CITY OF BURTON
PARKS AND RECREATION COMMISSION MINUTES
SEPTEMBER 14, 2011, 5:00 P.M., Council Chambers
www.burtonmi.us

Committee member Jim Craig called the meeting to order at 5:05 p.m.

Committee member Jim Craig led the Pledge of Allegiance.

MEMBERS PRESENT: O'Reilly, Dunsmore, Gwinn, Craig, Riley and Bigsby.

MEMBERS ABSENT: Bauldry and Haskins.

OTHERS PRESENT: J. Anderson, Clerk Typist.

PURPOSE OF THE MEETING:
1) Trick or Treat Trail
2) Christmas Tree Lighting
3) Closing out Gus Macker line item.

AUDIENCE PARTICIPATION:

Troy Hannon, 2195 Briar Ln., is here tonight to ask the Committee for help at the mall for their Christmas event Santa's Arrival. Mr. Hannon stated he has a lot of stuff left over from previous years and asked for volunteers and entertainment.

COMMISSION DISCUSSION:

Mrs. O'Reilly stated her and Mrs. Adams have started on a game plan on the Trick or Treat Trail. The event will be October 22, 2011 from 4-7 p.m. They would also like Mr. Craig to do a flyer and see if they can get a box for donations to the food bank. Mrs. O'Reilly said she would like the Board to recruit helpers from the schools and/or Council to pass out candy at the event.

Mr. Craig stated there is a surplus of Gus Macker bags left over and we could use them for the Trick or Treat Trail. He will contact Tracy from the food bank regarding a food box for the event.

Mrs. O'Reilly said they would need to decide how much the Committee wants to budget for the Trick or Treat Trail.

Mrs. Gwinn asked Mr. Hannon if the charity for the Christmas event would be collecting canned goods. Mr. Hannon replied yes, and for those who brought canned goods, there may be a coupon or discounted rate for their picture with Santa. Mr. Hannon suggested maybe the Committee could get some of the local school bands for entertainment at the event.

Mrs. Gwinn said the Christmas tree lighting will be held December 1, 2011. She proposed the event begin at 6 p.m., which includes bringing in Santa, lighting the tree, singing carols and cookie decorating to make it a homier event.

Mr. Craig started by thanking Mrs. Bigsby for co-chairing the Gus Macker event, and thanked all other volunteers for great participation and organization this year. Mr. Craig stated there was a lot that the Courtland Center did that no one knew about totaling over $7,000. The Committee thanked Mr. Hannon for his help. Mr. Craig stated the Gus Macker made roughly $2,300 with a beginning balance of $1,900 and a total of $4,200. Being that we are not holding this event next year he felt we should donate the whole $4,200 to close out the Macker account.

Mrs. Bigsby stated she has prepared a request form for others asking for Parks and Recreation's help with events, finances or volunteering.

COMMISSION RECOMMENDATIONS AND/OR ACTION:

Mrs. O'Reilly moved and Mrs. Adams seconded to allocate $2,000 for the Trick or Treat Trail. Motion carried 6-0.

Mr. Craig moved and Mrs. Bigsby seconded to participate and allocate $500 for the entertainment for Santa's Arrival at the mall. Motion carried 6-0.

Mr. Craig moved and Mrs. Bigsby seconded to donate the remaining balance of the Gus Macker account to the Food Bank. Motion carried 6-0.

Mrs. Bigsby moved and Mrs. O'Reilly seconded to use the request form for future events. Motion carried 5-0. Dunsmore left early.

DATE OF NEXT MEETING: October 12, 2011 5:00 p.m.

TOPIC OF DISCUSSION AT NEXT MEETING:

Discussion and/or possible decision on Committee officers.

Meeting adjourned at 6:06 p.m.

JMA