one to cancel the Gus Macker contract.

Mayor Zelenko said she would like to see that on the Monday Council agenda.

COMMISSION RECOMMENDATIONS AND/OR ACTION:

Moved by Dunsmore, seconded by Bauldry to cancel the Gus Macker contract.
Motion carried 7-0.

DATE OF NEXT MEETING: **September 14, 2011 5:00 P.M.**

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TOPIC OF DISCUSSION AT NEXT MEETING:

1. Discussion of the Gus Macker for future years and possibly closing out the line item.

Meeting adjourned at 7:04 p.m.

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