

CITY OF BURTON
PARKS AND RECREATION COMMISSION MEETING MINUTES
FEBRUARY 13, 2013, 5:30 P.M., COUNCIL CHAMBERS
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The Meeting is called to order by Chairman Steve Heffner at 5:45 p.m.

Commission Member Sherry Adams led the Pledge of Allegiance.

MEMBERS PRESENT: Heffner, Craig, Bauldry, Adams, Hildreth, Spose, Miron and Moore.

MEMBERS ABSENT: Dunsmore.

OTHERS PRESENT: B. Bigsby, Parks & Recreation Director, Councilman V. Smith and M. Kimball, Clerk.

PURPOSE OF THE MEETING:

- 1. Approve Parks and Recreation Minutes from Jan. 9, 2013**
- 2. Memorial Day Parade Update**
- 3. Parade Float Committee**
- 4. Memorial Weekend Car Show Update**
- 5. Easter Egg Hunt Update**
- 6. Fall Road Race Update**
- 7. Get Ready Golf**
- 8. Tiger Trip**
- 9. Atherton Settlement Park**
- 10. Bylaws Approval**

AUDIENCE PARTICIPATION: None.

ADMINISTRATIVE REPORT:

Mrs. Bigsby suggested having a Christmas in July fundraiser for Toys for Tots. Jessie Southard from DPW will be starting work on the concession trailer soon. Mrs. Bigsby spoke regarding the community garden. She said last year we received a grant for the garden and it cost us less than \$100.00 to put the garden in. The community garden fed at least 40 families. She spoke with Mr. Heffner and he suggested putting another community garden in the Bentley School District area. She already has people asking if we are having a community garden again this year. Kevin Burge has offered to rototill the garden.

Mrs. Bigsby stated they received the grant for the community garden last year from Keep Genesee Beautiful. She said even though we may not be applying for the grant this year, there is a lot of information you can learn from going to this conference. They give out free seeds and you can enter you name into drawings to win other things. She went to this conference last year and it was very worthwhile. She learned a lot and would like to go again this year. Ms. Bauldry, Mrs. Miron, Mr. Heffner, Mr. Spose, Mr. Hildreth and Mr. Craig would also like to go to the conference. She would like to hold another meeting February 27th, at 5:30 p.m.

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COMMISSION DISCUSSION:

Mr. Heffner would like to start the meeting with discussion regarding the Fall Road Race. He stated Mrs. Miron would like to do a caramel apple race on October 26th. Mr. Heffner and Mr. Hildreth like the idea of having the road race on November 9th because it would be tied into Veterans Day on November 11th. Mr. Craig will chair this event with Mr. Hildreth, Vaughn Smith, Steve Welch, Mr. Spose and the rest of the committee as support. Mr. Smith suggested raising money through the Fall Road Race for a Veteran group. Mr. Heffner would like to raise money for the Disabled American Veterans since the VFW has been fortunate enough to win \$25,000 and are in the running for \$250,000. He said it would be nice to have a picture of the runners going across the catwalk.

Mr. Hildreth said they are going to place signs at the beginning, middle and end of the catwalk for the runners. They need volunteers to help out with the Fall Road Race. He has the mug, metal and shirt design to show the committee tonight.

Mrs. Bigsby said the sign up form was done for the Memorial Day Parade. She and Mr. Heffner spoke regarding the fee to participate in the parade. They decided not to charge a fee this year because they have money in the budget from last year's parade and the community event money needs to be used up by the end of the year. There will be several levels of sponsorship this year and we will be charging a fee for this. Mrs. Bigsby said if you know of anyone that would like to help out send them to her. There will be a parade meeting next Wednesday at 5:30 p.m. The road race will be in the morning so we would like to have the parade line-up at 2:00 p.m. and start the parade at 3:00 p.m. We will need people to help with the start of the race and then go over to City Hall to help with setup for the parade.

Mr. Spose, Mr. Heffner and Mr. Craig said that they would help with the lineup. Mr. Craig stated we will also need help with concessions.

Mr. Heffner asked about having entertainment or a band on Memorial Day. Mrs. Bigsby said Mr. Wilson from VFW would like to be on the parade committee. There is a time slot from 5:00 p.m. to 8:00 p.m., before the ceremony starts, where there is nothing going on. Mr. Wilson is going to talk to VFW to see if they could do a spaghetti dinner fundraiser during this time. She suggested we could have a band playing during the dinner.

Mr. Craig spoke regarding complaints last year about the noise and commotion going on from the children that were there during the ceremony. People felt that it should be a quiet, more somber ceremony.

Mr. Heffner feels that the ceremony is very educational for the kids. They will see and hear things that will not be taught in school.

Ms. Adams suggested we have an event for the kids during this time. She said that we could ask for volunteers from the churches to run the kids area.

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Mrs. Miron suggested asking the students and seniors to volunteer their time. She said that the principal at Atherton School told her that each student has to complete 20 hours of community service time. The principal gave her the paperwork and said that we could work with the school and compile a list of volunteers for each event. We could do this with any Genesee County School students. If they want to volunteer their time, we could make up a form for them to sign and give out certificates to those who complete their community service.

Mr. Spose thinks we need to foster our relationship with the churches more. They give willingly, and are very responsible. They do a good job with everything they do. He said the churches are very independent and cooperative. He really likes what they bring to the table.

Mr. Craig asked if anyone knows of any scout troops that would like to carry flags in the parade. We could position them in front of the Grand Marshall. Mr. Heffner suggested contacting the Marine Corp League to see if they can do a 21 gun salute.

Mrs. Bigsby said we do not know yet who will be the Grand Marshall but it will be a Veteran. The parade event is starting out with a budget of \$7,000. We may not need any more than that depending on the sponsorship that we get and the purchases we need to make. Meijer's will probably donate \$5,000 for the fireworks. Mrs. Bigsby would like everyone to submit their material list to her as soon as possible.

Mr. Heffner thinks the money needed for the 3D glasses should be under the parade budget. He would also like to set up the budget for the float. We can use the same trailer that we have.

Mr. Spose said he would like to see the float decorated with a military theme. Other suggestions were to go with a "freedom" theme or just anything patriotic. Mr. Spose will be the chairman of this committee with Mr. Heffner, Mrs. Miron, Ms. Adams and Ms. Bauldry as support.

Mr. Heffner spoke regarding the Car Show in May. We will be partnering with Elga Credit Union this year and the car show will be in their parking lot. The grass between the Credit Union and Meijer's can be used for the kid's area and we can use Meijer's lot for parking. Meijer's may give out hotdogs during the event. Bob Steel can no longer do the show due to personal reasons. Elga will pretty much head the Car Show and we will be helping as needed. This is a tremendous help to us considering we also have the Road Race and the Memorial Day Parade back to back. The charity for this event will be "Pack the Truck" for the Schools. Mr. Heffner said he will be on the Car Show committee along with Mr. Spose and Mrs. Miron.

Ms. Adams stated she would like to have the Easter Egg Hunt at Kelly Lake this year. This event will be held on March 23rd. She said they already have their eggs for the hunt and she has the Easter Bunny Costume. They will have putt putt golf and a bounce house. Mr. Spose will be making a bunny toss game.

Mrs. Miron knows of a company that is going out of business due to retirement and suggests possibly buying our own bounce house and other items that we could use at each event. Mrs. Bigsby stated that there is not enough storage and that the storage area needs to be cleaned out.

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Mr. Spose said they could reorganize and he could build shelves in their storage area.

Mrs. Bigsby has provided everyone with a flyer regarding Get Golf Ready. There was a press release on this in the Burton View. The first class will be held at Brookwood Golf Course on April 23rd from 5:00 p.m. to 7:00 p.m. The cost for this is \$99.00. They would like to have no more than 12 people to a class. If there is enough interest, they would like to set up a morning class. Mrs. Bigsby said that they are interested in partnering with Parks and Recreation and being a sponsor on different events. They are on her e-mail list to inform them of the upcoming events. She suggested having a Christmas in July fundraiser for Toys for Tots.

Mr. Heffner stated he will chair the advisory committee for Atherton Settlement Park with Miron, Bauldry, Spose and Hildreth. He said the committee will put together a plan on which direction we want to take this park, bring that back to Commission of the Whole for changes and voting.

Mrs. Bigsby stated we will have a date for the Tigers Trip after the 26th of this month. We are trying to get tickets for the game on June 22nd, Tigers versus Red Sox.

Ms. Bauldry spoke regarding Bentley's Key Club. They have been invited to go to the Key Club Game Changer which is put on by the Detroit Pistons. Out of the 120 Key Clubs around the State of Michigan, Bentley's Key Club was among the five chosen to go. They will be honored at the Detroit Pistons/ Indiana Pacers game on February 23rd. I just want to say congratulations to Bentley's Key Club. They have done a lot for the community and are to be commended. They will be attending a convention soon. The Key Club has been an eye opening experience for them.

Mr. Hildreth stated he is a Zone Advisor for the Key Clubs in the Mid Central area which includes 19 school districts. Bentley's Key Club started in 2009. One of the conventions they attended was called "Kids Against Hunger" where they packaged disaster meal packets. Last year we packaged 60,000 meals in about 3½ hours. Bentley Key Club is looking to do this as part of their food pantry. You tell them that you want to sponsor a certain number of meals and they will bring whatever you will need to package the meals. Kids Against Hunger has sent 10 million meals to Haiti and 4 million meals to Japan after the earthquakes they had. Out of the meals that are packaged 1/3 stays local, 1/3 goes to the rest of the United States and 1/3 can be sent to third world countries. The Key Club International in Washington has committed to packaging a million meals within 2 to 3 days and we will be there to help.

Mr. Heffner spoke regarding Christmas Tree Sales this year. He said the Kiwanis is no longer selling Christmas Trees but perhaps we could sell them through Parks and Recreation.

Mr. Hildreth stated that the Kiwanis profited around \$2,000 last year on selling Christmas trees. The trees sold from \$30 to \$45 each.

COMMISSION RECOMMENDATIONS AND/OR ACTION:

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Hildreth moved and Bauldry seconded the following motion:

Approve the date of November 9th for the Fall Road Race.
Motion carried 8-0.

Craig moved and Bauldry seconded the following motion:

Approve the Parks & Recreation Meeting minutes from December 12, 2012.
Motion carried 8-0.

Miron moved and Adams seconded the following motion:

Approve the Memorial Day Parade Float budget for \$2,000.
Motion carried 8-0.

Bauldry moved and Adams seconded the following motion:

Approve Memorial Day Car Show Budget for \$1,500.
Motion carried 8-0.

Bauldry moved and Hildreth seconded the following motion:

Approve the Bylaws.
Motion carried 8-0.

Meeting adjourned at 7:05 p.m.

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